

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JANUARY 20, 2009
ADOPTED MINUTES
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At 7:00 pm the Township's Planners, Donald Pennington and Rodney Nanney, began an introductory presentation about the review and revision process of the Township's Growth Management Plan. They stressed that the current Plan has solid land use concepts and is defensible. This will not be a total revision of the Plan, but more of a "tweaking". Revisions will include those required as a result of the new Michigan Planning Enabling Act, Public Act 33 of 2008, and changes in data as a result of revised projections for population, trends in land use and building of residential units. Seven residents and two other citizens made comments. The Planning Commission will begin the process at their February 25, 2009 meeting.

From 7:50 pm to 8:25 pm, Terry Blackmon, Executive Director, Washtenaw Area Transportation Study (WATS), made a presentation about changing and improving the transit plan for all of Washtenaw County. She presented information on the goals and objectives of the transit plan, target population, deficiencies in the current transit plan and recommendations. She indicated that the current transit plan is under-funded. WATS will be conducting a survey. They will make a recommendation for a millage increase to support added transit services after the survey is completed.

1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor at 8:25 p.m. on January 20, 2009, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Brenda McKinney, David Phillips, Nancy Caviston, Lisa Lewis, and Alex Williams. Roderick Green was absent.

4. ADOPTION OF AGENDA

It was moved by McKinney, supported by Caviston, to adopt the agenda with the addition of a letter from Onsite Sign Studio under communications.

The motion carried by a voice vote.

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5. APPROVAL OF MINUTES

A. REGULAR MEETING OF JANUARY 5, 2009

It was moved by Caviston, supported by McKinney, to approve the minutes of the regular Board meeting of January 5, 2009, as presented.

The motion carried by a voice vote.

6. CITIZEN PARTICIPATION

A. NON-AGENDA ITEMS

7. REPORTS

A. SUPERVISOR

The Supervisor reported on nine items:

1. He acknowledged and honored President Barack Obama.
2. The Township has forwarded information on potential stimulus package projects to the office of Congressman John Dingell. One of which was the rehabilitation of the Stamford Road sanitary sewer line. The terms and conditions of the stimulus plan have not been finalized. The Township intends to apply for stimulus funds for eligible projects.
3. The terms of two Planning Commissioners expire on February 28, 2009. The Township is requesting that residents interested in applying for the position forward a letter of interest along with their qualifications to the Township. The Board will interview the applicants at the regular meeting on February 2, 2009 and make the appointment at the regular meeting on March 2, 2009.
4. The Superior Land Preservation Society (SLPS) recently formed to preserve permanent open space, farmlands, wetlands and the rural character of Superior Township. The board members of SLPS were formerly members of the Superior Land Conservancy. They can be contacted by mail at Superior Land Preservation Society, P.O. Box 130014, Ann Arbor, MI, 48113; e-mail, SLPSociety@gmail.com; or call Marion Morris at 482-7414, or Dan Moerman at 483-3283.
5. Supervisor McFarlane expressed concern that some communities were receiving an inordinate amount of service from the Washtenaw County Sheriff Department's non-contract, County General Fund road patrol

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deputies. He will be speaking with Sheriff Department's command staff about this inequitable situation.

6. The Willow Run District is continuing negotiations with the Washtenaw County Sheriff Department to contract a deputy for assignment at Willow Run High School. The Supervisor is also involved in these negotiations as the Township would like to secure the services of the deputy during June, July and August, when the school is closed. The costs would be pro-rated by the time spent in each jurisdiction.
7. Superior Township administrative staff recently met with newly appointed Washtenaw County Road Commissioner Doug Fuller. Mr. Fuller has extensive employment experience with construction companies that build roads. Staff was impressed with his experience, knowledge and dedication.
8. The Supervisor reported that he recently spotted a bald eagle in the area of Superior Road and the Huron River. He remarked that it was an impressive sight.
9. Supervisor McFarlane complimented Treasurer Brenda McKinney on conducting the blanket and food drive. The Township has received numerous notices of appreciation for her efforts.

**B. DEPARTMENT REPORTS: SHERIFF DEPARTMENT,
FIRE DEPARTMENT, BUILDING DEPARTMENT,
ORDINANCE REPORT, TREASURER'S QUARTERLY
INVESTMENT REPORT**

It was moved by Caviston, seconded by McKinney, that the Sheriff Department, Fire Department, Building Department, Ordinance Report and Treasurer's Report be received.

The motion carried by a voice vote.

8. COMMUNICATIONS

**A. MICHELLE BARTH, NOT SEEKING REAPPOINTMENT
TO THE PLANNING COMMISSION**

It was moved by McKinney, seconded by Caviston to receive the letter from Michelle Barth indicating she would not be seeking reappointment to the Planning Commission. Her term ends February 28, 2009.

The motion carried by a voice vote.

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B. ONSITE SIGN STUDIO, WASHTINGTON SQUARE AND OAKBROOK SUBDIVISION SIGNS

It was moved by Caviston, seconded by Lewis, to receive the letter from Onsite Sign Studio indicating that the Washington Square and Oakbrook Subdivisions signs will not be completed and installed until the weather breaks.

The motion carried by a voice vote.

9. UNFINISHED BUSINESS

A. PARK COMMISSIONER APPOINTMENT

Supervisor McFarlane indicated in a letter that the Township Administrative staff is recommending that Mr. Elve Hillman, III be appointed to the Park Commissioner position which is vacant due to the resignation of Carl Sadler.

It was moved by McKinney, seconded by Caviston, to appoint Mr. Elve Hillman III to the position of Park Commissioner to a term which will end on November 18, 2010.

Roll call vote:

Ayes: McKinney, Phillips, Lewis, Williams, Caviston, McFarlane

Nays: None

The Motion Carried.

B. STPC #08-06 ZONING MAP REVISIONS, FINAL READING

It was moved by Caviston, seconded by McKinney, that the Superior Charter Township Board adopt the Official Zoning Map, Draft Date January 2, 2009 for Final Reading.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Lewis, Phillips

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Nays: None

The motion carried.

C. UTILITIES DEPARTMENT, SECTION 36 CLOSEOUT

The Utilities Department requested Board authorization to finalize the financial closeout the Section 36 Utility Project. Accompanying correspondence documents the final cost of construction and the projected credit of escrow in the amounts of \$174.51 to Superior LLC and \$15,148.88 to Geddes East LLC.

It was moved by McKinney, seconded by Lewis, to authorize the finalizing of the financial closeout of the Section 36 Utility Project and the signing of the Release and Settlement Agreement by Supervisor McFarlane. Escrow monies to be returned are estimated to be \$174.51 to Superior LLC and \$15,148.88 to Geddes East LLC. The final amounts are to be determined prior to execution of the closeout.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Lewis, Phillips

Nays: None

The motion carried.

**D. WOODSIDE VILLAGE WATER MAIN/METER PIT-
CONNECTION TO WESTRIDGE**

The Utilities Department requested permission to extend the timeframe for installation of the meter and piping between Woodside Village and the Westridge Manufactured Home Community. The Woodside Village Development Agreement indicated the work was to be completed by April 1, 2008. The new deadline will be either prior to the issuance of a Letter of Substantial Completion of the utility infrastructure for Phase II or by the end of 2011, whichever comes first. A Letter of Credit is also recommended

It was moved by Phillips, seconded by McKinney, to extend the timeframe for the installation of the meter and piping between Woodside Village and the Westridge Mobile Home Community to either prior to the issuance of

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a Letter of Substantial Completion of the utility infrastructure for Phase II or by the end of 2011, whichever comes first. A Letter of Credit in the amount equal to the cost to install the water main connection, as outlined in the executed First Amendment to the Development Agreement (Article II, Section 2.23), dated July 2, 2007 and approved by the Township's engineering firm, would also be required.

Roll call vote:

Ayes: McFarlane, McKinney, Phillips, Caviston, Green, Lewis, Williams

Nays: None

The motion carried.

11. NEW BUSINESS

**A. PROPOSAL FOR DESIGN OF THE GEDDES ROAD
NON-MOTORIZED TRAIL**

The Township Engineer's, Orchard, Hiltz and McCliment, Inc., have submitted a proposal to provide engineering services for the design of the Geddes Road Non-Motorized Trail. The trail will run along the south-side of Geddes Road, starting at Prospect Road and ending at Andover. The Township has secured Local Agency Program (LAP) funding through the Washtenaw County Road Commission and also secured a pledge for additional funding from the Washtenaw County Parks and Recreation Commission. The trail is expected to be built in 2010 and the total project cost is estimated to be \$486,000. Funding from LAP in the amount of \$364,912 has been secured. The Washtenaw County Parks and Recreation Commission has pledged \$100,000 to the project, leaving Superior Township to fund \$43,000 towards the project. OHM's proposed cost for engineering design is \$43,000, which includes the Topographical Survey (\$15,000) and Engineering Design (\$28,000). There is a possibility that some additional funding may become available to offset Superior Township's costs.

It was moved by Phillips, seconded by McKinney, to approve Orchard, Hiltz and McCliment, Inc. to complete design engineering services on the Geddes Road Non-Motorized Trail for an amount not to exceed \$43,000.

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Roll call vote:

Ayes: McKinney, Phillips, Caviston, Lewis, Williams, McFarlane

Nays: None

The motion carried.

