

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
FEBRUARY 5, 2007
ADOPTED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor at 7:30 p.m. on February 5, 2007, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Kay Williams, Brenda McKinney, Nancy Caviston, Rodrick Green (late), Lisa Lewis, and David Phillips.

4. ADOPTION OF AGENDA

It was moved by McKinney, supported by Caviston, to adopt the agenda as amended.

The motion carried.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF JANUARY 16, 2007

It was moved by Caviston, supported by McKinney, to approve the minutes of the regular Board meeting of January 16, 2007, as presented.

The motion carried.

6. CITIZEN PARTICIPATION

A. KERRY BORDINE RETIREMENT

Kerry Bordine has been a volunteer fire fighter since February, 1974, and has served the Township faithfully since that time. He has decided that it is time to retire.

It was moved by Williams, supported by Lewis, that the Superior Charter Township Board adopt the following Resolution:

SUPERIOR CHARTER TOWNSHIP

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
FEBRUARY 5, 2007
ADOPTED MINUTES
PAGE 2**

**WASHTENAW COUNTY, MICHIGAN
FEBRUARY 5, 2007**

**A RESOLUTION HONORING
KERRY BORDINE
VOLUNTEER FIRE FIGHTER**

WHEREAS Kerry Bordine has been a faithful member of the Superior Township Fire Department since 1974, and

WHEREAS he has always been supportive of the mission of the Department and willing to help in any way he could, and

WHEREAS he has been an active participant in many emergency scenes, doing his duty to the Fire Department and the community, and

WHEREAS, he has decided to retire from the Fire Department after serving for 33 years,

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board hereby thanks Kerry Bordine for his exemplary service to the community and wishes him the best in the future.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Lewis, Phillips

Nays: None

Absent: Green

The motion carried.

7. REPORTS

A. SUPERVISOR

The Supervisor reported on nine items:

1. The Supervisor introduced Kiara Garrett, a Willow Run student, who was attending the meeting for her government class.
2. Ypsilanti Township has a truancy ordinance to keep children in school. The Supervisor has discussed it with the Sheriff Department and suggested that Superior Township adopt a

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
FEBRUARY 5, 2007
ADOPTED MINUTES
PAGE 3**

similar ordinance. Lewis said that she is 100% in favor of such an ordinance. McFarlane said that he would prepare it for the next meeting.

3. The Township residential solid waste contract with Allied Waste expires this year and McFarlane will be requesting bids from area solid waste contractors for a new five-year contract. It was suggested that free carts be a part of the new contract.
4. The Fire Fighter contract expires on December 31, 2007.

It was moved by Caviston, supported by Lewis, that McFarlane and McKinney represent the Board on the negotiation team.

The motion carried.

5. On February 6 the DEQ will be conducting a hearing on the proposed mitigation of wetlands in Sections 21 and 22 at the Township Hall.
6. McFarlane met with Attorney Carter and the Undersheriff concerning the junk vehicle ordinance. It was agreed that the Township Ordinance Officer would work with the sheriff deputies to get the vehicles removed which may result in the car will be towed at the owner's expense.
7. The Township has old computer equipment which can be recycled.

It was moved by Caviston, supported by McKinney, that the old computer equipment be scrubbed of any data and given to charity recycling.

The motion carried.

8. Statutory State Shared Revenue may be ended entirely. In 2001 the Township received approximately \$226,000.00 in Statutory State Shared Revenue. This year it is down to approximately \$35,000.00 and we may not receive all of that.
9. McFarlane has talked with Mrs. Brothers and she does not want to sell the land at the corner of Prospect and Cherry Hill on a land contract. All Board members expressed agreement that the Board should purchase the land.

It was moved by Caviston, supported by McKinney, that the administrative staff proceed with acquiring the necessary legal documents to purchase the land at the northeast corner of Prospect

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
FEBRUARY 5, 2007
ADOPTED MINUTES
PAGE 4**

and Cherry Hill adjacent to the Township Hall property for the appraised price of \$135,000.00

The motion carried unanimously.

B. DEPARTMENT REPORTS: SHERIFF DEPARTMENT, FIRE DEPARTMENT GOALS FOR 2007, FALSE ALARMS, OHM, PLANNING ADMINISTRATOR, UTILITY DEPARTMENT

It was moved by Williams, supported by Caviston, that the Message to the Neighborhood Watch from the Sheriff Department, the Fire Department Goals for 2007, the False Alarm Report from the Treasurer, the OHM Monthly Update dated January 30, 2007, Planning Administrator Report dated January 26, 2007, and the Utility Department Monthly Report dated January 31, 2007, be received.

The motion carried.

C. NOVEMBER 2006 FINANCIAL STATEMENTS – ALL FUNDS EXCEPT UTILITY FUND

It was moved by Caviston, supported by McKinney, that the November 2006 Financial Statements for all funds except Utility Fund be received.

The motion carried.

8. COMMUNICATIONS

A. GARVIN SMITH – FIRE FIGHTER SALARY AND OVERTIME PAY

Chief Smith was present to discuss financial issues relating to the Fire Department. The adopted special millages for fire protection have provided adequate funds for the department over the years, allowing the department to systematically repair and replace equipment as necessary. All accrued funds are up-to-date and the reserves are restored after the expense of building the new station No. 1. The new tanker truck will be delivered this month and the department has the \$400,000.00 to pay cash. Salaries are the main part of a fire departments budget and Chief Smith provided information on the relationship of between salary and time spent on the job for full time fire fighters.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
FEBRUARY 5, 2007
ADOPTED MINUTES
PAGE 5**

Taking Captain Ron Smith as an example, he was scheduled to work 2,912 hours in 2006 and also worked 431 hours of overtime and 401 on call back for a total of 3,744. (For comparison, a 9-5 worker works 2080 hours in 52 weeks.) The majority of the call backs were during non-business hours, many at night. His salary was \$49,608 and overtime amounted to \$35,829 for a total of \$86,437. Fire fighters also have administrative duties to perform when not fighting fires, on rescue runs, or maintaining equipment.

The nine full-time fire fighters live in the area and all return to help in emergencies. Under traditional staffing models it would take 27 fire fighters to give the same service that our nine men provide. Our nine highly trained fire fighters had 1,150 runs in 2006 and the call back cost to the department was \$139,000.00.

It was moved by Williams, supported by Lewis, that the report regarding Fire Department be received.

The motion carried.

B. LETTER OF COMMENDATION FOR CAPTAIN RONALD SMITH

Ronald Smith has been a member of the Superior Charter Township Fire Department since 1978, and became a Captain in 1990. Chief Smith enumerated the many accomplishment of Captain Smith including the planning for the new Station 1, the public education trailer, the purchase of new equipment, and computerizing the department record system.

It was moved by McKinney, supported by Caviston, that the Superior Charter Township Board concur with Fire Chief Garvin Smith and commend Captain Ronald Smith for his dedication and diligence in making our Fire Department Superior.

The motion carried.

C. AATA – USE OF A-RIDE IN SUPERIOR TOWNSHIP

During the month of October, 2006, 14 Superior Township residents utilized the services of AATA's door-to-door service for persons with disabilities and/or senior citizens 224 times. Fifteen residents used the service 183 times in November, and twelve residents were served 194 times in December.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
FEBRUARY 5, 2007
ADOPTED MINUTES
PAGE 6**

It was moved by Caviston, supported by Lewis, that the A-Ride report for October, November, and December, 2006, be received.

The motion carried.

Rodrick Green arrived at this point in the meeting.

D. SUSAN MUMM – HEALTH INSURANCE RENEWAL

Care Choices Health Insurance has informed the Township that the renewal for the present plan will have a 9% increase. The plan will probably increase 10-13% in subsequent years. Since this is the first large increase in three years, the administrative staff recommends that the Township keep the same plan this year but consider other options for next year.

It was moved by Williams, supported by Caviston, that the Superior Charter Township Board authorize the Supervisor to sign the 2007-2008 Contract with Care Choices which runs from March 2007 to February 2008 renewing the current plan at a 9% increase which amounts to \$386.87 per month for a single employee and \$967.09 per month for a family; further, that the administrative staff consider other health care plans and options for the 2008-2009 contract year and bring a recommendation to the Board before December 2007.

The motion carried.

9. UNFINISHED BUSINESS

A. APPOINTMENTS TO THE PLANNING COMMISSION

Based upon strong recommendations from Board Members, the Supervisor recommended that Porshea Anderson-Taylor and John Copley be appointed to the Planning Commission.

It was moved by McKinney, supported by Lewis, that the Superior Charter Township Board concur with the recommendation of the Supervisor and appoint Porshea Anderson-Taylor, 1745 Prospect, and John Copley, 6735 Cherry Hill, to the Superior Charter Township Planning Commission for three-year terms ending on February 28, 2010.

The motion carried.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
FEBRUARY 5, 2007
ADOPTED MINUTES
PAGE 7**

B. REQUEST TO WAIVE LATE FEE ON UTILITY BILL

At the January 16, 2007, meeting the Board tabled the request from Mandeep K. Nagra, 8540 Barrington Drive, that the late fee of \$20.39 be waived as her Utility payment did not arrive on time because her bank did not send it in time. In a subsequent letter dated February 2 Ms. Nagra said that she paid the bill to her bank on time, but that the bank did not get the payment to the Utility Department on time.

It was moved by Williams, supported by Phillips, that the request from Mandeep K. Nagra be denied and that it be suggested to her that she get the amount of the late fee from her bank.

The motion carried.

10. NEW BUSINESS

A. APPOINTMENT TO BOARD OF REVIEW

As Porshea Anderson-Taylor was appointed to the Planning Commission, her position on the Board of Review becomes vacant. The Supervisor recommended that Sherry L. Simpson be appointed to the position. Ms. Simpson applied for a position on the Planning Commission but has indicated interest in the Board of Review as well.

It was moved by Caviston, supported by McKinney, that the Superior Charter Township Board appoint Sherry L. Simpson, 9096 Ascot, to the Board of Review for a two-year term ending December 31, 2008.

The motion carried.

B. REQUEST TO WAIVE THE 20-ACRE MINIMUM LOT REQUIREMENT FOR THE PROPOSED DIXBORO VETERINARY DENTAL AND MEDICAL CENTER

On January 24 the Planning Commission considered the request from Dr. Ben Colmery to reduce the required lot size of 20 acres for a Planned Community District for his proposed Dixboro Veterinary Dental and Medical Center Area Plan. The Planning Commission recommended approval of the waiver for the 1.53 acre site.

It was moved by Lewis, supported by McKinney, that the Superior Charter Township Board concur with the recommendation of the Planning

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
FEBRUARY 5, 2007
ADOPTED MINUTES
PAGE 8**

Commission and waive the 20-acre requirement for a Planned Community District for the proposed Dixboro Veterinary Dental and Medical Center at 5300 Plymouth Road.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

ORDINANCE 134-47 - CURTIS-SANSONE REZONING REQUEST-R3 TO R4 – FIRST READING

Curtis-Sansone LLC requested that 18.87 acres of land at 1729 Prospect be rezoned from R-3 to R-4. On January 24, 2007, the Planning Commission recommended denial of the request as the rezoning does not satisfy the findings of fact enumerated in Section 14.05 of the Superior Charter Township Zoning Ordinance.

The site has steep slopes, a stream, and large trees. Phillips stated that a Planned Community district would protect the natural features. McFarlane said that the Growth Management Plan indicates that the parcel is in the sewer service area and an R-3 district is an urban district so it does not need to be changed to an R-4. Density is the only issue and with the site's natural features, the R-3 district is more in keeping with the land.

It was moved by McKinney, supported by Williams, that the Superior Charter Township Board concur with the recommendation of the Planning Commission and deny the request of Curtis-Sansone to rezone 18.87 acres of land in Section 33 from R-3 to R-4.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

**C. GENERATOR FOR UTILITY DEPARTMENT
ADMINISTRATION BUILDING**

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
FEBRUARY 5, 2007
ADOPTED MINUTES
PAGE 9**

The Utility Department requested approval to request bids for an natural gas powered, permanently mounted, stand-by emergency generator for the Administration Building which houses S.C.A.D.A. (Supervisory Control and Data Acquisition System), which monitors remote sites. The system auto-dials the on-call Utility technician in case of emergency and needs power at all times. The estimated cost is approximately \$35,000.00 and the funds are available in the Capital Reserve Account.

It was moved by McKinney, supported by Lewis, that the Superior Charter Township Board authorize the Utility Department to request bids for one natural gas supplied, permanent mounted, 60 Kw, three-phase, 240 volt generator with a 400A automatic transfer switch.

The motion carried.

D. HARVEST MOON PARK FLOODING

Flooding problems have occurred along the backyards of homes adjacent to Harvest Moon Park. The problem was investigated and a recommendation was provided by the Township Engineers, OHM, in June, 2006. The Engineers were recently requested to gather price quotes from contractors to perform the recommended work. OHM is volunteering their services for this project. The money comes from the General Fund.

It was moved by Williams, supported by Caviston, that the Superior Charter Township Board concur with the recommendation from the Township Engineers and accept the bid from SBG Construction, Inc. from Westland, MI, in the amount of \$10,500.00 to install 150 feet of 6 inch SDR-35 storm sewer with a 2 foot inlet, remove and replace 2 sidewalk flags, ditch grading and reshaping and install 3 inches of topsoil, seed, and mulch in Harvest Moon Park to alleviate the flooding problem.

Roll call vote:

Ayes: McFarlane, Williams, McKinney, Caviston, Green, Lewis, Phillips

Nays: None

The motion carried.

11. PAYMENT OF BILLS

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
FEBRUARY 5, 2007
ADOPTED MINUTES
PAGE 10**

It was moved by McKinney, supported by Caviston, that the bills be paid as presented in the following amounts: General Fund - \$1,770.00, Fire Fund - \$1,050.00, and Law Fund - \$1,140.00, for a total of \$3,960.00.

The motion carried.

12. PLEAS AND PETITIONS

There were none.

13. ADJOURNMENT

It was moved by McKinney, supported by Caviston, that the meeting adjourn.

The motion carried and the meeting adjourned at 8:45 p.m.

Respectfully submitted,

Kay Williams, Clerk