

Superior Charter Township Park Commission  
Regular Meeting  
January 25, 2016

Adopted Minutes

- I. Call to Order  
The meeting was called to order by Vice-Chair Mirada Jenkins at 6:30 pm.
- II. Roll Call  
Park Commissioners present: Mirada Jenkins, Marion Morris, Sandi Lopez, Terry Lee Lansing, Nahid Sanii-Yahyai, Martha Kern-Boprie  
Park Commissioners absent: Jan Berry (excused)  
Others present: Trustee Alex Williams; Juan Bradford, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Keith Lockie, Tom Brennan
- III. Flag Salute  
Vice-Chair Mirada Jenkins led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval  
It was moved by Sandi Lopez and supported by Marion Morris to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
  - A. December 21, 2015  
It was moved by Marion Morris and supported by Nahid Sanii-Yahyai to approve the minutes of 12/21/15 as drafted. The motion carried.
- VI. Citizen Participation  
There was none.
- VII. Reports
  - A. Chairperson  
Vice-Chair Mirada Jenkins reported that Kathy Wyatt of the Washtenaw County Sheriff Office staff met with county and township officials and local church leaders about programming for Superior Township youth. Mirada and Township Supervisor Schwartz represented township interests during the meeting.
  - B. Administrator  
Parks Administrator Juan Bradford submitted a written report. The report included information about "Little Libraries" which are small boxes shaped like houses, and contain books. These "Little Libraries" are mounted on posts. Residents can take books out to read, and may also donate books back into the "Little Library". Two such "Little Libraries" will be installed in Superior Township this year, one in Oakbrook Park and another in Community Park.
  - C. Board Liaison  
Trustee Alex Williams reported on the Township Board meeting held January 19. He commented that Martha Kern-Boprie's report was accurate, but did not cover everything at the meeting. In addition to the items covered in her report; the Michigan Attorney General's Bureau of Children and Adult Services is reviewing the complaints about Fairfax Manor. Concerning the blight complaint on Warren Road, Mr. Burleigh is working with a task group to get his furnace working.
  - D. Board Meeting Attendees

Martha Kern-Boprie attended the 1/19/16 Township Board Meeting as a Park Commissioner, and submitted a written report. She reported on the two hour presentation and citizen participation about the Redwood rezoning application near Bromley Park subdivision and condominiums, First Merit Bank Positive Pay Agreement (fraud protection) and budget amendments.

E. Park Steward

No report.

F. Safety

There were no accidents or injuries in the past month.

It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to receive the reports. The motion carried.

VIII. Communications

- A. 2016 Park Commission meeting dates
- B. 2016 Township Board Meeting Attendees list
- C. Updated Commission By-Laws
- D. Recycled Plastic Use in Playground Construction

It was moved by Terry Lee Lansing and supported by Marion Morris to receive the Communications. The motion carried.

IX. Old Business

- A. Rental Agreement with Superior Land Conservancy for use of Old Township Hall  
This agreement was executed by the Parks Administrator.

X. New Business

A. Special Event Dates for 2016

1. Kelly Miller Circus 8/13/16

This circus will perform at a location to be determined later, probably near Fireman's Park. The Park Fund will pay \$290.00 to reserve the date. Admission to the circus will be sold via tickets costing \$12.00 (adults) and \$6.00 (children). It was moved by Martha Kern-Boprie and supported by Mirada Jenkins to schedule the Kelly Miller Circus in Superior Township on 8/13/16. The motion carried with a vote of

Yes	5
No	1
Absent	1

2. Holiday Tree Lighting

A holiday tree lighting event with Santa Claus and refreshments is planned for 12/03/15. It was moved by Martha Kern-Boprie and supported by Terry Lee Lansing to schedule a holiday tree lighting event on 12/03/16 at 6:00 pm on the Township Hall property. The motion carried with a vote of:

Yes	6
No	0
Absent	1

3. Summer & Fall Recreation Proposed Events

Easter Egg Hunt	3/19/16	Fireman's Park
Superior Day	6/11/16	Oakbrook Park
Kite & Rocket Day	7/16/16	Fireman's Park
Dixboro Fair	8/06/16	The Green at Dixboro

Approved by Superior Township Park Commission on 2/22/2016.

Kickball	8/20/16	Oakbrook Park
Pumpkin Carving	10/15/16	Norfolk Park

Commissioners discussed these dates.

XI. Bills for Payment

It was moved by Sandi Lopez and supported by Nahid Sanii-Yahyai to approve paying the bills for a total of \$5,893.77. The motion carried.

XII. Financial Statements

Pre-audit financial statements for 12/31/15 were reviewed by Park Commissioners. It was moved by Marion Morris and supported by Sanii-Yahyai to receive the 12/31/15 pre-audit financial statements. The motion carried.

XIII. Pleas and Petitions

Marion Morris asked the commission and staff to consider adding a craft or other activity focused on children in the subdivisions portion of the township. A date in late June was discussed.

Juan Bradford informed commissioners that he spoke with Anne Conklin, former Canton Township Parks Director and presently Michigan Recreation & Park Association (MRPA) Director, about collaborating on a large grant application that could benefit Superior Township as well as other jurisdictions.

Sandi Lopez asked about providing exercise classes for adults. Martha Kern-Boprie asked about the potential of starting walking groups, using the non-motorized paths in the township, and also of installing outdoor ice rinks. Juan responded that the walking groups are a potential, and the grant application he mentioned could fund some of the start-up cost. He commented that outdoor ice rinks are just too expensive at this time to be practical.

Nahid Sanii-Yahyai asked about programs for safe disposal of unneeded and expired pharmaceutical products. She provided information on these programs, and suggested hosting an event in Superior Township for people to turn in unneeded pharmaceutical products. Trustee Alex Williams commented that "Westside Pharmacy" will receive such pharmaceutical products.

Marion Morris commented that unneeded medical equipment such as walkers, canes and wheelchairs, among others; may be donated.

XIV. Adjournment

It was moved by Terry Lee Lansing and supported by Marion Morris to adjourn the meeting at 7:15 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary