

**SUPERIOR CHARTER TOWNSHIP
PARKS & RECREATION COMMISSION MEETING**

**The Superior Township Parks & Recreation Commission
Regular**

DECEMBER 2017 meeting

will be held

MONDAY, DECEMBER 18, 2017 @ 6:00 p.m.

at

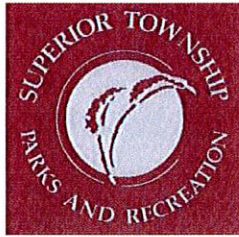
OLD TOWNSHIP HALL



(Corner of Cherry Hill & Prospect)

For additional info call: (734) 480-5502

or email: superiorparks@superior-twp.org



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DECEMBER 2017 meeting

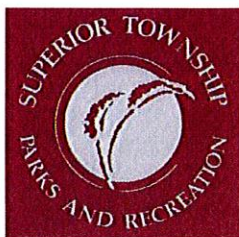
will be held

MONDAY, DECEMBER 18, 2017 @ 6:00 p.m.

at

OLD TOWNSHIP HALL

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**PARKS & RECREATION COMMISSION REGULAR MEETING
OLD TOWNSHIP HALL
DECEMBER 18, 2017 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) November 27, 2017
- 6) CITIZEN PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Dog Park Inquiry
 - B) Educational Info: Community Emergency Preparedness Workbook
- 9) OLD BUSINESS**
- 10) NEW BUSINESS**
 - A) Election of Officers for 2018
 - B) 2018 P&R Commission Meeting Schedule
 - C) 2018 Twp. Board of Trustees P&R Commissioner Attendee
 - D) 2018 Special Event: Movie Night August 11th
- 11) BILLS FOR PAYMENT**
 - A) November 15 – December 18, 2017
- 12) FINANCIAL STATEMENTS**
 - A) November 2017 Revenue & Expenditure Report
 - B) 2017 Christmas Tree Lighting Expenses
 - C) 2017 Special Event Expenditure Totals
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting Date: Monday, January 22, 2018 @ 6:30pm

5A

Superior Charter Township Park Commission
Regular Meeting
November 27, 2017

Proposed Minutes

- I. Call to Order
Chair Marion Morris called the meeting to order at 6:30 pm.

- II. Roll Call
Park Commissioners present: Marion Morris, Sandi Lopez, Nahid Sanii-Yahyai, Bernedia Word, Terry Lee Lansing, Paula Jefferson, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams; Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Ellen Kurath

- III. Flag Salute
Marion Morris led those assembled in the Pledge of Allegiance to the Flag.

- IV. Agenda Approval
It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the agenda as drafted. Marion Morris requested an amendment to the agenda. She asked that New Business A. be expanded from Christmas Tree Lighting Duties to Christmas Tree Lighting Duties and Gifts. This was accepted as a friendly amendment by the maker and supporter of the motion. The motion to approve the agenda with the noted amendment carried.

- V. Prior Meeting Minutes Approval
 - A. October 23, 2017
It was moved by Terry Lee Lansing and supported by Sandi Lopez to approve the minutes of 10/23/17 as drafted. Marion Morris requested correction of an error in New Business B. The first paragraph, third sentence presently reads "The Superior Land Conservancy will contribute \$5,000 during 2018 toward boardwalk extensions." The year is incorrect. This sentence should read "The Superior Land Conservancy will contribute \$5,000 during 2017 toward boardwalk extensions." The motion to approve the minutes of 10/23/17 with the noted correction carried.

- VI. Citizen Participation
Ellen Kurath addressed the Park Commission about invasive weeds found in parks in northern Superior Township. She encouraged the commission and department to have a staff member work with her next year to learn to identify these plants. She also suggested the park department purchase several books that would be good resources to learn about plants found in this region. These books include Ellen Elliot Weatherbee's published report on plants in Superior Township, a soil survey book from the county's MSU extension office, the Cranbrook series on shrubs and on wildflowers, "Michigan Trees", and "Michigan Flora" by Ed Voss. Ellen also voiced concern about use of herbicides. She acknowledged that Superior Township Parks rarely uses these chemicals. Marion Morris responded to Ellen that the Township Park Department only uses chemical herbicides as a last resort, and strictly follows all instructions and safety precautions.

- VII. Reports
 - A. Chairperson
Chair Marion Morris met weekly with Juan Bradford, Park Administrator over the past month. Beyond that, she had nothing additional to report.

- B. Administrator
 Juan Bradford, Park Administrator submitted a written report. In addition to this report, he informed commissioners that the township holiday lunch is still at Karl's Cabin Restaurant on Gotfredson Road on December 14, but attendees will order off the menu, rather than a set fee per participant.
- C. Board Liaison
 Trustee Alex Williams reported on the Township Board meeting held 11/20/17. The Supervisor's Report included several items. Brenda McKinney, Treasurer has been appointed to the County Parks & Recreation Commission. Engineering work on the non-motorized path along Prospect Road from Geddes south to Berkshire is underway, and expected to cost approximately \$50,000. Tanglewood subdivision seeks construction of a non-motorized trail into Dixboro. DTE Energy will provide options for lighting MacArthur Boulevard. Road work on Panama Street should be complete by December. The Michigan Folk School has signed a contract to operate in a garage at Staebler Park in Superior Township. There is a Patronicity campaign to raise \$40,000 toward the Folk School. If the \$40,000 fundraising target is met by the week before Christmas, the Folk School will receive another \$40,000 in matching funds. The Sutton Ridge (Redwood Company) apartments are going through Planning Commission review. Rock Development has dropped their lawsuit, and no longer seeks to build dense development on their property in southwest Superior Township. Rock Development now seeks to sell the real estate for park purposes. A commendation from the Michigan State Legislature arrived, saluting our firefighters. Sava Restaurant will open in the former Lord Fox restaurant building. RFC Financial Planners are moving into another building in Dixboro. Superior Township will waive some requirements for the Dixboro Green Pavilion project. One of these requirements is parking spaces. The township board approved pay increases for non-union staff, the Township Supervisor, Clerk, Treasurer and Trustees. The board approved hiring Susan Kellermaier as temporary assessing assistant. The 2018 holiday schedule was approved.
- D. Board Meeting Attendee
 Terry Lee Lansing attended the 11/20/17 Township Board Meeting. She noted that the supervisor also reported that County Parks & Recreation plans to install a non-motorized trail down Dixboro Road toward Geddes Road.
- E. Park Steward
 Rick Collman, Park Steward submitted a written report about observation of conditions in Cherry Hill Nature Preserve and Schroeter Park, and meetings with Juan Bradford and David Buterbaugh to plan maintenance work in these parks.
- F. Safety
 David Buterbaugh reported there were no accidents or injuries during the past month.

VIII. Communications

- A. Educational Information: Tree City USA Bulletin #13
 - B. SLPS Fall/Winter Newsletter
 - C. Christmas Tree Lighting Flyer
 - D. Township Christmas Party Flyer
 - E. Letter to Residents near Harvest Moon Park
- It was moved by Nahid Sani-Yahyai and supported by Marion Morris to receive the Communications. The motion carried.

IX. Old Business

- A. 2017 Park Development/Improvements Update

All playgrounds are up to date for safety standards. Cherry Hill Nature Preserve boardwalk extensions are underway, and should be complete by early December. Brush clearing between Oakbrook Park and Norfolk Park will commence this week.

X. New Business

A. Christmas Tree Lighting Event: Duties and Gifts

The township Christmas Tree Lighting Event is scheduled for Saturday, December 2 at 6:00 pm in front of the Township Hall. Park Commissioners were asked to volunteer to assist with this event. Volunteers are:

<u>Task</u>	<u>Volunteer</u>
Line Up Kids	Lisa Bradford
Cookies & Cocoa	Martha Kern-Boprie Bernedia Word Sandi Lopez
Pass Out Programs	Nahid Sanii-Yahyai Paula Jefferson

Volunteers were asked to arrive at township hall by 5:30 pm and park behind the Old Township Hall.

Marion Morris assembled a gift bag containing candy, fruit and an ornament. The bag and contents cost \$.84. Marion would like to give a gift bag to each child that comes to see Santa. She offered to assemble 100 gift bags, if the park budget would reimburse her the cost of components. Commissioners agreed to do this.

B. December 2017 Park Commission Meeting Time

The December Park Commission meeting is scheduled for the third Monday of the month, December 18 because the fourth Monday is Christmas Day. As the Township Board meeting is also scheduled that day at 7:00 pm, and several people have to attend both meetings; it was decided to start the Park Commission meeting at 6:00 pm.

C. Additional 2018 Special Event Ideas

Earlier this year Nahid Sanii-Yahyai suggested added another recreation special event, an outdoor movie screening. Park staff followed up on this suggestion. There are vendors that will bring all the equipment and screen the movie, for approximately \$1,000. Paula Jefferson noted that the Washtenaw County Sheriff Office did this last year, but did not publicize it well, and there were few participants. Several park commissioners suggested this could be a successful summer event in a park in the subdivisions. Some commissioners were concerned about safety issues. Other commissioners suggested collaborating with the Sheriff Office, both to alleviate safety concerns, and to share event cost where possible. It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to schedule an outdoor movie night as part of the 2018 recreation special events, and attempt to collaborate with the Washtenaw County Sheriff Office in presentation of this event. The motion carried by a vote of five Yes and two No votes.

XI. Bills for Payment

It was moved by Terry Lee Lansing and supported by Martha Kern-Boprie to approve payment of the bills totaling \$\$17,384.15. The motion carried.

XII. Financial Statements

A. October 2017 Revenue and Expenditure Report

B. 2017 Pumpkin Carving Day Expense Report

It was moved by Martha Kern-Boprie and supported by Nahid Sani-Yahyai to receive the October 2017 Revenue and Expenditure Report and the 2017 Pumpkin Carving Day Expense Report. The motion carried.

XIII. Pleas and Petitions

Bernedia Word reported that the Trunk & Treat event in Dixboro was very successful. It rained that day, so the event moved indoors, and was still a success. Bernedia complimented Patrick Pigott on thorough preparation for this event.

Nahid Sani-Yahyai reported many deer are found on Old Ford Road, increasing the risk of vehicle-deer collisions. She asked if warning signs could be installed, to alert drivers to this risk. Several commissioners commented that this is the responsibility of the Road Commission, not the Park Commission, and also doubted that signs would help.

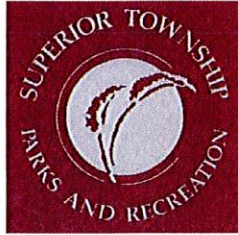
Nahid also noted large flocks of wild turkeys have been seen near Dixboro Road. She likes the educational materials in the Park Commission packet. She commented that a week ago a large amount of broken glass was found on Ford Road near Prospect, which caused flat tires for some of her neighbors. Nahid informed the township Fire Department about the glass.

XIV. Adjournment

Chair Marion Morris adjourned the meeting at 7:50 pm.

Submitted by:

Martha Kern-Boprie, Park Commissioner and Secretary



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**ADMINISTRATOR REPORT
DECEMBER 18, 2017**

- Board of Trustees Meeting Attendee
Next Meeting: December 18, 2017 @ 7:00pm – Commissioner Sanii-Yahyai
January 16, 2018 @ 7:00pm – TBD
- Thank you to staff, commissioners, and all of the volunteers that helped to make this year's Christmas Tree Lighting event a huge success! I spoke with numerous attendees and heard nothing but positive feedback.
- I attended a meeting with Washtenaw County Parks & Recreation (WCPR) on Thursday November 30th to begin discussing the 2018 Summer Playground Program. There were many community partners in attendance all looking for ways to make the 2018 program even better than 2017. WCPR expressed their desire to make the Superior location a full day program providing that a suitable location can be secured. I will keep you updated as this progresses.
- I have been in discussions with Lieutenant Keith Flores of the Washtenaw County Sheriff's Office regarding collaborating on the 2018 Movie in the Park event. Lieutenant Flores has informed me that the Sheriff's Office's Community Engagement Director has agreed to split the cost of the event which will be scheduled for August 11, 2018.
- The maintenance staff have begun working winter hours which are Monday thru Friday, 7:00am-11:00am.
- I would like to personally thank each and every one of you for your continued support, and your commitment to improving the parks and recreation opportunities for the residents of Superior Township. May you all enjoy a Merry Christmas and a Happy & Healthy New Year.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Juan Bradford", with a long, sweeping flourish extending upwards and to the right.

Juan Bradford

Get In Touch With Us

8A

APPLICANT:

Kristen McCarthy
Email:
kmcca@umich.edu
Subject:
Dog Park

Message Body:

Good Afternoon - I am moving to Superior Township in the near future, and am wondering how I could go about encouraging the township to install a dog park. As far as I can tell, there are no dog parks nearby.
Thanks so much!

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This e-mail was sent from a contact form on Superior Township (<http://superiortownship.org>)

From: Juan Bradford
Sent: Tuesday, December 5, 2017 11:46 AM
To: 'kmcca@umich.edu'
Subject: Superior Township Dog Park Inquiry
Attachments: Juan Bradford.vcf

Hello Kristen,

Thank you for your interest in Superior Township.

Unfortunately you are correct, Superior Township does not currently offer a dog park. Yours is actually the first inquiry I have had regarding one, but that does not mean that the interest isn't out there.

Currently there are not any plans in place to construct a dog park, nor has a park been designated as a potential location.

I will include your email in the Parks & Recreation Commission's communications on their December meeting agenda.

If you would like any additional information on this, or other Superior Township Parks & Recreation programs please feel free to contact me at your convenience.

Have a great day!

Juan

Juan Bradford
Parks & Recreation Administrator
Superior Charter Township

(734) 480-5502 Work
(734) 484-4883 fax
jbradford@superior-twp.org

575 E. Clark Road
Superior Township, MI 48198

10B

***PARKS & RECREATION COMMISSION
2018 MEETING SCHEDULE***

All meetings are held on the 4th Monday of the month at 6:30pm
at Old Township Hall.

**unless otherwise noted*

Monday, January 22nd @ 6:30pm

Monday, February 26th @ 6:30pm

Monday, March 26th @ 6:30pm

Monday April 23rd @ 6:30pm

Tuesday, May 29th @ 6:30pm

**Tuesday due to Memorial Day*

Monday, June 25th @ 6:30pm

Monday, July 23rd @ 6:30pm

Monday, August 27th @ 6:30pm

Monday, September 24th @ 6:30pm

Monday, October 22nd @ 6:30pm

Monday, November 26th @ 6:30pm

Monday, December 17th @ 6:00pm

**Third Monday due to Christmas*

2018

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Township Board Mtg. P&R Attendees

Meeting Date	Day of Week	Commissioner
January 16, 2018	Tuesday	
February 20, 2018	Tuesday	
March 19, 2018	Monday	
April 16, 2018	Monday	
May 21, 2018	Monday	
June 18, 2018	Monday	
July 16, 2018	Monday	
August 20, 2018	Monday	
September 17, 2018	Monday	
October 15, 2018	Monday	
November 19, 2018	Monday	
December 17, 2018	Monday	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Check 39967 508-754-740.000	OPERATING SUPPLIES	ICE DREMS SCULPTURES, LLC	ICE CARVING FOR CHRISTMAS TREE LIGHTING	75.00	39967
		Total For Check 39967		75.00	
Check 39975 508-000-289.000	DUE TO PAYROLL FUND	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/30/17 PAYROLL	5,256.53	39975
		Total For Check 39975		5,256.53	
Check 39976 508-751-850.000	TELECOMMUNICATIONS	SUPERIOR TWP UTILITY DEPA	PHONES @ ADMIN BUILDING - NOV 2017	47.48	39976
		Total For Check 39976		47.48	
Check 39978 508-754-740.000	OPERATING SUPPLIES	WALMART COMMUNITY/SYN	CB TRUNK OR TREAT	52.16	39978
		Total For Check 39978		52.16	
Check 39979 508-755-742.000	FUEL-LUBRICANTS	WEX BANK	FUEL - NOVEMBER 2017	252.34	39979
		Total For Check 39979		252.34	
Check 39989 508-000-123.050	PREPAID INSURANCE	DECKER AGENCY	MUNICIPAL INSURANCE 2018	5,972.03	39989
		Total For Check 39989		5,972.03	
Check 39990 508-755-920.000	UTILITIES	DTE ENERGY	ELECTRIC - PARKS BARN -NOV 2017	33.77	39990
		Total For Check 39990		33.77	
Check 39991 508-755-740.000	OPERATING SUPPLIES	HOME DEPOT CREDIT SERVICE	S SHOP SUPPLIES	36.43	39991
		Total For Check 39991		36.43	
Check 39995 508-754-740.000	OPERATING SUPPLIES	LOWE'S	LIGHTS FOR CHRISTMAS TREE	146.75	39995
		Total For Check 39995		146.75	
Check 39999 508-755-740.000	OPERATING SUPPLIES	O'REILLY AUTOMOTIVE, INC.	WINTERIZE EQUIPMENT SUPPLIES	89.91	39999
		Total For Check 39999		89.91	
Check 40003 508-000-289.000	DUE TO PAYROLL FUND	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - NOVEMBER 2017	1,479.24	40003
		Total For Check 40003		1,479.24	
Check 40012 508-756-951.000	PROJECTS	CONKLIN LANDSCAPING, INC	TREE & BRUSH CLEARING @ OAKBROOK/NORFOI	8,475.00	40012
		Total For Check 40012		8,475.00	
Check 40016 508-754-740.000	OPERATING SUPPLIES	GORDON FOOD SERVICE, INC.	CHRISTMAS TREE LIGHTING SUPPLIES	40.73	40016
		Total For Check 40016		40.73	
Check 40019 508-754-740.000	OPERATING SUPPLIES	MARION MORRIS	REIMBURSEMENT FOR CHRISTMAS TREE LIGHT	125.04	40019
		Total For Check 40019		125.04	

40019

CHECK REGISTER

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Check 40021 508-751-801.000	PROFESSIONAL SERVICES - OTHER	PARHELION TECHNOLOGIES	EMAIL - DEC 2017	5.00	40021
		Total For Check 40021		5.00	
Check 40026 508-000-205.001	DUE TO GENERAL FUND	SUPERIOR TOWNSHIP CREDIT (PARKS - AMAZON		53.91	40026
		Total For Check 40026		53.91	
Check 40028 508-000-289.000	DUE TO PAYROLL FUND	SUPERIOR TWP PAYROLL FUND CASH TRANSFER 12/14/17 PAYROLL		5,807.50	40028
		Total For Check 40028		5,807.50	
Check 40029 508-751-850.000	TELECOMMUNICATIONS	SUPERIOR TWP UTILITY DEPAI CELL PHONES - NOV 2017		32.58	40029
508-755-850.000	TELECOMMUNICATIONS	SUPERIOR TWP UTILITY DEPAI CELL PHONES - NOV 2017		56.20	40029
		Total For Check 40029		88.78	
--- FUND TOTALS BY VENDOR ---					
				Total For All Funds:	28,037.60
Fund 508 PARKS & RECREATION					
CONKLIN L - CONKLIN LANDSCAPING, INC 8,475.00					
DECKERAGEN - DECKER AGENCY 5,972.03					
DTE ENERGY - DTE ENERGY 33.77					
GORDONFOOD - GORDON FOOD SERVICE, INC. 40.73					
HOMEDEPOT2 - HOME DEPOT CREDIT SERVICES 36.43					
ICEDREAMS - ICE DREMS SCULPTURES, LLC 75.00					
LOWES - LOWE'S 146.75					
MORRIS - MARION MORRIS 125.04					
O'REILLY - O'REILLY AUTOMOTIVE, INC. 89.91					
PARHELION - PARHELION TECHNOLOGIES 5.00					
SUPCC - SUPERIOR TOWNSHIP CREDIT CARD ACCT 53.91					
SUPPAY - SUPERIOR TWP PAYROLL FUND 12,543.27					
SUPUTIL - SUPERIOR TWP UTILITY DEPARTMENT 136.26					
WALMART - WALMART COMMUNITY/SYNCE 52.16					
WEXBANK - WEX BANK 252.34					
TOTAL FUND 508 PARKS & RECREATION				28,037.60	

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 11/30/2016
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000-REVENUE							
508-000-588.000	GENERAL FUND CONTRIBUTION	230,726.83	251,702.00	20,975.17	20,975.17	91.67	224,006.75
508-000-590.000-BHCG	GRANTS	0.00	0.00	0.00	0.00	0.00	837.72
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	898.48	900.00	81.68	1.52	99.83	898.48
508-000-663.000	INTEREST ON RESERVES INCOME	1,302.46	650.00	0.00	(652.46)	200.38	726.94
508-000-671.100	DISPOSITION OF ASSETS	2,150.00	0.00	0.00	(2,150.00)	100.00	0.00
508-000-673.000	INSURANCE REIMBURSEMENTS INCOME	246.31	0.00	0.00	(246.31)	100.00	215.21
508-000-696.000	DONATIONS	5,100.00	100.00	5,000.00	(5,000.00)	5,100.00	1,151.35
508-000-699.000	APPROPRIATION FROM FUND BALANCE	0.00	54,071.00	0.00	54,071.00	0.00	0.00
Total Dept 000-REVENUE		240,424.08	307,423.00	26,056.85	66,998.92	78.21	227,836.45
TOTAL REVENUES		240,424.08	307,423.00	26,056.85	66,998.92	78.21	227,836.45
Expenditures							
Dept 751-PARK & REC. ADMINISTRATION							
508-751-701.000	COMMISSION STIPENDS	6,342.00	7,813.00	601.00	1,471.00	81.17	6,580.00
508-751-702.000	SALARIES	33,749.97	32,140.00	4,342.73	(1,609.97)	105.01	27,603.68
508-751-710.000	TRAINING	944.00	0.00	0.00	(944.00)	100.00	0.00
508-751-717.000	TAXABLE BENEFITS	321.36	0.00	321.36	(321.36)	100.00	0.00
508-751-727.000	OFFICE SUPPLIES	191.34	500.00	0.00	308.66	38.27	401.08
508-751-728.000	POSTAGE	0.00	100.00	0.00	100.00	0.00	0.00
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,205.00	0.00	0.00	(1,205.00)	100.00	0.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	135.35	2,400.00	5.00	2,264.65	5.64	2,367.50
508-751-850.000	TELECOMMUNICATIONS	1,451.58	1,200.00	80.06	(251.58)	120.97	1,100.63
508-751-851.000	INSURANCE & BONDS	6,462.51	7,100.00	529.13	637.49	91.02	6,719.70
508-751-860.000	TRANSPORTATION	911.73	600.00	0.00	(311.73)	151.96	782.46
508-751-900.000	PRINTING & PUBLISHING	477.48	1,000.00	0.00	522.52	47.75	0.00
508-751-930.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	518.00	500.00	0.00	(18.00)	103.60	100.00
508-751-963.000	BANK FEES & CHARGES	33.72	50.00	0.00	16.28	67.44	42.46
508-751-981.000	EQUIPMENT UNDER \$5,000	149.99	2,000.00	0.00	1,850.01	7.50	0.00
Total Dept 751-PARK & REC. ADMINISTRATION		52,894.03	55,903.00	5,879.28	3,008.97	94.62	45,697.51
Dept 754-RECREATION							
508-754-702.000	SALARIES	6,343.82	9,461.00	1,563.18	3,117.18	67.05	5,436.19
508-754-710.000	TRAINING	550.00	0.00	0.00	(550.00)	100.00	0.00
508-754-740.000	OPERATING SUPPLIES	2,808.36	3,000.00	398.95	191.64	93.61	2,071.96
508-754-850.000	TELECOMMUNICATIONS	319.70	400.00	0.00	80.30	79.93	351.67
508-754-860.000	TRANSPORTATION	0.00	100.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	122.34	500.00	0.00	377.66	24.47	0.00
508-754-975.000	SIGNAGE	330.40	500.00	330.40	169.60	66.08	150.00
Total Dept 754-RECREATION		10,474.62	13,961.00	2,292.53	3,486.38	75.03	8,009.82
Dept 755-PARK MAINTENANCE							
508-755-702.000	SALARIES	88,537.36	100,655.00	10,946.00	12,117.64	87.96	91,960.19
508-755-717.000	TAXABLE BENEFITS	1,726.31	1,945.00	0.00	218.69	88.76	1,956.09
508-755-719.000	MISC UNEMPLOYMENT BENEFITS	326.18	0.00	0.00	(326.18)	100.00	0.00
508-755-740.000	OPERATING SUPPLIES	2,155.25	2,000.00	241.34	(155.25)	107.76	2,465.45
508-755-740.003	HERBICIDE (NON-SELECTIVE)	0.00	500.00	0.00	500.00	0.00	0.00

12 A

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/17	AVAILABLE BALANCE	% BGD USED	YTD BALANCE 11/30/2016
Fund 508 - PARKS & RECREATION							
Expenditures							
508-755-740.004	SAND-GRAVEL-BARK-SOIL	3,872.00	4,000.00	0.00	128.00	96.80	387.10
508-755-741.000	UNIFORMS	468.00	600.00	0.00	132.00	78.00	272.00
508-755-742.000	FUEL-LUBRICANTS	3,375.19	5,000.00	252.34	1,624.81	67.50	3,178.47
508-755-850.000	TELECOMMUNICATIONS	370.81	480.00	56.20	109.19	77.25	381.75
508-755-860.000	TRANSPORTATION	0.00	50.00	0.00	50.00	0.00	0.00
508-755-920.000	UTILITIES	485.02	350.00	33.77	(135.02)	138.58	310.46
508-755-930.000	REPAIR & MAINTENANCE	4,223.99	10,000.00	1,321.79	5,776.01	42.24	8,152.46
508-755-930.001	CONTROLLED BURNS	0.00	3,800.00	0.00	3,800.00	0.00	3,700.00
508-755-974.000	SMALL TOOLS/EQUIP UNDER \$5,000	0.00	0.00	0.00	0.00	0.00	399.00
508-755-975.000	SIGNAGE	0.00	100.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	23,593.45	36,000.00	0.00	12,406.55	65.54	19,420.00
508-755-981.000	EQUIPMENT UNDER \$5,000	694.96	1,000.00	0.00	305.04	69.50	0.00
Total Dept 755-PARK MAINTENANCE		129,828.52	166,480.00	12,851.44	36,651.48	77.98	133,227.97
Dept 756-PARK DEVELOPMENT/IMPROVEMENT							
508-756-740.000	OPERATING SUPPLIES	344.40	500.00	0.00	155.60	68.88	1,191.90
508-756-951.000	PROJECTS	36,968.23	50,000.00	15,475.00	13,031.77	73.94	34,164.75
Total Dept 756-PARK DEVELOPMENT/IMPROVEMENT		37,312.63	50,500.00	15,475.00	13,187.37	73.89	35,356.65
Dept 759-BHC GRANT							
508-759-702.000-BHCG	SALARIES	0.00	0.00	0.00	0.00	0.00	5,085.00
508-759-930.000-BHCG	REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	20,111.88
508-759-975.000-BHCG	SIGNAGE	0.00	0.00	0.00	0.00	0.00	4,530.19
508-759-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	13,646.00
Total Dept 759-BHC GRANT		0.00	0.00	0.00	0.00	0.00	43,373.07
Dept 966-UNALLOCATED EXPENSES							
508-966-715.000	FICA	10,474.46	11,654.00	1,359.58	1,179.54	89.88	10,604.52
508-966-858.000	PENSION	11,013.68	8,925.00	1,479.24	(2,088.68)	123.40	10,432.76
Total Dept 966-UNALLOCATED EXPENSES		21,488.14	20,579.00	2,838.82	(909.14)	104.42	21,037.28
TOTAL EXPENDITURES		251,997.94	307,423.00	39,337.07	55,425.06	81.97	286,702.30
Fund 508 - PARKS & RECREATION:							
TOTAL REVENUES		240,424.08	307,423.00	26,056.85	66,998.92	78.21	227,836.45
TOTAL EXPENDITURES		251,997.94	307,423.00	39,337.07	55,425.06	81.97	286,702.30
NET OF REVENUES & EXPENDITURES		(11,573.86)	0.00	(13,280.22)	11,573.86	100.00	(58,865.85)

