

**SUPERIOR CHARTER TOWNSHIP
PARKS & RECREATION COMMISSION MEETING**

**The Superior Township Parks & Recreation Commission
Regular**

FEBRUARY 2018 meeting

will be held

MONDAY, FEBRUARY 26, 2018 @ 6:30 p.m.

at

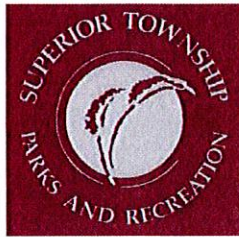
OLD TOWNSHIP HALL



(Corner of Cherry Hill & Prospect)

For additional info call: (734) 480-5502

or email: superiorparks@superior-twp.org



**SUPERIOR CHARTER TOWNSHIP
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**Superior Township Parks & Recreation Commission
Regular**

FEBRUARY 2018 meeting

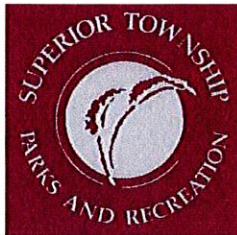
will be held

MONDAY, FEBRUARY 26, 2018 @ 6:30 p.m.

at

OLD TOWNSHIP HALL

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**PARKS & RECREATION COMMISSION REGULAR MEETING
OLD TOWNSHIP HALL
FEBRUARY 26, 2018 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) January 22, 2018
- 6) CITIZEN PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Educational Info: Healthy Eating for Healthy Aging
 - B) Letter from mParks: Membership Thank You
 - C) Township Board Meeting Attendee List
 - D) Superior Scenes Newsletter
- 9) OLD BUSINESS**
- 10) NEW BUSINESS**
 - A) Crosswalk Resolution
 - B) Easter Egg Hunt Sign-up
- 11) BILLS FOR PAYMENT**
 - A) January 23, 2018 – February 26, 2018
- 12) FINANCIAL STATEMENTS**
 - A) January 31, 2018 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting Date: Monday, March 26, 2018 @ 6:30pm

5A

Superior Charter Township Parks & Recreation Commission
Regular Meeting
January 22, 2018

Proposed Minutes

- I. Call to Order
Chair Marion Morris called the meeting to order at 6:30 pm.

- II. Roll Call
Park Commissioners present: Marion Morris, Bernedia Word, Paula Jefferson, Nahid Sanii-Yahyai, Terry Lee Lansing, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator

- III. Flag Salute
Chair Marion Morris led those assembled in the Pledge of Allegiance to the flag

- IV. Agenda Approval
It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the agenda with the addition of New Business item C. Message Board at Cherry Hill Nature Preserve. The motion carried.

- V. Prior Meeting Minutes Approval
A. December 18, 2017
It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve the minutes of 12/18/17 with the following corrections: In the first line, insert the letter "M" after "...6:20 P..." so that it reads "...6:20 PM...". Near the bottom of the first page, in the line that presently reads "Communications were received following a motion by Nahid and a second by Terry" insert the last name of the maker and seconder of the motion and a period at the end of the sentence so that it reads "Communications were received following a motion by Nahid Sanii-Yahyai and seconded by Terry Lee Lansing." On page 2, in the discussion of Movie Night Event, in the second sentence, correct the spelling of "...Sherriff..." to "...Sheriff...".
The motion carried.

- VI. Citizen Participation – none

- VII. Reports
A. Chairperson
Marion Morris reported she was appointed to serve on a Library Committee along with Superior Township Supervisor Schwartz, Clerk Findlay and Treasurer McKinney and Ypsilanti District Library (YDL) officials. There have been two meetings this month concerning possible construction of a library on Park Commission property near Harris and MacArthur. The initial meeting took place with YDL representatives. Today Marion met with the Superior Township officials only, and the four agreed that any building constructed would include space for Park operations, including capacity for 75 to 100 people. YDL architects want conceptual drawing completed by April. Sandi Lopez requested that significant sustainable features be included in the building's design. Marion also reported that Supervisor Schwartz will be off work for knee surgery on 1/29/18.

- B. Administrator
Juan Bradford submitted a written report.
 - C. Township Board Liaison – no report
 - D. Township Board Attendees
 - 1. Paula Jefferson attended the 1/16/18 Township Board meeting. A presentation was given by former firefighter Chris Wiggins on a grant the township is applying for. The grant is offered by FEMA and would help fund an additional firefighter for three years. The funding would equal 70% of the cost during the first year, and decrease in the following two years. The township would absorb the difference, and fully fund the position in Year Four. The Supervisor’s Report noted that the Superior Land Preservation Society (SLPS) will hold its annual meeting on 2/10/18. DTE Energy is moving a power line on Geddes Road. Three resolutions were adopted:
Connecting Communities Project Agreement
Sutton Ridge Development Agreement
Poverty Exemptions for this year
 - 2. Nahid Sanii-Yahyai attended the 12/18/17 Township Board meeting. During Citizen Participation, Nahid voiced her concern about deer on old Ford Road. She also noted concern about broken glass on the roads after collisions. Supervisor Schwartz will discuss these issues with the Washtenaw County Road Commission. Two presentations were given: Lisa Hoenig, Director of Ypsilanti District Library (YDL) presented the annual report of the YDL and future plans. YDL received a \$175,000 grant for early childhood literacy development. “Hoopla” is an app that facilitates online borrowing of YDL resources. The second presentation was given about the “Water Residential Assistance Program. This program assists low income people with paying their water bills. To qualify for assistance, a water customer’s income cannot exceed 150% of the federal poverty rate. Assistance can include \$25.00 toward a water bill. Supervisor Schwartz praised the Parks Department for the Christmas Tree Lighting event on December 3. The Folk School at the Staebler Farm county park raised \$84,000 toward their goal in a kick-starter fundraiser. A fire truck sustained damage. The damage will not be repaired, as this truck will be replaced by a new truck in the very near future. Health Care insurance will continue for township employees. The cost will increase by 5.3% over 2017 cost.
 - E. Park Steward
Rick Collman, Park Steward submitted a written report.
 - F. Safety
There were no accidents or injuries in the past month.
- VIII. Communications
- A. Educational Information: Recreation Centers play an Important Role in Communities
 - B. Updated Parks & Recreation Contact Information
It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to receive the Communications. The motion carried.
- IX. Old Business – none
- X. New Business
- A. 2018 Township Board Meeting Sign-up
Park Commissioners agreed to attend the following Township Board meetings in 2018 and report back to the Park Commission.

<u>Meeting Date</u>		<u>Park Commissioner</u>
January 16, 2018	Tuesday	Paula Jefferson
February 20, 2018	Tuesday	Martha Kern-Boprie
March 19, 2018	Monday	Sandi Lopez
April 16, 2018	Monday	Sandi Lopez
May 21, 2018	Monday	Bernedia Word
June 18, 2018	Monday	Nahid Sanii-Yahyai
July 16, 2018	Monday	Martha Kern-Boprie
August 20, 2018	Monday	Paula Jefferson
September 17, 2018	Monday	Bernedia Word
October 15, 2018	Monday	Marion Morris
November 19, 2018	Monday	Terry Lee Lansing
December 17, 2018	Monday	Nahid Sanii-Yahyai

B. 2018 Special Event Proposed Dates

Special Recreation Proposed Events in 2018 include:

<u>Event</u>	<u>Location</u>	<u>Date/Time</u>	<u>Rain Date</u>
Easter Egg Hunt	Fireman's Park	3/24/18 11:00 am	3/31/18
Backyard Birding	Old Twp Hall LeFurge Woods?	TBD TBD	TBD TBD
Superior Day	Oakbrook Park	6/09/18 11:00 am	6/16/18
Kite & Rocket Day	Fireman's Park	7/14/18 11:00 am	7/21/18
Movie in the Park	Oakbrook Park	8/11/18 TBD time	TBD
Kickball	Oakbrook Park	9/08/18 11:00 am	9/15/18
Pumpkin Carving	Norfolk Park	10/20/18 11:00 am	10/27/18
Christmas Tree Lighting	Old Twp Hall	12/01/18 6:00 pm	N/A
Dixboro Farmer Market	Dixboro Green	6/29/18 7/27/18 8/31/18 9/28/18 10/26/18	

C. Message Board at Cherry Hill Nature Preserve

The Message Board at Cherry Hill Nature Preserve (CHNP) was constructed by John Copley and Dan Moerman many years ago. Compartments in the Message Board that hold reference materials need repair. The Superior Land Preservation Society (SLPS) suggested that it may provide funds for materials to repair the sign, if Superior Parks Department will have it repaired. Juan Bradford will obtain a cost estimate, provide the estimate to Marion Morris, and Marion will convey the estimate to SLPS.

XI. Bills for Payment

It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve payment of the bills totaling \$18,935.23. The motion carried.

XII. Financial Statements

A. December 2017 Revenue and Expenditure Report

It was moved by Sandi Lopez and supported by Martha Kern-Boprie to receive the pre-audit 12/31/17 financial statements. The motion carried.

B. 2017 Budget Amendments

Budget Amendments approved by the Township Board in 2017 that impacted the Park Fund were presented to the Park Commission.

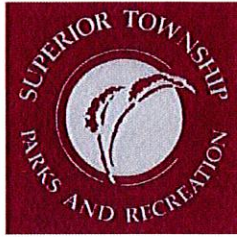
XIII. Pleas and Petitions – none

XIV. Adjournment

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to adjourn the meeting at 7:30 pm. The motion carried.

Submitted by,

Martha Kern-Boprie, Park Commissioner and Secretary



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**ADMINISTRATOR REPORT
FEBRUARY 26, 2018**

- Board of Trustees Meeting Attendee
Next Meeting: March 19, 2018 – Commissioner Lopez
- I have begun discussions with David Borneman regarding carrying out prescribed burns at both Cherry Hill Nature Preserve and Schroeter Park. We will be identifying areas of greatest need in the next couple of weeks and tentatively plan to complete the burns in late March
- I attended the 2018 mParks Conference earlier this month. This year's conference was held in Detroit at the Renaissance Center. I came away with some very valuable insights on branding, both personally and for our department. There were also other useful skills and networking opportunities.
- The 2018 Special Events flier is still in the works. The last thing to do is to confirm the dates for the 2018 Summer Playground Program. As soon as these dates are confirmed we will be able to complete the flier and begin distributing it. The flier will be included in the spring edition of the Superior Scenes newsletter.
- In March I will begin working on the 2018 Park Development/Improvements that the Commission has previously approved. These included:

Park	Project	Expenditure
Fireman's Park	Additional Play Equipment	\$10,000
Community Park	Replace Playstructure	\$30,000
Oakbrook Park	Information Kiosk	\$1,250
Community Park	Information Kiosk	\$1,250
CHNP	Trail Erosion Mitigation	\$7,500
CHNP	Boardwalk Extension Phase #4	\$10,000
CHNP	Brush Clearing	\$7,500
Schroeter Park	Brush Clearing	\$7,500
Various	Tree Planting Program	\$5,000

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Juan Bradford", is written over the typed name. The signature is fluid and cursive, with a large loop at the end.

Juan Bradford

To: Superior Township Park Commission
From: Martha Kern-Boprie
Subject: Township Board Meeting Attendee Report
Date: February 20, 2018

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I attended the Township Board meeting tonight. I had a lot of good company, as a total of five members of the Park Commission attended this meeting. Bernedia Word, Paula Jefferson, Nahid Sanii-Yahyai and Sandi Lopez attended.

Two members of the Township Board were absent. Clerk Lynette Findlay and Trustee Alex Williams were out of town.

During Citizen Participation several people spoke:

Bernedia Word presented a proposal on behalf of her company to print the township newsletter. County Commissioner Michelle Deatrick spoke about regional transit. There have been efforts by several counties in southeast Michigan to develop transit in the aftermath of the defeated ballot proposal last November. Oakland and Macomb counties recently announced they would not participate in any regional transit discussion. Washtenaw County commissioners are discussing a possible partnership with Wayne County and the City of Detroit to enhance transit between these entities. Washtenaw County has two individuals representing it in these negotiations: Alma Wheeler Smith and another person whose name I did not catch. Trustee Roderick Green commented that SEMCOG (South East Michigan Council of Governments) supports regional transit. Nahid Sanii-Yahyai presented a resolution seeking to recognize people who have served 20 or more consecutive years in elected township office, in Superior Township. There was extended discussion about the word "consecutive" as it would exclude people who have served a total of 20 or more years, but there has been a gap between some of the years. Nahid agreed to work with township officials on refining the proposed resolution. I informed all present that the Easter Egg Hunt is scheduled for Saturday, March 24 at 11:00 am.

There was a presentation by Jonathan Palukas, staff from Washtenaw County Environmental Services about an amendment to the Washtenaw County Solid Waste Plan. State law requires each county to have a solid waste management plan, with at least ten years of landfill space available. Washtenaw County has about 17 years of capacity in the Arbor Hills landfill located in Salem Township. That landfill is operated by a company named Advanced Disposal. This company sought to expand the capacity of the landfill, and this initiative required review and amendment of the county solid waste management plan. Jonathan reviewed components of the county plan that will continue, including the regional cleanup days and home toxic disposal opportunities. Treasurer Brenda McKinney commented that several Superior Township residents bring used household batteries to township hall, and she asked of Jonathan could assist in conveying these used batteries to recycling and/or safe disposal. He responded that he could. Sandi Lopez offered to help with setting up a system to do this. The Superior Township Board will probably act on the Solid Waste Plan Amendment in March or April.

Supervisor's Report

Ken Schwartz was off work for three weeks recuperating from surgery. He reported that Dixboro Green LLC seeks to construct a pavilion near the one room school. Ken contacted Bill Ford about this project, and Mr. Ford contributed \$15,000 to it, which will cover all the architectural and engineering cost and some of the construction cost.

Communications

- A. Ypsilanti Proud Event is scheduled on May 19, 2018. Garden & grounds clean-up event throughout the Ypsilanti area.
- B. Public meeting on the Medical Marijuana Facilities Licensing Act (MMFLA) is scheduled on March 15, 2018 at 6:30 pm at the Superior Township Hall.

New Business

- A. Washtenaw County Solid Waste Management Plan Amendment was tabled to the March Township Board meeting.
- B. Township Land Use Planners Consultants – revised rate schedule was approved.

The meeting adjourned at 7:57 pm.

8 A.

Healthy Eating for Healthy Aging!

January 2, 2018, Department, by Lesha Spencer-Brown, MPH, CPH

- Health and Wellness

How often do you think about where your only hot and nutritious meal for the day will come from? For more than 15.8 percent (10.2 million) older Americans, this is increasingly a reality, which often forces difficult choices between healthy foods, paying utility bills and paying for medicine. Food insecurity — the inconsistent access to a sufficient quantity of affordable and nutritious foods for active, healthy living (U.S. Department of Agriculture) — is a growing crisis among all Americans, but has increased by more than 65 percent among older adults in the past 20 years. Currently, 1 in 6 older Americans are food insecure!

Research shows that older adults are at an even greater risk of food insecurity if they fall into any or all of the following categories:

- Live alone
- Lack transportation
- Are widowed, divorced or separated
- Have a form of disability
- Are African-American or Hispanic/Latino
- Have lower incomes
- Live in Southern and Southwestern states and other areas referred to as “food deserts,” where there is little to no access to fresh fruits, vegetables and other healthful whole foods

Having reliable access to healthy foods is an important determinant of healthy aging. Like the role of an active lifestyle, healthy eating improves psychological function, helps older adults maintain a healthy weight and reduces their risk of developing chronic conditions, such as diabetes, heart disease, stroke and hypertension.

How is parks and recreation part of the solution to combat food insecurity among older adults?

To combat food insecurity among older Americans, local park and recreation agencies across the country, like the City of Lincoln Parks and Recreation in Lincoln, Nebraska, which served more than 38,000 meals during the 2016/2017 fiscal year, have been offering a range of older adult nutrition programs. Many of these nutrition programs are offered five days a week, are either available at centers or through home-delivered services and may be funded through partnerships, the federal government, private donations or fundraising efforts. But more than just a healthy meal is offered, programs are a means for social engagement and volunteerism for older adults.

Through the City of Philadelphia Parks and Recreation, six older adult centers offer free lunches and nutrition education to approximately 800 older adults per day. “Our meals are funded by the

Philadelphia Corporation for Aging and are prepared by a local catering company,” says Barbara Gillette, director of older adult services in Philadelphia, Pennsylvania. “Our older adults appreciate that they are guaranteed a hot meal every day. Some have stated that this is their only hot meal for the day, as they are unable to prepare hot meals for themselves.”

The City of Moraine Parks and Recreation, which serves a rural community in Moraine, Ohio, also offers a nutrition program, Mondays through Fridays, at the Gerhardt Civic Center, where 15–20 older adults are served each day. According to Program Coordinator Tiffany Osgood, “For most, this is their only meal choice.” Meal prepping classes are also offered where local chefs demonstrate easy ways to prepare healthy meals.

Many agencies, like the City of Tualatin Parks and Recreation’s Community Services Department in Tualatin, Oregon, also partner with their local Meals on Wheels People (MOWP), American Red Cross and other organizations to provide nutrition services. “I think the best part of my job is knowing I’m meeting a need, whether it is for a meal or just a conversation. It makes it all worth it,” says Julio Lopez, center manager for MOWP at the Juanita Pohl Center. Through these partnerships, the Juanita Pohl Center serves more than 1,600 older adults per month at the center itself or through home-delivered services.

How can your agency get involved or expand current nutrition program services?

Following are a several ways to get your agency involved in or to expand your current nutrition program services:

Learn more about the Supplemental Nutrition Assistance Program (SNAP) Enrollment Initiative, a national program offered through the National Council on Aging, supports community-based organizations to assist older adults 60 years and older in applying for and enrolling in SNAP. While SNAP is the largest federal nutrition program, helping 4.8 million low-income older Americans access food and improve economic security and health, only 42 percent of those eligible participate in the program. Agencies can become enrollment centers through this initiative or simply provide educational materials about SNAP and its benefits. [Click here for more information.](#)

Apply to receive meal reimbursement through the Child and Adult Care Food Program (CACFP). This federally funded program, administered by the U.S. Department of Agriculture, provides meal reimbursement to qualifying organizations that serve nutritious meals to children in child care and afterschool programs, and to older adults participating in adult day care centers, like senior and community centers. While the prevalence of organizations and schools utilizing the child care component of CACFP for meal reimbursement is increasing every year, the adult day care component of the program is highly underutilized.

Learn more about the National Resource Center on Nutrition and Aging, hosted by Meals on Wheels America. The center is available to assist in the administration of the nutrition programs available through the U.S. Department of Health and Human Services. The center also provides training, technical assistance, as well as tools and resources that improve the service quality and sustainability of nutrition programs.

Partner with a local Meals on Wheels America provider. Meals on Wheels America is a national organization supporting more than 5,000 community-based older adult nutrition

programs across the country. Local providers deliver nutritious meals, socialize with and perform safety checks on the older adults they serve. [Click here](#) to find a provider near you.

For a comparison of the various nutrition programs your agency may be eligible to offer, [click here](#).

Cheers to Healthy Aging in Parks, NRPA's campaign to improve and maintain the health and well-being of older adults by increasing opportunities for physical activity through parks and recreation.

References:

AARP Foundation (2015). Food insecurity among older adults.

Food Research and Action Center (FRAC). (2014). Combating food insecurity: Tools for helping older adults access SNAP.

National Council on Aging. (2017). SNAP and senior hunger facts.

United States Department of Agriculture (USDA). (2016). Household Food insecurity in the United States 2016.

Lesha Spencer-Brown, MPH, CPH, is NRPA's Health and Wellness Program Manager.



JB

February 14, 2017

mParks Agency Member:

Thank you for continuing to be a dedicated member of mParks – Michigan Recreation & Park Association.

Your commitment to your professional association and to the parks and recreation field is made evident in the successes outlined in the 2017 Annual Report.

This report highlights the changes mParks made in 2017: new committees, new programming and educational opportunities, and even a new executive director. The report also recognizes the successes of the mParks membership and dedication of the Board & Leadership team.

The 2017 Annual Report proves that we can find success when working together for the common goal of creating accessible and equitable parks and recreation opportunities.

We hope you review this report with pride.

Thank you for your support,

A handwritten signature in black ink that reads 'Clay Summers'.

Clay Summers
Executive Director
mParks – Michigan Recreation & Park Association

2018

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Township Board Mtg. P&R Attendees

Meeting Date	Day of Week	Commissioner
January 16, 2018	Tuesday	Paula Jefferson
February 20, 2018	Tuesday	Martha Kern-Boprie
March 19, 2018	Monday	Sandi Lopez
April 16, 2018	Monday	Sandi Lopez
May 21, 2018	Monday	Bernedia Word
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October 15, 2018	Monday	Marion Morris
November 19, 2018	Monday	Terry Lee Lansing
December 17, 2018	Monday	Nahid Sanii-Yahyai

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SUPERIOR SCENES

THINK SPRING!.....at least that's what I'm trying to do while writing this spring edition of Superior Scenes. The only problem is, just outside my window is 10 inches of snow. Don't get me wrong there are plenty of fun outdoor activities that you and your families can enjoy during the winter months, sledding, building a snow man, making snow angels, or even heading on over to Cherry Hill Nature Preserve for cross county skiing or a winter hike. All that being said, by the time this newsletter reaches your mailbox hopefully we will be able to confidently say THINK SPRING!

With spring comes warmer temperatures, longer days, flowers, budding trees & flowers and of course another list of great special events that we look forward to providing you with. In addition to all the events you have been able to enjoy in the past we will be adding a new event that we hope you will come out and join us for. For the first time we will be hosting a free "Movie Night in the Park" on August 11th at Oak Brook Park. Bring your blankets, lawn chairs, snacks & coolers (No Alcohol) and enjoy a current family friendly movie on a 20' screen. The Washtenaw County Sheriff's Department is helping to sponsor this event and it promises to be fun for the entire family. Once again we will be having the COME OUT & PLAY! Summer Playground Program held in conjunction with Washtenaw County Parks & Recreation. The program will run Mondays -Thursdays, beginning in late June and continuing thru mid-August. Our trained Playground Coordinators aka "PLAY AGENTS" will lead kids in games, crafts, fun, fitness, education, and more FUN!!! All this in a safe, supervised, structured setting that promises to be a great time. The best part.....It's FREE!!! Last year's program was at capacity and space is limited so contact Superior Township Parks & Recreation to register.

The Parks & Recreation Department along with the Parks & Recreation Commission are pleased to be able to provide the residents of Superior Township with special events that enhance your quality of life. The Parks & Recreation Commissioners are the guiding energy behind the programs that you have grown to enjoy. They work hard all year by volunteering at our special events, staffing the Parks & Recreation information tent at the Dixboro Farmers Markets and attending the monthly Parks & Recreation Commission meetings which are held at 6:30pm the fourth Monday of every month at Old Township Hall, located at the corner of Cherry Hill & Prospect. If you see a Commissioner at one of our events say hello, they would love to meet you. They are: Chair Marion Morris, Vice-chair Paula Jefferson, Secretary Martha Kern-Boprie, Commissioners Sandi Lopez, Terry Lee Lansing, Nahid Sanii-Yahyai, Bernedia Word.

Check out our Special Events Flier in this newsletter then come on out and join us for one, two, or all of the events. We would love to see you! As always, if you would like additional information regarding any of our programs you can reach the Parks & Recreation Department at (734) 480-5502, or via email at superiorparks@superior-twp.org. Also don't forget to check out the Township website at www.superiortownship.org for the latest updates.

HAVE A SUPERIOR DAY!

Juan Bradford

Parks & Recreation Administrator

10 A.

**PARKS & RECREATION COMMISSION
CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION RECOMMENDING THE TOWNSHIP BOARD OF
TRUSTEES INSTALL A SIGNALLED PEDESTRIAN CROSSWALK AT
THE CORNER OF HARRIS RD. & MACARTHUR BLVD.**

**RESOLUTION NUMBER: 2018-01
FEBRUARY 26, 2018**

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including the Charter Township of Superior; and

WHEREAS parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS the Parks & Recreation Commission has made, and will continue to make capital improvements to Fireman's Park located at the corner of Harris Rd. & Macarthur Blvd. to increase use by neighborhood youth and; and

WHEREAS the Superior Branch of the Ypsilanti Library District is located at the same property;

WHEREAS; both Fireman's Park and the library are visited by many neighborhood youths and adults that walk to the location; and

WHEREAS ensuring the safety of our residents as well as all people that visit and use our parks is of the utmost importance; and

WHEREAS having a signaled cross walk at the corner of Harris Rd. & Macarthur Blvd. on both Harris Rd. and on Macarthur Blvd. would help to ensure that safety by assisting all pedestrians to safely cross the street; and

NOW THEREFORE, BE IT RESOLVED that the Superior Township Parks & Recreation Commission request that the Superior Township Board of Trustees install a signaled crosswalk at the corner of Harris Rd. & Macarthur Blvd. on both Harris Rd. and on Macarthur Blvd.

CERTIFICATION STATEMENT

I, Martha Kern-Boprie, the duly qualified Secretary of the Parks & Recreation Commission, Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Parks & Recreation Commission held on February 26, 2018 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Martha Kern-Boprie

Secretary

Date Certified

Roll Call vote:

Ayes:

Nays:

Absent:

Resolution 2018-01 carried by unanimous vote.

CHECK REGISTER

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Check 40150 508-000-289.000	DUE TO PAYROLL FUND	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 1/25/18 PAYROLL	4,774.78	40150
		Total For Check 40150		4,774.78	
Check 40164 508-000-289.000	DUE TO PAYROLL FUND	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - JAN 2018	882.30	40164
		Total For Check 40164		882.30	
Check 40168 508-755-742.000	FUEL-LUBRICANTS	WEX BANK	FUEL - JAN 2018	56.59	40168
		Total For Check 40168		56.59	
Check 40173 508-755-920.000	UTILITIES	DTE ENERGY	ELECTRIC - PARKS BARN -DEC-JAN 2018	54.28	40173
		Total For Check 40173		54.28	
Check 40176 508-755-742.000	FUEL-LUBRICANTS	O'REILLY AUTOMOTIVE, INC.	OIL CHANGE - DODGE PICK UP	48.68	40176
		Total For Check 40176		48.68	
Check 40180 508-751-727.000	OFFICE SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	87.30	40180
		Total For Check 40180		87.30	
Check 40182 508-000-289.000	DUE TO PAYROLL FUND	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/18/18 PAY	4,838.61	40182
		Total For Check 40182		4,838.61	
Check 40199 508-755-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CO.	SHOP SUPPLIES	24.99	40199
508-755-742.000	FUEL-LUBRICANTS	TRACTOR SUPPLY CO.	SHOP SUPPLIES	23.90	40199
		Total For Check 40199		48.89	
Check 40208 508-751-710.000	TRAINING	JUAN BRADFORD	PARKING REIMBURSEMENT FOR MPARKS TRAINI	40.00	40208
		Total For Check 40208		40.00	
Check 40209 508-751-801.000	PROFESSIONAL SERVICES - OTHER	PARHELION TECHNOLOGIES	EMAIL SERVICE - FEB 2018	5.00	40209
		Total For Check 40209		5.00	
Check 40210 508-754-850.000	TELECOMMUNICATIONS	PATRICK PIGOTT	CELL PHONE STIPEND - JAN 2018	32.00	40210
		Total For Check 40210		32.00	
Check 40216 508-000-289.000	DUE TO PAYROLL FUND	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/22/18 PAY	4,479.25	40216
		Total For Check 40216		4,479.25	

--- FUND TOTALS BY VENDOR ---
 Total For All Funds: 15,347.68

Fund 508 PARKS & RECREATION
 BRADFORD J - JUAN BRADFORD 40.00
 DTE ENERGY - DTE ENERGY 54.28
 O'REILLY - O'REILLY AUTOMOTIVE, INC. 48.68

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INVOICE GL DISTRIBUTION REPORT FOR CHARTER TOWNSHIP OF SUPERIOR
 POST DATES 01/23/2018 - 02/26/2018
 JOURNALIZED

CHECK REGISTER
 PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
		PARHELION	- PARHELION TECHNOLOGIES	5.00	
		PIGOTT	- PATRICK PIGOTT	32.00	
		STAPLES2	- STAPLES ADVANTAGE	87.30	
		SUPPAY	- SUPERIOR TWP PAYROLL FUND	14,974.94	
		TRACTOR SU	- TRACTOR SUPPLY CO.	48.89	
		WEXBANK	- WEX BANK	56.59	
		TOTAL FUND 508	PARKS & RECREATION	15,347.68	

GL NUMBER	DESCRIPTION	YTD BALANCE 01/31/2018	2018 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/18	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 01/31/2017
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000 - REVENUE							
508-000-588.000	GENERAL FUND CONTRIBUTION	21,604.38	0.00	21,604.38	(21,604.38)	100.00	20,975.13
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	81.68	0.00	81.68	(81.68)	100.00	81.68
508-000-663.000	INTEREST ON RESERVES INCOME	0.00	0.00	0.00	0.00	0.00	81.36
508-000-696.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	100.00
Total Dept 000 - REVENUE							
		21,686.06	0.00	21,686.06	(21,686.06)	100.00	21,238.17
TOTAL REVENUES							
		21,686.06	0.00	21,686.06	(21,686.06)	100.00	21,238.17
Expenditures							
Dept 751 - PARK & REC. ADMINISTRATION							
508-751-702.000	SALARIES	2,981.05	0.00	2,981.05	(2,981.05)	100.00	2,629.40
508-751-710.000	TRAINING	390.00	0.00	390.00	(390.00)	100.00	890.60
508-751-727.000	OFFICE SUPPLIES	87.30	0.00	87.30	(87.30)	100.00	91.34
508-751-801.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	0.00	0.00	0.00	5.00
508-751-850.000	TELECOMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	101.94
508-751-851.000	INSURANCE & BONDS	685.93	0.00	685.93	(685.93)	100.00	594.86
508-751-958.000	MEMBERSHIPS & DUES	330.00	0.00	330.00	(330.00)	100.00	418.00
Total Dept 751 - PARK & REC. ADMINISTRATION							
		4,474.28	0.00	4,474.28	(4,474.28)	100.00	4,731.14
Dept 754 - RECREATION							
508-754-710.000	TRAINING	0.00	0.00	0.00	0.00	0.00	550.00
508-754-850.000	TELECOMMUNICATIONS	32.00	0.00	32.00	(32.00)	100.00	31.97
Total Dept 754 - RECREATION							
		32.00	0.00	32.00	(32.00)	100.00	581.97
Dept 755 - PARK MAINTENANCE							
508-755-702.000	SALARIES	4,456.00	0.00	4,456.00	(4,456.00)	100.00	4,269.60
508-755-717.000	TAXABLE BENEFITS	1,820.56	0.00	1,820.56	(1,820.56)	100.00	1,726.31
508-755-740.000	OPERATING SUPPLIES	152.02	0.00	152.02	(152.02)	100.00	406.62
508-755-742.000	FUEL-LUBRICANTS	129.17	0.00	129.17	(129.17)	100.00	154.09
508-755-850.000	TELECOMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	31.98
508-755-920.000	UTILITIES	54.28	0.00	54.28	(54.28)	100.00	37.88
508-755-930.000	REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	15.99
Total Dept 755 - PARK MAINTENANCE							
		6,612.03	0.00	6,612.03	(6,612.03)	100.00	6,642.47
Dept 966 - UNALLOCATED EXPENSES							
508-966-715.000	FICA	708.20	0.00	708.20	(708.20)	100.00	659.85
508-966-858.000	PENSION	882.30	0.00	882.30	(882.30)	100.00	861.20
Total Dept 966 - UNALLOCATED EXPENSES							
		1,590.50	0.00	1,590.50	(1,590.50)	100.00	1,521.05
TOTAL EXPENDITURES							
		12,708.81	0.00	12,708.81	(12,708.81)	100.00	13,476.63
Fund 508 - PARKS & RECREATION:							

12 A.

PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	YTD BALANCE		2018	AMENDED BUDGET	ACTIVITY FOR		AVAILABLE	% BDDT	YTD BALANCE
		01/31/2018	01/31/2018			MONTH	01/31/18			
Fund 508 - PARKS & RECREATION										
TOTAL REVENUES		21,686.06		0.00		21,686.06		(21,686.06)	100.00	21,238.17
TOTAL EXPENDITURES		12,708.81		0.00		12,708.81		(12,708.81)	100.00	13,476.63
NET OF REVENUES & EXPENDITURES		8,977.25		0.00		8,977.25		(8,977.25)	100.00	7,761.54