B. PROPOSAL FOR HARRIS ROAD NON-MOTORIZED TRAIL

The Township is proposing to construct a non-motorized trail along the west-side of Harris Road from MacArthur Blvd to the proposed non-motorized trail along Geddes Road. The total cost of the project is estimated at \$153,000. The Township is in the process of applying for approximately \$90,000 from Urban County, CBDG funds and \$60,000 from the Washtenaw County Parks and Recreation Department. The Township's Engineers, Orchard, Hiltz and McCliment, Inc., have submitted a proposal to complete engineering services for: pathway design, permitting and procurement (\$3,000); contract administration and construction engineering (\$15,000); construction observation (\$7,000); and construction staking (\$2,000), for total of \$27,000. The Township would be required to provide \$3,000 in matching funds for engineering design.

It was moved by Lewis, seconded by McKinney, to approve Orchard, Hiltz and McCliment, Inc. to complete design engineering services on the Harris Road Non-Motorized Trail for an amount not to exceed \$3,000, contingent upon the Township securing Urban County Community Development Block Grants and Washtenaw County Parks and Recreation Commission funding.

Roll call vote:

Ayes: McFarlane, McKinney, Phillips, Caviston, Lewis, Williams

Nays: None

The motion carried.

C. POSTING THE TOWNSHIP BOARD MEETING PACKET ON THE TOWNSHIP WEBPAGE

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Clerk Phillips reviewed his Memo in which he discussed posting the Board packet on the Township web page. He indicated that some communities do post the packets. He reviewed the web page of one community which posted the entire resumes of applicants for a position on their planning commission. He and other township officials had concerns about the privacy of residents applying for appointed positions. The Township also has a policy to not post employees names on the web page. He also indicated the Township may have to purchase a better scanner in order to process the packets. Board members and members of the audience provided discussion and comment. There were concerns about privacy, complying with the Freedom of Information Act and increased costs and labor.

Clerk Phillips indicated he would like to continue to research the issue, and obtain comments from department heads, employees, residents and any other interested parties.

The Board decided to take no action on the issue and to make a decision after they are presented with further information.

**D. APPOINTMENT OF THE SUPERIOR CHARTER TOWNSHIP
BUILDING CONSTRUCTION BOARD OF APPEALS**

Richard Mayernik, Superior Charter Township Building/Zoning Official, recommended the following four people be appointed to the Superior Charter Township Construction Board of Appeals for a term of two (2) years, March 3, 2009 to March 5, 2011:

John Hamlin, Chairperson
Building and Zoning Official
Ann Arbor Charter Township
3792 Pontiac Trail
Ann Arbor, MI 48105

Kurt F. Weiland
Building Official
Pittsfield Charter Township
6201 West Michigan Avenue
Ann Arbor, MI 48108

Thomas E. Tocco
Director, Facilities and Engineering
St. Joseph Mercy Hospital
5301 East Huron River Drive
Ann Arbor, MI 48106

Joseph P. Beltri
Building and Zoning Official
City of South Lyon
335 South Warren Road
South Lyon, MI 48179

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It was moved by McKinney, seconded by Caviston, to approve the appointments to the Superior Charter Township Construction Board of Appeals as recommended by Richard Mayernik, Building/Zoning Official

The motion carried by a voice vote.

E. REAPPOINTMENT TO THE DIXBORO DESIGN REVIEW BOARD

Supervisor McFarlane recommended the reappointment of Wendy Frey and Jack Goodnoe to the Dixboro Design Review Board. Each term is three years and will end on December 31, 2011.

It was moved by McKinney, seconded by Caviston, to approve the appointments to the Dixboro Design Review Board as recommended by Supervisor McFarlane

The motion carried by a voice vote.

F. REAPPOINTMENT OF THE WETLANDS BOARD

Supervisor McFarlane recommended the reappointment of John Langs and David Zelisse to the Wetlands Board. Each term is three years and will end on April 7, 2012.

It was moved by McKinney, seconded by Caviston, to approve the appointments to the Dixboro Design Review Board as recommended by Supervisor McFarlane

The motion carried by a voice vote.

G. REAPPOINTMENT TO THE ZONING BOARD OF APPEALS

Supervisor McFarlane recommended the reappointment of Douglas Dail Sonny Parm to the Zoning Board of Appeals. Each term is three years and will end on December 31, 2011.

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It was moved by McKinney, seconded by Caviston, to approve the appointments to the Dixboro Design Review Board as recommended by Supervisor McFarlane

The motion carried by a voice vote.

11. PAYMENT OF BILLS

It was moved by McKinney, supported by Lewis, that the bills be paid as submitted, that the Record of Disbursements be received as submitted. However, there were no bills submitted for payment.

The motion carried by a voice vote.

12. PLEAS AND PETITIONS

There were none.

13. ADJOURNMENT

It was moved by Lewis, supported by Green, that the meeting adjourn. The motion carried by a voice vote and the meeting adjourned at 9:40 p.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor