

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING - DRAFT
APRIL 17, 2017
ADOPTED MINUTES
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CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on April 17, 2017 at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, Lynette Findley, Rodrick Green, Lisa Lewis and Alex Williams.

Absent: Brenda McKinney

4. ADOPTION OF AGENDA

It was moved by Caviston supported by Lewis, to adopt the agenda as presented.

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF MARCH 20, 2017

It was moved by Caviston supported by Green, to approve the minutes of the regular Board meeting of March 20, 2017 as presented.

The motion carried by unanimous vote.

6. CITIZEN PARTICIPATION

- Sandy Lopez voiced her concern of the agenda for the April 17, 2017 meeting posted and the material for the public for the board room not being available in a timely manner. Clerk Findley took full responsibility and stated that she would make sure that this does not occur in the future. She also mentioned, Republic Waste trash is all over the road once they empty them containers.
- Barbara Gray wanted to the completion date for Harvest Lane Rd; and why was her water bill so high. Supervisor Schwartz explained there is a large sewer pipe that needs to have some rehabilitation to the sewer line and that it should be completed next year. Ms. Gray responded by saying they have been working on it for years. She stated that Harvest Lane should be a top priority. There is water standing in houses and yards. Supervisor

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Schwartz said he would notify Water Resources Commission department. He informed Ms. Gray that he would meet with her and or Mary Burton in Utilities regarding her concerns for her water bill.

Supervisor Schwartz closed Citizen Participation.

7. PRESENTATIONS AND PUBLIC HEARINGS

A. ROAD COMMISSION ANNUAL MEETING REPORT

Managing Director Roy Townsend provided summary comments to the attached 2017 Annual Meeting, Superior Township report. Besides the report, he provided board members with several brochures. The Fix It (how to report a road issue) goes directly to Mike at 734.761.1500. Brochures on snow removal and driving roundabouts were also provided.

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- The promissory notes pledged by Fairfax Manor will be sold in a couple of weeks.
- Met with Rock LLC two weeks ago about the status for the property they own. They are getting appraisals for the 300 acres north of Geddes owned in Superior Township. Supervisor would like to involve County Parks and the Ann Arbor Greenbelt. Looking for a farmer to come in to buy the remaining agricultural rights.
- Last week, met with CTAP and Dixboro LLC and Dixboro Review Board. CTAP will be awarding \$10,000 towards the Pavilion. Will have to go to the Dixboro Review Board and the Planning Commission to share the digital drawings.
- Supervisor Schwartz and Clerk Findley met with State Representative Ronnie Peterson and his legislative aide, Joe Taylor. Since State Rep. Ronnie Peterson serves on the Appropriations subcommittee for MDOT, Supervisor Schwartz asked for Plymouth Rd to be more bike access-friendly. Trustee Williams stated he has some ideas regarding this project if funds become available.
- We have resolved St. Joe's hospital water bills. Mary Burton did a phenomenal job resolving the problems.
- Everyone should be receiving the newsletter any day. Standard Printing acknowledged a mistake made by not providing the postage to the post office.
- The board had a special meeting on April 11, 2017 to hear the results of the SAW grant from OHM and to prioritize some of the repairs- including Harvest Lane.

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B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Caviston supported by Lewis, that the Superior Township Board to receive all reports.

The motion carried by unanimous vote.

9. COMMUNICATIONS

None

10. UNFINISHED BUSINESS

None

11. NEW BUSINESS

A. FARMERS MARKET at DIXBORO VILLAGE GREEN, TRACIENT and AMUSEMENT ENTERPRISES APPLICATION -2017

Supervisor Schwartz asked the Board to accept the application provided. He also shared there will not be a Fair in Dixboro this year.

The following motion was moved by Lewis supported by Williams, to approve the motion as presented.

The motion carried by unanimous vote.

B. BUTLER SIDE STREET MAINTENANCE AGREEMENT -2017

Supervisor Schwartz shared Mr. Butler will receive a 3% raise and gas allowance. He reminded the board that Mr. Swanson died last year and Mr. Butler stepped in.

The following motion was moved by Caviston supported by Lewis, to approve the motion as presented.

The motion carried by unanimous vote.

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C. MITCHELL and MOUAT PROPOSAL for the STUDY of FIRE STATION # 2

Supervisor Schwartz stated we need a feasibility study. The new ladder truck does not fit within the current structure in Station 2. This motion will provide \$5,800 for Mitchell and Mouat to conduct a structural evaluation of station and if worth putting money in.

The following motion was moved by Caviston supported by Green, to approve the motion as presented.

D. RESOLUTION 2017-13, PROCLAMATION CELEBRATING the LIFE of DONALD STAEBLER

Supervisor Schwartz summarized the Proclamation of Respect and Admiration for the Life and Works of Donald Staebler and His Legacy - Resolution 2017-13.

The following Resolution was moved by Findley supported by Caviston, to approve Resolution 2017-13 as presented.

The resolution carried by unanimous vote.

E. INTRODUCE RESOLUTION 2017-09, ORDINANCE NO. 192, of the 2015 INTERNATIONAL FIRE CODE – 1ST READING

Supervisor Schwartz stated Superior Township is currently operating under Superior Township Ordinance 190, the Fire Prevention Code of the Charter Township, Ordinance # 190. A copy of Ordinance No. 192, of the 2015 International Fire Code can be found in the Clerk's Office for review based on the voluminous pages (close to 600 pages).

The following Resolution 2017-09, Ordinance No. 192, of the 2015 International Fire Code – 1st Reading was moved by Williams supported by Caviston to approve the Resolution as presented.

Roll Call vote:

Ayes: Schwartz, Caviston, Green, Findley, Lewis, Williams

Nays: None

Absent: McKinney

Introducing Resolution 2017-09 carried by unanimous vote.

F. RESOLUTION 2017-10, AUTHORIZING the APPROVAL of JOB DESCRIPTION and INCREASE PAY RATE for MARY BURTON in the UTILITIES DEPARTMENT

Supervisor Schwartz stated we did not expect to get a "Mary" when we hired her. Mary has been a Godsend. Board approved the letter folder. We will be opening the lobby for customers who

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choose to pay their bills in person. We are going forward with changing around the interior so that people do not have their backs facing the door.

The following resolution was moved by Green supported by Caviston to approve Resolution 2017-10 as presented.

The resolution carried by unanimous vote.

G. RESOLUTION 2017-11, AUTHORIZING the PURCHASE of a COMMERCIAL LAWNMOWER for UTILITIES

Supervisor Schwartz stated this is a commercial lawnmower that will help Ricky and Gary be much more productive.

The following Resolution was moved by Green supported by Caviston, to approve Resolution 2017-11 as presented.

The resolution carried by unanimous vote.

H. RESOLUTION 2017-12, AUTHORIZING the PURCHASE of a COLOR COPIER for UTILITIES

Supervisor Schwartz stated this is a color copier for the Utilities Department.

The following Resolution was moved by Caviston supported by Green, to approve Resolution 2017-12 as presented.

The resolution carried by unanimous vote.

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

It was moved by Green supported by Caviston, to receive bills for payment and record of disbursements in the amount of \$747,735.01.

The motion carried by unanimous vote.

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13. PLEAS and PETITIONS

- Sandy Lopez suggested we donate the old copier from the Utilities Department to Habitat for Humanity.
- Clerk Findley thanked Nancy Caviston and Brenda Baker for their hard work on the April 2017 Newsletter

14. ADJOURNMENT

It was moved by Caviston supported by Lewis, that the meeting be adjourned. The motion carried and the meeting adjourned at 8:22 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor