

Superior Township Park Commission  
Regular Meeting  
August 28, 2017

Adopted Minutes

- I. Call to Order  
The meeting was called to order by Chair Marion Morris at 6:35 pm.
- II. Roll Call  
Park Commissioners present: Marion Morris, Paula Jefferson, Sandi Lopez, Bernedia Word, Terry Lee Lansing, Nahid Sanii-Yahyai, Martha Kern-Boprie  
  
Park Commissioners absent: none  
  
Others present: Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator
- III. Flag Salute  
Chair Marion Morris led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval  
It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval  
It was moved by Nahid Sanii-Yahyai and supported by Terry Lee Lansing to approve the minutes of 7/24/17 as drafted. The motion carried.
- VI. Citizen Participation  
None
- VII. Reports
  - A. Chairperson  
Chair Marion Morris reported that she, Paula Jefferson and Nahid Sanii-Yahyai attended the kickball tournament held at the end of the Come Out and Play program. The tournament was well attended and well run. Each child received a kickball and backpack filled with school supplies.  
  
We have a lot of books for our book give-away. These books should be sorted for distribution to other groups as well as give-away at Park Commission events. Sandi Lopez and Terry Lee Lansing offered to sort the books.  
  
2018 Budget Development – Marion, Sandi Lopez and Juan Bradford have drafted a budget for the Park Fund in 2018. A special Park Commission meeting has been scheduled on September 7 at 6:30 pm for review of that budget.  
  
Rick Collman, Park Steward sent communication about resources needed by the Boy Scouts for Park Projects.
  - B. Park Administrator

Juan Bradford submitted a written report. The Come Out and Play program was better attended this year. Starting the program earlier in the season, and publicity by Washtenaw County Parks contributed to better participation.

C. Board Liaison

No report, as Trustee Williams was out of town on business.

D. Board Meeting Attendee

Sandi Lopez attended the August Township Board meeting. During Citizen Participation Michael Phillips and his attorney spoke about a request they made for township board approval of a medical marijuana growing and processing facility in Superior Township on an 8 acre parcel. The parcel is zoned A-1. Mr. Phillips stated 50% of the marijuana product this facility produces will not have a psychotropic effect.

Supervisor's Report: RFC will open offices in Dixboro. Sava Restaurant will eventually occupy the building previously occupied by Roger Monks restaurant. Jason Gold operates a folk school, and wishes to operate in the Staebler County Park. Some of the neighboring property owners have expresses resistance to the folk school.

Mr. Petry, Township Ordinance Officer broke his ankle. 2018 budgets are due at the 9/18/17 township board meeting. The County Clean-up Day will occur in October. Ypsilanti Community Utility Authority increased water and sewer rates. Several resolutions were adopted. Staff changes in the Utility Department were approved.

E. Park Steward

David Buterbaugh, Maintenance Supervisor, requested direct contact with Rick Collman, Park Steward. Juan Bradford offered to facilitate a meeting between David and Rick. Marion Morris suggested that Juan forward all email and other communication from Rick Collman to David Buterbaugh.

F. Safety

No big issues. David Buterbaugh noted that the new Kubota stopped working. The gear box was out of oil. Wolverine (vendor) stated they would repair the machine, because it appeared the machine had been delivered without oil.

VIII. Communications

A. Educational Information: Get Your Play on!

B. Harvest Moon Safety Improvements

C. Oakbrook Park Safety Improvements

It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to receive the communications. During discussion on the motion Marion Morris asked if findings in playground improvements were complete. Juan Bradford responded that findings were not complete yet, but would be complete by the end of the 2017 season. The motion carried.

IX. Old Business

A. 2017 Park Development/Improvements Update

1. Approve Engineered Wood Fiber bid

It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to approve the bid from Superior Ground Cover of \$6,210.00 for 230 cubic yards of Engineered Wood Fiber (EWF) installed at all play structures. The motion carried.

2. Approve Oakbrook Park 2-bay swing bid

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to approve the bid from Playworld Midstates of \$6,464.00 to remove the single-bay swing set in Oakbrook Park and install a new 2-bay swing set, expand use zones and relocate two spring animals. The motion carried.

X. New Business

A. 2018 Budget Preparation

Chair Marion Morris asked each park commissioner for 2018 budget suggestions.

Marion: playground equipment in Community Park and Fireman’s Park. Additional seasonal maintenance employee to focus on plantings. Tree replacement in parks. Erosion control in Cherry Hill Nature Preserve (CHNP). This erosion control will cost approximately \$5,000 to \$6,000.

Sandi: Review and address staff salaries to ensure they are fair and competitive.

Martha: An additional recreation event in August.

Nahid: organic garden, teach children how to grow and value organic gardening. This could involve a collaboration with Growing Hope.

Paula, Bernedia, Martha and Terry Lee will send in ideas later.

Terry Lee asked why there are few water fountains in the parks. Staff responded that vandalism has damaged many, so the fountains are being removed.

Nahid also suggested a movie night for children.

Juan Bradford suggested a kiosk in each park displaying maps, flyers and ordinances.

B. Fall Special Events Sign-up

Park Commissioners volunteered to assist at the following recreation events during the balance of 2017.

Kickball 9/09/17 11:00 am – 2:00 pm Oakbrook Park  
Martha Kern-Boprie  
Paula Jefferson  
Nahid Sanii-Yahyai

Dixboro Farmers Market 9/29/17 3:00pm – 7:00 pm Dixboro Green  
Terry Lee Lansing

Pumpkin Carving 10/21/17 11:00 am – 2:00 pm Norfolk Park  
Martha Kern-Boprie  
Terry Lee Lansing  
Sandi Lopez

Dixboro Farmer Market: Trunk or Treat! 10/27/17 3:00pm – 7:00 pm Dixboro Green  
Terry Lee Lansing  
Bernedia Word  
Paula Jefferson

Christmas Tree Lighting with Santa Claus 12/02/17 6:00pm – 8:00 pm Old Twp Hall  
Bernedia Word  
Martha Kern-Boprie  
Marion Morris  
Nahid Sanii-Yahyai  
Sandi Lopez

C. Brush Hog Update

David Buterbaugh noted that all parks, especially CHNP have to be thoroughly cleared of brush each year. Presently there are “walls” of brush to be cleared, and this may be more than present

staff and equipment can remove. Controlled burns and/or goats may be needed in 2018 to clear some of this brush.

D. Special Budget Park Commission Meeting on September 7, 2017

Chair Marion Morris announced there will be a special park commission meeting on Thursday, September 7 at 6:30 pm to review the draft 2018 Park Budget.

XI. Bills for Payment

It was moved by Terry Lee Lansing and supported by Martha Kern-Boprie to pay the bills totaling \$24,648.62. The motion carried.

XII. Financial Statements

A. July 2017 Revenue and Expenditure Report

It was moved by Sandi Lopez and supported by Paula Jefferson to receive the July 2017 Revenue and Expenditure Report. The motion carried.

XIII. Pleas and Petitions

Nahid Sanii-Yahyai has attended seminars on comparing analog electric meters to "smart" meters. Concerns have been raised about these "smart" meters causing health hazards and fire risk. Additional concerns have been raised that these "smart" meters have the potential to observe and record the personal behavior of electricity customers.

XIV. Adjournment

It was moved by Nahid Sanii-Yahyai and supported by Marion Morris to adjourn the meeting at 8:07 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary