

Superior Charter Township Park Commission  
Regular Meeting  
October 23, 2017

Adopted Minutes

- I. Call to Order  
Chair Marion Morris called the meeting to order at 6:30 pm.
- II. Roll Call  
Park Commissioners present: Marion Morris, Bernedia Word, Nahid Sanii-Yahyai, Sandi Lopez, Paula Jefferson, Terry Lee Lansing, Martha Kern-Boprie  
Park Commissioners absent: none  
Others present: Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator
- III. Flag Salute  
Chair Marion Morris led those assembled in the Pledge of Allegiance to the Flag.
- IV. Agenda Approval  
It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
  - A. September 25, 2017  
It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve the minutes of 9/25/17 as drafted. Paula Jefferson requested correction of a spelling error in Reports C. The name of one of the young men who interned with the township during summer 2017 is spelled Ty'Lur Grimes rather than Tyler Grimes. This was accepted as a friendly amendment to the motion. The motion carried.
- VI. Citizen Participation – none
- VII. Reports
  - A. Chairperson  
Chair Marion Morris had nothing to report.
  - B. Administrator  
Juan Bradford submitted a written report. He estimated 250 people, children and adults, attended the pumpkin carving event. 120 pumpkins were distributed by 12:45 pm. All food was eaten. Everyone had a good time. Scooping the pumpkins out in advance of the event was helpful.
  - C. Township Board Liaison  
Trustee Alex Williams was not present.
  - D. Township Board Attendee  
Martha Kern-Boprie attended the 10/16/17 Township Board Meeting and submitted a written report.
  - E. Park Steward  
No report.

- F. Safety  
Lots of bee and wasp stings during the past month.

VIII. Communications

- A. Educational Information: Healthy Trees are Key to Vibrant Communities
- B. 2018 Parks and Recreation Budget

It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to receive the communications. The motion carried.

IX. Old Business

- A. 2017 Park Development/Improvements Update  
Swings are replaced in Community Park. Engineered wood fiber (EWF) has been installed. The spring animal play equipment has been moved. Brush clearing scheduled for next week.
- B. Brush Clearing Bid for Oakbrook and Norfolk parks  
All bidders visited the site and reviewed specifications. The low bid was from Conklin Landscaping Inc. for \$8,475.00. It was moved by Martha Kern-Boprie and supported by Sandi Lopez to award the bid to remove all trees and brush from the flagged off area between Norfolk Park and Oakbrook Park for an amount not to exceed \$8,475.00. Marion Morris requested adding text that the vendor is responsible for removing any standing dead wood. The request was accepted by the maker and supporter of the motion. A roll call vote was taken.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Morris	Yes			
Lopez	Yes			
Word	Yes			
Sanii-Yahyai	Yes			
Lansing	Yes			
Jefferson	Yes			
Kern-Boprie	Yes			

X. New Business

- A. Library Crosswalk Discussion  
It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to send a letter to the Township Board requesting a safer crossing over MacArthur Boulevard into the Library and Fireman’s Park. The motion carried. Marion Morris and Juan Bradford agreed to write the letter on behalf of the Park Commission.
- B. Proposed Schroeter Park Trail Expansion 2018  
First Marion Morris reviewed discussion she had with John Copley about boardwalk extensions in Cherry Hill Nature Preserve (CHNP). A different vendor may be necessary to construct the next boardwalk extensions due to the topography. The Superior Land Conservancy will contribute \$5,000 during ~~2018~~ 2017 toward boardwalk extensions. Wood for the 2017 boardwalk extensions will be delivered the week of November 13.

Then discussion of Schroeter Park projects commenced. Previous plans included clearing brush out of the northwest corner of the park. Marion Morris now questions the advisability of clearing this brush. She suggests constructing a trail system through this woodlot. The trail should be 8 feet wide. We could use the \$7,500 budgeted in 2018 for brush clearing to construct the trail. Action will be taken on this in 2018.

XI. Bills for Payment

It was moved by Terry Lee Lansing and supported by Martha Kern-Boprie to pay the bills totaling \$20,232.40. The motion carried.

XII. Financial Statements

A. September 2017 Revenue and Expenditure Report

It was moved by Marion Morris and supported by Paula Jefferson to receive the September financial statements. The motion carried.

XIII. Pleas and Petitions

Nahid Sani-Yahyai commented that the arts and crafts station at the pumpkin carving event was very active. One child was especially endearing.

XIV. Adjournment

It was moved by Martha Kern-Boprie and supported by Bernedia Word to adjourn the meeting at 7:40 pm. The motion carried.

Submitted by:

Martha Kern-Boprie, Park Commissioner and Secretary