

**SUPERIOR CHARTER TOWNSHIP  
PARKS & RECREATION COMMISSION MEETING**

**The Superior Township Parks & Recreation Commission  
Regular**

**OCTOBER 2017 meeting**

**will be held**

**MONDAY, OCTOBER 23, 2017 @ 6:30 p.m.**

**at**

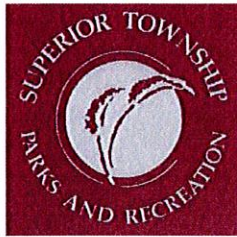
**OLD TOWNSHIP HALL**



**(Corner of Cherry Hill & Prospect)**

**For additional info call: (734) 480-5502**

**or email: [superiorparks@superior-twp.org](mailto:superiorparks@superior-twp.org)**



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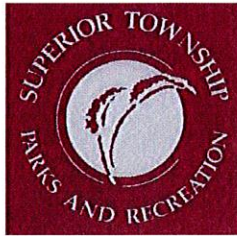
**will be held**

**MONDAY, OCTOBER 23, 2017 @ 6:30 p.m.**

**at**

**OLD TOWNSHIP HALL**

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**PARKS & RECREATION COMMISSION REGULAR MEETING  
OLD TOWNSHIP HALL  
OCTOBER 23, 2017 @ 6:30 P.M.  
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
  - A) September 25, 2017
- 6) CITIZEN PARTICIPATION**
- 7) REPORTS**
  - A) Chairperson
  - B) Administrator
  - C) Board Liaison
  - D) Board Meeting Attendee
  - E) Park Steward
  - F) Safety
- 8) COMMUNICATIONS**
  - A) Educational Info: Healthy Trees Are Key To Vibrant Communities
  - B) 2018 Parks & Recreation Budget
- 9) OLD BUSINESS**
  - A) 2017 Park Development/Improvements Update
  - B) Oakbrook/Norfolk Parks Tree & Brush Clearing Bid
- 10) NEW BUSINESS**
  - A) Library Crosswalk Discussion
  - B) Proposed Schroeter Park Trail Extension 2018
- 11) BILLS FOR PAYMENT**
  - A) September 26, 2017 – October 23, 2017
- 12) FINANCIAL STATEMENTS**
  - A) September 2017 Revenue & Expenditure Report
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

**Next Meeting Date: Monday, November 27, 2017 @ 6:30pm**

S.A.

Superior Charter Township Park Commission  
Regular Meeting  
September 25, 2017

Proposed Minutes

- I. Call to Order  
Chair Marion Morris called the meeting to order at 6:30 pm.
  
- II. Roll Call  
Park Commissioners present: Marion Morris, Paula Jefferson, Terry Lee Lansing, Nahid Sani-Yahyai, Martha Kern-Boprie, Sandi Lopez  
  
Park Commissioners absent: Bernedia Word  
  
Others present: Trustee Alex Williams; Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator
  
- III. Flag Salute  
Chair Marion Morris led those assembled in the Pledge of Allegiance to the flag.
  
- IV. Agenda Approval  
It was moved by Nahid Sani-Yahyai and supported by Terry Lee Lansing to approve the agenda as drafted. The motion carried.
  
- V. Prior Meeting Minutes Approval
  - A. August 28, 2017 Regular Meeting  
It was moved by Nahid Sani-Yahyai and supported by Terry Lee Lansing to approve the minutes of 8/28/17 with corrections the Chairperson's Report, the Board Meeting Attendee Report and the 2018 Budget Preparation discussion in New Business. The motion carried.
  
  - B. September 7, 2017 Special Meeting  
It was moved by Nahid Sani-Yahyai and supported by Martha Kern-Boprie to approve the minutes of the 9/07/17 Special Budget Meeting with correction to the projects listed in Park Developments/Improvements and the formatting of the dollar amounts. The motion carried.
  
- VI. Citizen Participation – none
  
- VII. Reports
  - A. Chairperson  
Chair Marion Morris reported that Jack Smiley informed her that the Michigan Land Conservancy closed on acquisition of 51 acres on Clark Road in Superior Township. This is the southernmost parcel preserved in the township. Marion received an email from Carla Bisaro about an ice carver at the Christmas Tree Lighting event. She also received an email from the SE Michigan Land Conservancy that it now has sufficient funds to purchase a tractor. A township resident named Steven Sherman sent email about alternative energy technology he sells. He was encouraged to seek a booth at Superior Day next spring.  
  
Chair Morris commented that she has been asked what are basic principles governing abstention from voting on the Park Commission. She asked Martha Kern-Boprie to outline these principles, based on her extensive experience in elective office. Martha noted that the default expectation is that an elected official votes on all motions. An elected official may abstain from voting only when they have a financial interest in the motion and/or a family member has an interest in the

outcome of the motion that could present an obstacle to the official voting in the best interest of the body. In the event the elected official believes they do have a conflict of interest and should abstain, they must announce this conflict to the rest of the commission, and request permission to abstain. Once permission to abstain is given, the official must not participate in further discussion of the issue nor vote on the motion.

B. Administrator's Report

Juan Bradford submitted a written report. The budget presentation to the Township Board went well. No specific requests were made of the Park Commission by the Township Board. Nahid Sanii-Yahyai was present at the board meeting, and complimented Juan on his presentation. Marion Morris concurred that the presentation was thorough and well-received. Engineered Wood Fiber (EWF) installation is underway in the parks. Steve Sherman contacted Juan about Schroeter Park debris removal, and then about opportunities to sell alternative energy technology. Juan also suggested Mr. Sherman seek a table at Superior Day next spring.

C. Board Liaison

Trustee Alex Williams reported that Ellen Kurath addressed the township board about invasive species in township parks, using the same materials presented to Park Commissioners today. Craig Aronoff spoke regarding a medical marijuana facility he seeks to operate in Superior Township to grow and process the marijuana. Township legal counsel will meet with Township Board Members about this issue. Fire Station #2 will be modified to accommodate the coming ladder truck. May Burton of the Utility Department staff is taking an exam to upgrade her position. Orchard, Hiltz & McCliment (OHM) consulting engineers will design a pavilion for the Dixboro Green at no expense to the township or the entity that owns the Dixboro Green. Larry Holmes and Tyler Grimes worked for the township over the summer as interns. This arrangement worked out well, and will probably repeat next year. Habitat for Humanity is closing on a house on Panama Street. Superior Township is requesting grant funds from the 2017 Connecting Communities program to construct a non-motorized path from Berkshire south to Clark Road. The Washtenaw County Sheriff Office will hold an Expungement Workshop on October 15 to help qualified individuals seek expungement of criminal records. The Hyundai Special Assessment District will expire at the end of 2017. This will result in Hyundai paying more property tax in 2018. Superior Township Board Members reviewed the Canton Township 5 Year Land Use Plan for information purposes only. The Township Board reviewed the 2018 Park Commission budget request and list of accomplishments. Ypsilanti Community Utility Authority (YCUA) sewer rate increases were approved and passed along. The solid waste contract with Republic Waste Management was approved. This year yard waste compost pickup ends the second full week of December. Township board members discussed the Huron Valley Humane Society's (HVHS) annual fee of \$10,000 and concern over lack of transparency in the financial reporting of HVHS. Superior Township pays Washtenaw County and the county pays HVHS for animal control work. The 2018 Truth in Taxation public hearing is scheduled for 10/16/17. The Solid Waste Drop Off event is scheduled on 10/14/17 from 9:00 am through 2:00 pm at EMU Rynearson Stadium parking lot on Hewitt Street near Huron River Drive.

D. Board Meeting Attendee

Marion Morris attended the board meeting and had nothing to add to Alex Williams's report.

E. Park Steward

Steward Emeritus John Copley commented to Marion Morris that he is disturbed by the condition of the meadow in Cherry Hill Nature Preserve (CHNP). David Buterbaugh noted that our plans and budget will clear the current meadow, but not expand it. David also commented that the meadow is the same size it always has been. He is aware that John Copley would like to expand the meadow. Juan Bradford and David Buterbaugh will walk CHNP and consult with John Copley.

- F. Safety  
David Buterbaugh reported there have been no accidents or injuries during the past month.

VIII. Communications

- A. Educational Info: ADA Requirements for Playground (made simple)
- B. Special Event/Dixboro Market Attendance Calendar (Fall/Winter)
- C. Dixboro Church First Responders Thank You Picnic
- D. Memo from Ellen Kurath RE: Weeds in Township Parks

It was moved by Terry Lee Lansing and supported by Nahid Sanii-Yahyai to receive the Communications. The motion carried.

IX. Old Business

- A. 2017 Park Development/Improvement Update

Approve Oakbrook Sidewalk Bid

Swings in the park have been replaced. Engineered Wood Fiber (EWF) has been installed. Bids to construct the 260 foot ADA accessible sidewalk in Oakbrook Park were received from three vendors. The vendors and bid amounts were:

Playworld Midstates	\$10,500.00
True North Asphalt	\$10,920.00
GatlinByrd Cement	\$12,980.00

It was moved by Martha Kern-Boprie and supported by Marion Morris to award the bid to Playworld Midstates for an amount not to exceed \$10,500.00. A roll call vote was taken on the motion

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Marion Morris	X			
Sandi Lopez	X			
Paula Jefferson	X			
Nahid Sanii-Yahyai	X			
Martha Kern-Boprie	X			
Terry Lee Lansing	X			
Bernedia Word			X	

The motion carried.

X. New Business

XI. Bills for Payment

It was moved by Sandi Lopez and supported by Terry Lee Lansing to pay the bills totaling \$18,278.17. The motion carried.

XII. Financial Statements

- A. August 2017 Revenue and Expenditure Statement

It was moved by Terry Lee Lansing and supported by Sandi Lopez to receive the August 2017 Financial Statement. The motion carried.

- B. Kickball Day 2017 Expenditures

Park Commissioners reviewed the expense report for Kickball Day 2017.

XIII. Pleas and Petitions

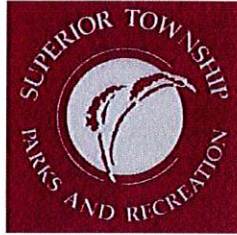
Martha Kern-Boprie informed the Park Commission that she now has a schedule conflict with the Pumpkin Carving event on Oct 21, as her nephew will be married that day. She will bring baked goods and cider to the event, but will have to leave by noon.

Terry Lee Lansing wants the Park Commission and Department staff to help Ellen Kurath with weeding park plantings. A suggestion was made to send Ellen a thank you letter, and inform her that we are seeking budget for staff to assist with this weeding in 2018.

XIV. Adjournment

It was moved by Marion Morris and supported by Martha Kern-Boprie to adjourn the meeting at 7:40 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary



7B.

**ADMINISTRATOR REPORT  
OCTOBER 23, 2017**

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- Board of Trustees Meeting Attendee  
Next Meeting: November 20, 2017 @ 7:00pm – Commissioner Lansing
- The 2018 Parks & Recreation Budget was approved at last Monday evening's Township Board of Trustees meeting. It was unanimously approved as presented with no deletions. A copy of the approved budget is in your packet as Communications Item B.
- The Old Business portion of the agenda includes bids for the tree and brush clearing between Oakbrook and Norfolk Parks. This improvement has been previously approved by the Commission and will be paid for from the 2017 Parks Development/Improvement budget.
- Phase 4 of 6, of the Cherry Hill Nature Preserve boardwalk is currently scheduled to start construction the second week of November.
- Thank you to all staff, commissioners, and volunteers that assisted with the Pumpkin Carving Day.
- Brush hogging has begun in the required areas and will continue throughout the next 2-3 weeks until all areas are completed.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Juan Bradford", is written over the typed name. The signature is stylized and includes a large, sweeping flourish that extends to the right.

Juan Bradford



70.

To: Superior Township Park Commissioners  
From: Martha Kern-Boprie  
Subject: Township Board Attendee Report  
10/16/17 Township Board Meeting  
Date: October 17, 2017

I attended the Township Board Meeting on 10/16/17. Also attending from the Park Commission were Marion Morris, Sandi Lopez and Juan Bradford, Park Administrator. The meeting lasted three hours.

Citizen Participation

Martha Kern-Boprie announced the Park & Recreation Pumpkin Carving event on October 21.

County Commissioner Michelle Dietrick was present and introduced.

A resident of Harvest Lane expressed concern about clutter, dead trees and sewer line maintenance. She would like a subdivision sign, similar to those in Oakbrook and Washington Square installed at the entry to her subdivision. Treasurer McKinney stated a special assessment on homeowners paid for the other subdivision signs.

There were two public hearings.

1. 2018 Budgets and Truth in Taxation. No one in attendance spoke during this required public hearing.
2. Authority of the Township regarding Medical Marijuana Facilities Licensing Act of 2016.  
Fred Lucas, attorney to Superior Twp presented an extensive review of the authority, opportunities and responsibilities of townships with respect to the Medical Marijuana Facilities (MMF) Licensing Act of 2016. Mr. Lucas first pointed out that townships have no obligation to do anything with respect to MMF under the Licensing Act of 2016. He then went on to outline how the law works.  
The law establishes five classes of licenses:  
Grower of Cannabis
  - a. 500 plants or less
  - b. 1,000 plants or less
  - c. 1,500 plants or less

Processor of Cannabis: extracts oils, resins, prepares leaves and packages product for transport

Provisioner: Retail Sales/Dispensary of Cannabis

Secure Transporter of Cannabis

Safety Compliance: receives and tests product for compliance with regulatory standards

Revenue to local governments

There is an annual fee of \$5,000 per MMF license that is paid by the license holder to the local unit of government. There is also a 3% tax on all sales by Provisioners. This tax is paid to the state of Michigan, and accumulated there. The cumulative tax is divided by all licenses in Michigan, of all types. Local units of government receive 25% of the amount for all licenses in their unit. A portion goes to counties and the remainder stays with the state.

Zoning Issues

Mr. Lucas stated that most communities in Michigan establish MMF as a Conditional Use in one or more zoning districts. Another option is to establish MMF as an overlay district where it is considered desirable and/or appropriate. MMF could be a permitted or a conditional use in an overlay district. Mr. Lucas recommends establishing MMF as a permitted use to reduce demands on planning commissions and township boards to review all the conditional use applications. He also recommends separating "location of use" from "operating regulations" by keeping location in zoning ordinances and to prevent potential "grandfathering" in zoning ordinances of operating regulations. Mr. Lucas also recommends discussing proposed regulations with MMF industry representatives to learn if regulations are feasible.

Supervisor Schwartz commented that he speaks for the board, that Superior Township does not “need” the fee revenue from MMF. The board is more concerned with the opinion of township residents.

During the public hearing that followed the presentation by attorney Lucas, Darrel Stavros spoke. He is a township resident who has operated a medical marijuana dispensary for nine years in the City of Ypsilanti. He grows marijuana in Superior Township. He is concerned about the length of time needed to obtain approval for a MMF, so he can start construction. He wants to construct a MMF in Superior Township.

Another resident asked what benefit MMF presented to Superior Township residents.

Cristina Montegue commented that the State of Michigan will send a portion of the 3% tax charged on all dispensary sales throughout the state back to local units of government that have a licensee within their boundaries.

Kim Imes, township resident stated that medical marijuana is a needed treatment, not a recreational drug.

The attorney representing Darrell Stavros stated that the overlay zoning district is not optimal from his perspective.

Laura Pellikka, township resident commented this is a regular agricultural use. It will be good for the community.

Dennis Hayes, an attorney in Ann Arbor and an advocate for MMF addressed zoning issues. He recommends making it a permitted use in all A1 agricultural districts. He stated there are multiple current growers of marijuana in Superior Township, and this will allow them to expand their operations.

Sandi Lopez recommended an open meeting with township residents to discuss this issue. She is supportive of other speakers.

Kevin Rivenburgh thanked all speakers for their comments. He noted there are strict “seed to sale” regulations that will hinder illegal growing operations.

Art Morris, an attorney with the cannabis industry stated that the Michigan Licensing and Regulatory Affairs (LARA) office will establish a body of regulations for MMF. These regulations are in development now.

No one spoke in opposition to MMF in Superior Township.

A short recess was taken before the rest of the meeting.

#### Supervisor’s Report

Roof replacement is underway at the senior care facility on Prospect between Geddes and Berkshire. The former Lord Fox/Roger Monk restaurant in Dixboro is undergoing remodeling, and will open soon as Sava’s Restaurant. JoAnn Julius of the township staff will retire soon. A replacement has been hired. The sub-area plan for Dixboro is undergoing review. A homicide took place in Sycamore Meadows a week ago. Both the suspect and the victim were from outside Superior Township. Road work is underway. Rock Financial now seeks to sell the development rights on 300 acres north of Geddes Road.

#### New Business

##### A. Budget Resolutions

Board members went through detailed adjustments to many lines in the various budgets. Some significant changes from previous years included the Hyundai Special Assessment district has been paid off. Concerning the Park Fund budget, Juan Bradford explained the budget request and our capital plans in 2018. Supervisor Schwartz suggested possibly cost sharing purchase of a “cherry picker” between the General, Utility and Park funds in 2018.

The Township Board approved the 2018 budgets on first reading.

- B. Millage Rates – The Township Board approved 2018 millage rates on first reading.
- C. Text Amendment to Zoning Ordinance –Will require advisory design review in Dixboro to protect the buffer between commercial and/or subdivisions and Fleming Creek. Amendment passed on first reading.
- D. Hiring Fire Fighter Tyler J. Coker – 19 individuals applied for the opening. Five were interviewed and Tyler J. Coker was selected. He is presently a part-time fire fighter in Northfield Township.
- E. Hiring Mary Burton Utility Administrator – Mary Burton was initially hired in February. She is very capable and has continued to improve Utility Department operations, and has taken multiple examinations to expand her qualifications. She was appointed as Utility Department Administrator with a salary of \$65,000 effective 9/01/17. She plans to take additional examinations over the next nine months, and will likely be eligible for additional pay increases after passing them.
- F. Contract with Orchard, Hiltz & McCliment (OHM): Geddes Road Booster Station  
A contract with OHM for inspections, environmental assessment and construction oversight of the demolition of the Geddes Road Booster Station in amount \$24,200 was approved. Safely taking down all the connections that pass through this booster station, demolition and restoring the site is complex.
- G. Contract with Orchard, Hiltz & McCliment (OHM): Proposal for Water System Asset Management Development and Lucity Software Integration  
Contract was approved. I did not catch the dollar amount.
- H. Discussion regarding Township vehicle – Ford Explorer repairs  
The Ford Explorer has required extensive repairs lately that total \$4,000. Board members discussed the merits of repairing this vehicle versus selling and replacing it. Consensus was to repair the vehicle now, and have a longer discussion in the near future about possibly replacing it.

#### Pleas & Petitions

Clerk Findley expressed disappointment that the township newsletter came out too late to inform residents of the county solid waste collection event on Oct 14.

The meeting adjourned at 10:00 pm.

# Healthy Trees are Key to Vibrant Communities

March 1, 2014, Department, by Carrie Gallagher

- Conservation

Go to any city park, and what will you see? If it's in a neighborhood with young families, no doubt there will be lots of kids running around and playing. Across town, elderly residents may be taking a stroll or playing chess or checkers. Others might be enjoying an oasis of calm in the middle of a busy day or cooking out on a warm summer evening. Whether for recreation, relaxation or just gathering with friends, parks meet different needs in different communities.

But one thing most parks have in common — from a pocket park tightly packed between row houses to an Olmsted expanse in a central city — is trees. Just as well-built and well-tended parks are the key to any great city, healthy and abundant trees are the key to great parks.

Most people intuitively understand this, but thanks to the work of a national task force, we now have a better understanding of the full value of trees, plus a communications and policy blueprint that helps explain their value to communities and transforms the way we think about them.

The Vibrant Cities and Urban Forests Task Force was convened by New York Restoration Project with support from the USDA Forest Service. The task force consisted of 25 national experts representing fields such as urban forestry, urban planning, landscape architecture and community organizing, and its diverse membership ranged from government officials to business leaders.

These experts examined all the factors that make a community a vibrant place to live and developed strategies that a city of any size could adopt for getting there. The final report, Vibrant Cities & Urban Forests: A National Call to Action, outlined 12 specific recommendations for growing better, healthier communities through a renewed commitment to our urban forests.

For parks, along with the people who love them and the professionals who manage them, the report could be summed up as a call to focus on the fundamentals: Parks are first and foremost dynamic ecosystems, built predominantly around healthy trees. The report makes clear that this approach is not only right for parks, but prioritizing the role of trees also has a positive ripple effect throughout entire communities.

Trees can reduce energy consumption and promote conservation by helping to cool homes and businesses on hot days. According to joint studies by the Lawrence Berkeley National Laboratory and the Sacramento Municipal Utility District, trees planted to shade the windows of a home can generate energy savings of up to 47 percent (Heat Islands).

Trees have a known and quantifiable positive effect on both the causes and impacts of climate change. A single tree stores an average of 13 pounds of carbon each year, and community forests currently provide the equivalent of \$22 billion in carbon control costs (Identified Benefits). Trees naturally reduce flooding and help keep pollutants out of our waterways, which decreases the need for costly treatment facilities.

Inviting open spaces like parks also help keep people healthy. A community designed with sidewalks and accessible green space has a dramatically positive impact on the amount of physical activity people incorporate into their daily lives. Investing in tree-filled public spaces is an investment in public health (A Bridge to Planners).

Combining all the positive attributes of trees, one study in Baltimore, Maryland, calculated that each tree provides about \$57,000 in economic and environmental benefits over its lifetime (Baltimore's Trees).

While the dollars are impressive, organizations like Alliance for Community Trees demonstrate that trees can play an equally important role in bringing communities together. Since 1993, Alliance for Community Trees has worked with groups across the country to plant and care for more than 15 million neighborhood trees. And each tree contributes to the story of communities coming together.

When neighbors join forces to plant trees, they are at the same time strengthening bonds with one another and participating in community building. When residents in a neglected corner of a city band together to unleash the transformative power of trees and parks in their neighborhoods, their efforts can serve as a catalyst to spark a sense of community empowerment that extends to other core quality-of-life issues like schools, social services and economic development.

Last October, for example, more than 26,000 volunteers got their hands dirty during Alliance for Community Trees' National NeighborWoods Month 2013, planting 50,000 trees at events in all 50 states. More than 250 local nonprofit organizations, public agencies and other partners in hundreds of communities joined together to plant, care for and educate about trees. In all, volunteers participated in more than 900 events throughout the month.

Each year, the 50,000 trees planted during National NeighborWoods Month are estimated to capture 21.4 million gallons of stormwater runoff, dispose of more than 610 tons of air pollutants, and save cities almost \$500,000 in stormwater management and air pollution costs. In 2013, Americans contributed more than 78,000 volunteer hours during National NeighborWoods Month, a value of \$1.7 million.

Trees motivate volunteers to take action. Cities and citizens recognize that trees are important capital assets that provide tangible economic benefits. That's why more communities are focused on growing and caring for their city's tree canopy as an important part of a sustainable future.

At the end of the day, trees are about connections. All the trees dotting different parts of a city connect to make an urban forest and collective tree canopy for communities of all sizes. Similarly, groups like Alliance for Community Trees and NRPA connect through an umbrella organization called the Sustainable Urban Forests Coalition to advocate on a national scale for healthy urban forests and vibrant neighborhoods.

Equipped with the right information and the appropriate perspectives, residents and policymakers can connect to ensure that the trees in our parks get the care and attention that they need from us so that we take full advantage of all the benefits they provide.

Trees and urban parks are the key!



**PARKS & RECREATION**

2018 Budget - APPROVED 10/16/17



	ACTUALS Jan - Jun 2017	B U D G E T		% CHANGE 2018/2017
		2017 AMENDED	2018 BUDGET	
<b>Revenue:</b> 588.000 · General Fund Contribution	125,851	251,702	259,253	3.0%
663.000 - Interest on Reserves	512	650	670	3.0%
604.000 - Reimb. For Labor Costs	408	900	927	3.0%
671.075 - Insurance Reimbursements	246	0	0	100.0%
671.100 - Dieposition of Assets Income	2,150	0	0	100.0%
696.000 · Donations	100	100	0	-100.0%
699.000 · Approp. from Reserves	0	54,070	77,239	42.9%
<b>Total Revenue</b>	<b>129,268</b>	<b>307,422</b>	<b>338,089</b>	<b>10.0%</b>
<b>Expense:</b> 751. · Administration Department:				
701.000 · Commission Stipends	3,005	7,813	8,047	3.0%
702.000 · Admin. Salary	18,115	32,140	33,104	3.0%
710.000 - Training	944	0	1,000	100.0%
727.000 - Office Supplies	91	500	500	0.0%
728.000 · Postage	0	100	100	0.0%
801.010 · Professional Services-Audit	1,205	0	1,300	100.0%
801.000 · Professional Services-Other	75	2,400	2,400	0.0%
850.000 · Telecommunications	575	1,200	1,200	0.0%
851.000 · Insurance and Bonds	3,569	7,100	7,500	5.6%
860.000 · Transportation	627	600	1,000	66.7%
900.000 · Printing & Publishing	477	1,000	500	-50.0%
930.000 · Repairs & Maintenance	0	500	500	0.0%
958.000 · Memberships & Dues	518	500	600	20.0%
963.000 · Bank Fees & Charges	34	50	50	100.0%
974.000 - Equipment Over \$5,000	0	0	0	100.0%
981.000 · Equipment Under \$5,000	0	2,000	1,000	-50.0%
<b>Total 751. · Administration Department</b>	<b>29,236</b>	<b>55,903</b>	<b>58,801</b>	<b>5.2%</b>

8B.

1/3



**2018 Budget - APPROVED 10/16/17**



**PARKS & RECREATION**

	ACTUALS Jan - Jun 2017	B U D G E T			% CHANGE 2018/2017
		2017 AMENDED	2018 BUDGET		
754. Recreation Department:					
702.000 · Staff Salaries	1,716	9,461	9,744	3.0%	
710.000 - Training	550	0	800	100.0%	
740.000 · Operating Supplies	670	3,000	3,000	0.0%	
850.000 Telecommunications	192	400	400	0.0%	
860.000 · Transportation	0	100	100	0.0%	
930.000 · Rep. & Maint.	122	500	500	0.0%	
975.000 Signage	0	500	1,000	100.0%	
<b>Total 754. Recreation Department</b>	<b>3,250</b>	<b>13,961</b>	<b>15,544</b>	<b>11.3%</b>	
755. Parks Maintenance Department:					
702.000 · Staff	40,992	100,655	103,662	3.0%	
710.000 - Training	0	0	800	100.0%	
717.000 · Taxable Benefits -Staff	1,726	1,945	1,836	-5.6%	
740.000 · Operating Supplies	1,334	2,000	3,000	50.0%	
740.003 · Herbicide (Non-Selective)	0	500	500	0.0%	
740.004 · Sand, Gravel, Bark and Soil	267	4,000	1,500	-62.5%	
741.000 · Uniforms	468	600	1,000	66.7%	
742.000 · Fuel - Lubricants	1,687	5,000	5,000	0.0%	
850.000 · Telecommunications	216	480	480	0.0%	
860.000 · Transportation	0	50	100	100.0%	
920.000 · Utilities	250	350	800	128.6%	
930.000 · Repairs & Maintenance	2,021	10,000	10,000	0.0%	
930.001 · Controlled Burns	0	3,800	3,800	0.0%	
975.000 - Signage	0	100	100	0.0%	
980.000 · Equipment Over \$5,000	23,593	36,000	25,000	-30.6%	
981.000 - Equipment Under \$5,000	695	1,000	5,000	400.0%	
<b>Total 755. Parks Maintenance Department</b>	<b>73,249</b>	<b>166,480</b>	<b>162,578</b>	<b>-2.3%</b>	
756 - Park Development/Improvement:					
740.000 Operating Supplies	0	500	0	-100.0%	
951.000 - Projects	0	50,000	80,000	60.0%	
<b>Total 756 - Park Development/Improvement</b>	<b>0</b>	<b>50,500</b>	<b>80,000</b>	<b>58.4%</b>	
756 - BHC Grant Expenses:					
702.000 - Salaries	0	0	0	0.0%	
975.000 - Signage	0	0	0	0.0%	
977.000 - Equipment	0	0	0	0.0%	



SUPERIOR  
TOWNSHIP

**PARKS & RECREATION**

**2018 Budget - APPROVED 10/16/17**



	ACTUALS Jan - Jun 2017	B U D G E T		% CHANGE 2018/2017
		2017 AMENDED	2018 BUDGET	
<b>Total 756 - BHC Grant Expenses</b>	0	0	0	0.0%
966 - Unallocated Expenses:				
715.000 - FICA	5,008	11,653	11,989	2.9%
858.000 - Pension	5,621	8,925	9,176	2.8%
<b>Total 966 - Unallocated Expenses</b>	10,629	20,578	21,165	100.0%
<b>Total 755.999 - TOTAL EXPENSES</b>	116,364	307,422	338,089	10.0%
<b>Net of Revenues and Expenditures</b>	12,904	0	0	0.0%





**2017 Park Development/Improvement Budget**

The 2017 Park Development/Improvement Budget is \$50,500.00

Projects originally approved at time of budget preparation

<u>Park</u>	<u>Project</u>	<u>Proposed</u>
Oakbrook Park	ADA Sidewalk	\$9,000.00
Oakbrook/Norfolk Parks	Clear Brush and Trees	15-20,000.00
Community Park	Replace Playstructure	20-25,000.00

Revised Development/Improvements approved 5/22/17

<u>Park</u>	<u>Project</u>	<u>Proposed</u>	<u>Actual</u>
Oakbrook Park	ADA Sidewalk	10,000.00	\$10,500.00
Oakbrook/Norfolk Parks	Clear Brush and Trees	20,000.00	
Oakbrook/Harvest Moon/Comm	Playground Safety Improvements	15,000.00	\$11,337.63
CHNP	Boardwalk Phase #4	10,000.00	<u>\$10,000.00</u>
	<b>TOTAL</b>		<b>\$31,837.63</b>

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# Schroeter Park

Proposed Path 2018

## Legend



Schroeter Park



Schroeter Path Ext. 2018

103.

Berry Rd

Schroeter Park



Google Earth

© 2017 Google



600 ft

INVOICE GL DISTRIBUTION REPORT FOR CHARTER TOWNSHIP OF SUPERIOR  
 POST DATES 09/26/2017 - 10/23/2017  
 JOURNALIZED  
 PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Check 39730 508-751-801.000	PROFESSIONAL SERVICES - OTHER	PARHELION TECHNOLOGIES	EMAIL -SEPT 2017	5.00	39730
		Total For Check 39730		5.00	
Check 39731 508-756-951.000	PROJECTS	PLAYWORLD MIDSTATES	SWINGS @ OAKBROOK PARK	3,498.00	39731
		Total For Check 39731		3,498.00	
Check 39734 508-755-740.004	SAND-GRAVEL-BARK-SOIL	SUPERIOR GROUNDCOVER, INC EWF - NORFOLK PARK		540.00	39734
508-756-951.000	PROJECTS	SUPERIOR GROUNDCOVER, INC EWF - HARVEST MOON PARK		2,700.00	39734
		Total For Check 39734		3,240.00	
Check 39748 508-755-920.000	UTILITIES	DTE ENERGY	ELECTRIC - PARKS BARN -SEPT 17	46.16	39748
		Total For Check 39748		46.16	
Check 39750 508-755-740.000	OPERATING SUPPLIES	HOME DEPOT CREDIT SERVICES:SHOP SUPPLIES		32.48	39750
		Total For Check 39750		32.48	
Check 39763 508-000-289.000	DUE TO PAYROLL FUND	SUPERIOR TWP PAYROLL FUND CASH TRANSFER 10-5-17 PAY		6,918.13	39763
		Total For Check 39763		6,918.13	
Check 39764 508-751-850.000	TELECOMMUNICATIONS	SUPERIOR TWP UTILITY DEPAI PHONES @ ADMIN BUILDING & CELL PHONES -		103.46	39764
508-755-850.000	TELECOMMUNICATIONS	SUPERIOR TWP UTILITY DEPAI PHONES @ ADMIN BUILDING & CELL PHONES -		33.13	39764
		Total For Check 39764		136.59	
Check 39771 508-755-742.000	FUEL-LUBRICANTS	BADER & SONS CO.	OIL CHANGE SUPPLIES FOR JOHN DEERE TRAC	36.58	39771
508-755-930.000	REPAIR & MAINTENANCE	BADER & SONS CO.	CHAINS FOR CHAIN SAWS	16.00	39771
		Total For Check 39771		52.58	
Check 39776 508-755-740.000	OPERATING SUPPLIES	CONGDON'S ACE HARDWARE	SHOP SUPPLIES	11.75	39776
		Total For Check 39776		11.75	
Check 39785 508-755-742.000	FUEL-LUBRICANTS	O'REILLY AUTOMOTIVE, INC.	DODGE PICK UP LIGHTS/OIL CHAGE FORD PIC	34.56	39785
508-755-930.000	REPAIR & MAINTENANCE	O'REILLY AUTOMOTIVE, INC.	DODGE PICK UP LIGHTS/OIL CHAGE FORD PIC	16.18	39785
		Total For Check 39785		50.74	
Check 39786 508-754-850.000	TELECOMMUNICATIONS	PATRICK PIGOTT	CELL PHONE STIPEND - SEPT 17	31.97	39786
		Total For Check 39786		31.97	
Check 39793 508-755-742.000	FUEL-LUBRICANTS	SUPERIOR TWP UTILITY DEPAI 100 GALLONS DIESEL FUEL		186.22	39793
		Total For Check 39793		186.22	
Check 39818 508-755-930.000	REPAIR & MAINTENANCE	BADER & SONS CO.	JOHN DEERE TRACTOR PARTS	22.77	39818
		Total For Check 39818		22.77	

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PAID  
 CHECK REGISTER

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Check 39833	DUE TO PAYROLL FUND			6,000.01	39833
508-000-289.000		SUPERIOR TWP PAYROLL FUND CASH TRANSFER 10/19/17 PAY		6,000.01	
		Total For Check 39833		6,000.01	
			Total For All Funds:	20,232.40	
		Fund 508 PARKS & RECREATION			
		BADER - BADER & SONS CO.		75.35	
		CONGDON - CONGDON'S ACE HARDWARE		11.75	
		DTE ENERGY - DTE ENERGY		46.16	
		HOMEDEPOT2 - HOME DEPOT CREDIT SERVICES		32.48	
		O'REILLY - O'REILLY AUTOMOTIVE, INC.		50.74	
		PARHELION - PARHELION TECHNOLOGIES		5.00	
		PIGOTT - PATRICK PIGOTT		31.97	
		PLAYWORLD - PLAYWORLD MIDSTATES		3,498.00	
		SUPCOVER - SUPERIOR GROUNDCOVER, INC		3,240.00	
		SUPPAY - SUPERIOR TWP PAYROLL FUND		12,918.14	
		SUPUTIL - SUPERIOR TWP UTILITY DEPARTMENT		322.81	
		TOTAL FUND 508 PARKS & RECREATION		20,232.40	

--- FUND TOTALS BY VENDOR ---

GL NUMBER	DESCRIPTION	YTD BALANCE 09/30/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/17	AVAILABLE BALANCE	% BDDT USED	YTD BALANCE 09/30/2016
<b>Fund 508 - PARKS &amp; RECREATION</b>							
<b>Revenues</b>							
<b>Dept 000-REVENUE</b>							
508-000-588.000	GENERAL FUND CONTRIBUTION	188,776.49	251,702.00	20,975.17	62,925.51	75.00	183,278.25
508-000-590.000-BHCG	GRANTS	0.00	0.00	0.00	0.00	0.00	837.72
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	653.44	900.00	0.00	246.56	72.60	653.44
508-000-663.000	INTEREST ON RESERVES INCOME	593.91	650.00	0.00	56.09	91.37	567.38
508-000-671.100	DISPOSITION OF ASSETS	2,150.00	0.00	0.00	(2,150.00)	100.00	0.00
508-000-673.000	INSURANCE REIMBURSEMENTS INCOME	246.31	0.00	0.00	(246.31)	100.00	215.21
508-000-696.000	DONATIONS	100.00	100.00	0.00	0.00	100.00	1,151.35
508-000-699.000	APPROPRIATION FROM FUND BALANCE	0.00	54,071.00	0.00	54,071.00	0.00	0.00
<b>Total Dept 000-REVENUE</b>		<b>192,520.15</b>	<b>307,423.00</b>	<b>20,975.17</b>	<b>114,902.85</b>	<b>62.62</b>	<b>186,703.35</b>
<b>TOTAL REVENUES</b>		<b>192,520.15</b>	<b>307,423.00</b>	<b>20,975.17</b>	<b>114,902.85</b>	<b>62.62</b>	<b>186,703.35</b>
<b>Expenditures</b>							
<b>Dept 751-PARK &amp; REC. ADMINISTRATION</b>							
508-751-701.000	COMMISSION STIPENDS	5,233.00	7,813.00	1,202.00	2,580.00	66.98	5,500.00
508-751-702.000	SALARIES	26,507.61	32,140.00	2,733.01	5,632.39	82.48	22,803.04
508-751-710.000	TRAINING	944.00	0.00	0.00	(944.00)	100.00	0.00
508-751-727.000	OFFICE SUPPLIES	191.34	500.00	0.00	308.66	38.27	401.08
508-751-728.000	POSTAGE	0.00	100.00	0.00	100.00	0.00	0.00
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,205.00	0.00	0.00	(1,205.00)	100.00	0.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	125.35	2,400.00	5.00	2,274.65	5.22	2,357.50
508-751-850.000	TELECOMMUNICATIONS	1,234.88	1,200.00	103.46	(34.88)	102.91	908.87
508-751-851.000	INSURANCE & BONDS	5,342.41	7,100.00	590.97	1,757.59	75.25	5,307.73
508-751-860.000	TRANSPORTATION	777.44	600.00	0.00	(177.44)	129.57	709.02
508-751-900.000	PRINTING & PUBLISHING	477.48	1,000.00	0.00	522.52	47.75	0.00
508-751-930.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	518.00	500.00	0.00	(18.00)	103.60	100.00
508-751-963.000	BANK FEES & CHARGES	33.72	50.00	0.00	16.28	67.44	42.46
508-751-981.000	EQUIPMENT UNDER \$5,000	149.99	2,000.00	0.00	1,850.01	7.50	0.00
<b>Total Dept 751-PARK &amp; REC. ADMINISTRATION</b>		<b>42,740.22</b>	<b>55,903.00</b>	<b>4,634.44</b>	<b>13,162.78</b>	<b>76.45</b>	<b>38,129.70</b>
<b>Dept 754-RECREATION</b>							
508-754-702.000	SALARIES	4,158.91	9,461.00	1,247.44	5,302.09	43.96	3,762.05
508-754-710.000	TRAINING	550.00	0.00	0.00	(550.00)	100.00	0.00
508-754-740.000	OPERATING SUPPLIES	2,066.11	3,000.00	348.96	933.89	68.87	1,415.45
508-754-850.000	TELECOMMUNICATIONS	287.73	400.00	31.97	112.27	71.93	287.73
508-754-860.000	TRANSPORTATION	0.00	100.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	122.34	500.00	0.00	377.66	24.47	0.00
508-754-975.000	SIGNAGE	0.00	500.00	0.00	500.00	0.00	150.00
<b>Total Dept 754-RECREATION</b>		<b>7,185.09</b>	<b>13,961.00</b>	<b>1,628.37</b>	<b>6,775.91</b>	<b>51.47</b>	<b>5,615.23</b>
<b>Dept 755-PARK MAINTENANCE</b>							
508-755-702.000	SALARIES	69,620.48	100,655.00	8,552.17	31,034.52	69.17	71,520.09
508-755-717.000	TAXABLE BENEFITS	1,726.31	1,945.00	0.00	218.69	88.76	1,956.09
508-755-719.000	MESC UNEMPLOYMENT BENEFITS	350.06	0.00	0.00	(350.06)	100.00	0.00
508-755-740.000	OPERATING SUPPLIES	1,672.41	2,000.00	32.48	327.59	83.62	2,190.56
508-755-740.003	HERBICIDE (NON-SELECTIVE)	0.00	500.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-PARK-SOIL	807.00	4,000.00	540.00	3,193.00	20.18	333.10

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GL NUMBER	DESCRIPTION	YTD BALANCE 09/30/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 09/30/2016
<b>Fund 508 - PARKS &amp; RECREATION</b>							
<b>Expenditures</b>							
508-755-741.000	UNIFORMS	468.00	600.00	0.00	132.00	78.00	272.00
508-755-742.000	FUEL-LUBRICANTS	2,855.32	5,000.00	458.32	2,144.68	57.11	2,497.87
508-755-850.000	TELECOMMUNICATIONS	314.61	480.00	33.13	165.39	65.54	316.91
508-755-860.000	TRANSPORTATION	0.00	50.00	0.00	50.00	0.00	0.00
508-755-920.000	UTILITIES	411.57	350.00	58.17	(61.57)	117.59	261.80
508-755-930.000	REPAIR & MAINTENANCE	2,863.43	10,000.00	16.18	7,136.57	28.63	7,167.52
508-755-930.001	CONTROLLED BURNS	0.00	3,800.00	0.00	3,800.00	0.00	3,700.00
508-755-974.000	SMALL TOOLS/EQUIP UNDER \$5,000	0.00	0.00	0.00	0.00	0.00	399.00
508-755-975.000	SIGNAGE	0.00	100.00	0.00	100.00	0.00	600.00
508-755-980.000	EQUIPMENT OVER \$5,000	23,593.45	36,000.00	0.00	12,406.55	65.54	19,420.00
508-755-981.000	EQUIPMENT UNDER \$5,000	694.96	1,000.00	0.00	305.04	69.50	0.00
<b>Total Dept 755-PARK MAINTENANCE</b>		<b>105,377.60</b>	<b>166,480.00</b>	<b>9,690.45</b>	<b>61,102.40</b>	<b>63.30</b>	<b>110,634.94</b>
<b>Dept 756-PARK DEVELOPMENT/IMPROVEMENT</b>							
508-756-740.000	OPERATING SUPPLIES	344.40	500.00	0.00	155.60	68.88	1,191.90
508-756-947.000	GRANT EXPENDITURES	0.00	0.00	0.00	0.00	0.00	1,800.00
508-756-951.000	PROJECTS	8,027.23	50,000.00	8,027.23	41,972.77	16.05	21,784.75
<b>Total Dept 756-PARK DEVELOPMENT/IMPROVEMENT</b>		<b>8,371.63</b>	<b>50,500.00</b>	<b>8,027.23</b>	<b>42,128.37</b>	<b>16.58</b>	<b>24,776.65</b>
<b>Dept 759-BHC GRANT</b>							
508-759-702.000-BHCG	SALARIES	0.00	0.00	0.00	0.00	0.00	4,696.00
508-759-930.000-BHCG	REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	20,111.88
508-759-975.000-BHCG	SIGNAGE	0.00	0.00	0.00	0.00	0.00	4,530.19
508-759-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	13,646.00
<b>Total Dept 759-BHC GRANT</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>42,984.07</b>
<b>Dept 966-UNALLOCATED EXPENSES</b>							
508-966-715.000	FICA	8,196.98	11,654.00	1,050.36	3,457.02	70.34	8,433.14
508-966-858.000	PENSION	8,574.82	8,925.00	1,013.84	350.18	96.08	8,478.64
<b>Total Dept 966-UNALLOCATED EXPENSES</b>		<b>16,771.80</b>	<b>20,579.00</b>	<b>2,064.20</b>	<b>3,807.20</b>	<b>81.50</b>	<b>16,911.78</b>
<b>TOTAL EXPENDITURES</b>		<b>180,446.34</b>	<b>307,423.00</b>	<b>26,044.69</b>	<b>126,976.66</b>	<b>58.70</b>	<b>239,052.37</b>
<b>Fund 508 - PARKS &amp; RECREATION:</b>							
<b>TOTAL REVENUES</b>		<b>192,520.15</b>	<b>307,423.00</b>	<b>20,975.17</b>	<b>114,902.85</b>	<b>62.62</b>	<b>186,703.35</b>
<b>TOTAL EXPENDITURES</b>		<b>180,446.34</b>	<b>307,423.00</b>	<b>26,044.69</b>	<b>126,976.66</b>	<b>58.70</b>	<b>239,052.37</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>12,073.81</b>	<b>0.00</b>	<b>(5,069.52)</b>	<b>(12,073.81)</b>	<b>100.00</b>	<b>(52,349.02)</b>