

Superior Charter Township Park Commission
Regular Meeting
September 25, 2017

Adopted Minutes

- I. Call to Order
Chair Marion Morris called the meeting to order at 6:30 pm.
- II. Roll Call
Park Commissioners present: Marion Morris, Paula Jefferson, Terry Lee Lansing, Nahid Sanii-Yahyai, Martha Kern-Boprie, Sandi Lopez

Park Commissioners absent: Bernedia Word

Others present: Trustee Alex Williams; Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator
- III. Flag Salute
Chair Marion Morris led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. August 28, 2017 Regular Meeting
It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the minutes of 8/28/17 with corrections the Chairperson's Report, the Board Meeting Attendee Report and the 2018 Budget Preparation discussion in New Business. The motion carried.
 - B. September 7, 2017 Special Meeting
It was moved by Nahid Sanii-Yahyai and supported by Martha Kern-Boprie to approve the minutes of the 9/07/17 Special Budget Meeting with correction to the projects listed in Park Developments/Improvements and the formatting of the dollar amounts. The motion carried.
- VI. Citizen Participation – none
- VII. Reports
 - A. Chairperson
Chair Marion Morris reported that Jack Smiley informed her that the Michigan Land Conservancy closed on acquisition of 51 acres on Clark Road in Superior Township. This is the southernmost parcel preserved in the township. Marion received an email from Carla Bisaro about an ice carver at the Christmas Tree Lighting event. She also received an email from the SE Michigan Land Conservancy that it now has sufficient funds to purchase a tractor. A township resident named Steven Sherman sent email about alternative energy technology he sells. He was encouraged to seek a booth at Superior Day next spring.

Chair Morris commented that she has been asked what are basic principles governing abstention from voting on the Park Commission. She asked Martha Kern-Boprie to outline these principles, based on her extensive experience in elective office. Martha noted that the default expectation is that an elected official votes on all motions. An elected official may abstain from voting only when they have a financial interest in the motion and/or a family member has an interest in the

outcome of the motion that could present an obstacle to the official voting in the best interest of the body. In the event the elected official believes they do have a conflict of interest and should abstain, they must announce this conflict to the rest of the commission, and request permission to abstain. Once permission to abstain is given, the official must not participate in further discussion of the issue nor vote on the motion.

B. Administrator's Report

Juan Bradford submitted a written report. The budget presentation to the Township Board went well. No specific requests were made of the Park Commission by the Township Board. Nahid Sani-Yahyai was present at the board meeting, and complimented Juan on his presentation. Marion Morris concurred that the presentation was thorough and well-received. Engineered Wood Fiber (EWF) installation is underway in the parks. Steve Sherman contacted Juan about Schroeter Park debris removal, and then about opportunities to sell alternative energy technology. Juan also suggested Mr. Sherman seek a table at Superior Day next spring.

C. Board Liaison

Trustee Alex Williams reported that Ellen Kurath addressed the township board about invasive species in township parks, using the same materials presented to Park Commissioners today. Craig Aronoff spoke regarding a medical marijuana facility he seeks to operate in Superior Township to grow and process the marijuana. Township legal counsel will meet with Township Board Members about this issue. Fire Station #2 will be modified to accommodate the coming ladder truck. May Burton of the Utility Department staff is taking an exam to upgrade her position. Orchard, Hiltz & McCliment (OHM) consulting engineers will design a pavilion for the Dixboro Green at no expense to the township or the entity that owns the Dixboro Green. Larry Holmes and Ty'Lur Grimes worked for the township over the summer as interns. This arrangement worked out well, and will probably repeat next year. Habitat for Humanity is closing on a house on Panama Street. Superior Township is requesting grant funds from the 2017 Connecting Communities program to construct a non-motorized path from Berkshire south to Clark Road. The Washtenaw County Sheriff Office will hold an Expungement Workshop on October 15 to help qualified individuals seek expungement of criminal records. The Hyundai Special Assessment District will expire at the end of 2017. This will result in Hyundai paying more property tax in 2018. Superior Township Board Members reviewed the Canton Township 5 Year Land Use Plan for information purposes only. The Township Board reviewed the 2018 Park Commission budget request and list of accomplishments. Ypsilanti Community Utility Authority (YCUA) sewer rate increases were approved and passed along. The solid waste contract with Republic Waste Management was approved. This year yard waste compost pickup ends the second full week of December. Township board members discussed the Huron Valley Humane Society's (HVHS) annual fee of \$10,000 and concern over lack of transparency in the financial reporting of HVHS. Superior Township pays Washtenaw County and the county pays HVHS for animal control work. The 2018 Truth in Taxation public hearing is scheduled for 10/16/17. The Solid Waste Drop Off event is scheduled on 10/14/17 from 9:00 am through 2:00 pm at EMU Rynearson Stadium parking lot on Hewitt Street near Huron River Drive.

D. Board Meeting Attendee

Marion Morris attended the board meeting and had nothing to add to Alex Williams's report.

E. Park Steward

Steward Emeritus John Copley commented to Marion Morris that he is disturbed by the condition of the meadow in Cherry Hill Nature Preserve (CHNP). David Buterbaugh noted that our plans and budget will clear the current meadow, but not expand it. David also commented that the meadow is the same size it always has been. He is aware that John Copley would like to expand the meadow. Juan Bradford and David Buterbaugh will walk CHNP and consult with John Copley.

F. Safety

David Buterbaugh reported there have been no accidents or injuries during the past month.

VIII. Communications

- A. Educational Info: ADA Requirements for Playground (made simple)
- B. Special Event/Dixboro Market Attendance Calendar (Fall/Winter)
- C. Dixboro Church First Responders Thank You Picnic
- D. Memo from Ellen Kurath RE: Weeds in Township Parks

It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to receive the Communications. The motion carried.

IX. Old Business

- A. 2017 Park Development/Improvement Update

Approve Oakbrook Sidewalk Bid

Swings in the park have been replaced. Engineered Wood Fiber (EWF) has been installed. Bids to construct the 260 foot ADA accessible sidewalk in Oakbrook Park were received from three vendors. The vendors and bid amounts were:

Playworld Midstates	\$10,500.00
True North Asphalt	\$10,920.00
GatlinByrd Cement	\$12,980.00

It was moved by Martha Kern-Boprie and supported by Marion Morris to award the bid to Playworld Midstates for an amount not to exceed \$10,500.00. A roll call vote was taken on the motion

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Marion Morris	X			
Sandi Lopez	X			
Paula Jefferson	X			
Nahid Sanii-Yahyai	X			
Martha Kern-Boprie	X			
Terry Lee Lansing	X			
Bernedia Word			X	

The motion carried.

X. New Business

XI. Bills for Payment

It was moved by Sandi Lopez and supported by Terry Lee Lansing to pay the bills totaling \$18,278.17. The motion carried.

XII. Financial Statements

- A. August 2017 Revenue and Expenditure Statement

It was moved by Terry Lee Lansing and supported by Sandi Lopez to receive the August 2017 Financial Statement. The motion carried.

- B. Kickball Day 2017 Expenditures

Park Commissioners reviewed the expense report for Kickball Day 2017.

XIII. Pleas and Petitions

Martha Kern-Boprie informed the Park Commission that she now has a schedule conflict with the Pumpkin Carving event on Oct 21, as her nephew will be married that day. She will bring baked goods and cider to the event, but will have to leave by noon.

Terry Lee Lansing wants the Park Commission and Department staff to help Ellen Kurath with weeding park plantings. A suggestion was made to send Ellen a thank you letter, and inform her that we are seeking budget for staff to assist with this weeding in 2018.

XIV. Adjournment

It was moved by Marion Morris and supported by Martha Kern-Boprie to adjourn the meeting at 7:40 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary