

**SUPERIOR CHARTER TOWNSHIP BOARD  
REGULAR MEETING  
OCTOBER 16, 2006  
ADOPTED MINUTES  
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**1. CALL TO ORDER**

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor at 7:30 p.m. on October 16, 2006, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

**2. PLEDGE OF ALLEGIANCE**

The Supervisor led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were William McFarlane, Kay Williams, Nancy Caviston, Rodrick Green (late), Lisa Lewis, and David Phillips. Brenda McKinney was absent.

**4. ADOPTION OF AGENDA**

It was moved by Caviston, supported by Williams, to adopt the agenda as presented.

The motion carried.

**5. APPROVAL OF MINUTES**

**A. REGULAR MEETING OF OCTOBER 2, 2006**

It was moved by Caviston, supported by Williams, to approve the minutes of the regular Board meeting of October 2, 2006, as presented.

The motion carried.

**6. CITIZEN PARTICIPATION**

There was none.

**7. REPORTS**

**A. SUPERVISOR**

The Supervisor reported on six items:

1. The Building Official/Zoning Official, Rick Mayernik, is researching ordinances dealing with temporary directional signs that are put up on weekends to advertise home sales.

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2. The Township is also investigating possible ordinances to remove inoperable and/or unlicensed cars on private property.
3. On October 19 seven townships and the City of Ypsilanti will be meeting to discuss regional police services and the possibility of a feasibility study, which was approved by Superior Township Board on October 2.
4. Stephanie Carter has been handling the Township police prosecution cases for years. She is leaving the law firm of Hamilton, McDonald & Carter, but would like to continue as Township attorney for law enforcement.

It was moved by Williams, supported by Caviston, that the Superior Charter Township Board continue to utilize Stephanie Carter for police prosecution cases and that those costs be paid from the Law Fund.

The motion carried.

5. The Willow Run School Board would like to meet again with the Township Board to discuss common issues. The Board will suggest the meeting be either November 14 or 15.
6. The Clerk asked that the Township Hall Business Offices be closed on Election Day so that the Absent Voter Count Board, which needs to be sequestered as they count votes before the polls close, can use the area.

It was moved by Lewis, supported by Caviston, that the Township Hall Business Offices be closed at 2:00 p.m. on November 7, 2006, to accommodate the Absent Voter Count Board.

The motion carried.

**B. DEPARTMENT REPORTS: FIRE DEPARTMENT, BUILDING DEPARTMENT, ORDINANCE OFFICER, OHM MONTHLY, SHERIFF DEPARTMENT**

It was moved by Caviston, supported by Williams, that the Fire Department Report for September, the Building Department Report for September, the Ordinance Officer Report for September/October, the OHM Monthly Report, and the Sheriff Department Report be received.

The motion carried.

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**C. AUGUST 2006 FINANCIAL STATEMENTS FOR ALL FUNDS  
EXCEPT UTILITIES**

It was moved by Caviston, supported by Williams, that the Superior Charter Township Board receive the August 2006 Financial Statements for all funds except the Utility Fund which was received on October 2.

The motion carried.

**8. COMMUNICATIONS**

**A. MARK MCCULLOCH – WASHTENAW COUNTY ROAD  
COMMISSION – RESPONSE TO ELLEN KURATH  
OCTOBER 2 LETTER TO THE BOARD**

At the October 2 Board meeting Ellen Kurath, 2203 Hickman, read a letter to the Board concerning the proposed roundabout at Geddes and Superior Roads. She asked for a detailed review of the design, location, and cost for the roundabout.

Mark McCulloch responded that DLZ Michigan, Inc, the engineering firm hired by the Road Commission, which is considered by many in the professional engineering community as experts on modern roundabout design, fulfilled all of the objectives required by the Road Commission for the design of the roundabout. In addition Road Commission staff has reviewed the design to ensure that it meets the requirements and guidelines of MDOT and the Federal Highway Administration. The Road Commission feels that the design layout as proposed will be a significant safety improvement.

Kurath said that she felt that her letter had not been answered. McFarlane said she should contact the Road Commission if she wanted further information.

It was moved by Williams, supported by Caviston, that the Superior Charter Township Board receive the letter from Mark McCulloch, Project Engineer for the Washtenaw County Road Commission concerning the design of the Geddes/Superior roundabout.

The motion carried.

**B. ROAD COMMISSION – LOCAL BRIDGE COST-SHARING  
PROGRAM**

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The Road Commissioners will be considering the reinstatement of the Local Bridge Cost-Sharing Program on October 17. The program will require townships to pay 50% of all costs associated with the replacement and/or rehabilitation of local bridges in their township.

It was moved by Caviston, supported by Williams, that the letter from the Washtenaw County Road Commission concerning the local bridge cost-sharing program be received and that the Road Commission be informed that Superior Charter Township is not participating in the program.

The motion carried.

**9. UNFINISHED BUSINESS**

There was none.

**10. NEW BUSINESS**

**A. SET PUBLIC HEARINGS ON THE 2007 BUDGETS**

McFarlane reviewed the proposed budgets with the Board. The General Fund revenues will be less in 2007 than in 2006. Several departments within the General Fund will be cutting some employee time, but no one will be laid off. The Fire Fund and Park Fund budgets will be tighter as well. Because of the slow down in building, the Building Fund budget for 2007 is considerably less than for 2006, but the reserves will enable the Township to keep our excellent staff. The rest of the proposed budgets are increased anticipating increases in costs beyond the Township's control.

It was moved by Williams, supported by Caviston, that the Superior Charter Township Board set the public hearings on the 2007 budgets for November 6, 2006, at 7:30 p.m. at the Superior Charter Township Hall.

The motion carried.

**B. FIRE DEPARTMENT – INSULATION FOR STATION 2**

The ceiling in the apparatus bay at Station Two has never been insulated. Chief Smith was present and recommended that Heat Miser Insulation be authorized to do the job.

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It was moved by Caviston, supported by Lewis, that the Superior Charter Township Board concur with the recommendation of Fire Chief Garvin Smith and authorize Heat Miser Insulation Co. of Belleville to install insulation in the apparatus bay of Station Two for a cost not to exceed \$1,960.00.

The motion carried unanimously.

**C. FIRE DEPARTMENT – PEST CONTROL**

The Fire Department requested permission to contract with Terminix for pest control at both fire stations. The Township Hall has used Terminix for many years.

It was moved by Williams, supported by Caviston, that the Superior Charter Township Board authorize the Supervisor to sign the contract with Temnix for pest control at Station Two for \$540 per year and at Station One for Carpenter Ant Control consisting of four treatments the first year for \$945.00 and subsequently \$45.00 per quarterly treatment.

The motion carried unanimously.

**D. FIRE HOSE PURCHASE**

The Fire Department needs to replace used hose and get additional hose for the new tanker/engine.

It was moved by Williams, supported by Caviston, that the Superior Charter Township Board concur with the recommendation of Chief Smith and purchase the following from Apollo Fire Equipment Co.:

1,500' Angus #011044 4" rubber supply hose	\$6,300.00
1,175' Angus #011129 2 ½ hose	3,048.50
400' Angus #011127 1 ¾ hose	<u>744.00</u>
	\$10,092.00

The motion carried unanimously.

Trustee Green arrived at this time: 8:05 p.m.

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**E. ANDOVER/GEDDES STREET LIGHT**

In December of 2005 Trustee Green requested that the Board consider placing a streetlight at the corner of Andover and Geddes as the area was very dark at night. Requests for cost was sent to Detroit Edison and for crash data to the Sheriff Department. Those reports have been received. The annual lamp charge currently is \$393.89 plus an initial construction cost of \$3,072.67 for a 250 watt high pressure sodium vapor “cobra-head” street light. Since January, 2001, there have been six accidents in the area, all occurring in the daytime.

It was moved by Williams, supported by Caviston, that the two reports concerning streetlighting at Andover and Geddes be received and no further action is required.

The motion carried.

**F. BOARD OF REVIEW APPOINTMENTS**

It was moved by Caviston, supported by Phillips, that the Superior Charter Township Board concur with the recommendation of the Supervisor and reappoint Porshea Anderson Taylor, Stanley Stewart, and Donald Dugas to the Superior Charter Township Board of Review for two-year terms ending December 31, 2008.

The motion carried.

**G. MERS HEALTH CARE PLAN EMPLOYEE DEDUCTION**

It was moved by Williams, supported by Lewis, that the Superior Charter Township Board adopt the following resolution:

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN  
OCTOBER 16, 2006**

**A RESOLUTION TO AMEND THE MERS HEALTH CARE SAVINGS PLAN**

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the sixteenth day of October, 2006, at 7:30 p.m., the following resolution was offered by Williams, and supported by Lewis.

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WHEREAS three employees of Superior Charter Township request that their deduction amounts be set at the minimum deduction for their Health Care Savings Plan and one employee wishes to amend his option:

NOW, THEREFORE, BE IT RESOLVED that the mandatory deductions for the MERS Health Care Savings Plan for the following employees be as follows:

Katena Monk- Option 1 with a 2% deduction from Regular Pay only  
Patricia Shrewsbury - Option 1 with a 2% deduction from Regular Pay only  
Maria Miley - Option 1 with a 2% deduction from Regular Pay only  
Employee's Name Deleted Per Request of Employee – Change from Option 1 to Option 3 with a 2% deduction from Regular Pay and Overtime Pay and with the option of converting Vacation, Sick, or Personal Time Pay-offs to HCSP deduction.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

**11. PAYMENT OF BILLS**

It was moved by Caviston, supported by Williams, that the bills be paid as presented.

The motion carried.

**12. PLEAS AND PETITIONS**

There were none.

**13. ADJOURNMENT**

It was moved by Williams, supported by Lewis, that the meeting adjourn.

The motion carried and the meeting adjourned at 8:15 p.m.

Respectfully submitted,

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Kay Williams, Clerk