

Superior Township Park Commission
Regular Meeting
May 19, 2014

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 6:30 pm
- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks, Terry Lee Lansing, Mirada Jenkins, Sandi Lopez, Martha Kern-Boprie

Park Commissioners absent: Marion Morris

Others present: Keith Lockie, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Mary Garboden, Ypsilanti District Library staff
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Mirada Jenkins to approve the agenda, with the addition of New Business item © Fireman’s Park Use. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. April 21, 2014
It was moved by Uva Wilbanks and supported by Terry Lee Lansing to approve the minutes of 4/21/2014 with corrections to Board Liaison Report, New Business A. Schroeter Park/Ellen Weatherbee Woods Preserve and E. Superior Day Plans. The motion carried.
- VI. Citizen Participation
Mary Garboden, manager of the Ypsilanti District Library (YDL) branch in Superior Township addressed the Park Commission about 2014 summer programming plans at the library. The library will collaborate with the Park Commission recreation events. They will staff a craft activity at Superior Day on June 14. At Kite and Rocket Day on June 21, they will launch their summer reading program for children. The Bookmobile will be present at Kickball in July. An Ice Cream Social is planned for August 9. YDL also had other activities planned, focused around a theme “Food for the Mind”. These activities include a Lunch and Listen twice a week for youth under age 18, storytime for pre-readers on Tuesdays, Wii Wednesdays and Jump into Fitness on Thursdays. Mary took suggestions from Park Commissioners to further enhance some of the programs. Commissioners thanked Mary for her work, and presence at the meeting.
- VII. Board Liaison – No report
- VIII. Park Reports
 - A. Chair Report
Chair Jan Berry reported that the controlled burn in Schroeter park went well. Prairie grass seed is sought for this park. Staff are preparing a bid request for construction of a picnic shelter in Fireman’s Park.
 - B. Administrator’s Report

Keith Lockie submitted a written report. 2013 After Audit Financial Statements are in the meeting packet. \$22,864.38 was added to the Park Fund Reserve.

Maintenance

1. New park signs have been received, approximately half are installed.
2. Fallen trees cut and removed at CHNP and Community Park
3. Trees and invasives removed at Schock Park
4. Parks and buildings received first mowing of the season
5. Maintenance office repainted
6. Received quotes and layouts for Superior Day signs

C. Board Meeting Attendees

Terry Lee Lansing attended the 4/21/14 Township Board Meeting. It was very long, adjourning after 11:00 pm. Tom Freeman was present and announced that the Dixboro Farmers Market will take place on Fridays 3:00 – 7:00 pm, from May 30 through October 24. This market is located on the Dixboro Green.

D. Park Steward – No report

E. Safety – No accidents or injuries in the past month. Ken Swanson has recovered.

It was moved by Uva Wilbanks and supported by Mirada Jenkins to receive the Parks Reports. The motion carried.

IX. Communications

- A. Superior Day Flyer
- B. Kite and Rocket Day Flyer
- C. Debby Mitchell letter RE: use of Fireman’s Park

It was moved by Sandi Lopez and supported by Mirada Jenkins to receive the communications. The motion carried.

X. Old Business – None

XI. New Business

A. June 14, 2014 Superior Day Event

Superior Day is scheduled in Oakbrook Park on 6/14/14 from 11:30 am – 2:00 pm. Jan Berry, Martha Kern-Boprie, Sandi Lopez, Marion Morris, Mirada Jenkins and Uva Wilbanks will attend and help with the Parks book give-away. Books are needed. Donations may be dropped off at the Utility building or Township Hall. Volunteers are asked to arrive at Oakbrook Park by 11:00 am.

B. Kite & Rocket Day

Kite & Rocket Day is scheduled in Fireman’s Park on June 21 from 11:00 am – 2:00 pm. Jan Berry, Terri Lee Lansing, Mirada Jenkins, Uva Wilbanks and possible Sandi Lopez will attend and help. The kites have been ordered, and Park Department staff will pick them up.

C. Use of Fireman’s Park by All Things Artistic Ministries, Inc

Dr. Debby Mitchell wrote to Keith Lockie, asking to use Fireman’s Park for weekly “Art in the Park” and community drumming sessions over an eight week period. The eight week period would begin the third week of June. The letter requests use of 3 to 4 picnic tables for the “Art in the Park” portion of the program. After discussion, commissioners were generally supportive of the program, but details about time and day of the programming were not clear. The picnic

tables are owned by Ypsilanti District Library and Dr. Mitchell and her organization will have to contact Library staff about using them.

It was moved by Martha Kern-Boprie and supported by Sandi Lopez to support in concept, use of Fireman's Park by Dr. Debby Mitchell and All Things Artistic Ministries, Inc for a weekly program during an eight week period beginning the third week of June 2014. The motion carried.

XII. Bills for Payment

It was moved by Uva Wilbanks and supported by Mirada Jenkins to pay the bills totaling \$13,911.89. The motion carried.

XIII. Financial Statements

A. April 30, 2014

It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to receive the 4/30/14 financial statements. The motion carried.

B. 2013 After Audit

It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to receive the 2013 After Audit financial statements. The motion carried.

XIV. Pleas and Petitions

Keith Lockie informed Park Commissioners that Supervisor Schwartz wants to employ Park Maintenance staff to do additional work in the southern portion of the township on Fridays. Park staff have not worked on Fridays until now. This would be additional work with additional compensation, and charged to the General Fund. Park staff concurred with this.

XV. Adjournment

It was moved by Uva Wilbanks and supported by Mirada Jenkins to adjourn at 7:15 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner and Secretary