

**SUPERIOR CHARTER TOWNSHIP
PARKS & RECREATION COMMISSION MEETING**

The Superior Township Parks & Recreation Commission
Regular

JUNE 2017 meeting

will be held

MONDAY, JUNE 26, 2017 @ 6:30 p.m.

at

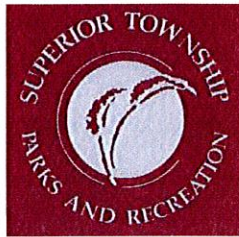
OLD TOWNSHIP HALL



(Corner of Cherry Hill & Prospect)

For additional info call: (734) 480-5502

or email: **superiorparks@superior-twp.org**



**SUPERIOR CHARTER TOWNSHIP
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**Superior Township Parks & Recreation Commission
Regular**

JUNE 2017 meeting

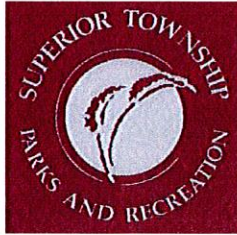
will be held

MONDAY, JUNE 26, 2017 @ 6:30 p.m.

at

OLD TOWNSHIP HALL

Dave Buterbaugh	Marion Morris
Paula Jefferson	Nahid Sanii-Yahyai
Martha Kern-Boprie	Patrick Pigott
Terry Lee Lansing	Alex Williams
Sandi Lopez	Bernedia Word



**REGULAR PARKS & RECREATION COMMISSION MEETING
OLD TOWNSHIP HALL
JUNE 26, 2017 @ 6:30 P.M.
AGENDA**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) AGENDA APPROVAL**
- 5) PRIOR MEETING MINUTES APPROVAL**
 - A) May 22, 2017
- 6) CITIZEN PARTICIPATION**
- 7) REPORTS**
 - A) Chairperson
 - B) Administrator
 - C) Board Liaison
 - D) Board Meeting Attendee
 - E) Park Steward
 - F) Safety
- 8) COMMUNICATIONS**
 - A) Parks & Recreation Month Information
 - B) Educational Info: How Kids Learn in Nature
 - C) Summer Playground Weekly Schedule
- 9) OLD BUSINESS**
- 10) NEW BUSINESS**
 - A) 2017 Parks & Recreation Month Resolution
- 11) BILLS FOR PAYMENT**
 - A) May 23, 2017 – June 26, 2017 (QuickBooks & BS&A)
- 12) FINANCIAL STATEMENTS**
 - A) May 2017 P & L (QuickBooks & BS&A)
- 13) PLEAS AND PETITIONS**
- 14) ADJOURNMENT**

Next Meeting Date: Monday, July 24, 2017 @ 6:30pm

5 A.

Superior Charter Township Park Commission
Regular Meeting
May 22, 2017

Proposed Minutes

- I. Call to Order
Chair Marion Morris called the meeting to order at 6:30 pm.

- II. Roll Call
Park Commissioners present: Marion Morris, Sandi Lopez, Bernedia Word, Nahid Sanii-Yahyai, Paula Jefferson, Terry Lee Lansing, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator

- III. Flag Salute
Chair Marion Morris led those assembled in the Pledge of Allegiance to the flag.

- IV. Agenda Approval
It was moved by Terry Lee Lansing and supported by Sandi Lopez to approve the agenda with the movement of Cherry Hill Nature Preserve Boardwalk Extension from New Business (B) to Old Business (B) and the addition of Old Business (A) Superior Day Park Promotion. The motion carried.

- V. Prior Meeting Minutes Approval
A. April 24, 2017
It was moved by Nahid Sanii-Yahyai and supported by Sandi Lopez to approve the minutes of 4/24/17 with correction to Old Business (A) on page 3. In the motion by Martha Kern-Boprie that was supported by Marion Morris to approve park improvement projects for 2017, in the line that presently reads "Construct an ADA Ramp in Oakbrook Park..." replace the word "ramp" with "sidewalk" so that the line reads "Construct an ADA Sidewalk in Oakbrook Park...". The motion carried.

- VI. Citizen Participation – none

- VII. Reports
A. Chairperson – Chair Marion Morris had nothing to report.

B. Administrator
Juan Bradford submitted a written report.

C. Board Liaison
Trustee Alex Williams was away on vacation.

D. Board Meeting Attendees
Nahid Sanii-Yahyai attended the 5/15/17 Township Board meeting. The meeting was long. Two presentations were made to the board. Pfeiffer, Hanniford & Palka, CPA presented their audit report. All findings were positive, and the Superior Township was given an "A+" rating. This year the various funds were combined in the audit report. One minor concern was that the increase in health care insurance cost was not noted in the minutes. The new township website was presented to the board. Another two weeks is needed before it activates to the public. Captions

are sought for Park Department photographs. The website contains inter-active maps. The Township Assessor resigned. Applicants are sought for this position. Habitat for Humanity will purchase another house in Superior Township for rehabilitation. Supervisor Schwartz and Clerk Findlay attended a Matthie meeting. Fairfax was acquired by an organization experienced with senior care facilities. Concerning road work: Vorhies and Joy roads need significant work. A joint project with Salem to repair Joy Road is under discussion. Superior Township is negotiating a better price for repair of Dixboro area roads. Crack sealing is needed on Geddes Ridge subdivision streets. The University of Michigan will select three teenage students for a local government educational opportunity in Superior Township. All students will come from Superior Township. The Utility Department has an app that will permit meter reading remotely via the cloud. New meters will be required to use this technology.

E. Park Steward
Rick Collman was out of town on vacation.

F. Safety
There were no accidents or injuries during the past month.

It was moved by Nahid Sanii-Yahyai and supported by Paula Jefferson to receive the reports. The motion carried.

VIII. Communications

- A. Educational Info: NRPA's 3 Pillars-Conservation, Health & Wellness, Social Equity
- B. Special Event/Dixboro Market attendance list

It was moved by Martha Kern-Boprie and supported by Sandi Lopez to receive the Communications. The motion carried.

IX. Old Business

- A. Superior Day Park Promotion

Several commissioners recommended having large signs up to promote Township Parks and recreation activities. A display board for the table with photos was also recommended.

- B. Cherry Hill Nature Preserve Boardwalk Extension

It was moved by Martha Kern-Boprie and supported by Marion Morris to accept the bid from Mark Barrett to construct 200 feet of treated boardwalk for an amount not to exceed \$10,000.00. A roll call vote was taken on the motion.

Morris	Yes
Jefferson	Yes
Lansing	Yes
Word	Yes
Sanii-Yahyai	Yes
Lopez	Yes
Kern-Boprie	Yes

The motion carried.

X. New Business

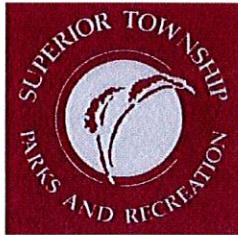
- A. Harvest Moon Park

Paula Jefferson reviewed the memo she prepared concerning disturbances in Harvest Moon Park this spring, and suggestions neighbors made to her. Marion Morris suggested installing another light and pole to brighten this park and enhance safety there. Nahid Sanii-Yahyai suggested contacting the Sheriff Office to request additional patrols near the park. Reinvigorating the neighborhood watch program in this neighborhood was also suggested.

- XI. Bills for Payment
It was moved by Terry Lee Lansing and supported by Marion Morris to payment of the bills totaling \$9,319.37. The motion carried.
- XII. Financial Statements
It was moved by Nahid Sani-Yahyai and supported by Sandi Lopez to receive the April 2017 Financial Statements. The motion carried.
- XIII. Pleas and Petitions
Sandi Lopez reported that someone died near Cherry Hill Nature Preserve. This may have been a suicide.
Sandi Lopez and Nahid Sani-Yahyai attended a meeting about plans for Staebler County Farm Park. All property owners within 300 feet of the park boundary were invited. Most neighbors attending the meeting were opposed to the park, and especially to the proposed fishing pier. Many county park officials and staff were present, but no other Superior Township officials. Several people spoke to express fear of park visitors.
- XIV. Adjournment
It was moved by Sandi Lopez and supported by Marion Morris to adjourn at 7:30 pm. The motion carried.

Submitted by,
Martha Kern-Boprie
Park Commissioner and Secretary

7B.



**ADMINISTRATOR REPORT
JUNE 26, 2017**

- Board of Trustees Meeting Attendee
Next Meeting: July 24, 2017 @ 7:00pm – Commissioner Jefferson
- This Friday is the Dixboro Farmers Market, Patrick Pigott & Commissioner Sanii-Yahyai are scheduled to attend.
- Our next special event will be Kite & Rocket Day on July 15th. Commissioners Lopez, Jefferson, Sanii-Yahyai, and Word are scheduled to attend.
- Please remember that if you are unable to attend a meeting or event that you have committed to attend you must find a replacement, or let Juan and/or Marion know as soon as possible.
- Superior Day was held June 10th @ Oakbrook Park and was VERY well attended. A big thank you to Chair Morris for coordinating this event along with Treasurer McKinney, and all of the staff and Commissioners that helped.
- I spoke with Mark Barrett and gave him the go ahead to proceed with the next phase of the board walk at CHNP. He is anticipating completion in early fall.
- The Butterfly Garden that the Girl Scouts planted @ Community Park is in full bloom and looks great! Fish & Wildlife Biologist Meredith Bryant of the U.S. Fish and Wildlife Service, who helped coordinate the effort, added some additional flowers and seeds earlier this spring.
- Commission Chair Morris and I attended a "Community Conversation" at the Superior Branch of the Ypsilanti District Library on June 14th. This conversation focused on what attendees liked about Superior Township and what changes/improvements they would like to see.
- The Summer Playground program started last Monday June 19th at Community Park. Participation is limited to 50 youths and we were required to close registration a week before the program began because we were at capacity. I have included a weekly schedule of events for the program in your packet as Communications 8B.
- July is National Parks & Recreation Month. I have included information for you in the Communications section of your packet as well as a resolution in the New Business section. A similar resolution was passed by the Township Board of Trustees at its June 19th meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Juan Bradford". The signature is stylized and fluid, with a long, sweeping underline that extends to the right and then curves upwards towards the text above it.

Juan Bradford

7E.

Juan Bradford

From: Rick Collman <rick@thecollmans.com>
Sent: Monday, June 19, 2017 3:22 PM
To: Petermorris201@comcast.net; Kay & Carl Williams; Juan Bradford
Subject: Park Steward Report 6/21/17

I'm pleased to be back home after a vacation in Greece. A month's absence made the changes in the park noticeable, hence my comments below on the spread of Autumn Olives.

Invasive Species. Autumn Olives.

In my humble opinion, the biggest threat currently to the Cherry Hill Preserve are the Autumn Olive trees overtaking the meadows. If left unchecked, the meadows will disappear under the onslaught and we'll have yet another dense thicket of these insidious invaders.

Brush Hog in Fall. While there is not a written policy on keeping the meadows down -- nor a specific budget line item -- those areas are brush-hogged by the Parks Dept as needed every 2-3 years. I would think that this Fall would be a good time to try and knock back the Olives all through the meadow areas. Aggressive brush hogging will certainly keep them down, but we know they will come back, often stronger than ever.

A More Permanent Solution. The web sites I have visited on the topic recommend a more permanent solution: Cut the plant down to a stump and paint or spray glysophate on the exposed cut. It will permeate down the roots of the sprayed stump and kill the plant. As you can imagine, with 100's and 100's of Olives that are spreading out across the meadow area, this would be a daunting, labor-intensive task. Such an effort may require a special budgeted line item, or perhaps this is yet another task that would be suited for volunteer worker bees, such as Boy Scouts or an Idle Park Steward. I stand ready to help if needed in putting together a plan.

MSU reference information:

http://msue.anr.msu.edu/news/autumn_olive_one_invasive_shrub

Utah State University video:

[How to Kill Russian Olive Trees: Overview](#)

Using a Forest Clearing Saw (and treatment). This looks like it would suit our needs.

[Autumn olive control.m4v](#)

Park Log

Date	Park	Dist	Weather	Temp	Condition	Comments
6/18/17	Cherry Hill	1.9	Overcast	67	Dry	Birds: Robin, Redwing, Crow, Tree Swallow, Downy & Redbreasted Woodpecker, Catbird, Rosebreasted Grosbeak, Common Grackle, Tree Sparrow, Field Sparrow, Cowbird, Wood Duck (?), Black Capped Chickadee, Brown Thrasher, House Wren, Flicker, Bluebird, Bluejay, White Breasted Nuthatch

6/11/17	Cherry Hill	1.4	Sunny	86	Dry	Birds: Bluebirds (in houses), Tree Sparrow, Tree Swallow, Redwing, Brown Thrasher (heard), Cowbird, Catbird.
6/5/17	Cherry Hill		Cloudy, winds	64	Dry, only moist on the North trail	-Paths all mowed. -Methinks <i>the meadows areas are under attack from the olives.</i> -Birds seen about the meadow area: Bluebird, Rose Breasted Grosbeak, Cowbird, Redwing, Tree Swallow, Baltimore Oriole, Wren (Winter?), Flicker, Blue Jay, Brown Thrasher, Peewee & several LBJ's.
6/3/17	Cherry Hill	2.2	Clouds	78	Mostly dry. Meadow trails grass getting a bit long.	-Surprised trails don't show more signs of use. Saw only two folks on this beautiful Saturday afternoon. -Berry Memorial Bench. (Near #5). Nice place to view meadow & birdwatch. But without cutting/brush hogging the Olives in front of the bench soon the view will be restricted to those trees. -Sign for Superior Day is on entrance gate. Prominent.
6/2/17	Schroeter	1.1	Sunny	70	Lovely	After a month hiatus for a Greece vacation, good to be on the verdant paths of MI. Trails in decent shape. Picked up some trash along the way.
5/3/17	Schroeter	1.1	Sunny	70	Still wet	Meadow path still wet.

NRPA 2017 Park and Recreation Month Key Messages

General Key Messages

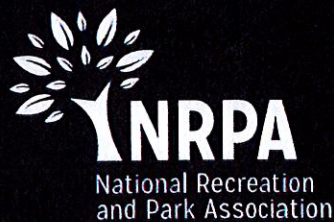
- Since 1985, Americans have celebrated Park and Recreation Month in July to promote the importance of parks and recreation in health and wellness, conservation and social equity, and to recognize the thousands of park and recreation employees that maintain our nation's local and community parks.
- Through efforts by NRPA, the U.S. House of Representatives passed an official resolution for Park and Recreation Month in 2009.
- Park and recreation agencies across the country are recognizing the month with summer programs, events, contests, commemorations and celebrations.
- Park and recreation services are vital for our communities — from protecting open space and natural resources, to helping fight obesity, to providing activities and resources for all walks of life — Park and Recreation Month encourages everyone to reflect on the exponential value parks and recreation bring to communities.

2017 Key Messages

- This July we're celebrating the power of play. Play is a vital part of our mental wellbeing, physical health and personal interactions.
- Play is important and it's going to happen in parks because local parks and recreation facilities are the accessible places for all people to play. Parks are ideally suited as the places where all people can play — regardless of ability.
- An obvious benefit of play is that it increases physical activity and mental agility. Parks make fitness fun through the use of outdoor exercise equipment, fun classes, sports leagues and so much more.
- 74% of children don't get enough daily exercise — encouraging active play is a great way to get kids (and adults) more physically active.
- NRPA encourages all people that support parks and recreation to share why they think play is so important with the hashtag #PlayOnJuly.
- This July, NRPA will host a weekly contest encouraging people to show us why play is so important in their lives. Visit www.nrpa.org/July for more information on how to participate. Entries can be submitted via the hashtag #NRPAPlayChallenge.
- For more information visit www.nrpa.org/july.

GET YOUR PLAY ON

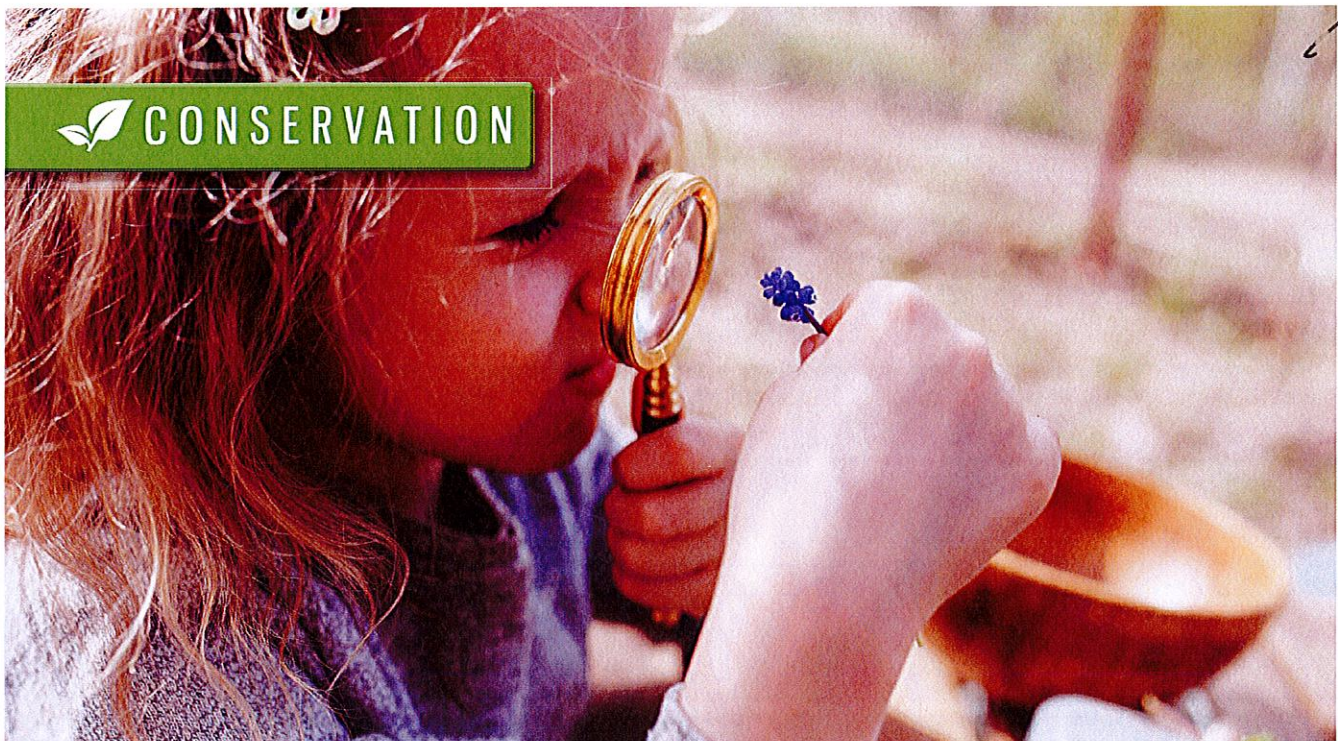
PARK AND RECREATION MONTH
JULY 2017



#PlayOnJuly

www.nrpa.org/July

83



How Kids Learn in Nature

By Rachel Szczytko and and Kathryn Stevenson, Ph.D.

Recreationists and researchers agree that everyone benefits from being outside. It is especially important for today's youth, who are facing more urbanization, more environmental problems and more technology, while having less access and exposure to the natural world.

There is a robust and quickly growing body of research that supports the health, social, emotional, academic and behavioral benefits for children when they spend time outside. Researchers at North Carolina State University are especially interested in the benefits nature has for environmental literacy, since building kids' environmental literacy and connection with nature could secure a healthier, more sustainable future. The researchers posed the following questions to find out what works best:

Do kids learn better inside or outside?

Working with schools is one of the best ways to get kids involved with nature. Research has shown that having

trees outside classroom windows can improve attention and test scores. Curricula that integrate the environment in meaningful ways also do this to an even greater degree, especially among students from low socioeconomic and minority backgrounds. In addition, NC State University researchers have found that kids who go outside during class time are more likely to have pro-environmental attitudes and behaviors.

So, what does this mean for parks? Park professionals can help communicate this message to schools and provide opportunities, such as facilitating school field trips to parks, to get kids outside during the school day. It may be the best chance we have to reach every child.

Does the "wildness" of nature matter?

The word "nature" can have a different connotation based on a person's culture, history and current climate. However, when it comes to outdoor learning, not all nature is created equal. Does the nature in your front lawn or at a local park provide the most benefits? Preliminary research at NC State has shown that nature that is more "wild" — that is, less human-maintained with native vegetation — is better for increasing a child's curiosity and interest in nature. Playing in manicured nature, such as short cut grass on a park field, does not elicit the same excitement for science and nature as playing in nature that has grown wild. This does not mean kids have to learn in a national park, but an unmown field is better than a manicured lawn, and a natural play space is better than a traditional playground.

How can we best encourage kids to connect with nature outside of school?

Although schools represent a big opportunity for reaching children, kids spend most of their time outside of schools, so it is important to consider how to set children up for a lifetime of engaging with nature. Throughout our lifetime, we will engage with nature not only of different types, but also for different lengths of time and purposes. Nature needs to be experienced alone as well as with others. The researchers at NC State have found that students who spend time outside alone on a weekly basis only feel connected to nature if they are also frequently experiencing it in a group setting, like camping or playing sports outside.

Applications

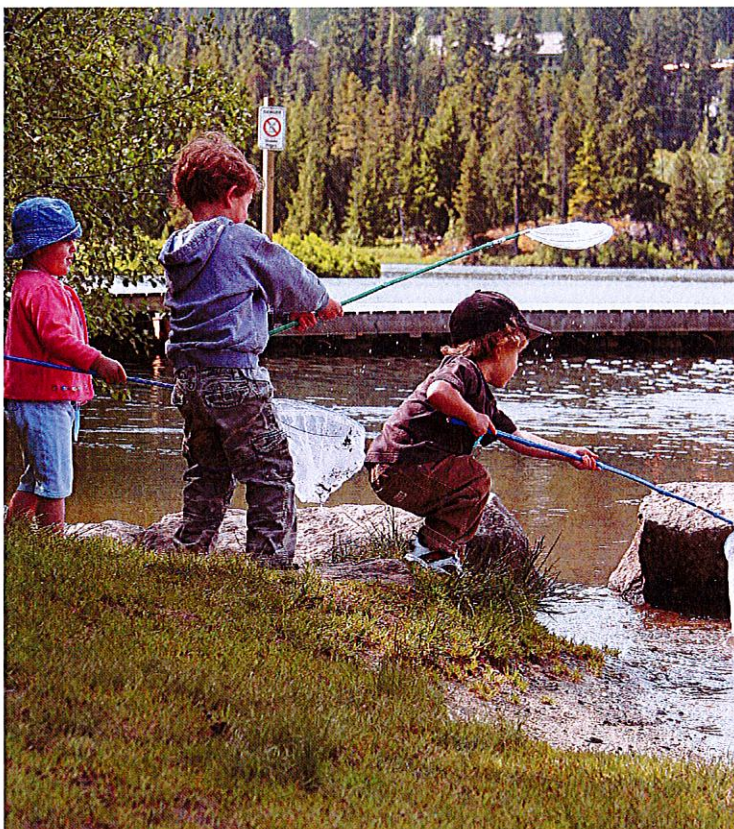
We know there are lots of opportunities for connecting kids with nature and the benefits of doing so are incredibly important. We also know that we should do what we can to promote time in nature, both in and out of school. So, what are some specific ways to incorporate this knowledge into everyday use?

Partner with schools

Programs for children in and out of school can look to nearby parks to engage with nature. Local parks and public lands provide untamed natural spaces where students can explore. Although it is important to support green schoolyard programs, such as the Children and Nature Network initiative, park and recreation managers can reach out to teachers to provide opportunities for nearby nature field trips, afterschool programs or regular class-time events.

Create wild natural environments

Lawns are good for sports, but they do not let children reap the benefits of the



natural world. Children need spaces that encourage exploration, engagement and learning with nature itself. Rather than an even, manicured lawn, kids should have time in outdoor spaces that mimic untouched nature as much as possible. An area like this might have tall grasses and shrubs with natural slopes, fallen logs and rocks.

Offer multiple options for nature experiences

Promoting regular nature activities can help people engage more with the natural world. Programs in parks and at recreation centers can encourage multiple experiences, such as family stream investigations of

macroinvertebrates and allow for personal time to explore wild areas, build forts, roll over logs or dig in the dirt.

Park and recreation professionals are uniquely positioned to help ensure every child has the chance to connect with nature and reap its benefits. Consider taking a few of these steps to make this vision a reality. 🌿

Rachel Szczytko is a Master of Science Student in the Department of Parks, Recreation and Tourism Management at North Carolina State University (reszczytk@ncsu.edu). Kathryn Stevenson, Ph.D., is a Professor in the Department of Parks, Recreation and Tourism Management at North Carolina State University (kathryn_stevenson@ncsu.edu).

86.

COMMUNITY PARK-Superior Twp

Week 1	10:30am	11:00am	11:30am	12:00pm	12:30pm	1:00pm	1:30pm	2:00pm	2:30pm	3:00pm
Being a Healthy Me Monday, June 19, 2017 Tuesday, June 20, 2017 Wednesday, June 21, 2017 Thursday, June 22, 2017	CHECK IN @ 11:00am			Lunch Lunch Lunch Lunch	Lunch Lunch Lunch Lunch	Walk to Library			Snack Snack Snack Snack	CHECK OUT @ 3:00pm

Week 2 Superheroes

This week will be to celebrate the superheroes of today and yesterday. We will welcome our local Firefighters & Police Officers to the program for some fun activities this week.

Monday, June 26, 2017 Tuesday, June 27, 2017 Wednesday, June 28, 2017 Thursday, June 29, 2017	CHECK IN @ 11:00am	Superior Township Fire Dept. Washnaw Co. Sheriff		Lunch Lunch Lunch Lunch	Lunch Lunch Lunch Lunch	Walk to Library MSU Extension Face Painter/ Charater The Farm at St. Joes / St. Joseph Mercy/Ann Arbor			Snack Snack Snack Snack	CHECK OUT @ 3:00pm
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Week 3 One Ball Sport/Incredible Athletes

This week, each day will be dedicated to one ball or no ball sports. Special programmers will provide a fitness demonstration, and teach a short lesson on each game. We will also have friendly competition games from relay races to potato sack races and learn about good sportsmanship

Monday, July 10, 2017 Tuesday, July 11, 2017 Wednesday, July 12, 2017 Thursday, July 13, 2017	CHECK IN @ 11:00am	Varsity Gold Sports		Lunch Lunch Lunch Lunch	Lunch Lunch Lunch Lunch	Walk to Library Girl Scouts Varsity Gold Sports			Snack Snack Snack Snack	CHECK OUT @ 3:00pm
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Week 4 Fit For Fun

This week we will be focused on how fitness can be fun. Participants will learn about being active and the fun side of fitness. The fitness regimen will consist of sports conditioning, yoga, and zumba.

Monday, July 17, 2017 Tuesday, July 18, 2017 Wednesday, July 19, 2017 Thursday, July 20, 2017	CHECK IN @ 11:00am	Varsity Gold Sports		Lunch Lunch Lunch Lunch	Lunch Lunch Lunch Lunch	Walk to Library Girl Scouts Varsity Gold Sports			Snack Snack Snack Snack	CHECK OUT @ 3:00pm
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Week 5 Natures Best!

This week we will be discovering natures best in our own backyards. Learn about plants, animals, and insects in our community

Monday, July 24, 2017 Tuesday, July 25, 2017 Wednesday, July 26, 2017 Thursday, July 27, 2017	CHECK IN @ 11:00am			Lunch Lunch Lunch Lunch	Lunch Lunch Lunch Lunch	Walk to Library Girl Scouts			Snack Snack Snack Snack	CHECK OUT @ 3:00pm
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Week 6 Wild Water Week

This week we will fill the water balloons and get ready for water fun activates packed with wet and wild FUN. Water safety tips.

Monday, July 30, 2017 Tuesday, August 1, 2017 Wednesday, August 2, 2017 Thursday, August 3, 2017	CHECK IN @ 11:00am			Lunch Lunch Lunch Lunch	Lunch Lunch Lunch Lunch	Walk to Library Girl Scouts WCPARC Lifeguards / Water Safety			Snack Snack Snack Snack	CHECK OUT @ 3:00pm
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Week 7 All About The Arts

This week will be discovering arts of all kinds. Music, Dance, Poetry, Singing, etc. with talent show.

Monday, August 7, 2017 Tuesday, August 8, 2017 Wednesday, August 9, 2017 Thursday, August 10, 2017	CHECK IN @ 11:00am	KICKBALL CHALLENGE @ YPSILANTI TOWNSHIP COMMUNITY PARK!!		Lunch Lunch Lunch Lunch	Lunch Lunch Lunch Lunch	Walk to Library Girl Scouts			Snack Snack Snack Snack	CHECK OUT @ 3:00pm
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UPATED 6/20

10 A

**PARKS & RECREATION COMMISSION
CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING JULY 2017 AS
PARKS & RECREATION MONTH**

June 26, 2017

Designation of July as Park and Recreation Month

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including the Charter Township of Superior; and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS the Charter Township of Superior Parks & Recreation Commission recognizes the benefits derived from parks and recreation resources

NOW THEREFORE, BE IT RESOLVED by the Superior Township Parks & recreation Commission, that July is recognized as Park and Recreation Month.

CERTIFICATION STATEMENT

I, Martha Kern-Boprie, Secretary of the Charter Township of Superior Parks & Recreation Commission, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Parks & Recreation Commission held on June 26, 2017 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Martha Kern-Boprie, Secretary
Parks & Recreation Commission

Date Certified

Roll Call vote:
Ayes:
Nays:
Absent:

Superior Twp. Parks & Recreation Department
BILLS for Payment
 As of June 26, 2017

1:49 PM
 06/21/17
 Accrual Basis

Type	Date	Name	Memo	Amount
013.000 - Chase 5537 Daily Oper. Checking				
Bill Pmt-Check	05/23/17	Fleet Services	Fuel for Ford P/U	-55.48
Bill Pmt-Check	05/23/17	Lowe's	Flowers for Oakbrook Park	-122.34
Bill Pmt-Check	05/23/17	Margolis Companies	Top Soil	-19.00
Bill Pmt-Check	05/23/17	Parhelion	Email - May17	-5.00
Bill Pmt-Check	05/23/17	Superior Twp. Utility Department	Phones - May17	-43.61
Bill Pmt-Check	05/23/17	Superior Twp. Utility Department	Cell Phones - May17	-88.24
Bill Pmt-Check	05/23/17	Gene Butman Ford	Dodge P/U Radiator Replaced	-738.73
Bill Pmt-Check	05/25/17	Home Depot	Misc. Shop Supplies	-38.76
Bill Pmt-Check	05/25/17	Wal Mart	Basketball Nets	-4.94
Bill Pmt-Check	06/01/17	Congdon's Ace Hardware	Misc. Shop Supplies	-8.99
Bill Pmt-Check	06/01/17	Fleet Services	Fuel for Dodge P/U	-56.17
Bill Pmt-Check	06/01/17	Patrick Pligott	Cell Phone Stipend - May17	-31.97
Bill Pmt-Check	06/01/17	Superior Twp. Payroll Fund	Payroll - 06/01/17	-7,989.69
Bill Pmt-Check	06/08/17	Fleet Services	Fuel for Ford Van	-50.00
Bill Pmt-Check	06/08/17	Margolis Companies	Mulch - Oakbrook	-93.00
Bill Pmt-Check	06/08/17	Superior Twp. Street Light Fund	Light @ Harvest Moon Park - May17	-12.14
Bill Pmt-Check	06/08/17	Superior Twp. Utility Department	Phones - Adm. Office - April	-43.61
Bill Pmt-Check	06/08/17	Fleet Services	Fuel for Dodge P/U	-70.00
Bill Pmt-Check	06/08/17	Margolis Companies	Mulch - Fireman's	-62.00
Bill Pmt-Check	06/08/17	Fleet Services	Fuel for Ford P/U	-71.23
Bill Pmt-Check	06/13/17	Superior Twp. Payroll Fund	Payroll - 06/15/17	-7,205.27

Total 013.000 - Chase 5537 Daily Oper. Checking

TOTAL

-16,810.17
-16,810.17

11A.
 QUICKBOOKS

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Check 39340 508-754-930.000 508-755-930.000	REPAIR & MAINTENANCE REPAIR & MAINTENANCE	LOWE'S LOWE'S	WATER HEATER FOR SHOP/FLOWERS FOR PARK WATER HEATER FOR SHOP/FLOWERS FOR PARK	122.34 153.32	39340 39340
		Total For Check 39340		275.66	
Check 39353 508-000-289.000	DUE TO PAYROLL FUND	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 6/1/17 PAY	7,989.69	39353
		Total For Check 39353		7,989.69	
Check 39355 508-755-742.000	FUEL-LUBRICANTS	WEX BANK	FUEL - MAY 2017	292.56	39355
		Total For Check 39355		292.56	
Check 39364 508-755-740.000	OPERATING SUPPLIES	CONGDON'S ACE HARDWARE	SHOP SUPPLIES - MOWER BLADES	8.99	39364
		Total For Check 39364		8.99	
Check 39365 508-755-920.000	UTILITIES	DTE ENERGY	ELECTRIC - PARKS BARN MAY 2017	34.92	39365
		Total For Check 39365		34.92	
Check 39366 508-755-930.000	REPAIR & MAINTENANCE	GENE BUTMAN FORD SALES, I	DODGE PICKUP - RADIATOR REPLACEMENT	738.73	39366
		Total For Check 39366		738.73	
Check 39379 508-751-850.000 508-755-850.000	TELECOMMUNICATIONS TELECOMMUNICATIONS	SUPERIOR TWP UTILITY DEPAI	CELL PHONES - MAY 2017 CELL PHONES - MAY 2017	55.63 32.61	39379 39379
		Total For Check 39379		88.24	
Check 39394 508-755-740.004	SAND-GRAVEL-BARK-SOIL	MARGOLIS COMPANIES, INC.	MULCH FOR TREES @ OAKBROOK PARK	155.00	39394
		Total For Check 39394		155.00	
Check 39397 508-000-289.000	DUE TO PAYROLL FUND	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 6/15/17 PAY	7,205.27	39397
		Total For Check 39397		7,205.27	
Check 39398 508-751-850.000	TELECOMMUNICATIONS	SUPERIOR TWP UTILITY DEPAI	PHONES@ ADMIN OFFICE - APRIL 17	43.61	39398
		Total For Check 39398		43.61	
Check 39417 508-755-740.004	SAND-GRAVEL-BARK-SOIL	MARGOLIS COMPANIES, INC.	MULCH FOR FIREMAN'S PARK	93.00	39417
		Total For Check 39417		93.00	
Total For All Funds:				16,925.67	

--- FUND TOTALS BY VENDOR ---

Fund 508 PARKS & RECREATION
 CONGDON - CONGDON'S ACE HARDWARE 8.99
 DTE ENERGY - DTE ENERGY 34.92
 GENE BUTMAN FORD SALES, INC. 738.73
 LOWES - LOWE'S 275.66
 MARGOLIS - MARGOLIS COMPANIES, INC. 248.00
 SUPPLY - SUPERIOR TWP PAYROLL FUND 15,194.96

11A.
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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
		SUPUTIL	- SUPERIOR TWP UTILITY DEPARTMENT	131.85	
		WEXBANK	- WEX BANK	292.56	
		TOTAL FUND 508	PARKS & RECREATION	<u>16,925.67</u>	

Superior Twp. Parks & Recreation Department
2017 P&L
Operations & Maintenance

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 06/21/17
 Accrual Basis

	Jan - May 17	Budget	\$ Over Budget	% of Budget
Income				
586,000 · TOTAL GENERAL FUND CONT.				
588,000 · General Fund Contribution	104,875.81	251,702.00	(146,826.19)	41.7%
Total 586,000 · TOTAL GENERAL FUND CONT.	104,875.81	251,702.00	(146,826.19)	41.7%
662,000 · TOTAL INTEREST INCOME				
663,000 · Interest on Reserves	344.58	650.00	(305.42)	53.0%
Total 662,000 · TOTAL INTEREST INCOME	344.58	650.00	(305.42)	53.0%
670,999 · TOTAL MISCELLANEOUS INCOME				
604,000 · Reimb. for Labor Costs	245.04	900.00	(654.96)	27.2%
696,000 · Donations Income	100.00	100.00		100.0%
Total 670,999 · TOTAL MISCELLANEOUS INCOME	345.04	1,000.00	(654.96)	34.5%
699,000 · Appropriations from Reserves				
	105,565.43	54,070.00	(54,070.00)	
Total Income	105,565.43	307,422.00	(201,856.57)	34.3%
Gross Profit	105,565.43	307,422.00	(201,856.57)	34.3%
Expense				
AD · ADMINISTRATION				
701000A · Commission Stipends	2,404.00	7,813.00	(5,409.00)	30.8%
702000A · Salaries	13,909.41	32,140.00	(18,230.59)	43.3%
710000A · Training	944.00			
727000A · Office Supplies	91.34	500.00	(408.66)	18.3%
728000A · Postage		100.00	(100.00)	
801000A · Professional Services	1,280.35	2,400.00	(1,119.65)	53.3%
850000A · Telecommunications	475.48	1,200.00	(724.52)	39.6%
851000A · Insurance & Bonds	2,968.04	7,100.00	(4,131.96)	41.8%
860000A · Transportation	469.73	600.00	(130.27)	78.3%
900000A · Printing & Publishing	477.48	1,000.00	(522.52)	47.7%
930000A · Repairs & Maintenance		500.00	(500.00)	
958000A · Memberships & Dues	518.00	500.00	18.00	103.6%
963000A · Bank Fees & Charges	33.72	50.00	(16.28)	67.4%
981000A · Equipment Under \$5,000		2,000.00	(2,000.00)	
Total AD · ADMINISTRATION	23,571.55	55,903.00	(32,331.45)	42.2%

12 A.
Quick Books

**Superior Twp. Parks & Recreation Department
2017 P&L
Operations & Maintenance**

1:48 PM
06/21/17
Accrual Basis

	Jan - May 17	Budget	\$ Over Budget	% of Budget
RD - RECREATION				
710000R - Training	550.00	9,461.00	(9,162.61)	3.2%
702000R - Salaries	298.39	3,000.00	(2,551.76)	14.9%
740000R - Operating Supplies	448.24	400.00	(240.15)	40.0%
850000R - Telecommunications	159.85	100.00	(100.00)	
860000R - Transportation		500.00	(500.00)	
930000R - Repairs & Maintenance		500.00	(500.00)	
975000R - Signage		500.00	(500.00)	
Total RD - RECREATION	1,456.48	13,961.00	(12,504.52)	10.4%
MD - MAINTENANCE				
974000M - Small Tools	694.96	100,654.00	(73,811.58)	26.7%
702000M - Salaries	26,842.42	1,945.00	(218.69)	88.8%
717000M - Tax. Benefits	1,726.31	2,000.00	(1,194.34)	40.3%
740000M - Operating Supplies	805.66	500.00	(500.00)	
740003M - Herbicides		4,000.00	(3,981.00)	0.5%
740004M - Sand, Gravel, Bark & Soil	19.00	600.00	(450.00)	25.0%
741000M - Uniforms	150.00	5,000.00	(3,781.10)	24.4%
742000M - Fuel & Lubricants	1,218.90	480.00	(296.05)	38.3%
850000M - Telecommunications	183.95	50.00	(50.00)	
860000M - Transportation	123.77	350.00	(226.23)	35.4%
930000M - Repairs & Maintenance	1,191.61	10,000.00	(8,808.39)	11.9%
930001M - Controlled Burns		3,800.00	(3,800.00)	
981000M - Equip. Under \$5,000		1,000.00	(1,000.00)	
975000M - Signage		100.00	(100.00)	
980000M - Equipment Over \$5,000	23,593.45	36,000.00	(12,406.55)	65.5%
Total MD - MAINTENANCE	56,550.03	166,479.00	(109,928.97)	34.0%
PD/I - PARK DEV./IMPROVEMENT DEPT.				
740000P - Operating Supplies		500.00	(500.00)	
951000P - Projects		50,000.00	(50,000.00)	
Total PD/I - PARK DEV./IMPROVEMENT DEPT.		50,500.00	(50,500.00)	
GE - GRANT EXPENSES				
BH - BUILDING HEALTHY COMM. GRANT				
702000B - Salaries				
715000B - FICA				
Total BH - BUILDING HEALTHY COMM. GRANT				
Total GE - GRANT EXPENSES				

Superior Twp. Parks & Recreation Department
2017 P&L
Operations & Maintenance

	Jan - May 17	Budget	\$ Over Budget	% of Budget
UE - UNALLOCATED EXPENSES				
715000U - FICA	3,449.80	11,654.00	(8,204.20)	29.6%
858000U - Pension	3,788.76	8,925.00	(5,136.24)	42.5%
Total UE - UNALLOCATED EXPENSES	7,238.56	20,579.00	(13,340.44)	35.2%
Total Expense	88,816.62	307,422.00	(218,605.38)	28.9%
Net Income	16,748.81		16,748.81	100.0%

GL NUMBER	DESCRIPTION	YTD BALANCE 05/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 05/31/2016
Fund 508 - PARKS & RECREATION							
Revenues							
Dept 000-REVENUE							
508-000-588.000	GENERAL FUND CONTRIBUTION	104,875.81	251,702.00	20,975.17	146,826.19	41.67	101,821.25
508-000-604.000	REIMBURSEMENT FOR LABOR COSTS	326.72	900.00	0.00	573.28	36.30	408.40
508-000-663.000	INTEREST ON RESERVES INCOME	315.02	650.00	0.00	334.98	48.46	238.26
508-000-696.000	DONATIONS	100.00	100.00	0.00	0.00	100.00	1,151.35
508-000-699.000	APPROPRIATION FROM FUND BALANCE	0.00	54,071.00	0.00	54,071.00	0.00	0.00
Total Dept 000-REVENUE		105,617.55	307,423.00	20,975.17	201,805.45	34.36	103,619.26
TOTAL REVENUES							
Total Dept 000-REVENUE		105,617.55	307,423.00	20,975.17	201,805.45	34.36	103,619.26
Expenditures							
Dept 751-PARK & REC. ADMINISTRATION							
508-751-701.000	COMMISSION STIPENDS	2,404.00	7,813.00	601.00	5,409.00	30.77	2,920.00
508-751-702.000	SALARIES	13,909.41	32,140.00	2,708.82	18,230.59	43.28	12,001.60
508-751-710.000	TRAINING	944.00	0.00	0.00	(944.00)	100.00	0.00
508-751-727.000	OFFICE SUPPLIES	91.34	500.00	0.00	408.66	18.27	289.59
508-751-728.000	POSTAGE	0.00	100.00	0.00	100.00	0.00	0.00
508-751-800.010	PROFESSIONAL SERVICES - AUDIT	1,205.00	0.00	1,205.00	(1,205.00)	100.00	0.00
508-751-801.000	PROFESSIONAL SERVICES - OTHER	75.35	2,400.00	5.00	2,324.65	3.14	2,275.00
508-751-850.000	TELECOMMUNICATIONS	475.48	1,200.00	142.85	724.52	39.62	543.67
508-751-851.000	INSURANCE & BONDS	2,974.54	7,100.00	594.92	4,125.46	41.89	2,958.59
508-751-860.000	TRANSPORTATION	469.74	600.00	0.00	130.26	78.29	493.02
508-751-900.000	PRINTING & PUBLISHING	477.48	1,000.00	0.00	522.52	47.75	0.00
508-751-930.000	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0.00	0.00
508-751-958.000	MEMBERSHIPS & DUES	518.00	500.00	0.00	(18.00)	103.60	100.00
508-751-963.000	BANK FEES & CHARGES	33.72	50.00	0.00	16.28	67.44	42.46
508-751-981.000	EQUIPMENT UNDER \$5,000	0.00	2,000.00	0.00	2,000.00	0.00	0.00
Total Dept 751-PARK & REC. ADMINISTRATION		23,578.06	55,903.00	5,257.59	32,324.94	42.18	21,623.93
Dept 754-RECREATION							
508-754-702.000	SALARIES	298.39	9,461.00	57.39	9,162.61	3.15	259.98
508-754-710.000	TRAINING	550.00	0.00	0.00	(550.00)	100.00	0.00
508-754-740.000	OPERATING SUPPLIES	448.24	3,000.00	0.00	2,551.76	14.94	473.52
508-754-850.000	TELECOMMUNICATIONS	159.85	400.00	31.97	240.15	39.96	159.85
508-754-860.000	TRANSPORTATION	0.00	100.00	0.00	100.00	0.00	0.00
508-754-930.000	REPAIR & MAINTENANCE	122.34	500.00	122.34	377.66	24.47	0.00
508-754-975.000	SIGNAGE	0.00	500.00	0.00	500.00	0.00	150.00
Total Dept 754-RECREATION		1,578.82	13,961.00	211.70	12,382.18	11.31	1,043.35
Dept 755-PARK MAINTENANCE							
508-755-702.000	SALARIES	26,842.42	100,655.00	7,528.64	73,812.58	26.67	27,352.40
508-755-717.000	TAXABLE BENEFITS	1,726.31	1,945.00	0.00	218.69	88.76	1,956.09
508-755-740.000	OPERATING SUPPLIES	766.90	2,000.00	55.64	1,233.10	38.35	1,291.97
508-755-740.003	HERBICIDE (NON-SELECTIVE)	0.00	500.00	0.00	500.00	0.00	0.00
508-755-740.004	SAND-GRAVEL-BARK-SOIL	19.00	4,000.00	19.00	3,981.00	0.48	38.00
508-755-741.000	UNIFORMS	150.00	600.00	150.00	450.00	25.00	0.00
508-755-742.000	FUEL-LUBRICANTS	1,111.02	5,000.00	665.93	3,888.98	22.22	766.61
508-755-850.000	TELECOMMUNICATIONS	183.95	480.00	32.61	296.05	38.32	168.08
508-755-860.000	TRANSPORTATION	0.00	50.00	0.00	50.00	0.00	0.00

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User: NANCY

DB: Superior Twp

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	YTD BALANCE 05/31/2017	2017 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 05/31/2016
Fund 508 - PARKS & RECREATION							
Expenditures							
508-755-920.000	UTILITIES	197.57	350.00	47.06	152.43	56.45	124.47
508-755-930.000	REPAIR & MAINTENANCE	1,027.56	10,000.00	892.05	8,972.44	10.28	1,440.51
508-755-930.001	CONTROLLED BURNS	0.00	3,800.00	0.00	3,800.00	0.00	3,700.00
508-755-975.000	SIGNAGE	0.00	100.00	0.00	100.00	0.00	0.00
508-755-980.000	EQUIPMENT OVER \$5,000	23,593.45	36,000.00	0.00	12,406.55	65.54	0.00
508-755-981.000	EQUIPMENT UNDER \$5,000	694.96	1,000.00	0.00	305.04	69.50	0.00
Total Dept 755-PARK MAINTENANCE		56,313.14	166,480.00	9,390.93	110,166.86	33.83	36,838.13
Dept 756-PARK DEVELOPMENT/IMPROVEMENT							
508-756-740.000	OPERATING SUPPLIES	0.00	500.00	0.00	500.00	0.00	1,051.53
508-756-951.000	PROJECTS	0.00	50,000.00	0.00	50,000.00	0.00	383.04
Total Dept 756-PARK DEVELOPMENT/IMPROVEMENT		0.00	50,500.00	0.00	50,500.00	0.00	1,434.57
Dept 759-BHC GRANT							
508-759-702.000-BHCG	SALARIES	0.00	0.00	0.00	0.00	0.00	258.00
Total Dept 759-BHC GRANT		0.00	0.00	0.00	0.00	0.00	258.00
Dept 966-UNALLOCATED EXPENSES							
508-966-715.000	FICA	3,449.80	11,654.00	833.34	8,204.20	29.60	3,423.26
508-966-858.000	PENSION	4,116.72	8,925.00	982.40	4,808.28	46.13	4,037.36
Total Dept 966-UNALLOCATED EXPENSES		7,566.52	20,579.00	1,815.74	13,012.48	36.77	7,460.62
TOTAL EXPENDITURES		89,036.54	307,423.00	16,675.96	218,386.46	28.96	68,658.60
Fund 508 - PARKS & RECREATION:							
TOTAL REVENUES		105,617.55	307,423.00	20,975.17	201,805.45	34.36	103,619.26
TOTAL EXPENDITURES		89,036.54	307,423.00	16,675.96	218,386.46	28.96	68,658.60
NET OF REVENUES & EXPENDITURES		16,581.01	0.00	4,299.21	(16,581.01)	100.00	34,960.66