

Superior Township Park Commission
Regular Meeting
February 18, 2014

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Marion Morris, Mirada Jenkins, Terry Lee Lansing, Martha Kern-Boprie, Sandi Lopez

Park Commissioners absent: Uva Wilbanks

Others present: Trustee Alex Williams, Keith Lockie, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Marion Morris and supported by Mirada Jenkins to approve the agenda. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. January 21, 2014
It was moved by Terry Lee Lansing and supported by Marion Morris to approve the minutes of 1/21/14 with corrections to the second and fourth paragraph in Pleas and Petitions. The motion carried.
- VI. Citizen Participation – none
- VII. Board Liaison Report
Trustee Alex Williams reported that interest has been expressed in extending the period of the AATA contract, with service improvements to Route 10 in Superior Township. The party store on MacArthur Blvd did not win its appeal, so has no license to sell alcoholic beverages. A burned house on Nottingham Drive was condemned. The annual audit will begin in March. A Capital Plan update will start soon with consultation from Orchard, Holtz & McCliment (OHM). Susan Eaton wrote a note of thanks to the Utility Department for snow plowing. The Fire Department purchased computers. Board and committee openings were appointed. The Fire Departments of Ann Arbor and Superior Townships are furthering their collaboration. The Ann Arbor Twp Chief will serve both departments and the Superior Twp Fire Marshall will serve both departments.
- VIII. Park Reports
 - A. Chair

Chair Jan Berry informed commissioners that the Township newsletter will be mailed in April. Content text is due to the Twp Clerk's office by March 13. The schedule of 2014 recreation events is needed for this publication.

- B. Administrator
Keith Lockie submitted a written report. Computer equipment was purchased.
- C. Board Meeting Attendees – no addition to Trustee Alex Williams' report.
- D. Park Steward – no report
- E. Safety – No accidents or injuries. Material Safety Data Sheets (MSDS) for all materials on site and pertinent standards were reviewed in the past month.

It was moved by Marion Morris and supported by Mirada Jenkins to receive the Parks Reports.

IX. Communications

- A. Photos of Park Rules Signs
- B. 2013 Events Calendar

It was moved by Marion Morris and supported by Martha Kern-Boprie to receive the Communications. The motion carried.

X. Old Business

- A. Park Rules

Park Commissioners reviewed and discussed the many examples of signs displaying Park Rules in other parks. Commissioners also discussed desired text for Park Rules Signs.

XI. New Business

- A. 2014 Recreation Events

Patrick Pigott communicated with Ypsilanti District Library (YDL) staff about summer events in Superior Township. A bookmobile may be present. A May event would work well to register children for a summer reading program. 3/27/14 is a YDL board meeting that Supervisor Schwartz and Keith Lockie will attend.

Dan Allen will coordinate an Easter Egg Hunt on 4/12/14 in Fireman's Park.

Green Fair – date and location has not been identified

Kites & Rockets – June 21 in Fireman's Park

Kickball – July 19 in Oakbrook Park

Dixboro Fair – August 2

Pumpkin Carving & Crafts – October 18

It was moved by Martha Kern-Boprie and supported by Sandi Lopez to approve the dates and events noted above. The motion carried.

XII. Bills for Payment

Approved by Superior Township Park Commission on March 17, 2014

It was moved by Sandi Lopez and supported by Mirada Jenkins to approve payment of the bill for a total amount of \$6,243.43. The motion carried.

XIII. Financial Statements

It was moved by Marion Morris and supported by Terry Lee Lansing to approve the 1/31/14 Financial Statements. The motion carried.

XIV. Pleas and Petitions

Trustee Alex Williams reported that the Washtenaw County Solid Waste Consortium has a fund balance available. This consortium is looking for ideas to enhance and advance solid waste recycling. Convey any ideas to Alex.

XV. Adjournment

It was moved by Marion Morris and supported by Mirada Jenkins to adjourn at 7:15 pm. The motion carried.

Submitted by,

Martha Kern-Boprie, Park Commissioner and Secretary