

**SUPERIOR CHARTER TOWNSHIP BOARD  
REGULAR MEETING  
APRIL 20, 2009  
ADOPTED MINUTES  
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**1. CALL TO ORDER**

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor at 7:30 p.m. on April 20, 2009, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

**2. PLEDGE OF ALLEGIANCE**

The Supervisor led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were William McFarlane, David Phillips, Nancy Caviston, Roderick Green, Lisa Lewis, and Alex Williams. Brenda McKinney was absent.

**4. ADOPTION OF AGENDA**

It was moved by Caviston, seconded by Green to adopt the agenda with the addition of "Support Emergency Operations Plan for Superior Township" under New Business, section b.

The motion carried by a voice vote.

**5. APPROVAL OF MINUTES**

**A. REGULAR MEETING OF APRIL 09, 2009**

It was moved by Green, seconded by Caviston, to approve the minutes of the regular Board meeting of April 6, 2009, as presented.

The motion carried by a voice vote.

**6. CITIZEN PARTICIPATION**

**A. NON-AGENDA ITEMS**

There was no citizen participation on non-agenda items.

**7. REPORTS**

**A. SUPERVISOR**

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The Supervisor reported on the following: The Neighborhood Watch Coordinator, John Hudson, sends out the Sheriff's Media Summary and crime alerts. Residents can be added to Mr. Hudson's mailings by e-mailing him at [jhudson300606MI@comcast.net](mailto:jhudson300606MI@comcast.net). There is a Settlement Conference for the Hummana, LLC, lawsuit scheduled for September 28, 2009. The Trial is scheduled for November 9, 2009. Board members are required to attend the settlement conference, unless they authorize the Administrative Staff to approve a settlement. Clerk Phillips said that Township staff has been working towards securing partners to contribute funding to purchase the property. However, more funds are needed. He requested that if anyone knew of an individual, group or land preservation group that might be interested in contributing funds towards the purchase of the property, or development rights, to have them contact him. Supervisor McFarlane reported that Sheriff Clayton will be attending the May 26, 2009 Neighborhood Watch meeting and he encouraged everyone to attend. The Superior Scenes Newsletter has been approved for printing and will be mailed out in the next few days. The County Elections Department made an error in the printing of the ballots for the May 5, 2009 School Election. This resulted in a delay of the Township receiving the ballots. The Absentee Ballots for the May 5, 2009 School Election were mailed out today. Treasurer McKinney was appointed to the Board of Growing Hope Four Square Society. This organization encourages and assists people to grow vegetables on 4' x 4' raised plots. The Parks Dept. is working with them towards providing free plots to Township residents. Township Board members are invited to attend a Spark East Meeting from 5:30 pm to 7:00 pm on Thursday, April 30, 2009 at Spark East's office on Michigan Ave. The Superior One fair will be held at the Superior Township Library on Saturday, May 30, 2009. Elected officials and residents are encouraged to make the walk on the non-motorized trail, starting 10:30 am at the Utilities Administration Building.

**B. DEPARTMENT REPORTS: SHERIFF'S REPORT**

It was moved by Caviston, seconded by Green, to receive the Sheriff's Report.

The motion carried by a voice vote.

**C. UTILITY DEPARTMENT POST AUDIT 2008 BALANCE SHEET**

The Utility Department Post Audit 2008 Balance Sheet was discussed. The Fund is in excellent shape. It had a positive cash flow last year and all of their funds have adequate balances. The fund will be further discussed with the Township Auditor at the May 18, 2009 meeting.

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It was moved by Caviston, seconded by Lewis, that the Utility Department Post Audit 2008 Balance Sheet be received.

The motion carried by a voice vote.

**D. ALL FUNDS (EXCEPT UTILITIES) POST AUDIT 2008 FINANCIALS**

Post Audit 2008 Financial Reports from all Funds were discussed. Except for the Side Street Maintenance Fund, which had a modest cash flow deficit, all funds finished the year with positive cash flows. Reserves in all funds are adequate. Because of this, Supervisor McFarlane is recommending a modest decrease in the millage levy for Winter 2009 Taxes. Fund financials will be more thoroughly reviewed when the Township Auditor makes their annual report to the Board at the May 18, 2009 meeting.

It was moved by Caviston, seconded by Green, that the All Funds (except utilities) Post Audit 2008 Financials be received.

The motion carried by a voice vote.

**8. COMMUNICATIONS**

**A. YPSILANTI DISTRICT LIBRARY ANNUAL REPORT**

Board members of the Ypsilanti District Library made a presentation on their annual report. Board member Donna DeButts said that use and attendance has increased during this economic downturn. Items checked out increased by 16%. YDL-Superior's circulation increased 60% from its first to its second year. YDL's collection has doubled to over 300,000 items in the past ten years. The library has offered numerous exhibits and programs. The library also offers the Museum Adventure Pass, which allows free admission to 25 southeastern Michigan museums, and downloading of audio books to MP3 players. Last year the library celebrated its 140<sup>th</sup> birthday.

**B. ANNUAL MEETING WITH THE WASHTENAW COUNTY ROAD COMMISSION**

Steve Puuri, Acting Director, and other staff members of the Washtenaw County Road Commission presented the Road Commission's annual report. In 2008, additional roads in Superior Township were dedicated to the Road Commission, which resulted in a slight increase in matching funds available to the Township. Road projects completed in 2008, as well as proposed projects for 2009 were discussed. Residents commented that Gale Road and Cherry Hill Road needed improvement, and the gravel roads needed to be graded more often. The Township Board will review the proposed projects for 2009 and approve them at the next

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regular scheduled meeting on May 18, 2009.

It was moved by Lewis, seconded by Caviston, that the Washtenaw County Annual Report be received.

The motion carried by a voice vote.

**C. AATA, A-RIDE REPORT FIRST QUARTER 2009**

It was moved by Caviston, seconded by Green, to receive the AATA, A-Ride Report for the first quarter of 2009.

The motion carried by a voice vote.

**9. UNFINISHED BUSINESS**

**A. ZONING ORDINANCE TEXT AMENDMENTS #174-02 & #174-03**

It was moved by Phillips, seconded by Green, to concur with the Superior Township Planning Commission recommendation and approve for second and final reading the amendments to Sections 1.14, 4.02, 5.207 and 2.120 and 7.306 (delete proposed Section 7.306,C,2) as indicated in the communication from Planning Administrator Deborah Kuehn dated April 3, 2009 (text that is added is underlined and bolded, text that is deleted is depicted as strike through):

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**ORDINANCE # 174-02**

The Board of Superior Charter Township of Washtenaw County, Michigan, hereby ordains that Ordinance Number 174, being the Superior Charter Township Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, be amended by amending Section 1.14 (Public Hearing Procedures) to revised the Requirement for the posting of signage from 21 to 15 calendar days to match notice publication requirements; Section 4.02 (Table of Permitted Uses by District) to correct the land use table so that "Cemeteries" are listed as a permitted principal use in the PSP (Public/Semi-Public Services) District, and to show that "Drive-In or Drive-Through Facilities for Financial Institutions and Government Offices" are prohibited in the NSC (Neighborhood Shopping Center) Special District; and Section 5.207 (Single-Family Dwellings, Detached) to restore the requirement for a minimum residential floor area of 1,200 square feet for new single-family detached dwellings.

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**SECTION I**

**[REVISE the requirement for posting of signage in subsection “C.2.” from 21 calendar days to 15 calendar days to match notice publication requirements, as follows:]**

**ARTICLE 1  
ADMINISTRATION AND ENFORCEMENT**

**Section 1.14 Public Hearing Procedures.**

**C. Posting of Signage.**

For any proposed conditional use permit application per Article 11.0 (Conditional Uses), any variance request per Article 13.0 (Zoning Board of Appeals) or any rezoning application per Article 18.0 (Amendments) submitted by a property owner or persons acting on behalf of a property owner of the Township, the applicant(s) or owner(s) of the property subject to the application shall post public notice signage in accordance with the following:

2. Each sign shall be erected at least ~~21~~ **15** calendar days, but not more than 30 calendar days, before the Planning Commission’s public hearing date.

**[REVISE the table of permitted uses by district to correct two (2) typographical errors, so that “cemeteries” are listed as a permitted principal use (“P”) in the PSP (Public/Semi-Public Services) District; and to show that “drive-in or drive-through facilities for financial institutions and government offices” are prohibited in the NSC (Neighborhood Shopping Center) Special District as follows:]**

**ARTICLE 4  
LAND USE TALBE**

**Section 4.02 Table of Permitted Uses by District.**

Uses	Districts														Use Standards		
	Rural			Residential				Business		Other	Special						
	R-C	A-1	A-2	R-1, R-2	R-3, R-4	R-6	R-7	C-1	C-2	O-1	PSP	PC	NSC	VC		MS	PM
<b>OFFICE, SERVICE, AND COMMUNITY USES</b>																	
Cemetery		C	C								P						Section 5.303
<b>COMMERCIAL USES</b>																	
Drive-In or Drive-Through Facilities for Financial Institutions and government offices								C	C	C	A		P		C		Section 5.406

[INSERT a new subsection “7” to restore the requirement for a minimum residential floor area of 1,200 square feet for new single-family detached dwellings as follows:]

## ARTICLE 5 USE STANDARDS

### Section 5.207 Single-Family Dwellings, Detached

The intent of this Section is to ensure compliance of single-family detached dwellings on individual lots with all applicable Ordinance standards for the protection of the public health, safety, and welfare; and to ensure that new dwellings on individual lots are aesthetically compatible with existing single-family dwellings in the surrounding area. The standards of this Section are not intended to apply to dwellings located within a licensed and approved manufactured housing park in the R-6 (Manufactured Housing Park) District. New single-family detached dwellings and additions to existing dwellings constructed or installed on lots in the Township, without regard to the type of construction, shall be subject to the following:

1. The dwelling shall meet all applicable federal and state design, construction, and safety codes for the type of construction.
2. The dwelling shall be placed on a permanent foundation wall meeting all requirements of the State Construction Code, subject to the following:
  - a. The dwelling shall be secured to the ground by an anchoring system that meets all State Construction Code and other applicable requirements before a Certificate of Occupancy is issued.
  - b. Wheels, tongue, hitch, or similar appurtenances attached to a manufactured dwelling shall be removed before anchoring the dwelling.
3. The dwelling shall be connected to potable water and sanitary sewerage facilities per Section 14.06 (Water Supply and Sanitary Sewerage Facilities).
4. The single-family detached dwelling shall be aesthetically compatible in design and appearance with housing in the neighborhood and other single-

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family dwellings in Superior Charter Township. Compatibility shall be determined according to the following standards:

- a. Single-family dwellings shall comply with the standards of Section 14.09 (Building Form and Composition).
  - b. Exterior walls shall be finished with materials common to dwellings in the Township, such as, but not limited to, beveled siding or brick.
  - c. Roof designs and roof materials shall be similar to those commonly found on dwellings in the Township.
  - d. The dwelling, prior to any additions or expansions, shall have a minimum width across all front, side, and rear elevations of 26 feet see “Dwelling Elevations” illustration.
5. A building permit shall be required for construction of the foundation wall, for placement of the single-family detached dwelling on the lot, and for any addition(s) to the dwelling. A building permit shall not be issued until a Certificate of Zoning Compliance has been issued in accordance with Section 1.07 (Certificates of Zoning Compliance).
  6. Not more than one (1) single-family detached dwelling shall use as a dwelling on a lot, nor shall a new dwelling be placed on any lot where an existing dwelling or other principal use is located. A single-family detached dwelling shall not be used as an accessory building in any residential district.
  7. **Single-family dwellings shall have a minimum floor area, not including basement or attached garage floor area, of 1,200 square feet.**

**SECTION II**

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website – [www.superior-twp.org](http://www.superior-twp.org) – pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b) within thirty (30) days following the final adoption thereof. This Ordinance shall become effective on the eighth day following said publication or such later date as is provided by law. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

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**SECTION III**

I, David Phillips, Clerk of the Charter Township of Superior, Washtenaw County, Michigan, hereby certify that this is a true copy of an Ordinance adopted by the Superior Charter Township Board for first reading at a regular meeting held on April 6, 2009 and for final reading on April 20, 2009. This Ordinance shall become effective on the eighth day following publication of second and final reading, or such later date as may be provided herein or by law.

David Phillips, Clerk

William McFarlane, Supervisor

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**ORDINANCE # 174-03**

The Board of Superior Charter Township of Washtenaw County, Michigan, hereby ordains that Ordinance Number 174, being the Superior Charter Township Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, as amended, be amended by amending Section 2.120 (Open Space Preservation (OSP) Overlay District) and Section 7.306 (Open Space Preservation (OSP) Special District) to update the lands to be designated consistent with the new official zoning map; to add density and height regulations; and to clarify amendment procedures for this overlay district.

**SECTION I**

**[DELETE and REPLACE the text of subsection "B" as follows:]**

**ARTICLE 2  
ZONING DISTRICTS**

Section 2.120 Open Space Preservation (OSP) Overlay District.

Woods and fields permit water infiltration, help maintain biological diversity, and provide habitat for wildlife. The rural landscape provides the benefits of nature to citizen



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mental health. The Open Space Preservation (OSP) Overlay District is hereby established as a Special District to preserve open space for the citizens of Superior Charter Township now and in the future.

A. Intent.

The OSP Overlay District is intended to overlay certain designated and/or named properties in the Rural Districts and Planned Community (PC) Special District. In order that the rural landscape and open space is preserved and protected for posterity, the OSP Overlay District is designed to add a layer of protection on lands designated for open space, park land, or lands covered by preservation of development rights. The OSP District is a Special District and as such is also subject to applicable provisions of Article 7.0 (Special District Regulations).

B. Lands to be Designated.

The following parcels and portions of parcels in the Township are intended to be designated as part of the OSP Overlay District:

1. All parcels and portions of parcels located within the boundaries of the OSP Overlay District, as shown on the Official Zoning Map;
2. Any parcels and portions of parcels to be permanently preserved by means of a conservation easement or similar irrevocable land preservation method; and
3. Any land areas identified in the Township's Growth Management Plan for preservation of open space, significant natural resources, park lands, agricultural lands or similar purposes.

DELETE

1. ~~Bromley Conservation Easement, part of 10-35-200-015 and part of 10-35-200016  
(53.5 acres)~~
2. ~~Cherry Hill Nature Preserve, 10-17-300-001 (160.00 acres)~~
3. ~~Community park, 10-34-400-004 (18.48 acres)~~
4. ~~Drain easement along Stamford, 10-35-200-006 (19.39 acres)~~
5. ~~Harvest Moon Park, 10-35-400-003 (51.33 acres), 10-35-400-005 (15.85 acres)  
and 10-35-400-006 (15.30 acres)~~
6. ~~LeFurge Woods, 10-27-200-001 (47.00 acres); 10-27-200-002 (21 acres); 10-27200-003 (70.00 acres); 10-27-200-004 (10.00 acres); 10-27-300-001 (40.00 acres);  
10-27-300-005 (40.00 acres); 10-27-300-008 (77.43 acres)~~

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7. — ~~Matthaei Botanical Gardens, 10-18-300-007 (135.86 acres); 10-19-200-005 (8.70 acres)~~ 8. ~~Amberwood Biltmore PDR, 10-28-100-001 (84.25 acres)~~
9. — ~~Norfolk Park, 10-34-285-001, (3.69 acres)~~
10. — ~~Proposed 15-acre park in Section 36, 10-36-400-002 (15 acres)~~
11. — ~~Prospect Pointe Greenways, 10-33-108-801 (Russell Park 5.30 acres); 10-33-108802 (Fletcher Park .69 acres); 10-33-108-803 (Logan Park 20.13 acres)~~
12. — ~~Radrick Farms Golf Course, part of 10-30-200-003 (46.30 acres); part of 10-30001 (46.21 acres)~~
13. — ~~Schoek Park, part of 10-15-300-022~~
14. — ~~Schroeder Park, 10-10-100-011 (23.52 acres); 10-10-100-013 (9.16 acres)~~
15. — ~~Staebler Farm, 10-09-100-015 (86.04 acres)~~
16. — ~~Township lands in southeast section of Section 35, 10-35-200-003 (1 acre) 1035-200-009 (1.17 acres); 10-35-400-001 (21.56 acres); 10-35-400-002 (3.59 acres); 10-35-400-004 (3.36 acres); 10-35-400-011 (.69 acres)~~
17. — ~~Township Park in Section 9 (Blue Heron Farms), 10-09-400-049 (14.98 acres)~~
18. — ~~Prospect Park (southwest corner of Prospect/Cherry Hill), 10-21-100-007 (.94 acres)~~
19. — ~~Spring Hills Southeast Michigan Land Conservancy property, 10-15-100-010 (29.65 acres)~~
20. — ~~All other Township-owned Properties, as follows:  
10-08-300-004 (Plymouth Rd. 1.71 acres)  
10-09-400-052 (7999 Ford Rd. 7.08 acres)  
10-16-400-013 (3040 Prospect 1 acre)  
10-32-400-031 (LeForge Rd. 2.52 acres)  
10-34-100-002 (8795 Macarthur Blvd. 5.00 acres)  
10-34-200-002 (Geddes Rd. 3.67 acres)  
10-34-281-027 (Berkshire Dr. 11.40 acres)  
10-34-300-003 (575 Clark Rd. 2.00 acres)  
10-15-300-022 (3040 Prospect 10.25 acres)~~

**[Add to subsection “B” and the text of subsection “C;” and INSERT a new subsection “D” entitled “Amendments” as follows:]**

**ARTICLE 7.0  
SPECIAL DISTRICT REGULATIONS**

**Section 7.306 Open Space Preservation (OSP) Special District.**

The following standards shall apply to Open Space Preservation (OSP) Overlay Special Districts:

**A. Eligibility Criteria.**

To be eligible for approval as an Open Space Preservation (OSP) Overlay Special District, the petitioner shall demonstrate, to the Township Board's satisfaction after recommendation from the Planning Commission, that the petition and Area Plan are compatible with the adopted Growth Management Plan.

**B. Site Plan Approval.**

Parcels proposed to be rezoned to the OSP Special District in accordance with Article 7.0 (Special District Regulations) shall be subject to Special District and Area Plan approval in accordance with this Article.

1. Site plan approval shall not be required if no more than incidental changes are proposed to the subject land in the OSP Special District, as determined by the Township Board after recommendation by the Planning Commission.
2. Other permitted uses on a parcel located within a previously approved OSP Special District shall be subject to the site plan approval in accordance with this Article and Section 10.02 (Site Plan Approval Required).

**C. Density and Height Regulations.**

The density and height regulations shall follow the regulations for the underlying district, except that all new structures shall have a minimum front yard of 200 feet unless built in a utility right-of-way or easement.

Construction of new single-family dwellings and land divisions for creation of new buildable lots shall be prohibited in the OSP Special District, except as follows:

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1. The new single-family dwelling and/or land division conform to the requirements of this Ordinance for the underlying zoning district.

**D. Amendments.**

Land may be designated as Open Space Preservation lands in accordance with the procedures and requirements of Article 18.0 (Amendments). Land in the Open Space Preservation (OSP) Overlay Special District shall be rezoned to have the designation removed only in accordance with the procedures and requirements of Article 18.0 (Amendments) and the following:

1. **Public notice.** Public notice for all public hearings on a proposed rezoning to remove an Open Space Preservation (OSP) Overlay Special District designation shall conform to the requirements of Section 1.14A (Public Notice) and the following:
  - a. Such notices shall also include a map identifying the land area proposed to be removed from the OSP Special District designation, and including the area and main roads within a one (1) mile radius of the subject land.
  - b. Notice of public hearings under this subsection shall also be sent by mail or personal delivery to all households in Superior Township in which reside at least one (1) registered voter, and to all contiguous municipalities.
  - c. For any proposed rezoning to remove an OSP Special District designation, the public notice signage required per Section 1.14C (Posting of Signage) shall state "PROPERTY PROPOSED FOR REZONING TO REMOVE THE OPEN SPACE PRESERVATION (OSP) DISTRICT DESIGNATION."
2. **Township Board public hearing required.** Following receipt of the report and recommendation from the Planning Commission, the Township Board shall hold an additional public hearing on the proposed amendment prior to considering and voting on a proposed rezoning to remove an Open Space Preservation (OSP) Overlay Special District designation. Public notice of the hearing shall be given in accordance with Section 1.14A (Public Notice) and this Section.
3. **Notice of adoption and referendum.** If the Township Board approves the

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rezoning to remove an Open Space Preservation (OSP) Overlay Special District designation, notice of the removal shall be published in accordance with Section 18.07 (Notice of Adoption). Such action shall be subject to the provisions of Section 18.08 (Referendum).

**SECTION II**

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**SECTION III**

I, David Phillips, Clerk of the Charter Township of Superior, Washtenaw County, Michigan, hereby certify that this is a true copy of an Ordinance adopted by the Superior Charter Township Board for first reading at a regular meeting held on April 6, 2009 and for final reading on April 20, 2009. This Ordinance shall become effective on the eighth day following publication of second and final reading, or such later date as may be provided herein or by law.

David Phillips, Clerk

William McFarlane, Supervisor

Roll call vote:

Ayes: McFarlane, Phillips, Caviston, Green, Lewis, Williams. McKinney was absent.

Nays: None

The motion carried.

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12. **NEW BUSINESS**

A. **WASHTENAW METRO ALLIANCE, “PLAN FOR COORDINATED  
PARKLAND AND OPEN SPACE”**

The Washtenaw Metro Alliance has developed a “Plan for Coordinated Parkland and Open Space” which encourages the connection of parkland and open space across the county.

It was moved by Green, seconded by Lewis, to approve the following resolution:

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**A RESOLUTION TO ENDORSE THE WASHTENAW METRO ALLIANCE  
GREEN PLACES: OPEN SPACES “PLAN FOR COORDINATED PARKLAND  
AND OPEN SPACE” AND SPECIFIC ACTION ITEMS**

WHEREAS, elected officials of the cities of Ann Arbor and Ypsilanti, the townships of Ann Arbor, Pittsfield, Superior, Scio and Ypsilanti, and Washtenaw County have come together to form the Washtenaw Metro Alliance (WMA), by resolution support of its charter; and

WHEREAS, the purpose of the WMA is to protect the region’s quality of life by anticipating issues before they become problems and to enhance our quality of life by identifying opportunities to maintain our sense of place through commitment to leadership and action; and

WHEREAS, a coordinated approach to open space preservation was identified by the WMA membership as a priority quality of life issue and opportunity for the region; and

WHEREAS, Green Places: Open Spaces “A Plan for Coordinated Parkland and Open Space” (the Plan) was developed with extensive input from the public, open space partners and local government boards and committees, and WMA members: and

WHEREAS the Plan’s vision is to create an interconnected system of open space throughout the region that supports ecological function, biodiversity, water quality,



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Emergency Action Guidelines for Washtenaw County

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**SUPERIOR TOWNSHIP SUPPORT EMERGENCY OPERATIONS PLAN**

**I. PURPOSE**

Superior Township has elected to be incorporated into the Washtenaw County emergency management program. By becoming part of the county emergency management program, Superior Township and Washtenaw County have certain responsibilities to each other. This Support Emergency Operations Plan has been developed to identify the responsibilities between Superior Township and Washtenaw County in regard to pre-disaster emergency management activities. It also provides for Superior Township's government agencies to respond to various types of emergencies or disasters that affect the community. This support plan is to be used in conjunction with the Washtenaw County Emergency Action Guidelines. The support plan will be maintained in accordance with standards of currentness of the Emergency Action Guidelines. Review of this support plan shall be accomplished concurrently with the county plan.

**II. EMERGENCY MANAGEMENT PROGRAM OVERSIGHT**

Washtenaw County will retain the authority and right for program oversight of the Emergency Action Guidelines.

**III. MUNICIPAL/COUNTY DISASTER RESPONSE**

- A. The Superior Township Fire Chief has been appointed as the Municipal Emergency Management Liaison, responsible for working with the Washtenaw County Director of Emergency Management on all matters pertaining to emergency management within Superior Township.
- B. The Fire Chief will assure that municipal emergency response agencies, elected officials and the county Director of Emergency Management are notified of the situation.
- C. The Superior Township Fire Department will assess the nature and scope of the emergency or disaster.
- D. If the situation can be handled locally, the fire department will do so using the procedures in this plan.
  - 1. The Emergency Management Liaison advises the Township Supervisor and coordinates all emergency response actions.



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2. The Township Supervisor declares a local state of emergency and notifies the county Director of Emergency Management of this action.
  3. Forward the local state of emergency declaration to the county Office of Emergency Management.
  4. The Township Supervisor directs the Superior Township Fire Department to respond to the situation.
  5. The Township Supervisor may issue directives as to travel restrictions on local roads and recommends protective actions if necessary.
  6. Keep the public informed of the situation and about appropriate actions to be taken.
  7. Keep the county Director of Emergency Management informed of the situation and actions taken.
- E. If Superior Township's resources become exhausted a request for additional resources will be made through the Washtenaw Area Mutual Aid Association Mutual Aid System. If special resources are required, and are not available locally, a request for county assistance will be made through the county Director of Emergency Management as provided for in Section D.
- F. If assistance is requested through the county Director of Emergency Management, they will assess the situation and make recommendations pursuant to the Incident Command System.
- G. The county will do the following:
1. Activate the County Emergency Operations Center.
  2. Activate the County Emergency Action Guidelines.
  3. Respond with available county resources as needed.
  4. Coordinate county resources with municipal resources.
  5. Notify the Michigan State Police District Emergency Management Coordinator.
  6. Forward Flash Report and Damage and Injury Assessment Report to Michigan State Police, Emergency Management Division.

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Emergency Action Guidelines for Washtenaw County

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- H. If county resources are exhausted, the county makes a request to the Governor to declare a state of emergency or state of disaster in accordance with procedures set forth in Act 390, as amended. The county shall not request state assistance or a declaration of a state of disaster or a state of emergency unless requested to do so by the Superior Township Supervisor if the situation occurs solely within the confines of the municipality.
- I. If state assistance is requested, the State Police District Emergency Management Coordinator, in conjunction with the County Director of Emergency Management, and the Superior Township Fire Chief acting as the municipal Emergency Management Liaison, assesses the disaster or emergency situation and recommends the personnel, services, and equipment that are required for its prevention, mitigation, or relief.
- J. After completing the assessment the District State Police Emergency Management Coordinator will immediately notify the State Director of Emergency Management of the situation.
- K. The State Director of Emergency Management notifies the Governor and makes recommendations.
- L. If state assistance is granted, procedures will be followed as stated in the Michigan Emergency Management Plan and The Washtenaw County Emergency Action Guidelines.

**IV. COUNTY/MUNICIPAL RESOURCE USE**

If Superior Township requests and receives emergency or disaster assistance from Washtenaw County, in accordance with this support plan, payment for the use of county resources shall be the responsibility of Washtenaw County who may bill the appropriate individual(s) and/or company(ies) for their services. If Superior Township provides resources to the county for emergency or disaster assistance in some other part of the county program area, payment for the use of municipal resources shall be in the form of reimbursement for direct costs from the county to Superior Township if such resources are outside the scope of the Washtenaw Area Mutual Aid Association Mutual Aid System.

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LOCAL SUPPORT PLANS-43

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It was moved by Phillips, seconded by Caviston, to approve the Superior Township Emergency Operations Plan dated April 20, 2009 as the current and the official plan for Superior Township, consistent with and to be used in conjunction with, the Washtenaw

**SUPERIOR CHARTER TOWNSHIP BOARD  
REGULAR MEETING  
APRIL 20, 2009  
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County Emergency Action Guidelines and to authorize Supervisor McFarlane to sign the Plan certification.

Roll call vote:

Ayes: Caviston, Green, Lewis, Williams, McFarlane, Phillips. McKinney was absent.

Nays: None.

**11. PAYMENT OF BILLS**

There were no bills to be paid. It was moved by Caviston, seconded by Green to receive the Record of Disbursements be received as submitted.

The motion carried by a voice vote.

**12. PLEAS AND PETITIONS**

There were none.

**13. ADJOURNMENT**

It was moved by Green, supported by Caviston, that the meeting adjourn. The motion carried by a voice vote and the meeting adjourned at 9:25 p.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor