

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
SEPTEMBER 18, 2017
ADOPTED MINUTES
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1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board was called to order by the Supervisor Ken Schwartz at 6:58 p.m. on September 18, 2017 at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Nancy Caviston, Lynette Findley, Rodrick Green, Lisa Lewis, Brenda McKinney, Ken Schwartz and Alex Williams.

Absent: None

4. ADOPTION OF AGENDA

It was moved by McKinney, supported by Caviston, to adopt the agenda as revised.

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF AUGUST 21, 2017

It was moved by Caviston, supported by Green, to approve the minutes of the regular Board meeting of August 21, 2017 as presented.

The motion carried by unanimous vote.

6. CITIZEN PARTICIPATION

- Ellen Kurath discussed the weeds in the township parks. She has sent an information packet to the Parks & Recreation Commission detailing the issues with the weeds. She was concerned about three types of weeds growing in Cherry Hill Nature Preserve (Stick-tight (*Hackelia virginiana*), Asian Bittersweet (*Celastrus orbiculatus*) and Ragweed (*Ambrosia trifida*)). On the southeast end of Shroeter Park Stick-tight is present. She has spent 40 hours in Cherry Hill this year because there were so many weeds. If she misses one plant the weeds spread. She suggested that the township gets another person

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acquainted with the situation as she doesn't have enough spare time to fully address the issue.

- Attorney Craig Aronoff with the Cannabis Legal Group in Royal Oak, MI returned to again advocate for homeowner/business owner Michael Phillips regarding his interest in obtaining a medical cannabis growers and processing license.

7. PRESENTATIONS AND PUBLIC HEARINGS

None

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- Supervisor Schwartz met with township attorney Fred Lucas who sent the township a couple of proposed ordinances from the Michigan Townships Association that pertain to medical cannabis. Supervisor Schwartz told Mr. Lucas that he would ask the board if they were interested in a presentation regarding cannabis by our legal counsel regarding the options that we have under the Medical Marijuana Facilities Licensing Act of 2016. Mr. Lucas will be available in October to give a presentation. Supervisor Schwartz receives several calls a week from people interested in setting up a medical cannabis business in the township. Supervisor Schwartz will schedule 30 minutes of time with Fred Lucas to present to the board at the October board meeting.
- Supervisor Schwartz and Fire Chief Victor Chevrette met with Mitchell and Mouat. They conducted a feasibility study for Fire Station #2 to evaluate the structure to see if the building could be modified to allow for the placement of the new ladder truck and if the building was good for another 25 years. The new ladder truck would be used primarily in the subdivisions and needs to be the first engine to arrive at a fire and that would not be possible if the truck was located at Fire Station #1. It is not feasible for Fire Station #2 to be developed into a more modern fire station. There are issues with plumbing and electrical at Fire Station #2. They think the township should consider building something new. The feasibility study performed on the 8 acres that the township owns at Prospect and Geddes returned results that to balance the land and install water and sewer services at that site would cost almost \$1,000,000.00. An optional build site would be the 4 acres that the township owns across the street from Fire Station #2 at Harris and MacArthur. A modest two person to three person fire station could be built there five or seven years down the road.
- Supervisor Schwartz and Mary Burton met to work on revising her job description to present to the board at the October meeting. Mary is going to take the S-4 exam in November. She would like to take on more job responsibilities.

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- Supervisor Schwartz and Clerk Findley met with OHM and two representatives of Dixboro Village Green, LLC. OHM is planning to donate service to Dixboro Village Green, LLC. to help design a pavilion on the north side of the one room school house in Dixboro. There is another meeting in two weeks in which the contractors will be coming in to assist in putting together documents that will be able to establish a site and building plan. The meeting was an introduction for everyone to meet and talk about the project. The township has raised \$17,000.00 in grant money for the project. Treasurer McKinney, who is the presentative for the project, will be working next year to raise another \$17,000.00 to pay for phase II.
- Supervisor Schwartz attended the Summer 2017 Recognition Awards for Larry Holmes and Ty'Lur Grimes at Ypsilanti High School. They worked 8 weeks for the township this summer. They put up shelves and organized the basement storage area, cleaned out the garages, shredded and archived documents over various departments. It was a rewarding experience for all involved, but next year if the township hosts the program more planning has to go into duties that the students can perform due to restrictions in the program.
- Supervisor Schwartz received notice that we will be closing on the sale of the property on Panama Avenue with Habitat for Humanity in the next week or two. It's a three bedroom ranch with an addition.
- The township has submitted the 2017 Connecting Communities Path Grant application. The cost to complete the project from Prospect/Geddes to Berkshire/Geddes is \$350,000.00. Coy Vaughn, interim director of the Washtenaw County Parks Department, stated that very few communities had put in for the grant so the township may be in the running for the money.
- The Sheriff's department will conduct an expungement workshop on township property in October at Clark and Prospect.
- The township has paid off the Hyundai SAD special assessment. The IFT has also expired.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINACE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Caviston, supported by Findley, that the Superior Township Board receive all reports.

The motion carried by unanimous vote.

9. COMMUNICATIONS

A. CANTON TOWNSHIP 5 YEAR UPDATE FUTURE LAND USE AMENDMENT

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It was moved by Green, seconded by Caviston, for the board to receive the Canton Township 5 Year Update Future Land Use Amendment.

The motion carried by unanimous vote.

B. PARKS AND RECREATION 2018 PROPOSED BUDGET AND 2017 ACCOMPLISHMENTS

Parks Director Juan Bradford provided a written explanation of the Parks and Recreation Department and Parks and Recreation Commission accomplishments for 2017 and goals for 2018. Parks and Recreation added a new bird watching program in 2017. The commission will be adding a new movie night program for 2018. Included in his proposed budget is \$25,000.00 for a used pickup truck and increased funds for park development/improvement to \$80,000.00.

A goal for 2018 is to set written guidelines to make sure the township parks meet ADA accessible guidelines. Harvest Moon Park is the only park that has an ADA accessible sidewalk up to the play features. The next park to have an ADA sidewalk installed will be Oakbrook Park.

The commission is looking to complete Phase 4 this fall and Phase 5 of the Cherry Hill Boardwalk system.

Treasurer McKinney commented on how far the township has come with improving the parks for the residents. Supervisor Schwartz commended the Parks Staff on maintaining the parks and the summer programs for children.

Commissioner Marion Morris remarked that Parks & Recreation was struggling to remove all the brush in the parks. Supervisor Schwartz commented that Utilities also has a brush issue. He priced a brush mower. He suggested that the mower could be shared between the three departments.

It was moved by McKinney, seconded by Caviston, for the board to receive the Parks and Recreation 2018 Proposed Budget and 2017 Accomplishments report.

The motion carried by unanimous vote.

10. UNFINISHED BUSINESS

A. None

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11. NEW BUSINESS

A. HIRE BUILDING ADMINISTRATIVE ASSISTANT

The following motion was moved by McKinney, supported by Lewis, to approve the hiring of Allison Oleynik to replace Laura Bennett as the Building administrative assistant.

The motion carried by unanimous vote.

B. RESOLUTION 2017-33, SEWER RATE INCREASE

Supervisor Schwartz stated that YCUA would like to take a sewer rate increase in the amount of 5.6%.

The following resolution was moved by McKinney, supported by Caviston:

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

**RESOLUTION AMENDING THE RATES, FEES AND CHARGES RELATED TO
SEWER AND WATER SERVICES PROVIDED BY THE TOWNSHIP'S
UTILITY DEPARTMENT**

Resolution Number 2017-33

SEPTEMBER 18, 2017

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall, 3040 Prospect road, Superior Township, Michigan 48198 on September 18, 2017, the following resolution was offered.

WHEREAS, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems, and

WHEREAS, the Ypsilanti Community Utilities Authority has increased the charge for sewer by 5.6%, and

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WHEREAS, the Superior Charter Township Utility Fund may not operate at a deficit, and

WHEREAS, after an analysis of the effect of the new charges for water and sewer, it was determined that it would be adequate to increase our sewer rates by 5.6%, and

WHEREAS, this Board finds that the amended proposed schedule of fees is reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township;

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's sewer and water systems shall be amended per the attached Schedule A; and

BE IT FURTHER RESOLVED that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – www.superiortownship.org – with notice of such in *The Ann Arbor News*, a newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof

Roll call:

Ayes: McKinney, Findley, Lewis, Williams, Schwartz, Green, Caviston

Nays: None

The motion carried by unanimous vote.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on September 18, 2017 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

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C. RESOLUTION 2017-34, 2017 SOLID WASTE EXTENSION WITH REPUBLIC SERVICES

Supervisor Schwartz presented the 2017 solid waste extension with Republic Waste. There is a rate increase of 3.1%.

The following resolution was moved by McKinney, supported by Caviston:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO AUTHORIZE THE SUPERVISOR
TO EXECUTE THE SECOND EXTENSION OF SOLID WASTE COLLECTION
CONTRACT WITH REPUBLIC SERVICES OF MICHIGAN, HAULING LLC**

Resolution Number 2017-34

SEPTEMBER 18, 2017

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall, 3040 Prospect road, Superior Township, Michigan 48198 on September 18, 2017, the following resolution was offered.

WHEREAS, the solid waste collection contract with Republic Services of Michigan, Hauling LLC (Republic) expires on September 30, 2017; and,

WHEREAS, the administrative staff has negotiated a five year contract extension with Republic providing a 3.1 percent increase in solid waste, recycling and yard waste resulting in all solid waste services being provided to residents at the costs of \$4.16 per week with a yard waste collection season extended to the second full week of December.

WHEREAS, Republic has provided service to Superior Township residents for 10 years and maintains a good relationship with the Superior Township elected officials.

NOW, THEREFORE, BE IT RESOLVED that the Superior Township Board authorizes the Township Supervisor to execute the Solid Waste Collection contract with Republic Services of Michigan, Hauling LLC.

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Roll call:

Ayes: Williams, Green, Caviston, Schwartz, McKinney, Findley, Lewis

Nays: None

The motion carried by unanimous vote.

CERTIFICATION STATEMENT

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Lynette Findley, Township Clerk

Date Certified

D. RESOLUTION 2017-35, WASHTENAW COUNTY, HUMANE SOCIETY LOCAL CONTRIBUTION

Supervisor Schwartz presented the contract with Washtenaw County for animal services with the Humane Society from 9/1/2017 to 9/1/2018.

The following resolution was moved by McKinney, supported by Lewis, to approve the contract for \$10,000.00:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE AN ANIMAL CONTROL CONTRACT WITH
WASHTENAW COUNTY**

Resolution Number 2017-35

SEPTEMBER 18, 2017

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the September 18, 2017, the following resolution was offered.

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WHEREAS, the Superior Township Board of Trustees is authorized by statute to enter into a contract with Washtenaw County for animal control expenses.

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby approve the animal control contract with the County of Washtenaw as presented, and authorizes the Supervisor to execute the same on behalf of the Township.

Roll Call:

Ayes: McKinney, Schwartz, Lewis, Williams, Green, Caviston, Findley

Nays: None

The motion carried by unanimous vote.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on September 18, 2017 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

**E. 2018 BUDGETS AND TRUTH-IN-TAXATION HEARING SCHEDULED FOR
OCTOBER 16, 2017**

Supervisor Schwartz needed to verify if the IFT has been paid.

The following resolution was moved by Williams, supported by Caviston, for the Board to approve conducting the hearing on October 16, 2017:

**Superior Charter Township
Washtenaw County, Michigan
Notice of Hearing on
2018 Budgets and Truth-In-Taxation
October 16, 2017**

At their regularly scheduled meeting of October 16, 2017, 7:00 p.m., at the Superior Township Hall, the Superior Charter Township Board of Trustees will hold a public hearing on the proposed 2017 Budgets for the General Fund, Fire Fund, Fire Reserve Fund, Law Enforcement Fund, Utility Fund, Park Fund, Street Light Fund, Building Fund, Hyundai Construction Bond Fund, Legal Defense Fund, and Sidestreet Maintenance Fund. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing:**

<u>Operating</u>	<u>Rate</u>
General fund	0.8098
Law Fund	2.2246
Fire Fund	2.9661

IFT Hyundai

½ millages

General Fund	0.4049
Law Fund	1.1123
Fire Fund	1.4830

Complete copies of the budgets are available for inspection or copying at the Township Hall, 3040 N. Prospect, 9:00 a.m. – 4:00 p.m. weekdays and will be available for public inspection at the public hearing. They are also available online on the Township's website, www.superiortownship.org. Persons wishing to express their views may do so in person at the public hearing, or in writing addressed to the Township Board at the above address. Superior Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon four (4) business days notice to the Township. Individuals requiring auxiliary aids or services should contact Superior Charter Township by writing the Township Clerk.

Lynette Findley, Clerk, Superior Charter Township
3040 N. Prospect
Ypsilanti, MI 48198
734-482-6099

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This notice complies with and is posted in compliance with MCL 141.436 and MCL 211.24e (Truth-in-Taxation); Public Act 267 of 1976, as amended, the Open Meetings Act; MCLA 41.72a (2)(3) and the Americans with Disabilities Act.

The motion carried by unanimous vote.

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

It was moved by Green, supported by Caviston, to receive bills for payment and record of disbursements in the amount of \$540,459.22.

The motion carried by unanimous vote.

13. PLEAS and PETITIONS

Trustee Caviston stated that the newsletter will be released in October.

14. ADJOURNMENT

It was moved by Green, supported by Caviston, that the meeting be adjourned. The meeting adjourned at 8:19 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor