



PARKS & RECREATION

SUPERIOR TOWNSHIP PARK COMMISSION

Regular Meeting – June 22, 2009

Old Township Hall

7:30 p.m.

ADOPTED MINUTES

1) CALL TO ORDER

The regular meeting of the Superior Township Parks and Recreation Commission was called to order at 7:30 p.m. at Old Township Hall by the Chair, Jan Berry.

2) ROLL CALL: Lansing, Kern-Boprie, Wilbanks, Berry, Morris, Allen, Hillman

STAFF: Keith Lockie, Parks Director was also in attendance. Dave Buterbaugh also attended meeting.

3) FLAG SALUTE

The flag salute was led by Berry

4) APPROVAL OF AGENDA

It was moved by Wilbanks supported by Morris that the agenda be approved. Berry added two e-mails to the communications and bids for the Community Park baseball diamond to the New Business.

5) APPROVAL OF MINUTES OF

It was moved by Wilbanks, supported by Morris, that the minutes of the regular meeting of May 18, 2009 be accepted as corrected. The minutes were corrected and accepted.

6) CITIZEN PARTICIPATION

Ellen Kurath was present to talk about repairs to a park and fall plantings in Schroeter Park, North Prospect Park and Cherry Hill Nature Preserve.

7) TOWNSHIP LIAISON

Alex Williams reported that the Board talked about the Green Fair at the May 18th meeting. The Board of Trustees also talked about the auctioning of the chipper and repairs to the entryway at Cherry Hill Nature Preserve. At the June 15th meeting, Williams said that the Board of Trustees talked about the growth plan and repairs to the Community Park ball diamond. Ellen Kurath was also present at the June 15th meeting to present her repair plans for North Prospect Park.

8) REPORTS

- A. Chairperson: Berry reported that a storm had done some damage to the Cherry Hill Nature Preserve. She also stated that she will be meeting with a contractor in regards to completing the entry way at Cherry Hill Nature Preserve.
- B. Administrator: NONE
- C. Board Meeting Attendees: Berry attended the May 18th meeting and said that the auditor reported that the Park and Recreation Department's finances are looking good and the Board of Trustees also referred to repairing the ball diamond at Community Park.
- D. Park Steward: NONE
- E. Safety: NONE

Wilbanks moved, supported by Kern-Boprie, to accept the Reports. The motion carried.

9) COMMUNICATIONS

A. July 18, 2009 Kite and Rocket Program Information

B. Dixboro Fair Information and Application

Morris moved, supported by Kern-Boprie, to accept the Communications. The motion carried.

10) OLD BUSINESS

A. **Kite and Rocket Program** - The Commission coordinated who would attend and where to set up the tent

B. **North Prospect Park Repairs** – Ellen Kurath spoke about repairs at North Prospect Park that were unable to be addressed last year. She thinks a bulldozer will be required to repair ruts in the park. Kurath provided a topographical map of the area that requires repairs and she thinks it is about an acre. She said that some areas need repairs fairly soon and that some of the area could be put off and repaired in the future. Buterbaugh said that he had spoken with Bill McFarlane regarding the repairs and that McFarlane has contacted an individual about repairing the ruts, but wants to wait for Greg Secord to return to work before making final decisions.

11) NEW BUSINESS

A. **Dixboro Fair Application** – Morris said we should assign some one to coordinate our involvement in the Dixboro Fair. Lockie was uncertain if we should submit an application for the Parks and Recreation Department to have a tent at the fair. It was decided that we should submit an application for a presence at the Dixboro Fair.

B. **Two E-mails Regarding Oakbrook Park** - Lockie received two e-mails regarding the soccer games at Oakbrook Park. The e-mails expressed concern over the parking of many cars on the street and garbage left in the area after the games. Lockie spoke with the person coordinating the soccer league and she said that she will police the street after the games and e-mail parents about the concerns. Berry will respond to the e-mails about the concerns with the contents of Lockie's conversation with the person that coordinates the league.

C. **Bids for Baseball Diamond** – The Sheriff Department has informed the Parks and Recreation Department that they would like to coordinate a sports activity at the Community Park baseball diamond. The commission supports the community involvement of the police officers, but the ball diamond needs repairs. Therefore, the Parks and Recreation Board has obtained three bids for these repairs. Morris made a motion that we accept a bid from Margolis Nursery not to exceed \$3,650.00 (three thousand six hundred fifty dollars). Wilbanks seconded and a roll call vote was unanimous.

D. **Possibility of New Park** – Morris mentioned the popularity of soccer and wonders if we could acquire property at the north-west corner of Prospect and Geddes Roads to establish an area for soccer field. The Commission decided that we would explore the requirements for soccer fields.

12) BILLS FOR PAYMENT

Wilbanks moved, supported by Kern-Boprie, to pay the bills totaling \$6,482.04 (six thousand four hundred eighty-two dollars and four cents). The motion carried unanimously.

13) FINANCIAL STATEMENTS

Wilbanks moved, supported by Hillman, to accept the June 2009 financial statements. The motion carried unanimously.

14) PLEAS AND PETITIONS –

It was regrettably announced at the meeting that Greg Secord's wife passed away, and a collection was taken to buy flowers and the plans for the funeral and visitation was announced.

15) ADJOURNMENT

It was moved by Morris supported by Kern-Boprie that the meeting be adjourned. The motion passed unanimously. The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Dan Allen, Secretary