

SUPERIOR TOWNSHIP PARK COMMISSION

Regular Meeting

March 26, 2012

7:30 p.m.

Adopted Minutes

- I. The meeting was called to order by Chair Jan Berry at 7:30 p.m.
- II. Roll Call  
Park Commissioners present: Jan Berry, Terry Lee Lansing, Marion Morris, Sandi Lopez, Dan Allen, Uva Wilbanks, Martha Kern-Boprie  
  
Park Commissioners absent: none  
  
Others present: Keith Lockie, Park Administrator; Patrick Brettschneider, Park Maintenance Staff; Alex Williams, Township Trustee; Mirada Jenkins, Kay Williams
- III. Flag Salute  
Chair Jan Berry led the pledge of allegiance to the flag.
- IV. Agenda Approval  
It was moved by Uva Wilbanks and supported by Sandi Lopez that the agenda be approved with the addition of Item (I) in Communications: Washtenaw County Public Health. The motion carried.
- V. Prior Meeting Minutes Approval  
A. February 27, 2012  
It was moved by Uva Wilbanks and supported by Terry Lee Lansing that the minutes of 2/27/12 be approved with correction of the time the meeting began and two spelling corrections. The motion carried.
- VI. Citizen Participation  
Mirada Jenkins introduced herself, and stated she is running for a seat on the Park Commission.
- VII. Board Liaison Report  
Trustee Alex Williams reported that the Ypsilanti District Library (YDL) gave a report to the Township Board, including several statistics on use at the Superior Township branch library. In the past year the township branch had 20,000 books checked out, answered 14,000 reference questions and issued 125 new library cards. Supervisor MacFarlane reported that Superior Township will have emergency sirens installed this year. At the April 16 township board meeting police, fire and legal defense millage renewals will be discussed. The annual Township Greenfair is scheduled for Saturday, June 23 from 11: a.m. to 2:00 p.m. Some flooding has occurred in Geddes Ridge subdivision. The Water Resources Commissioner and her staff will investigate and report to the township board. The annual township financial audit will take place in May this year. The ~~Hyundai~~ **Hyundai** Area Plan for a power station was approved. A new fire fighter was hired. Charles Swanson was rehired for seasonal mowing and street refuse maintenance. Mr. ~~Marinek~~ **Mayernick**, Building & Zoning Inspector will review zoning ordinance text concerning secondary structures in front yards.
- VIII. Parks Reports  
A. Chairperson – The prescribed burn was conducted to completion in CHNP. The chair commented that Keith Lockie, Administrator will be on vacation during our next regularly

scheduled Park Commission meeting, and asked if commissioners wished to re-schedule the meeting.

It was moved by Marion Morris and supported by Sandi Lopez to re-schedule the April Park Commission meeting to April 16, 2012 at 6:30 pm. The motion carried.

The Township Board meeting takes place the same evening at 7:30 p.m.

B. Administrator – The Administrator’s report was submitted in writing. The Five Year Parks Plan was submitted to the Michigan DNR and to SEMCOG. On-call employees will begin working April 2. We will have two on-call employees in 2012. Final adjusting entries from the audit have not been supplied yet, but Keith was verbally informed no major changes are expected. The Park Fund Balance increased from \$107,804 to \$138,016 during 2011. Keith will be on vacation the week of April 23.

C. Board Meeting Attendees – Marion Morris attended the March 19 Township Board meeting. She commented that Alex Williams report was thorough. Marion added that the recently hired firefighter is from Romeo, Michigan. One of the reasons he sought the position is a sense that Superior Township is a similar community to Romeo.

D. Cherry Hill Nature Preserve Steward – The CHNP Steward attended the prescribed burn at CHNP. No problems were encountered.

E. Safety – Patrick Brettschneider reported there were no accidents or injuries in the past month.

It was moved by Uva Wilbanks and supported by Marion Morris to receive the reports. The motion carried.

IX. Communications

- A. Email from David Phillips regarding Township Newsletter
- B. Easter Egg Hunt flyer
- C. 2012 Recreation Programs flyer
- D. Township Board Resolution 2012-06 Five Year Park Plan Adoption
- E. Oakbrook Park Usage Form – Softball
- F. Oakbrook Park Usage Form- Soccer
- G. Park Fund 2011 Year End Reserve Balances
- H. Washtenaw County Public Health Department

It was moved by Terry Lee Lansing and supported by Sandi Lopez to receive the Communications. The motion carried.

X. Old Business

A. New Park Building – Commissioners discussed ideas and concerns regarding collaborating with the Ypsilanti District Library (YDL) on the construction and use of a building in Superior Township. Jan Berry is concerned that YDL has a very firm concept of the building design and use which may not match Park Commission objectives, but wants 50% of the cost funded by the Park Commission. Marion Morris commented that she conferred with Kay Williams, YDL trustee, and thinks the building plans are more flexible on the part of YDL.

An advisory group of Marion Morris, Sandi Lopez and Martha Kern-Boprie will work on plans from the township Park Commission perspective.

B. Proposed Township May Event

The May Event will be planting of flowers in Oakbrook and Norfolk Parks. The event is scheduled for 5/19/12 from 11:00 a.m. to 2:00 p.m. This event will be largely sponsored by Carla Bisaro and the group Committee to Promote Superior Township.

XI. New Business

A. 2012 Summer/Fall Recreation Programs

The following recreation programs are scheduled for 2012

May 19	11:00 a.m. – 2:00 p.m.	Planting in the Park	Oakbrook & Norfolk Parks
June 16	11:00 a.m. – 2:00 p.m.	Kite & Rocket Day	Fireman's Park
July 21	11:00 a.m. – 2:00 p.m.	Kickball	Oakbrook Park
August 11	12:00 p.m. – 3:00 p.m.	3 on 3 Basketball	Community Park
October 20	11:00 a.m. – 2:00 p.m.	Pumpkin Carving	Norfolk Park

XII. Bills for Payment

It was moved by Dan Allen and supported by Marion Morris that the bills totaling \$1,847.13 be approved for payment. The motion carried.

XIII. Financial Statements

It was moved by Sandi Lopez and supported by Uva Wilbanks that the 2/29/12 financial statements be received. The motion carried.

XIV. Pleas & Petitions

Kay Williams, YDL Trustee addressed Park Commissioners about their concerns relative to a potential building shared by the YDL and the Park Commission. Kay emphasized Superior Township will have all the input it seeks into the design and use of the new structure. A coordinating committee from the YDL and the township is envisioned to design the structure and land use. The next YDL board meeting is the third Thursday in April (4/19/12) at 6:30 p.m. in the Whittaker Road library.

XV. Adjournment

It was moved by Uva Wilbanks and supported by Dan Allen to adjourn at 8:28 p.m. The motion carried.

Submitted by:

Martha Kern-Boprie, Park Commissioner & Secretary