

Superior Charter Township Park Commission
Regular Meeting
May 22, 2017

Adopted Minutes

- I. Call to Order
Chair Marion Morris called the meeting to order at 6:30 pm.
- II. Roll Call
Park Commissioners present: Marion Morris, Sandi Lopez, Bernedia Word, Nahid Sanii-Yahyai, Paula Jefferson, Terry Lee Lansing, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator
- III. Flag Salute
Chair Marion Morris led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Terry Lee Lansing and supported by Sandi Lopez to approve the agenda with the movement of Cherry Hill Nature Preserve Boardwalk Extension from New Business (B) to Old Business (B) and the addition of Old Business (A) Superior Day Park Promotion. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. April 24, 2017
It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to approve the minutes of 4/24/17 with correction to Old Business (A) on page 3. In the motion by Martha Kern-Boprie that was supported by Marion Morris to approve park improvement projects for 2017, in the line that presently reads "Construct an ADA Ramp in Oakbrook Park..." replace the word "ramp" with "sidewalk" so that the line reads "Construct an ADA Sidewalk in Oakbrook Park...". The motion carried.
- VI. Citizen Participation – none
- VII. Reports
 - A. Chairperson – Chair Marion Morris had nothing to report.
 - B. Administrator
Juan Bradford submitted a written report.
 - C. Board Liaison
Trustee Alex Williams was away on vacation.
 - D. Board Meeting Attendees
Nahid Sanii-Yahyai attended the 5/15/17 Township Board meeting. The meeting was long. Two presentations were made to the board. Pfeffer, Hannaford & Palka, CPA presented their audit report. All findings were positive, and the Superior Township was given an "A+" rating. This year the various funds were combined in the audit report. One minor concern was that the increase in health care savings accounts was not noted in the minutes. The new township website was presented to the board. Another two weeks is needed before it is activate to the public.

Paula Jefferson will be the webmaster. Captions are sought for Park Department photographs. The website contains inter-active maps. The Township's Assistant Assessor resigned. Applicants are sought for this position. Habitat for Humanity will purchase another house in Superior Township for rehabilitation. Supervisor Schwartz and Clerk Findlay attended a Matthaei meeting. Fairfax was acquired by an organization experienced with senior care facilities. Concerning road work: Vorhies and Joy roads need significant work. A joint project with Salem to repair Joy Road is under discussion. Superior Township is negotiating a better price for repair of Dixboro area roads. Crack sealing is needed on Geddes Ridge subdivision streets. The University of Michigan will select three teenage students for a local government educational opportunity in Superior Township. All students will come from Superior Township. The Utility Department has an app that will permit meter reading remotely via the cloud. New meters will be required to use this technology.

E. Park Steward

Rick Collman was out of town on vacation.

F. Safety

There were no accidents or injuries during the past month.

It was moved by Nahid Sanii-Yahyai and supported by Paula Jefferson to receive the reports. The motion carried.

VIII. Communications

A. Educational Info: NRPA's 3 Pillars-Conservation, Health & Wellness, Social Equity

B. Special Event/Dixboro Market attendance list

It was moved by Martha Kern-Boprie and supported by Sandi Lopez to receive the Communications. The motion carried.

IX. Old Business

A. Superior Day Park Promotion

Several commissioners recommended having large signs up to promote Township Parks and recreation activities. A display board for the table with photos was also recommended.

B. Cherry Hill Nature Preserve Boardwalk Extension

It was moved by Martha Kern-Boprie and supported by Marion Morris to accept the bid from Mark Barrett to construct 200 feet of treated boardwalk for an amount not to exceed \$10,000.00. A roll call vote was taken on the motion.

Morris	Yes
Jefferson	Yes
Lansing	Yes
Word	Yes
Sanii-Yahyai	Yes
Lopez	Yes
Kern-Boprie	Yes

The motion carried.

X. New Business

A. Harvest Moon Park

Paula Jefferson reviewed the memo she prepared concerning disturbances in Harvest Moon Park this spring, and suggestions neighbors made to her. Marion Morris suggested installing another light and pole to brighten this park and enhance safety there. Nahid Sanii-Yahyai suggested contacting the Sheriff Office to request additional patrols near the park. Reinvigorating the neighborhood watch program in this neighborhood was also suggested.

XI. Bills for Payment

It was moved by Terry Lee Lansing and supported by Marion Morris to payment of the bills totaling \$9,319.37. The motion carried.

XII. Financial Statements

It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to receive the April 2017 Financial Statements. The motion carried.

XIII. Pleas and Petitions

Sandi Lopez reported that someone died near Cherry Hill Nature Preserve. This may have been a suicide.

Sandi Lopez and Nahid Sanii-Yahyai attended a meeting about plans for Staebler County Farm Park. All property owners within 300 feet of the park boundary were invited. Most neighbors attending the meeting were opposed to the park, and especially to the proposed fishing pier. Many county park officials and staff were present, but no other Superior Township officials. Several people spoke to express fear of park visitors.

XIV. Adjournment

It was moved by Sandi Lopez and supported by Marion Morris to adjourn at 7:30 pm. The motion carried.

Submitted by,
Martha Kern-Boprie
Park Commissioner and Secretary