

**SUPERIOR CHARTER TOWNSHIP BOARD
SPECIAL MEETING
MARCH 26, 2010
ADOPTED MINUTES
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1. CALL TO ORDER

The special meeting of the Superior Charter Township Board was called to order by the Supervisor at 4:00 p.m. on March 26, 2010, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Brenda McKinney, David Phillips, Nancy Caviston, Lisa Lewis, and Alex Williams. Trustee Green was absent.

4. ADOPTION OF AGENDA

It was moved by Caviston, seconded by Lewis, to adopt the agenda as presented

The motion carried by a voice vote.

5. APPROVAL OF MINUTES

No minutes were approved.

6. CITIZEN PARTICIPATION

A. NON-AGENDA ITEMS

There were none.

7. REPORTS

A. SUPERVISOR

The Supervisor did not provide a report.

B. DEPARTMENT REPORTS:

There were none.

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8. COMMUNICATIONS

There were none.

9. UNFINISHED BUSINESS

There was none.

10. NEW BUSINESS

A. PROPOSAL TO INCREASE THE SCOPE AND COST OF IMPROVEMENTS AT THE UTILITY DEPARTMENT ADMINISTRATION BUILDING AND TOWNSHIP HALL IN CONJUNCTION WITH THE EECBG PROJECT

During the design of projects for the EECBG program energy efficiency upgrades, additional projects were identified that contribute to the energy efficiency, comfort and integrity of the buildings. Consultants advised that it would be more cost effective and less disruptive to complete these additional projects in conjunction with the EECBG projects than at a later date. Engineer Dave Schroeder and Architect Craig Gates of OHM Engineering reviewed a proposal for OHM to complete the design and prepare bid documents for the additional work which included installing two new exhaust fans in the original bathrooms of the Township Hall. Additional improvements to the Utility Administration Building included: demo existing partitions; remove and replace existing drive-in payment window; install new window and counter; new carpet; new floor tile; repair drywall and some other minor improvements.

It was moved by Phillips, and seconded by Caviston, for the Superior Township Board to approve the contract with OHM Engineering for the design and preparation of bid documents for additional improvements to the Township Hall and Utility Department Administration Building at a cost not to exceed \$3,000. Also, to approve completing the additional improvements as outlined in OHM Engineering's letter dated March 26, 2010 at a cost not to exceed \$30,500.

Roll call vote:

Ayes: McFarlane, McKinney, Phillips, Caviston, Lewis, Williams

Nays: None

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Absent: Green

The Resolution was adopted.

11. PAYMENT OF BILLS

There were no bills for payment.

12. PLEAS AND PETITIONS

There were none.

13. ADJOURNMENT

It was moved by Lewis, supported by McKinney, that the meeting adjourn. The motion carried by a voice vote and the meeting adjourned at 4:35 p.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor