

SUPERIOR TOWNSHIP PARK COMMISSION
Regular Meeting
May 21, 2012

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 6:30 p.m.
- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks, Dan Allen, Marion Morris, Terry Lee Lansing, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Alex Williams, Township Trustee; Keith Lockie, Park Department Administrator; Greg Secord, Park Maintenance Supervisor
- III. Flag Salute
Jan Berry, Park Commission Chair led those assembled in the Flag Salute.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Marion Morris to approve the agenda with the addition of Item F. Trailer Replacement to New Business. The motion carried.
- V. Prior Meeting Minutes Approval
A. April 16, 2012
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the minutes of 4/16/12 with corrections noted to items A. and B. in New Business. The motion carried.
- VI. Citizen Participation
There was none.
- VII. Board Liaison
Township Trustee Alex Williams reported an Open Meeting for Hyundai-Kia is planned. Road commission work totaling \$450,000 is planned. The Ann Arbor Conservancy purchased 100 acres near Cherry Hill and Prospect Roads with a land conservancy easement. The Dixboro Farm Market will take place every Friday 3:00 – 7:00 pm, from May through October on the Dixboro Green. A burning permit request at Matthaiei Farms was denied. The annual Dixboro Fair is scheduled for August 4. A Humane Society event took place 4/28/12. First reading of a Kennel and dog control ordinance passed on 4/26/12. Ballot language to renew the Fire and Police millage passed. The Bazley/Foster drain has been flooding. The township will pay for 27% of repair expense. The audit of 2011 will be reviewed tonight.
- VIII. Parks Reports
A. Chairperson
No report.

B. Administrator
A written report was submitted. The five year plan covering 1/01/12 – 12/31/16 was approved by the Michigan DNR. All picnic tables, except for three in Norfolk Park, have been renovated. Community Park parking lot needs gravel. Cost will be just under \$1,750. Mulch is needed at Oakbrook and Norfolk parks. Cost estimate to be provided by Greg Secord. A citizen called

Keith, requesting the basketball rim in Harvest Moon Park be lowered to 10 feet, to help smaller children play.

C. Board Meeting Attendees

Terry Lee Lansing reported that Supervisor McFarlane asked that all land conservancies approach the Township Board before removing more properties from the tax rolls.

D. Park Steward

No report.

E. Safety

Greg Secord reported there have been no accidents. Greg also reported that Margolis Nursery has not watered the new plants put in last fall. Marion Morris asked Greg to contact Margolis staff and request the irrigation.

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the Parks Reports. The motion carried.

IX. Communications

A. Angelo Jenkins – Harvest Moon Park basketball rim height

Angelo Jenkins sent an email requesting the basketball rim in Harvest Moon Park be lowered to 10 feet to help smaller children play. Greg Secord reported that the rim is already set at 10 feet, and cannot be modified. Keith Lockie will inform Mr. Jenkins.

B. Green Fair Flyer

The Green Fair is scheduled for Saturday, 6/23/12 from 11:30 a.m. to 2:00 p.m. at Fireman's Park.

C. 2012 Recreation Programs Flyer excerpt

The Kite and Rocket Day 6/16/12 was highlighted.

It was moved by Sandi Lopez and supported by Marion Morris to receive the communications.

X. Old Business

A. New Park Building

Marion Morris and Martha Kern-Boprie discussed their perceptions of the Ypsilanti District Library (YDL) board meeting they attended 4/19/12. All park commissioners discussed land acquisition concepts.

B. Green Fair

The township Green Fair is scheduled for 6/23/12 from 11:30 a.m. – 2:00 p.m. Jan Berry, Uva Wilbanks and Terry Lee Lansing will staff the Park Commission booth.

XI. New Business

A. Kite & Rocket Day

Kite & Rocket Day is scheduled for 6/16/12 from 11:00 a.m. – 2:00 p.m. at Fireman's Park. Martha Kern-Boprie and Dan Allen will coordinate this event. Martha is ordering the kites. Dan will secure any needed supplies for the rockets. Jan Berry, Marion Morris and Uva Wilbanks will also help at this event.

B. Community Park parking lot maintenance

A load of gravel costing approximately \$1,750 is needed to complete the parking lot maintenance at Community Park.

It was moved by Sandi Lopez and supported by Terry Lee Lansing to authorize purchase of gravel for the Community Park parking lot, for an amount not to exceed \$1,750. A roll call vote on the motion was taken.

Jan Berry	Yes
Uva Wilbanks	Yes
Marion Morris	Yes
Terry Lee Lansing	Yes
Sandi Lopez	Yes
Dan Allen	Yes
Martha Kern-Boprie	Yes

The motion carried.

C. Mulch for Oakbrook Community and Harvest Moon Parks

Mulch is needed to cushion the grounds in Harvest Moon and Oakbrook Parks. This helps prevent injuries to children playing there. Greg Secord estimates the needed mulch will cost approximately \$4,000. It was moved by Dan Allen and supported by Sandi Lopez to authorize purchase of mulch material for an amount not to exceed \$4,000. A roll call vote on the motion was taken.

Jan Berry	Yes
Uva Wilbanks	Yes
Marion Morris	Yes
Terry Lee Lansing	Yes
Sandi Lopez	Yes
Dan Allen	Yes
Martha Kern-Boprie	Yes

The motion carried.

D. Planters at Oakbrook and Norfolk Parks

The planters in Oakbrook and Norfolk Parks are old and worn out have been removed. Greg Secord found planters set in units that cost \$2,000 per unit. Replacement of these planters are optional. Chair Berry suggested that we defer consideration of planter replacement until later this fall, and review our budget position at that time.

E. Basketball Rim in Harvest Moon Park

A resident sent an email message asking that the basketball rim be lowered to 10 feet to help small children play. Greg Secord reported that the rim is already 10 feet off the ground, and cannot be modified.

F. Trailer Replacement Repair

The park maintenance trailer is old and needs replacing repair. Greg Secord estimates we can obtain a replacement trailer for approximately \$1,100. It was moved by Sandi Lopez and supported by Marion Morris to authorize purchase of a equipment trailer for an amount not to exceed \$1,100. A roll call vote on the motion was taken.

Jan Berry	Yes
Marion Morris	Yes
Sandi Lopez	Yes
Dan Allen	Yes
Terry Lee Lansing	Yes
Uva Wilbanks	Yes
Martha Kern-Boprie	Yes

The motion carried.

XII. Bills for Payment

It was moved by Uva Wilbanks and supported by Dan Allen to pay the bills totaling \$1,961.48.
The motion carried.

XIII. Financial Statements

A. April 30, 2012

It was moved by Uva Wilbanks and supported by Marion Morris to receive the 4/30/12 Financial Statements. The motion carried.

XIV. Pleas and Petitions

There were none.

XV. Adjournment

It was moved by Uva Wilbanks and supported by Marion Morris to adjourn the meeting at 7:40 p.m. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary