



PARKS & RECREATION
SUPERIOR TOWNSHIP PARK COMMISSION
 Regular Meeting – July 25, 2011
 Utility Administrative Building
 7:30 p.m.
 ADOPTED MINUTES

1) CALL TO ORDER

The regular meeting of the Superior Township Parks and Recreation Commission was called to order at 7:30 p.m. at ~~Old Township Hall~~ Utility Administrative Building by the Chair, Jan Berry.

2) ROLL CALL: Lansing, Kern-Boprie, Wilbanks, Berry, Morris, Lopez, Allen

PRESENT: Lansing, Kern-Boprie, Berry, Morris, Lopez, Allen

ABSENT: Wilbanks

STAFF: Keith Lockie, Parks Administrator, Greg Secord, Park Maintenance Supervisor, and Alex Williams, Township Liaison, were also in attendance

3) FLAG SALUTE

The flag salute was led by Berry

4) APPROVAL OF AGENDA

It was moved by Morris supported by Lansing that the agenda be approved.

5) APPROVAL OF MINUTES OF

It was moved by Morris, supported by Lansing, that the minutes of the regular meeting of June 27, 2011 be accepted as corrected. The minutes were corrected and accepted.

6) CITIZEN PARTICIPATION

Ellen Kurath shared some ideas regarding the plantings from the ITC Planting Fund. Kurath emphasized that preparing for the planting would be important. Berry let Kurath know that this topic is an agenda item and that the Parks Commission will be discussing this matter later in this meeting.

7) TOWNSHIP LIAISON

Williams said that Kern-Boprie's notes cover the contents of the last Board Meeting. He added that The Board had discussed the lighting of Community Park and that they feel the need for more justification for the lighting of the parking area at Community Park before The Board will approve of the lighting.

8) REPORTS

A. Chairperson:

Berry spoke with Phillips about the rotating brush attachment for the Toro that is being proposed to maintain the non-motorized trail. ~~Phillips is contacting OHM to get the weight limits for the non-motorized trail. Lockie will check whether the company currently clearing the non-motorized trails has a lighter weight machine that will fit within the trail weight limits.~~

B. Administrator:

Attached

C. Board Meeting Attendees:

Kern-Boprie attended the last Board Meeting and her notes about the meeting are attached to these minutes.

D. Park Steward:

None

E. Safety:

Secord reported that there have been no injuries in the last month and that Buterbaugh has been doing an excellent job.

Allen moved, supported by Kern-Boprie, to accept the Reports. The motion carried.

9) COMMUNICATIONS

Allen moved, supported by Morris, to accept the Communications. The motion carried.

10) OLD BUSINESS

A. **2011 Summer/Fall Programs (3 on 3 basketball at Community Park – August 13)-**

Secord said he would buy three balls for the event. Allen will be the morning coordinator and call Secord the morning of the event. Kern-Boprie and Lansing will attend. Kern-Boprie suggested that we buy more craft items for the event.

B. Dixboro Fair – August 6-Morris will coordinate keeping our table covered at the Dixboro Fair. Lockie said he would attend in the morning and cover for Wilbanks, and Lansing said she will cover the afternoon.

C. Planting Trees and Shrubs Fund-ITC is providing \$5,000 (five thousand dollars) for shrub and tree plantings in the Parks. We will probably need to supplement the money with funds from the general reserve to complete the plantings. Morris had suggestions for plantings at the parks. Lockie recommended having a lead person that would be in charge of collecting information and making decisions for the plantings. Morris volunteered to be the lead person for this project and said she would prepare a report.

D. Community Park Lighting Resolution-The Board is requiring more justification for the installation of lighting in Community Park. McFarlane is determining how much the light will cost to install and run.

11) NEW BUSINESS

A. Hot dogs and Bibles Event (Mr. Darnell Williams) at Fireman's Park-Mr. Williams would like to organize an event to target young men between the ages of 13 to 20 at Fireman's Park. The event would have food and provide youth counseling opportunities and bibles for participants. ~~A date has not been determined for the event. Kern-Boprie motioned that we allow Mr. Darnell's group to use Fireman's Park for this event, Morris supported and there was unanimous support for the event. Kern-Boprie motioned that we allow Mr. Darnell's group to use Firemans Park for this event, pending his signing of our usual agreement. Morris supported, and the motion passed unanimously.~~

B. 2011 **Parks Projects**- Some of the 2011 park projects will include beautification around signs and entryways and refurbishing park equipment.

12) BILLS FOR PAYMENT

Allen moved, supported by Lopez, to pay the bills totaling \$ 2,665.36 (two thousand six hundred sixty-five dollars and thirty-six cents. The motion carried unanimously.

13) FINANCIAL STATEMENTS

Allen moved, supported by Lopez, to accept the June, 2011 financial statements. The motion carried unanimously.

14) PLEAS AND PETITIONS -

Williams requested a consolidated map with the County Parks, Township Parks and Conservancy properties all located on the one map. Lockie said he had already prepared one and would make it available.

15) ADJOURNMENT

It was moved by Allen supported by Lopez that the meeting be adjourned. The motion passed unanimously. The meeting was adjourned at 8:42 p.m.

Respectfully submitted,

Dan Allen, Secretary