

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
MAY 2, 2005
ADOPTED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor at 7:30 p.m. on May 2, 2005, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Kay Williams, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis, and David Phillips.

4. ADOPTION OF AGENDA

It was moved by McKinney, supported by Caviston, to adopt the agenda as presented.

The motion carried.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF APRIL 18, 2005

It was moved by McKinney, supported by Caviston, to approve the minutes of the regular Board meeting of April 18, 2005, as amended.

The motion carried.

6. CITIZEN PARTICIPATION

There was none.

7. REPORTS

A. SUPERVISOR

The Supervisor reported on five items:

1. Ypsilanti Township is sponsoring a Household Waste Collection on May 21 to the Ypsilanti Civic Center and asked if Superior wanted to participate again this year.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
MAY 2, 2005
ADOPTED MINUTES
PAGE 2**

It was moved by Caviston, supported by McKinney, that Superior Charter Township participate in the Ypsilanti Household Waste Collection on May 21.

The motion carried.

2. On June 9, 6 p.m. to 9 p.m., there will be a Planning Training Seminar for the Planning Commission and Township Board. The Planner, Don Pennington; the Building Official, Rick Mayernik; the Ordinance Officer, John Hudson; and the Township Engineers, Rhett Gronevelt and Jessica Wood, will discuss planning policy and implementation. The Seminar will be held at the Township Hall and pizza will be served.
3. Washtenaw County is holding a Public Forum on Public Safety and Justice Needs in the County on May 10 at 7:30 p.m. here at the Superior Charter Township Hall.
4. On Thursday, May 5, the County Board of Commissioners will be holding a Work Session on the cost allocation for the Sheriff Department as compared to Oakland and Livingston Counties.
5. The Supervisor is participating as a panel member in a Seminar on May 3 at the OHM offices on growth management and the planning process.

**B. DEPARTMENTAL REPORTS : ORDINANCE OFFICER,
PARK COMMISSION MINUTES**

It was moved by Caviston, supported by McKinney, that the Ordinance Officer Report for March-April, 2005, and the Park Commission minutes February 28 and March 5, 2005, be received.

Ordinance Officer, John Hudson, was present, and McKinney thanked him for doing a good job. Phillips asked if the Township had the authority to cite unlicensed vehicles in the manufactured home communities. McFarlane answered that it is against our ordinances to keep unoperable cars in the open, but it has to be enforced by Township ordinances, not by the Sheriff Department.

The motion to receive the reports and minutes carried.

C. FEBRUARY FINANCIAL STATEMENTS – ALL FUNDS

It was moved by Caviston, supported by McKinney, that the Superior Charter Township Board receive the preliminary February 2005 Financial

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
MAY 2, 2005
ADOPTED MINUTES
PAGE 3**

Statements for all funds: General, Fire, Law Enforcement, Parks and Recreation, Streetlights, Payroll, Trust and Agency, Building, Grounds Maintenance, and Fire Construction Bond Fund. The Utility Fund February 2005 statement was received at the April 18, 2005 meeting.

The motion carried.

8. COMMUNICATIONS

A. ELLEN KURATH – MAINTENANCE OF GRAVEL ROADS

Ellen Kurath, 2203 Hickman Road, road improvement volunteer advisor, requested that a maintenance policy for roads be implemented which would insure that all maintenance on limestone roads be done with limestone, not round-stone gravel. She also suggested that it is more cost effective to grade limestone road regularly with expensive graders than to rebuild roads.

Kurath was present and discussed the need to maintain the roads. She also said that the north section of Gale Road needed repair. McFarlane stated that he has requested an estimate to repair Gale Road from the Road Commission, but has not yet received an answer.

It was moved by Williams, supported by Lewis, that the letter concerning maintenance on non-paved roads be received and sent to the Road Commission.

The motion carried.

9. OLD BUSINESS

A. 2005 ROAD COMMISSION PROJECTS

The Washtenaw County Road Commission Annual Meeting was held on April 16, 2005, and the projects were discussed by the Board.

It was moved by Williams, supported by Caviston, that the following Washtenaw County Road Commission Projects be approved with funds allocated from the Superior Township 2005 General Fund Budget and the 2005 Washtenaw County Matching Funds of County Matching Funds of \$37,079.00:

PROJECTS 2005:

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
MAY 2, 2005
ADOPTED MINUTES
PAGE 4**

1) CALCIUM CHLORIDE 2 applications @ \$25,865.50 = **\$51,731.00**
(30.43 miles certified local gravel roads)

2) CHERRY HILL ROAD between PROSPECT and STOMMEL
as outlined in WCRC proposal: Work to include minor ditching and
roadside berm removal, shaping the existing surface, the application of
4" (C.I.P.) of 23a limestone (approximately 2700 tons) with associated
dust control and project restoration. Estimated Project Cost: **\$34,000.00**

3) KINGSTON COURT: Work to include curb reveal and the placement
of 3" of bituminous overlay. Final cost to be determined by competitive
bid. Estimated Project Cost: **\$9,600.00**

4) YORK COURT: Work to include milling the existing surface and the
placement of 3" of bituminous overlay. Final cost to be determined by
competitive bid. Estimated Project Cost: **\$14,300.00**

5) THAMES COURT: Work to include milling the existing surface and
the placement of 3" of bituminous overlay. Final cost to be determined by
competitive bid. Estimated Project Cost: **\$18,300.00**

6) STAMFORD, BERKSHIRE to NORFOLK: Work to include milling
the existing surface and the placement of 3" of bituminous overlay. Final
cost to be determined by competitive bid. Estimated Project Cost:
\$36,400.00

7) NOTTINGHAM COURT: Work to include curb reveal and the
placement of 3" of bituminous overlay. Final cost to be determined by
competitive bid. Estimated Project Cost: **\$15,800.00**

TOTAL \$180,131.00

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

10. NEW BUSINESS

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
MAY 2, 2005
ADOPTED MINUTES
PAGE 5**

A. UTILITY DEPARTMENT SEWER STUDY

At the October 18, 2004, Board meeting the Board authorized the Township Engineers, OHM, to conduct a Sanitary Sewer Capacity Analysis for the Township. The report is now complete and the results are as follows:

A) RESULTS

Simulation results for the existing conditions (as of November 2004) indicate that the modeled trunk sewers are capable of handling existing flow.

Simulation results for future conditions indicate that several sewers upstream of the Clark Road Pump station surcharge. Also, some pipes along Leforge Road may surcharge. Finally, the existing Clark Road lift station needs to be upsized.

B) RECOMMENDATIONS

Existing flow conditions in the model that was established for this study were based on previous studies and flow-metering reports for the Township. Therefore, it becomes important to periodically verify these flow values, particularly as new developments are built in the Utility Service Area.

While the pipe deficiencies mentioned in the results section above are important to recognize, the true benefit of the now existing model for the Township is that it has been developed as a dynamic model. In other words, simulation results are based on a certain, pre-assumed development rate and density and can be modified based on the observed rate and density of development. It is, therefore, important to update the model both with new flow monitoring data and with the addition of new developments. The simple and adaptable nature of the model makes changes and updates rather easy to implement.

Finally, getting a good sense for the amount of rain dependent inflow and infiltration requires good flow monitoring data, which in turn, may be obtained through a diligent flow metering effort.

Rick Church, Utilities Director, with Evan Pratt, Jessica Wood, and Murat Ulasir from OHM were present to explain the analysis and answer questions.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
MAY 2, 2005
ADOPTED MINUTES
PAGE 6**

It was moved by Williams, supported by Green, that the Superior Charter Township Board receive the Sanitary Sewer Capacity Analysis dated April 2005.

The motion carried.

B. UTILITY DEPARTMENT METERING PROGRAM

The recommendation from the Sanitary Sewer Capacity Analysis stresses the importance of metering the flow to provide data to be used in the continuous assessment of flows throughout the sewer system. The Utility Department requested authorization to proceed with a proposal from OHM to provide the metering. The Utility Department has temporary meters that can be used for this study, and hopes to do some of the work to help control costs. The Department may need to install permanent meters in the future to continually monitor flow in strategic areas.

It was moved by Caviston, supported by McKinney, that the Superior Charter Township Board authorize the Supervisor to sign the proposal from the Township Engineers, OHM, for sanitary sewer system flow metering and engineering services at a estimated cost not to exceed \$33,354.00 in which the metering period would extend from May 2005 to August 2005 unless weather conditions necessitate an extension.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

C. UTILITY DEPARTMENT NEW COMPUTER PURCHASE

The Utility Department requested authorization to purchase a lap top computer for the Director which would have the capability to run programs used by the Department, such as Geographic Information System (GIS) and Supervisory Control and Data Acquisition (SCADA). The cost is based upon the quotations received by the Building Department for their recently purchased lap top computers. The lap top currently being used by the Director will be used in the Maintenance Department for reading water meters through the radio-read system and

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
MAY 2, 2005
ADOPTED MINUTES
PAGE 7**

for running GIS functions.

It was moved by McKinney, supported by Lewis, that the Superior Charter Township Board authorize the purchase of a lap top computer at a cost of \$2,150.00 from Parhelion Technologies, Inc. for the Utility Department.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

D. GIS SOFTWARE UPGRADE FOR UTILITY DEPARTMENT

The Utility Department requested authorization to upgrade their existing GIS software which is used for mapping the water and sanitary sewer system and helps track maintenance information.

It was moved by Williams, supported by Caviston, that the Superior Charter Township authorize the purchase of ArcGis Arcview 9.0 software for the Utility Department for a cost of \$1,300.00.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

E. RESIGNATION OF JANIE JONES FROM THE PLANNING COMMISSION

Janie Jones has sent a letter of resignation from the Planning Commission citing serious health issues, which may be resolved by the end of the summer. At that time she would like to be considered for a position on the Board of Review.

It was moved by McKinney, supported by Caviston, that the Superior Charter Township Board receive the resignation of Janie Jones from the Planning Commission with regret and adopt the following Resolution:

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
MAY 2, 2005
ADOPTED MINUTES
PAGE 8**

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

MAY 2, 2005

A RESOLUTION HONORING JANIE M. JONES

WHEREAS, Janie M. Jones has been on the Superior Charter Township Planning Commission for many years, and

WHEREAS, while serving her community in this way, Janie M. Jones has donated her time, energy, and expertise to make our Township the Superior place we all love, and

WHEREAS, Janie willingly attended the many extra meetings and work sessions required for the adoption of the 2004 Growth Management Plan Update, and

WHEREAS, at those meetings Janie M. Jones expressed a unique point-of-view that was valuable to the Commission and the Community, and

WHEREAS, Janie M. Jones has communicated with the Township Supervisor that serious health issues necessitates that she can no longer serve on the Planning Commission,

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board thanks Janie M. Jones for her contribution to our Superior Community wishes her well in all future endeavors.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

Janie Jones indicated that her health issues would be resolved by fall and that she wishes to continue to serve the Township as a member of the Board of Review.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
MAY 2, 2005
ADOPTED MINUTES
PAGE 9**

It was moved by Green, supported by Lewis, that the Superior Charter Township Board appoint Janie M. Jones to the Superior Charter Township Board of Review to fill the vacancy in the term ending 12/31/06.

The motion carried.

F. HURON RIVER WATERSHED COUNCIL ANNUAL DUES

Laura Rubin, Executive Director of the Huron River Watershed Council, sent the annual dues notice for the Council. The Council matches each dollar of government member dues with over eight dollars from other sources. The Council conducts water quality monitoring and education programs, provides technical assistance for water resource protection, and gives regional, state and federal representation in water management issues. The dues are calculated on the 2000 census.

It was moved by Caviston, supported by Lewis, that the Superior Charter Township Board authorize the payment of the 2005 Huron River Watershed Council member dues in the amount of \$612.18.

The motion carried.

G. ROUGE RIVER ASSEMBLY 2005 DUES

The Assembly of Rouge Communities assessment for 2005 is the same amount as it was for 2003 and 2004. The assessments are matched 100% with funds from the Wayne County Rouge River National Wet Weather Demonstration Project.

It was moved by Caviston, supported by Williams, that the Superior Charter Township Board authorize the payment of the Assembly of Rouge Communities 2005 assessment in the amount of \$7,373.00.

The motion carried.

H. MEALS ON WHEELS 2005 DONATION

The Ypsilanti Meals on Wheels program provides a visit and nutritious meal to homebound medically fragile, elderly, and disabled residents. In 2004 Meals on wheels delivered 2,855 meals to Superior Charter Township residents. 60% of the meal recipients were living on extremely low incomes and 32% were over the age of 81.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
MAY 2, 2005
ADOPTED MINUTES
PAGE 10**

It was moved by McKinney, supported by Williams, that the Superior Charter Township Board authorize the 2005 contribution of \$2,150.00 to the Ypsilanti Meals on Wheels.

The motion carried.

I. RESOLUTION ON WIRELESS LEGISLATION

It was moved by Caviston, supported by Williams, that the Superior Charter Township Board adopt the following Resolution:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

MAY 2, 2005

A RESOLUTION OF SUPPORT WIRELESS WASHTENAW

WHEREAS, Washtenaw County has announced an initiative entitled "Wireless Washtenaw"; and

WHEREAS, the goals of this initiative are to: (1) blanket the entire County with wireless internet service and provide a blend of "free" and "for fee" high speed internet access to every resident, business and visitor, (2) address the digital divide that exists within Washtenaw County to provide the Internet and future wireless technology to the entire population, (3) enhance the Washtenaw County community by creating partnerships and a new spirit of collaboration to improve the quality of life; and

WHEREAS, the benefits of this initiative will include improving our ability to attract and retain business and support further economic development; and

WHEREAS, a wireless infrastructure will provide existing financially-disadvantaged businesses with affordable access to high-speed telecommunications while reducing the costs of mobile computing; and

WHEREAS, wireless accessibility will expand educational opportunities to students while enhancing residential character; and

WHEREAS, the Wireless Washtenaw Advisory Board plans to form a public/private partnership to enable wireless capabilities to the entire County,

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township hereby announces its total support for this initiative and its desire to participate in this project

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
MAY 2, 2005
ADOPTED MINUTES
PAGE 11**

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

J. GENERAL FUND BUDGET AMENDMENTS

It was moved by McKinney, supported by Caviston, that the Superior Charter Township amend the 2005 General Fund Budget as follows:

Increase the following items:

101-266-947-014	Non-motorized Pathway	\$20,000.00
101-266-947-015	Building Renovation	25,000.00
101-466-866-000	2005 Road Projects	8,874.00
101-000-699-000	Approp. from Fund Balance	34,216.00

Decrease the following item:

101-266-947-008	Geddes Road Traffic Study	\$19,658.00
-----------------	---------------------------	-------------

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

11. PAYMENT OF BILLS

It was moved by McKinney, supported by Caviston, that the bills be paid in the following amounts: General Fund - \$1,113.75 for a total of \$1,113.75.

The motion carried.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
MAY 2, 2005
ADOPTED MINUTES
PAGE 12**

12. PLEAS AND PETITIONS

There were none.

13. ADJOURNMENT

It was moved by Williams, supported by McKinney, that the meeting adjourn.

The motion carried and the meeting adjourned at 8:40 p.m.

Respectfully submitted,

Kay Williams, Clerk