

Superior Township Park Commission
Regular Meeting
October 20, 2014

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks. Terry Lee Lansing, Mirada Jenkins, Sandi Lopez, Marion Morris, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Keith Lockie, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator.
- III. Chair Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Terry Lee Lansing to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. September 15, 2014
It was moved by Marion Morris and supported by Sandi Lopez to approve the minutes of 9/15/14 with grammatical corrections to text in Old Business C. 2015 Proposed Budget and movement of text concerning the Asian Pear Orchard from New Business to Pleas and Petitions. The motion carried.
- VI. Citizen Participation – none
- VII. Board Liaison Report – none
- VIII. Park Reports
 - A. Chairperson
Chair Jan Berry reported that graffiti was painted on boardwalks in Cherry Hill Nature Preserve (CHNP). Staff is working on removing the graffiti. The Pumpkin Carving event on October 18 went well. More children participated than ever before. Approximately 90 pumpkins were donated by Brookside Farms and all but about ten were given out and decorated. Chair Berry will send a thank you letter to the owners of Brookside Farms for the pumpkins. The large tree has been removed from CHNP to facilitate installation of the boardwalks.
 - B. Administrator
Administrator Keith Lockie submitted a written report.
Maintenance
Weed spraying has been completed in parking lots and playgrounds.
Gravel was added to Schroeter Park's parking lot .
Rocks were added to create a barrier between the Schroeter Park parking lot and the park.
Clearing of invasive species is continuing in Fireman's Park.

2015 Budget

A copy of the proposed 2015 Budget is included in the Commission Meeting packet. This budget will be present at the Public Hearing tonight, immediately preceding the Township Board Meeting.

2014 Financials

Through September 2014 our actual to budget comparison looks good. If nothing unplanned occurs, we should add \$10,000 to our reserves at the end of the fiscal year.

November Commission and Township Board meetings

I will be on vacation November 17, which is when these two meetings occur, so I will not be in attendance.

C. Board Meeting Attendees

Mirada Jenkins attended the September 15 Township Board meeting. Board members discussed issuing credit cards to staff for township purchases. Action on this was tabled. Utility Department rate increases were adopted. Streetlight assessments were discussed. A citizen presented a request for an ice cream truck permit, and this request was discussed at length.

D. Park Steward

The Park Steward is working on boardwalk completion in CHNP.

E. Safety

There have been no accidents or injuries.

It was moved by Uva Wilbanks and supported by Mirada Jenkins to receive the Parks Reports. The motion carried.

IX. Communications

- A. 2015 Proposed Park Fund Budget
- B. Email from Peter Sanderson, regarding Weatherbee Woods signage
- C. Weatherbee Woods Proposed Signs (3)

It was moved by Martha Kern-Boprie and supported by Mirada Jenkins to receive the communications. The motion carried.

X. Old Business

- A. CHNP Boardwalk Project II
Construction is moving along now that the big tree and brush have been removed. This project may be complete by the end of October.
- B. 2015 Budget
The Township Board will vote on the budget tonight.
- C. Weatherbee Woods
Trails have been cut. Sign placement will be decided on Thursday 10/23/14 at 9:00 am. Park Commissioners are welcome to participate in this decision by attending at Schroeter Park/Weatherbee Woods. Text for the kiosk will be edited over the next few weeks.

XI. New Business

- A. Nomination and Election of Officers
Uva Wilbanks nominated Jan Berry as Chair. Marion Morris supported this nomination. Jan Berry nominated Uva Wilbanks as Vice Chair. Sandi Lopez supported this nomination.

Uva Wilbanks nominated Martha Kern-Boprie as Secretary. Jan Berry supported this nomination.

It was moved by Sandi Lopez and supported by Mirada Jenkins to cast a unanimous ballot for the nominated officers. The motion carried by a unanimous vote.

XII. Bills for Payment

It was moved by Uva Wilbanks and supported by Marion Morris to pay the bills totaling \$25,183.19. The motion carried.

XIII. Financial Statements

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the 9/30/14 Financial Statements. The motion carried.

XIV. Pleas and Petitions

Marion Morris reported that she met with Dave Buterbaugh, Patrick and Don to install the sign at the Free Church Cemetary. Marion also reported that the County Sheriff Deputies informed her that an unleashed dog in LeFurge Nature Preserve was seriously injured by a wild animal, possibly a coyote or raccoon. Marion emphasized the importance of keeping dogs on leashes for their safety as well as other park visitors.

XV. Adjournment

It was moved by Uva Wilbanks and supported by Mirada Jenkins to adjourn the meeting at 6:58 pm. The motion carried.

Submitted by,
Martha Kern-Boprie