

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
MAY 7, 2007
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor at 7:30 p.m. on May 7, 2007, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Kay Williams, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis, and David Phillips.

4. ADOPTION OF AGENDA

It was moved by Caviston, supported by McKinney, to adopt the agenda as amended.

The motion carried.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF APRIL 16, 2007

It was moved by McKinney, supported by Caviston, to approve the minutes of the regular Board meeting of April 16, 2007, as presented.

The motion carried.

6. CITIZEN PARTICIPATION

A. PFEFFER, HANNIFORD, PALKA – 2006 AUDIT REPORT

Ken Palka, of Pfeffer, Hanniford & Palka, attended the meeting to present the 2006 Audit of all funds. Palka commended the Board and staff for good management. He said that the Board and the Accountants have been doing an excellent job. The books and records are in very good shape. The auditors gave an unqualified opinion, which is the highest level given. There was no need for a comment letter. The Board is to be commended for good planning and budgeting.

It was moved by McKinney, supported by Green, that the 2006 Audit of All Funds be received.

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The motion carried unanimously.

B. OTHER CITIZEN CONCERNS

Ellen Kurath, 2203 Hickman, asked when the draft Zoning Ordinance would be ready for public inspection. It should be ready in June.

7. REPORTS

A. SUPERVISOR

The Supervisor reported on four items:

1. The Clerk and Treasurer will be away for the May 21 Board meeting, but there will be a quorum for the meeting.
2. The Ann Arbor News had an article concerning a constitutional amendment to eliminate townships. There are several studies that show that townships are the most efficient form of government.
3. The False Alarm reports have been given to the Board monthly. The Board decided that quarterly reports are adequate.
4. The Plymouth-Ann Arbor Road Lilac Program generated orders for 75 lilacs. The Clerk will check to see if the program can be expanded to the entire Township.

B. DEPARTMENT REPORTS: FIRE, BUILDING, PLANNING, ZONING, OHM, ACCOUNTANT, LIBRARY

It was moved by Caviston, supported by Williams, that the Fire Department Report for April, the Building Department Report for April, the Planning Department Report for April, the Zoning Officials report for April, the OHM Monthly Update for April, Accountant, and the Ypsilanti District Library Superior Branch report for April be received.

The MERS representative will be present at the June 4 Board meeting to answer questions concerning MERS investments.

The motion carried.

C. FEBRUARY 2007 FINANCIAL STATEMENTS – ALL FUNDS EXCEPT UTILITIES

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It was moved by Caviston, supported by Phillips, that the Superior Charter Township Board receive the February 2007 Financial Statements for all funds except Utilities Funds.

The motion carried.

8. COMMUNICATIONS

A. A-RIDE RIDERSHIP REPORT

During the month of January 17 senior citizens and persons with disabilities who were residents of Superior Charter Township used AATA's A-Ride door-to-door service 203 times. During February 18 residents used the service 218 times. During March 13 residents used the service 204 times.

The Board noted that requests for service have increased over past years.

It was moved by Williams, supported by Lewis, that the Superior Charter Township Board receive the report from AATA's A-Ride service.

The motion carried.

9. UNFINISHED BUSINESS

There was none.

10. NEW BUSINESS

A. BS&A SOFTWARE FOR THE TREASURER'S DEPARTMENT

Most of the accounting is currently being done with BS&A software. The Auditors recommend that the Treasurer's Department use a cash receipting system to coordinate with the rest of the BS&A software. The Treasurer's information will be sent directly to the Accountant's computer.

It was moved by Williams, supported by Lewis, that the Superior Charter Township Board concur with the recommendation of the Treasurer and Auditor and authorize the purchase of BS&A Software Cash Receipting System – Network User at a base price of \$3995 plus Ithaca Series 150 Receipt Printer-Model 153 Parallel Int. for \$600, APG Cash Drawer for

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\$150, Imageteam 3800 Hand Held Linear Imager for \$250 and on-site training for \$950 for a total of \$6,945.00

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

B. ONLINE PAYMENTS FOR WATER/SEWER BILLS

The Utility Department asked the Board to approve the agreement with Magic-Wrighter to enable the Department to offer online payment services for water/sewer bills. This is the same service that the Treasurer uses and allows residents to pay their bills by computer from either a bank account or by credit card.

Rick Church and Diana Ravis were present to answer questions.

It was moved by McKinney, supported by Lewis, that the Superior Charter Township Board authorize the Supervisor to sign the agreement with Magic-Wrighter to allow residents to pay their water/sewer bills online from a bank account or by credit card.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

C. WAIVER OF MINIMUM LOT SIZE FOR HUMANE SOCIETY OF HURON VALLEY

On April 25 the Planning Commission held a pre-application conference with the Humane Society of Huron Valley about plans to expand the facility on Cherry Hill Road just south of Dixboro. They are proposing to add 4.95 acres to their 3.9 acre site and rezone the entire site to PC (Planned Community). The PC district requires a minimum lot size of 20

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acres but the Township Board has the authority to waive the minimum lot size.

Tanya Hilgendorf, Executive Director of the Humane Society of Huron Valley, and Jean Culbertson, Architect for the project, were present to explain the reason for the expansion and the scope of the project.

It was moved by Williams, supported by McKinney, that the Superior Charter Township Board concur with the recommendation of the Planning Commission and waive the 20 acre minimum lot size for a PC (Planned Community) district because the site is isolated from other developable lands and because of the natural features in the area.

The motion carried.

D. WASHTENAW COUNTY ROAD COMMISSION PROJECTS

It was moved by McKinney, supported by Caviston, that the Superior Charter Township Board submit the following 2007 Road Improvement Projects to the Washtenaw County Road Commission:

Calcium Chloride – 2 applications	\$54,774
Ascot Drive – Arlington to Harris (mill 3” bit/over)	38,000
Panama Avenue east of Dawn 900’ (mill 3” bit/over)	25,000
Hemlock Court (mill 3” bit/over)	32,500
Fleming Creek Drive (mill 3” bit/over)	40,800
Stamford – MacArthur to Norfolk (mill 3” bit/over)	36,800
Deering Street (mill 3” bit/over)	15,000
Stephens – Stamford to Nottingham (mill 3” bit/over)	<u>13,300</u>

TOTAL \$ 256,174

Washtenaw County Road Commission Matching Funds \$ 39,248
Superior Charter Township 216,926

TOTAL \$256,174

During the discussion of the projects it was noted that the ditches need to be cleaned out along many of the roads.

The motion carried.

E. YPSILANTI MEALS ON WHEELS – ANNUAL DONATION

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The Ypsilanti Meals on Wheels provided 2,351 meals to Superior Township residents in 2006. The contribution made by the Township made it possible to provide a meal and a visit to the medically fragile, frail elderly and disabled members of the community. The Meals on Wheels Board requested that the Township again contribute funds in the same amount as 2006, i.e. \$2,150.00. The Clerk will publish the required notice in the Ypsilanti Courier and on the Township Website.

It was moved by Williams, supported by Caviston, that the Superior Charter Township Board approve the contribution of \$2,150.00 to the Ypsilanti Meals on Wheels.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

F. COMCAST LOCAL FRANCHISE AGREEMENT

The Cable Franchise Laws have changed and the Comcast franchise agreement is no long valid. The new franchise has been reviewed by Mark Reading of Reading, Etter, and Lillich.

It was moved by McKinney, supported by Caviston, that the Superior Charter Township Board authorize the Supervisor to sign the Michigan Uniform Video Service Local Franchise Agreement with Attachment 1 as filed on behalf of Comcast of the South, Inc.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Phillips

Nays: Lewis

The motion carried.

G. SPARK ANNUAL CONTRACT

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SPARK, the former Washtenaw Development Council, sent the 2007 contract for signing. The cost is for Superior Charter Township is \$1,000.00, the same as 2006.

It was moved by McKinney, supported by Phillips, that the Superior Charter Township Board authorize the Supervisor to sign the 2007 SPARK Agreement pledging \$1,000.00 toward the Township share of promoting economic development to the Ann Arbor-Ypsilanti region.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

H. PROJECT FOR SIDE STREET MAINTENANCE

The Nottingham Island located in Washington Square Subdivision needs repair as it is breaking up. Treasurer McKinney has funds in the Side Street Maintenance Fund to do the repairs. The existing edging is asphalt except for the area where the Utility Department installed the new sewer line. The cost of repairing the island with concrete is \$17,500 and the cost for asphalt is \$3,500.00.

It was moved by McKinney, supported by Green, that the Superior Charter Township Board authorize the Washtenaw County Road Commission to repair the island in Nottingham Drive with asphalt at a cost of \$3,500.00, with funds from the Side Street Maintenance Funds, and further that the Side Street Maintenance Funds be used to purchase \$300.00 worth of lilacs through the Plymouth/Ann Arbor Road Lilac Program.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

I. FLOORING FOR SHERIFF DEPARTMENT QUARTERS

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The floor tile and carpeting in the Sheriff Department Quarters (the former Fire Station One) is in sad shape and needs replacing. Several carpet companies were asked to prepare bids for the job. The bids were very difficult to compare as different companies sell different products. The Clerk talked to the company with the lowest bid, Esquire Interiors, and requested that they prepare a bid for the carpet and tile that would give the Township the best value for the money while meeting their low-bid price. Another advantage to using Esquire Interiors is that they will do the entire job, including removing the old carpet, moving the big furniture including the lockers, (the Sheriff deputies will move their computers and some office furniture), and pulling and replacing the toilet, washtub, etc. in the washroom (something other companies would not do which would be added expense and problem for the Township).

It was moved by Caviston, supported by Green, that the Superior Charter Township Board authorize the Supervisor to sign the contract with Esquire Interiors to carpet the Sheriff Department Quarters except for the washroom, which is to be Congoleum for a sum not to exceed \$7,100.00, the funds to be taken from the Law Fund.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

J. RESOLUTION SUPPORTING THE DRIVE MI CAMPAIGN

It was moved by Williams, supported by McKinney, that the Superior Charter Township Board adopt the following resolution:

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A RESOLUTION SUPPORTING THE *DRIVE MI* CAMPAIGN

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the seventh day of May, 2007, at 7:30 p.m. Eastern Standard Time, the following resolution

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was offered by Williams, and supported by Caviston.

WHEREAS, the Michigan Transportation Team (MTT) is a partnership of businesses, associations and citizens linked with the common goal of improving Michigan's transportation infrastructure; and

WHEREAS, the MTT are proud to support "The Drive MI Campaign," a communications program established to raise the awareness of and support for transportation-related issues with the citizens of Michigan, the media and all public officials; and

WHEREAS, The Drive MI Campaign is committed to promoting the development and maintenance of a safe, convenient and efficient transportation network that serves the public, private and economic development needs of Michigan; creating an environment that enables lawmakers to make the tough choices needed to ensure a safe and efficient transportation system that will in turn help to create economic development opportunities and generate job growth; and in finding a comprehensive solution for fully-funding state and local transportation projects and ensuring a fair allocation of those resources throughout the state; and

WHEREAS, the Board acknowledges the constitutional responsibility of road commissions is to provide a reasonably safe and convenient road system for the traveling public, and

WHEREAS, a 2006 report produced by The Road Information Program (TRIP) found that approximately two-fifths of major roads in Michigan are in poor condition and nearly one-third of bridges in the state are deficient; and

WHEREAS, the TRIP Report stressed that these deficiencies were not a reflection of the effectiveness of state and local transportation agencies, but a direct result of the lack of adequate funding; and

WHEREAS, the Board has determined that the primary source of funding for county road commissions is the Michigan Transportation Fund (MTF), which has not kept up with the cost to maintain our roads for the past several years, and that this has greatly impeded road agencies in their abilities to ensure a safe and efficient transportation system, create economic development opportunities and generate job growth; and

WHEREAS, Michigan is facing an annual funding shortfall of \$3 billion for its transportation system and at least \$2 billion of this shortfall is on the county, city and village road systems; and that based on 2006 projections, road and bridge money is scheduled to decrease by over 40% by the year 2008; and

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WHEREAS, the Board recognize that the state gas tax, which is currently 19-cents per gallon, has not been increased since 1997, and the state diesel fuel tax, which is currently 15cents per gallon, has not been increased since 1984; thus, further creating deficient funding capabilities in the Michigan Transportation Fund; and

WHEREAS, the Board recognize that a safe and efficient transportation system saves lives and prevents injuries, and that an increasing amount of accidents are directly tied to the county rural roads that are experiencing deteriorating conditions, crumbling pavements, road congestion and the lack of proper safety devices, all of which can be tied to one factor - a shrinking transportation budget; and

WHEREAS, the MTT is recommending in The Drive MI Campaign that a 9-cent per gallon increase be implemented in the state gasoline tax over three (3) years; that an increase in the diesel tax be equal to gasoline over three (3) years; that an increase be applied to vehicle registration fees; and that inter-departmental transfers off-the-top of the Michigan Transportation Fund revenue collections be eliminated.

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board fully supports the mission and goals of the MTT and The DRIVE MI Campaign; and

BE IT FURTHER RESOLVED that the Board hereby endorses increases to the various funding sources for the Michigan Transportation Fund, as proposed by the Michigan Transportation Team in The Drive MI Campaign; and

BE IT FURTHER RESOLVED that the Board avow to continue in their pursuit of alternative funding sources, such as federal and state grants, converting Road Commission assets into revenue, local contributions, developer-funds, and county and/or township millages, in order to subsidize its depleting budget and continue to provide a reasonably safe and convenient road system to the traveling public and the citizens of Washtenaw County.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Green, Lewis, Phillips

Nays: Caviston

THE RESOLUTION WAS DECLARED ADOPTED.

K. HOUSEHOLD HAZARDOUS WASTE COLLEDTION MAY 19

A Hazardous Waste Collection Day has been established with Ypsilanti Township and Ypsilanti City. Superior Township joined in the effort last

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year which cost \$317.10. We have been invited to join with them again.

It was moved by McKinney, supported by Caviston, that the Superior Charter Township Board authorize the expenditure of 10% of the total cost for Hazardous Waste Collection Day on May 19, 2007, from 9:00 a.m. to noon at the Ypsilanti Township Civic Center.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

L. AT&T LOCAL FRANCHISE AGREEMENT

AT&T has submitted a franchise agreement like the Comcast Agreement which the attorney has approved.

It was moved by Williams, supported by Caviston, that the Superior Charter Township Board authorize the Supervisor to sign the Michigan Uniform Video Service Local Franchise Agreement with Attachment 1 as filed on behalf of Michigan Bell Telephone Company, a Michigan corporation doing business as AT&T Michigan.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Phillips

Nays: Lewis

The motion carried.

M. CONTRACTUAL INSPECTOR'S REIMBURSEMENT

The Township's Building Department utilizes contractual inspectors to assist full-time staff as the need arises. Currently the only contractual inspector is the Electrical Inspector. Since 1994 the inspection reimbursement has been \$28.00 per inspector. The Building Official recommended that this be raised to \$30.00.

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It was moved by Caviston, supported by Lewis, that the inspection reimbursement for contractual inspectors be raised to \$30.00 per inspection.

The motion carried.

11. PAYMENT OF BILLS

It was moved by McKinney, supported by Caviston, that the bills be paid as presented in the following amounts – General Fund - \$3,935.00 and Utilities Fund - \$5,927.53 for a total of \$9,862.53.

The motion carried.

12. PLEAS AND PETITIONS

McKinney informed the Board that Grace Willis, a long time Township resident and former member of the Township Planning Commission had passed away last week.

13. ADJOURNMENT

It was moved by McKinney, supported by Caviston, that the meeting adjourn.

The motion carried and the meeting adjourned at 8:45 p.m.

Respectfully submitted,

Kay Williams, Clerk