

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
OCTOBER 3, 2005
ADOPTED MINUTES
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor at 7:30 p.m. on October 3, 2005, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Kay Williams, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis, and David Phillips.

4. ADOPTION OF AGENDA

It was moved by McKinney, supported by Lewis, to adopt the agenda as presented.

The motion carried.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF SEPTEMBER 19, 2005

It was moved by Caviston, supported by Lewis, to approve the minutes of the regular Board meeting of September 19, 2005, as presented.

The motion carried.

6. CITIZEN PARTICIPATION

Ellen Kurath, 2203 Hickman, said that she was worried that home sales were slowing down and that the Biltmore project would not move fast enough to save the land that Biltmore is proposing to purchase the development rights on. She is concerned that Robert Schultz has a deadline that the Township might not meet. She does not want to lose the chance to save the land east of Prospect from development.

Michael David BenDor, 2820 Stommel, wanted to know when the new website would be ready. Williams answered that it was supposed to be on October 1, but a problem with the URL kept it off. It should be on soon. He also wanted to know when the traffic light was going to be placed at

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Geddes and Leforge. Instead of a light, a roundabout may be built. The engineers are developing plans currently.

7. REPORTS

A. SUPERVISOR

The Supervisor reported on seven items:

1. The Budget Hearings will be at the November 7 meeting.
2. He reminded everyone that the Rock Hearings are October 11 at 7:00 p.m. at the Township Hall.
3. He met with the Supervisor of Canton Township, Tom Yack, Terri Blackmore from WATS, and Chris White from AATA to discuss a Park and Ride program to provide buses from Canton to Ann Arbor.
4. The Board adopted the Headlee override at the last meeting and McFarlane had thought that it would cost each taxpayer a few extra dollars. But when he actually figured a tax bill, it came out to cost the taxpayer less money.
5. The new Assessing Assistant will be taking unpaid Family Leave this fall, so Dino Lupi has been hired as a contract labor to help get all the value possible on the taxroll. He will only work until the new Assistant returns.
6. McFarlane congratulated the Clerk who applied for and received a HAVA (Help America Vote Act) Grant for \$550.00 to stripe and erect handicapped parking signs at the Fire Substation. When that is accomplished all voting places will be completely ADA accessible.
7. Ann Robbins, 6100 Vreeland Road, wrote a very complimentary letter to McFarlane and he thanked her for the letter and for her interest in the Township.

**B. DEPARTMENTAL REPORTS : ORDINANCE OFFICER,
PLANNING COORDINATOR, PARK COMMISSION
MINUTES**

It was moved by Caviston, supported by McKinney, that the Ordinance Officer Report for August-September - 2005, the Planning Coordinator Report dated September 29, 2005, and the Park Commission minutes for July 25 and August 3, 2005, be received.

The motion to receive the reports and minutes carried.

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8. COMMUNICATIONS

There were none.

9. OLD BUSINESS

There was none.

10. NEW BUSINESS

A. AATA PURCHASE OF SERVICE AGREEMENT

The Ann Arbor Transportation Authority sent the proposed Purchase of Service Agreement for October 1, 2005 through September 30, 2006, for fixed route service and A-Ride service. The fixed route service costs will increase from \$14,221 to \$15,680 or a 10.3% increase. A-Ride service will decrease from \$4,816 to \$3,401 or a 29.4% decrease.

It was moved by Williams, supported by Caviston, that the Superior Charter Township Board authorize the Supervisor to sign the Purchase of Service Agreement with the Ann Arbor Transportation Authority for fiscal year October 1, 2005 to September 30, 2006 for fixed route service at \$15,680.00 and A-Ride service at \$3,401.00.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

B. DEPUTY RECOMMENDATION FOR 2006

Sergeant Kathleen Mahalick of the Washtenaw County Sheriff Department assigned to Superior Charter Township has evaluated the current status of deputy staffing in the Township. Currently the eight deputies assigned to the Township results in 0.64 deputies per 1000 residents. According to the FBI, the average in the Midwest is 2.2 per 1000, which includes detectives. In Washtenaw County it ranges from 1.82 in Manchester to 0.15 in Salem. Sergeant Mahalick was present to answer questions.

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McFarlane recommended that the staffing for 2006 be increased to nine deputies. With the growth in population the ratio would increase to 0.72 per 1000. The extra cost for the ninth deputy would come from increase in revenue from increased property assessments and an increase in the subsidy from the General Fund. McFarlane expects to ask the voters to increase the Law Fund and reduce the Fire Fund by equal amounts of 0.5 in 2006 which should cover the 2007 deputy expenses.

The new deputy would be a special assignment deputy for follow-up on complaints occurring on afternoon and midnight shifts. In addition the deputy could be a response unit for complaints and proactive patrol.

It was moved by Williams, supported by McKinney, that the Superior Charter Township Board concur with the recommendation of the Supervisor and increase the number of deputies assigned to Superior Charter Township by the Washtenaw County Sheriff to nine (9) for the 2006 fiscal year.

The motion carried.

C. MILEAGE REIMBURSEMENT POLICY

The IRS sent a notice stating that the rate for mile reimbursement has increased.

It was moved by McKinney, supported by Green, that the Superior Charter Township Board follow the Internal Revenue Service and United States Treasury Department standard mileage rates for mileage reimbursement requests by Superior Charter Township Officials and Employees when such requests are approved by the Township Supervisor.

The motion carried unanimously.

D. FLOW METER SERVICES FOR FALL 2005

At the May 2, 2005 Board Meeting, The Utility Department received authorization to proceed with engineering services to be provided by Orchard, Hiltz & McCliment, Inc. (OHM) for a Sanitary Flow Metering Project at an estimated cost of \$33,354.00. The project was scheduled to run from May through August, 2005, with the possibility that it would need to be extended if we experienced long periods without rain during the

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months being monitored. Because the summer was an extremely dry one, the Utility Department asked the Board for approval for an additional \$6,900.00 for the project so the monitoring period can be extended by an additional three months. Rick Church, Utility Director, and Rhett Gronevelt, Township Engineer, were present to answer questions.

The \$6,900.00 is an estimated cost. The costs have been reduced substantially through utilizing the Maintenance Department staff to perform a larger percentage of the tasks associated with the project than they performed during the initial four-month period. These tasks include maintaining and relocating the meters, as needed, as well as uploading and delivering electronic data to OHM for analysis.

It was moved by Caviston, supported by Williams, that the Superior Charter Township Board authorize the expenditure of \$6,900.00 to extend the Sanitary Flow Metering Project an additional three months.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

E. PORTABLE SANITARY SEWER CAMERA PROPOSAL

The Utility Department requested permission to proceed with obtaining bids for the purchase of a portable sanitary sewer camera. The cost of the equipment is not to exceed \$30,000. The purchase of this equipment will eliminate the need to outsource the televising of smaller job. It will also give the Department the ability to investigate problems with sanitary sewer leads from homes in order to determine who will be responsible for repairs. It will not eliminate the need to contract out the televising of some larger jobs and large mains.

The purchase of this equipment is shown as a 2005 expense in our current Capital Improvement Program, dated September, 2004, and funds for the equipment purchase are available in our Capital Reserves.

It was moved by McKinney, supported by Caviston, that the Superior Charter Township Board authorize the purchase of a portable sanitary sewer camera at a cost not to exceed \$30,000.00.

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Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

F. REVISED COSTS FOR PERMANENT SANITARY SEWER FLOW METER AND RAIN GAUGE

At the August 1, 2005 Board Meeting, the Utility Department obtained authorization to proceed with the purchase and installation of a permanent flow meter and rain gauge for a dollar amount not to exceed \$34,840.00. The Department requested approval to revise that amount to \$36,701.24 for a \$1,861.24 increase. The purpose for the equipment is to monitor and record the total sanitary sewer flows that are exiting the Township's water and sewer district. The increase in cost is primarily due to the addition of equipment to allow direct wireless communication with the Utility Department's SCADA system which will save the on-going cost of a phone line.

It was moved by Caviston, supported by McKinney, that the Superior Charter Township Board authorize the additional expenditure of \$1,861.24 to the Utility Department for adding equipment to allow direct communication with the Utility Department for the Permanent Sanitary Sewer Flow Meter and Rain Gauge previously approved at the August 1, 2005, Board meeting.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

11. PAYMENT OF BILLS

It was moved by McKinney, supported by Caviston, that the bills be paid in the following amounts: General Fund - \$2,502.50 and Utilities Fund - \$12,868.27 for a total of \$15,370.77.

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The motion carried.

12. PLEAS AND PETITIONS

There were none.

13. ADJOURNMENT

It was moved by McKinney, supported by Lewis, that the meeting adjourn.

The motion carried and the meeting adjourned at 8:25 p.m.

Respectfully submitted,

Kay Williams, Clerk