

Superior Township Park Commission
Regular Meeting
November 17, 2014

Adopted Minutes

- I. Call to Order
The meeting was called to order at 6:30 pm by Chair Jan Berry.
- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks, Marion Morris, Mirada Jenkins, Sandi Lopez, Terry Lee Lansing, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams, David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; James Mullins & Donna Mullins
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. October 20, 2014
It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the minutes of 10/20/14 with correction of the word "bridges" in the first sentence of the Chairperson's Report to "boardwalks". The motion carried.
- VI. Citizen Participation
James and Donna Mullins introduced themselves to the Park Commissioners. They live next to Oakbrook Park, and wish to dedicate a park bench in memory of their daughter. Park commissioners expressed sorrow for their loss, and suggested Mr. and Mrs. Mullins work with David Buterbaugh of the Park staff to select and locate an appropriate bench. David introduced himself to Mr. and Mrs. Mullins.
- VII. Board Liaison Report
Trustee Alex Williams had no report, as he was away on business during the October township board meeting.
- VIII. Park Reports
 - A. Chairperson
Chair Jan Berry reported that the new boardwalks in Cherry Hill Nature Preserve (CHNP) are complete. They are well constructed and very attractive.
 - B. Administrator
Keith Lockie submitted a written report. The 2015 Park Fund budget was approved by the Township Board on October 20, 2014. The following maintenance projects were completed: 12 redbuds and 3 pine planted in North Prospect Park, with Ellen Kurath's assistance; Oakbrook Park and recently acquired property on Stamford were brush-hogged; Schroeter Park culvert maintenance. The Township Board is considering starting their meetings at 7:00 pm in 2015. If

this occurs, the Park Commission will have to change its meeting schedule. One suggestion was to continue meeting on the third Monday of the month at 6:00 pm. Another suggestion was to pick another day of the month, perhaps the fourth Monday, and continue meeting at 6:30 pm.

C. Board Meeting Attendees

Jan Berry attended the October 20 Township Board meeting. There were no comments during the budget hearing, and the 2015 budgets were approved. A Master Plan amendment is in development. The proposal to issue township credit cards to some township staff members was tabled again. Millage rates will restore back to 2013 levels. The Ypsilanti Community Utility Authority (YCUA) contract was tabled. A long discussion took place over the animal control contract with Washtenaw County. Pick up of yard waste and leaves may be extended.

D. Park Steward – no report

E. Safety

There were no accidents or injuries in the past month.

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the reports. The motion carried.

IX. Communications

- A. Letter to Brookside Farms
- B. Photos of Pumpkin Carving Event

It was moved by Marion Morris and supported by Sandi Lopez to receive the communications. The motion carried.

X. Old Business

- A. CHNP Boardwalk Project II
This project is complete.

- B. Weatherbee Woods/Schroeter Park Project

Sheriff deputies apprehended several juveniles who had moved boulders, and then drove into the park. The park was not damaged. Text for the kiosk was submitted to Washtenaw County Park Department staff.

XI. New Business

- A. 2015 Meeting Schedule

As noted in the Administrator's Report, the Township Board is considering changing its meeting time to 7:00 pm, which is 30 minutes earlier than its current time of 7:30 pm. If this change is made, the Park Commission will have to change its meeting time and/or day. Several park commissioners suggested meeting on the fourth Monday of the month at 6:30 pm. Chair Jan Berry asked Martha Kern-Boprie, who will attend the Township Board meeting today, to inform the Park Commissioners via email of the township board's decision.

XII. Bills for Payment

It was moved by Uva Wilbanks and supported by Marion Morris to approve paying the bills totaling \$20,008.39. The motion carried.

XIII. Financial Statements

- A. October 2014

It was moved by Uva Wilbanks and supported by Sandi Lopez to receive the October 31 Financial Statements. Martha Kern-Boprie questioned why expense for Park Maintenance exceeded the

annual budget at the end of the tenth month. Patrick Pigott noted that the Budget column did not contain an amount for Maintenance Salaries, and thus under-reported the budget total. Patrick and David Buterbaugh will bring this to Keith Lockie's attention when he returns. The motion carried.

XIV. Pleas and Petitions

Uva Wilbanks reported that shots were fired in CHNP. No one was located, nor any injured animals.

David Buterbaugh reported that seasonal park staff are terminated for this year. Regular staff hours decreased to four hours per day and four days per week.

XV. Adjournment

It was moved by Uva Wilbanks and supported by Mirada Jenkins to adjourn at 6:55 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner & Secretary