

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT, YPSILANTI, MI 48198
JANUARY 21, 2014
7:30 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
 - a. Regular Meeting of December 16, 2013
6. CITIZEN PARTICIPATION
7. REPORTS
 - a. Supervisor
 - b. Departmental Reports: Building Department, Fire Department, Ordinance Officer, Park Commission Minutes, Sheriff's Report, Utility Department, Zoning
 - c. Treasurer's Investment Report as of October 31, 2013
8. COMMUNICATIONS
 - a. Letter from Susan Eaton, re: Plowing of NMT
9. UNFINISHED BUSINESS
 - a. Autumn Woods Property Acquisition
10. NEW BUSINESS
 - a. Resolution 2014-01, Fire Department Purchase of Servers and Computers
 - b. Utility Department Capital Improvement Plan
 - c. Amendment to Prospect Pointe Phase 1 and 2 Development Agreement
 - d. Board Appointments
11. PAYMENT OF BILLS
12. PLEAS AND PETITIONS
13. ADJOURNMENT

David Phillips, Clerk, Superior Township, 3040 N. Prospect, Ypsilanti, MI 48198
Telephone: 734-482-6099; Email: davidphillips@superior-twp.org

**SUPERIOR CHARTER TOWNSHIP BOARD
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:30 p.m. on December 16, 2013, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, David Phillips, Brenda McKinney, Rodrick Green, Lisa Lewis and Alex Williams. Trustee Nancy Caviston was absent.

4. ADOPTION OF AGENDA

It was moved by McKinney seconded by Caviston, to adopt the agenda with the addition of addition of a Memo to Hire Vickie Kooyers as item i. under New Business and a Memo to raise the hourly wage of Nancy Mason as item j. under New Business.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF NOVEMBER 18, 2013

It was moved by McKinney, seconded by Green, to approve the minutes of the regular Board meeting of November 18, 2013, with the correction of Swartz to Schwartz on Section 1.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

There was none.

7. REPORTS

A. SUPERVISOR REPORT

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Supervisor Ken Schwartz reported on the following: Supervisor Schwartz reported on the following: Township officials met with representatives from the Rock Riverine development. Rock has temporarily put their MDEQ permit application on hold while they explore options with the Washtenaw County Natural Areas Protection Program and the Ann Arbor Greenbelt for the sale of development rights or sale of the property for preservation purposes. Township officials are scheduled to meet with YCUA on January 31, 2014 to discuss the renewal of the contract for water and waste water treatment services from YCUA and also the metering study. Superior Township is one of the few communities that have sewage from Ypsilanti Township flowing into its pipes on the way to the treatment plant. Supervisor Schwartz feels that prior to finalizing the new contract with YCUA, we should have available some results from the metering study. Results from the metering study should be available by June 2014. Supervisor Schwartz met with Ypsilanti District Library staff. He informed them he is disappointed with the amount of service Superior Township receives compared to the amount of money in library taxes Township residents pay to the library. Supervisor Schwartz suggested they assist with paying for some upgrades for the library building such as installing exterior lights, painting, tuck pointing and other projects. The library did pay for improved lighting. We will continue to work with the YDL on other improvements, which may include providing shelter for a summer reading program. The Township recently applied for Community Development Block Grants (CDBG) for a bus shelter and additional landscaping along MacArthur Boulevard. Neither was successful. Additional CDBG funds will be available in 2014 for road improvements. Township officials recently met with Pulte Homes staff. Pulte indicated the cost to build a home in Superior Township is too high and they would lose money on every house built. They requested the Township relax requirements for four-sided brick on the first floor, reduce water and sewer connection fees by about 50%, they be allowed an increase in the GFC and FAR requirements and other issues. Supervisor Schwartz requested they put their requests in writing. He hopes they are not attempting to better package the development so it can be put up for sale. Yard waste and leaf collection ended on the week of November 30 but the Township hired a contractor to pick-up left over yard waste that was at curbside. Supervisor Schwartz attended a county committee regarding the County Board of Commissioners assuming the responsibilities of the Washtenaw County Road Commission.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE CHIEF, FIRE MARSHALL, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT REPORT

It was moved by McKinney, seconded by Lewis, that the Superior Township Board receive all reports.

The motion carried by a unanimous voice vote.

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8. COMMUNICATIONS

A. PARK COMMISSION 2014 MEETING. SCHEDULE

The Parks Commission changed their meeting date from 7:30 p.m. on the fourth Monday of every month to 6:30 p.m. on the third Monday of the month, except for January and February when, due to the holiday, the meetings will be held on the Tuesday after the third Monday. All meetings will be held in the Old Township Hall. The schedule is as follows:

- January 21 (Tuesday, due to Martin Luther King Day)
- February 18 (Tuesday, due to Presidents' Day)
- March 17
- April 21
- May 19
- June 16
- July 21
- August 18
- September 15
- October 20
- November 17
- December 15

It was moved by Green, seconded by McKinney, for the Board to accept and approve of the Parks Commission's meeting schedule for 2014.

The motion carried by unanimous voice vote.

9. UNFINISHED BUSINESS

A. ORDINANCE 174-13, ZONING ORDINANCE AMENDMENTS, OFF-STREET PARKING, DEFINITIONS, SECOND READING

Clerk Phillips explained that Ordinance No. 174-13 proposes amendments to the Zoning that are primarily housekeeping functions. The changes include clarifying parking requirements on non-residential land, the section number related to Performance Guarantees, clarified the definitions of Building Line, Floor Area Ratio, Health Club or Fitness Center and Recreational Facility. The Planning Commission recommended the amendments be approved. On November 18, 2013, the Board approved the first reading of the ordinance. No comments or suggested changes were received.

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It was moved by Phillips, seconded by Williams, for the Board to approve the second reading and adoption of Ordinance No. 174-13.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE NO. 174-13

[An ordinance to amend Section 8.03 (General Regulations) and Section 17.03 (Definitions) of the Superior Charter Township Zoning Ordinance No. 174 to clarify standards for vehicle parking, determinations of building lines, and calculation of floor area ratio; and to REVISE the "recreational facility" definitions and INSERT a new definition of "health club and fitness center," by authority of the Public Act 110 of 2006 (being MCL 125.3101 et. seq., as amended)]

SUPERIOR CHARTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, HEREBY ORDAINS:

**ARTICLE 8
OFF-STREET PARKING AND LOADING REGULATIONS**

[REVISE subsection "B.3." to only apply to non-residential land uses, as follows]

Section 8.03 General Regulations.

The following standards shall apply to all off-street parking and loading facilities:

B. Use.

Any area once designated as required off-street parking, stacking, or loading spaces shall not be changed to any other use, unless adequate spaces meeting the standards of this Article have first been provided at another location acceptable to the Planning Commission. Use of off-street parking, stacking, and loading facilities shall be further subject to the following:

1. No commercial activity or selling of any kind shall be conducted within required parking areas, except as part of a permitted temporary use.
2. Parking lots and loading areas shall not be used for parking of inoperable vehicles, storage or display of motor vehicles for sale, vehicle repairs, dumping of refuse, or storage of any merchandise, equipment, products or materials.
3. Parking of an operable motor vehicle in the parking lot of a non-residential land use shall not exceed a continuous period of more than 48 consecutive hours.
4. No person shall park any motor vehicle on any private property without the authorization of the owner, holder, occupant, lessee, agent or trustee of such property. Ownership shall be shown for all lots intended for use as parking by the applicant.

**ARTICLE 10
SITE PLAN REVIEW**

[CORRECT the section reference in the second paragraph to "Section 1.11C" as follows]

Section 10.11 Compliance with an Approved Site Plan.

...

To ensure compliance with this Ordinance, the approved site plan, and any conditions of site plan approval, the Township may require that a performance guarantee be deposited with the Township Treasurer, subject to the standards of Section ~~1.09C~~ 1.11C (Performance Guarantees).

**ARTICLE 17
DEFINITIONS**

Section 17.03 Definitions.

Whenever used in this Ordinance, the following words and phrases shall have the meaning ascribed to them in this Section:

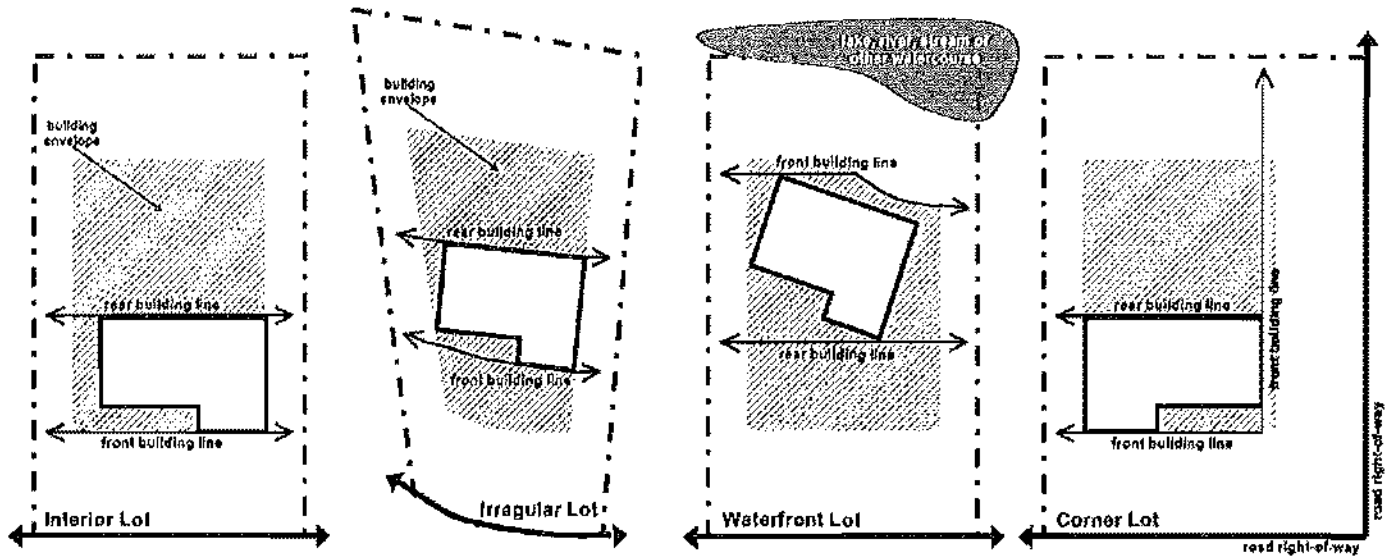
[CLARIFY the "building line" definition and INSERT new illustrations for "building lines" and "accessory structure location on corner lot" as follows]

25. **Building Line.** The line formed by either of the following, as applicable:

- a. The junction of the plane of the outer surface of the front or rear of the building with the plane of the finish grade or surface of the adjoining ground, where this line is generally parallel to the nearest front or rear lot boundary.
- b. The line tangent to the point of the building nearest to the front or rear lot boundary and extending to the side lot boundaries in a manner generally parallel to the nearest front or rear lot boundary.

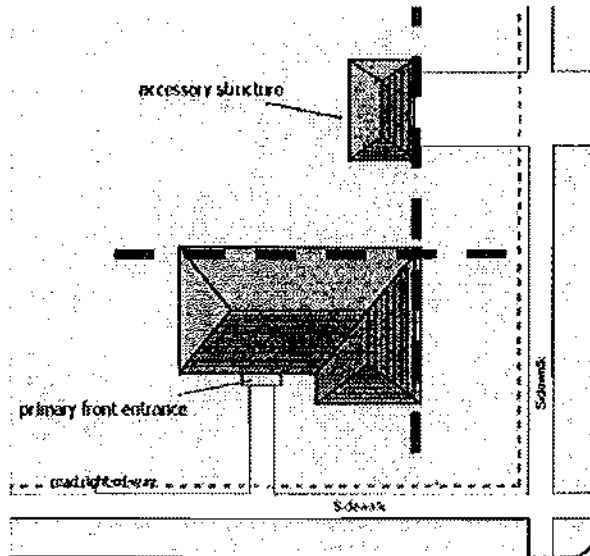
At no point shall a building line extend closer to the front or rear lot boundaries than the minimum required yard setbacks for the zoning district (see ~~"Accessory Structure"~~ "Building Lines" illustration).

ILLUSTRATIONS



Building Lines

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Accessory Structure Location on a Corner Lot

[CLARIFY the "floor area ratio" definition to use "net" lot area to match the ground floor coverage (GFC) calculation; and include an example from the Township's dimensional standards as follows]

83. **Floor Area Ratio.** A ratio calculated by dividing the floor area of a building by the net lot area of the lot on which it is located. For example, if a floor area ratio of 0.40 is specified and the net lot area is two (2) acres [or 87,120 square feet], the maximum permitted floor area on the lot is 34,848 square feet. Subject to the provisions of this Ordinance regarding height and story limitations, the maximum building floor area may be 17,424 square feet for each of two (2) stories, or 11,616 square feet for each of three (3) stories.

~~The ratio of the floor area of a building to the area of the lot on which it is located, calculated by dividing the floor area by the lot area and expressing it as a percentage. For example, if a floor area ratio of eighty percent (80%) is specified and the lot area is ten thousand (10,000) square feet, the maximum permitted floor area on the lot is eight thousand (8,000) square feet. Subject to the provisions of this Ordinance regarding height and story limitations, the building area may be four thousand (4,000) square feet for each of two (2) stories, two thousand (2,000) square feet for each of four (4) stories, or one thousand (1,000) square feet for each of eight (8) stories.~~

[INSERT a new "health club or fitness center" definition and REVISE the definitions of "recreational facility, indoor" and "recreational facility, outdoor" as follows]

98a. **Health Club or Fitness Center.** A type of indoor recreational facility that provides indoor exercise facilities, such as exercise machines and weight-lifting equipment, swimming pool, or gymnasium, but does not include spectator seating or facilities for sporting events; bowling alleys or curling centers; indoor

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soccer, racquetball or tennis facilities; ice or roller skating rinks; firearms ranges; or other large scale or more intensive indoor recreational facilities.

174. **Recreational Facility, Indoor.** A ~~privately-owned facility~~ designed and equipped for the conduct of sports, amusement or leisure time activities and other customary recreational activities indoors (within an enclosed building) ~~and, including privately-owned facilities~~ operated as a business and open for use by the public for a fee; such as gymnasiums, health clubs, and fitness centers, bowling alleys, indoor soccer facilities, racquetball and tennis clubs, ice and roller skating rinks, curling centers, and firearms ranges. Such facilities may include spectator seating or facilities for sporting events.

175. **Recreational Facility, Outdoor.** A ~~privately-owned facility~~ designed and equipped for the conduct of sports, amusement or leisure time activities and other customary recreational activities outdoors (outside of an enclosed building) and, including privately-owned facilities operated as a business and open for use by the public for a fee; such as tennis clubs, archery ranges, golf courses, miniature golf courses, golf driving ranges, water slides, batting cages and machines, skateboarding parks, and children's amusement parks. Such facilities may include spectator seating or facilities for sporting events.

Ayes: Phillips, McKinney, Green, Lewis, Williams, Schwartz

Nays: None

Absent: Caviston

The motion carried.

B. ORDINANCE 174-14, ZONING ORDINANCE AMENDMENTS, CELL TOWERS, FUELS, SECOND READING

Clerk Phillips explained that State laws were recently enacted that resulted in new requirements for the zoning review and approval of cell towers and farm based bio-fuels. It is necessary for the Township to amend its zoning ordinance to comply with the requirements required by the State law. The changes required a section be added to the zoning ordinance so that the production of certain amounts of farm based bio-fuels are a permitted use, and the review and processing of changes to cell towers are properly addressed. On November 18, 2013, the Board approved the first reading of the ordinance. No comments or suggested changes were received.

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It was moved by McKinney, seconded by Lewis, to approve the second reading and adoption of the following ordinance:

**SUPERIOR CHARTER TOWNSHIP
 WASHTENAW COUNTY, MICHIGAN**

ORDINANCE NO. 174-14

[An ordinance to amend Articles 4.0 (Land Use Table), 5.0 (Use Standards), and 17.0 (Definitions) to insert volatile farm-based biofuel production facility standards into the ordinance, and to amend Section 14.02 (Wireless Communication Facilities) as required by and by authority of the Public Act 110 of 2006 (being MCL 125.3101 et. seq., as amended)]

SUPERIOR CHARTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, HEREBY ORDAINS:

**ARTICLE 4
 LAND USE TABLE**

[In accordance with Section 3513 of the Michigan Zoning Enabling Act, INSERT two (2) new land uses at the end of the table under "Other Uses," as follows]

Uses	Districts															Use Standards			
	Rural			Residential				Business				Other	Special						
	R-C	A-1	A-2	R-1, R-2	R-3, R-4	R-6	R-7	C-1	C-2	O-1	HCD	PSP	PC	NSC	VC		MS	PM	OSP
OTHER USES																			
Volatile Farm-Based Biofuel Production Facility With an Annual Production Capacity of Up To 100,000 Gallons of Biofuel		P	P																Section 5.605
Volatile Farm-Based Biofuel Production Facility With an Annual Production Capacity of Between 100,000 and 500,000 Gallons of Biofuel		C	C																Section 5.605

**ARTICLE 5
 USE STANDARDS**

[INSERT a new Section 5.605 entitled "Volatile Farm-Based Biofuel Production" as follows]

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Section 5.605 Volatile Farm-Based Bio-Fuel Production.

In accordance with Section 3513 of the Michigan Zoning Enabling Act, limited, farm-based production of certain biofuels shall conform to the following requirements:

A. General Standards.

The following standards shall apply to all such facilities:

1. The biofuel production facility shall be accessory to and located on the same zoning lot as an active farm operation lawfully operating in the Township.
2. Biofuel production authorized by this Section shall be limited to a renewable fuel product, such as ethanol and bio-diesel, derived from recently living organisms or their metabolic byproducts. Farm-based production of methane or any fuel product from an anaerobic digester shall be prohibited.
3. No part of a biofuel production facility, including driveways and other site improvements, shall be located within any required yard setback area per Article 3.0 (Dimensional Standards). In addition, such facilities and improvements shall be set back a minimum of 100 feet from all lot boundaries and road rights-of-way.
4. Structures, facilities, and equipment used in the production or storage of biofuel shall comply with this Ordinance, other ordinances, and applicable state and federal laws and regulations.
5. Prior to the start of operation and upon any written request from the Township, the owner or operator of the biofuel production facility shall provide to the Zoning Inspector documentation of all necessary permits and approvals from applicable federal, state, and local authorities with jurisdiction over any of the following:
 - a. Air pollution emissions.
 - b. Transportation of biofuel or another product or by-product of production.
 - c. Use or reuse of additional products resulting from biofuel production.
 - d. Storage of raw materials, fuel or additional products used in or resulting from biofuel production.
 - e. Verification that the facility includes sufficient storage for raw materials, fuel, and additional products resulting from biofuel production; or the capacity to dispose of additional products through land application, livestock consumption, sale or other lawful means.
 - f. Compliance with federal requirements associated with ethanol production of more than 10,000 proof gallons annually.

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6. The operator of the facility shall keep a written record of the source(s) of the feedstock for the biofuel production facility, and the end users of the biofuel or another product or by-product produced by the biofuel production facility.
7. The operator of a facility with an annual production capacity of not more than 100,000 gallons of biofuel operating as a permitted use in the zoning district (without Conditional Use Permit approval) shall also provide an annual written report to the Zoning Inspector which demonstrates that:
 - a. At least seventy-five percent (75%) of the feedstock was produced on the farm where the biofuel production facility is located; and
 - b. At least seventy-five percent (75%) of the biofuel or another product or byproduct produced by the biofuel production facility is used on that farm.

Operation of a biofuel production facility with an annual production capacity of not more than 100,000 gallons that does not conform to the percentage limitations of this subsection shall be subject to Conditional Use Permit approval in accordance with this Section and Ordinance.

B. Additional Standards for Certain Facilities.

In accordance with Section 3513 of the Michigan Zoning Enabling Act, the following additional standards shall apply only to biofuel production facilities with an annual production capacity of more than 100,000 gallons of biofuel, and to any biofuel production facility subject to Conditional Use Permit approval in accordance with this Section or Ordinance:

1. Such facilities shall be limited to a maximum annual biofuel production capacity of not more than 500,000 gallons.
2. Any application for approval of a such a facility shall include all of the following, in addition to the other applicable requirements of this Ordinance:
 - a. A detailed description of the process to be used to produce the biofuel.
 - b. The number of gallons of biofuel anticipated to be produced annually.
 - c. An emergency access and fire protection plan, subject to review and recommendation by emergency response agencies serving the Township.
 - d. Documentation of compliance with applicable requirements of this Ordinance, other ordinances, and state and federal laws and regulations.

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C. Limitations on Special Use Permit Review.

Per Section 3513 of the Michigan Zoning Enabling Act, Township review of a Conditional Use Permit application for a biofuel production facility shall be modified as follows:

1. **60-day time limit for a public hearing.** For any Conditional Use Permit application subject to the requirements of this Section, the Planning Commission shall hold a public hearing on the application in accordance with Section 1.14 (Public Hearing Procedures) within 60 calendar days after the filing date of a complete and accurate application.

The application shall be deemed to have been rejected as incomplete if no public hearing is held within this 60 calendar day period. An application deemed incomplete per this subsection may be resubmitted as a new application for the purpose of completing the review process. Such applications shall not be subject to the requirements of Section 11.08 (Re-Application).

2. **Limitation on conditions of approval.** The Planning Commission's authority to impose conditions on the approval of a biofuel production facility subject to this Section shall be limited to conditions necessary to verify that the facility conforms to all of the requirements of this Section.

**ARTICLE 14
 SPECIAL DEVELOPMENT REGULATIONS**

[REVISE the table in subsection "A," and INSERT new paragraphs one through four into subsection "B" and renumber the subsequent subsections accordingly, to conform to recent amendments to the Michigan Zoning Enabling Act, as follows]

Section 14.02 Wireless Communication Facilities.

A. Type of Review Required.

Wireless communications facilities shall be subject to review and approval in accordance with the following table:

Type of Wireless Communications Facility	Required Review and Approval		
	Conditional Use Approval	Certificate of Zoning Compliance	Exempt
NEW TOWERS AND ANTENNAE			
Construction of a new wireless communication tower or ground equipment enclosure area for a tower.	●		
Antenna(e) installation on an existing principal building or accessory structure that includes use of a ground equipment enclosure area outside of the existing building or structure.	●		

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Type of Wireless Communications Facility	Required Review and Approval		
	Conditional Use Approval	Certificate of Zoning Compliance	Exempt
Antenna(e) installation on an existing principal building or accessory structure where all accessory equipment is installed and maintained within the existing building or structure.		●	
COLLOCATION ON EXISTING TOWERS			
Alteration or enlargement of a wireless communication tower that would continue to conform to maximum height requirements with an increase in the overall tower height by more than 20 feet or 10% of its original height, whichever is greater. Also see Section 14.02B.4. (Special Provisions for Review of Certain Alterations and Collocations).	●		
Alteration or enlargement of a wireless communication tower that would continue to conform to maximum height requirements without increasing the overall tower height by more than 20 feet or 10% of its original height, whichever is greater.		●	
Expansion of a previously approved ground equipment enclosure to a total area greater than 2,500 square feet. Also see Section 14.02B.4. (Special Provisions for Review of Certain Alterations and Collocations).	●		
Expansion of a previously approved ground equipment enclosure area to a total area less than or equal to 2,500 square feet.		●	
Collocation of a new antenna on an existing tower that would continue to conform to maximum height requirements with an increase in the overall tower height by more than 20 feet or 10% of its original height, whichever is greater. Also see Section 14.02B.4. (Special Provisions for Review of Certain Alterations and Collocations).	●		
Collocation of a new antenna on an existing tower that would continue to conform to maximum height requirements without increasing the overall tower height by more than 20 feet or 10% of its original height, whichever is greater.		●	
Construction or expansion of ground equipment building(s) within an approved ground equipment enclosure.		●	
Installation of new ground equipment within an approved ground equipment building or enclosure.		●	

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Type of Wireless Communications Facility	Required Review and Approval		
	Conditional Use Approval	Certificate of Zoning Compliance	Exempt
SATELLITE DISH ANTENNAE			
Installation of a satellite dish antenna with a diameter 1.5 meters or larger.		●	
Installation of a satellite dish antenna with a diameter less than 1.5 meters.			●
AMATEUR RADIO ANTENNAE			
Installation of an amateur radio transmission and reception antenna or antenna structure.		●	
Installation of a citizen band radio base station antenna structure, contractor's business antenna structure, television reception antenna or wireless Internet antenna for personal use, or similar facility exceeding 14 feet in height.		●	
Installation of short wave facilities, amateur radio reception-only antenna, television reception antenna or wireless Internet antenna for personal use, or similar facility up to a maximum height of 14 feet.			●
Installation of municipal and other facilities subject to federal or state preemption of local regulatory authority.			●
OTHER PROJECTS			
Repair or service of existing wireless communications facilities, provided that all work complies with applicable regulations and approved plans.			●
Telecommunication facilities as defined by the METRO Act (P.A. 48 of 2002, as amended).			●

1. **Exempt facilities.** Nothing in this Section shall be construed in such a manner to conflict with the regulatory process established for telecommunication facilities as defined and regulated by the METRO Act (P.A. 48 of 2002, as amended). Facilities exempt from review per Section 11.02A (Type of Review Required) shall be permitted by right, subject to the applicable federal and state regulations.
2. **Facilities subject to Zoning Inspector approval.** Facilities subject to certificate of zoning compliance approval per Section 11.02A (Type of Review Required) shall require review and approval by the Zoning Inspector in accordance with the applicable standards of this Section and Section 1.07 (Certificates of Zoning Compliance).

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B. Conditional Use Permit.

Wireless communications facilities subject to conditional use approval per Section 11.02A (Type of Review Required) shall require review and approval of a Conditional Use Permit by the Planning Commission, subject to the standards of this Section and Article 11.0 (Conditional Uses).

1. **Limitation on review fees.** Per Section 3514 of the Michigan Zoning Enabling Act, fees required for a Conditional Use Permit application per Section 14.02A (Type of Review Required) shall not exceed the Township's actual, reasonable costs to review and process the application or \$1,000.00, whichever is less.
2. **14-day time limit to determine eligibility and completeness.** Per Section 3514 of the Michigan Zoning Enabling Act, the Clerk shall immediately transmit a copy of any application materials and plans filed in accordance with this Section for a Conditional Use Permit per Section 14.02A (Type of Review Required) to the Township Planner to determine whether the application is administratively complete per Section 11.38B (Application Information).
 - a. The Township Planner shall transmit a written response to the Clerk and the applicant within 14 business days stating either that the application is administratively complete or listing the specific information needed for a complete application.
 - b. The application shall be deemed administratively complete if no written response is transmitted to the Clerk and applicant within the 14 business day period.
3. **90-day time limit on Planning Commission action.** For any Conditional Use Permit application not subject to the additional requirements of Section 14.02B.4. (Special Provisions for Review of Certain Alterations and Collocations) below, the Planning Commission shall complete its review and take final action per Section 11.05 (Planning Commission Action) within 90 calendar days after the date that the application is considered to be administratively complete. The application shall be deemed approved if the Planning Commission takes no final action within this 90 calendar day period.
4. **Special provisions for review of certain alterations and collocations.** Per Section 3514 of the Michigan Zoning Enabling Act, Township review of proposed alterations to existing wireless communication towers or ground equipment enclosures subject to Conditional Use Permit approval per Section 14.02A (Type of Review Required) and referencing this subsection shall be modified as follows:
 - a. **60-day time limit on Planning Commission action.** The Planning Commission shall complete its review and take final action on the application per Section 11.05 (Planning Commission Action) within 60 calendar days after the date that the application is considered to be administratively complete. The application shall be deemed approved if the Planning Commission takes no final action within this time period.

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- b. **Limitation on conditions of approval.** Planning Commission authority per Section 11.06 (Conditions of Approval) and 14.02B.8. (Conditions of Approval) to impose conditions on any approval of an application subject to the additional requirements of this subsection shall be limited to conditions intended to:
- (1) Verify compliance with the applicable requirements of this Ordinance; or
 - (2) Ensure that the wireless communication facility meets the requirements of federal and state laws and other Township ordinances before the facility begins operation.

[RENUMBER the six remaining subsections accordingly]

**ARTICLE 17
DEFINITIONS**

[INSERT two new definitions into Section 17.03, as follows]

Section 17.03 Definitions.

Whenever used in this Ordinance, the following words and phrases shall have the meaning ascribed to them in this Section:

- 20a. **Biofuel.** A renewable fuel product, whether solid, liquid, or gas, that is derived from recently living organisms or their metabolic by-products and meets applicable quality standards, including but not limited to ethanol and bio-diesel; and not including methane or any other fuel product from an anaerobic digester.
- 225a. **Volatile Farm-Based Biofuel Production Facility.** An accessory use, clearly incidental and subordinate to an active farm operation lawfully operating on the same zoning lot, in which biofuel (as defined in this Section) is derived from recently living organisms or their metabolic by-products. This term shall include all equipment, storage tanks, and other improvements needed to produce, store, and transport the biofuel in a manner that meets all federal, state, and Township standards and limitations.

Ayes: Schwartz, Phillips, McKinney, Green, Lewis, Williams

Nays: None

Absent: Caviston

The motion carried.

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C. AUTUMN WOODS PROPERTY ACQUISITION

Clerk Phillips provided the Board with an update on the negotiations for the Township to take ownership of the approximately 8.4 acres that was released from the original Autumn Woods development. He said that a Reciprocal Easement document was prepared by the Township's Attorney to address issues related to the rights and responsibilities of the Township and the Autumn Woods Condominium Association. However, the attorney for the Condominium Association indicated that all of the issues were previously addressed in two other documents that had been executed and recorded by the developer in 2012. He indicated to Supervisor Schwartz that members of the Condominium Association did not trust the Township and were not in favor of the Township taking ownership of the property. Autumn Woods Condominium Association Board members, Gordon Wilson, Treasurer, and Ray Mondragon, President, were present and addressed the Board. They both indicated they were in favor of the Township taking ownership of the property and they felt that most of the other Association members were also in favor of the Township taking ownership of the property. Board members had concerns about the Township's responsibilities of owning the property, the precedent it would set and the possibility that Association members and their attorney were not in favor of the proposal. They felt it would be better to delay the decision until Township officials could do further research and meet with Association members.

It was moved by Green, seconded by Lewis, for the Board to postpone taking any action on the Township taking ownership of the 8.4 acres from the Autumn Woods development until the Board meeting on February 18, 2014.

The motion carried by unanimous voice vote.

10. NEW BUSINESS

A. UTILITY DEPARTMENT, PURCHASE OF SENSUS HANDHELD RADIO UNITS

Utility Director Keith Lockie provided a memo to the Board dated December 16, 2013 in which he explained the need to purchase two Sensus handheld radio frequency units to download billing information from commercial accounts and to upload the data back into the billing system. He requested the Board approve purchasing the two radios at a cost of \$18,000 along with receiving a \$9,000 trade-in for the two old units.

It was moved by McKinney, seconded by Green, to approve the Utility Department to purchase two handheld Sensus radios from Etna Supply in Grand Rapids at a cost not to exceed \$9,000, which includes the trade-in of the two old handheld units.

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Ayes: Phillips, McKinney, Green, Lewis, Williams, Schwartz

Nays: None

Absent: Caviston

The motion carried

B. RESOLUTION 2013-35, UTILITY DEPARTMENT, AMENDMENT TO RATE, FEE AND CHARGES RELATED TO SEWER AND WATER SERVICE

Utility Director Keith Lockie provided a memo to the Board, which amended the Utility Departments charges for water meters and MXU's that were replaced at the owner's request or because of negligence or intentional damage. There were also changes to the cost of some house meters and irrigation meters. Board members had several questions about the changes. Since there was no one from the Utility Department present to answer the questions, it was recommended that any action be postponed until the next meeting.

It was moved by McKinney, seconded by Lewis, to postpone action on Resolution 2013-35, Utility Department, Amendment to Rate, Fee and Charges Related to Sewer and Water Service until the Board's regularly scheduled Board meeting of January 21, 2014.

The motion carried by unanimous voice vote.

C. ANN ARBOR TOWNSHIP'S GRANT APPLICATION FOR A NMT BETWEEN GEDDES AND PLYMOUTH ROADS

Ann Arbor Township is submitting an application to the Washtenaw County Parks and Recreation Connecting Communities grant program for non-motorized trails. The trail would start at the Parker Mill County Park and proceed north following close to Dixboro Road to the Matthaei Botanical Gardens and end at Plymouth Road. They have secured \$600,000 in matching funds for the construction of the trail. They requested that Superior Township provide them with a letter of support for the project. Superior Township has also agreed to investigate the possibility of installing an extension to the proposed non-motorized trail from the corner of Dixboro and Plymouth Roads then proceed east to Cherry Hill.

It was moved by McKinney, seconded by Williams, for the Board to approve a letter of support for Ann Arbor Township's grant application to the Washtenaw County Parks and Recreation

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Department Connecting Communities program and to authorize the Supervisor and Clerk to sign the letter.

The motion carried by unanimous voice vote.

D. RESOLUTION 2013-34, EMPLOYEE REQUESTS FOR MERS HCSP DEDUCTION FOR 2014

Supervisor Schwartz explained that the Township is required to approve the employee deductions for the MERS HCSP for 2014. Eligible employees met made recommendations. Supervisor Schwartz recommended that the Board approve setting the deduction consistent with the employees' recommendations.

It was moved by Green, seconded by McKinney, for the Board to approve the following recommendation:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
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RESOLUTION 2013-34

**A RESOLUTION TO SET THE RATE OF EMPLOYEE CONTRIBUTION TO THE
MERS HEALTH CARE SAVINGS PROGRAM FOR NON-UNION AND UNION
EMPLOYEES**

WHEREAS, on March 21, 2005, the Superior Charter Township Board of Trustees adopted a resolution to participate in the MERS Health Care Savings Program for the benefit of the non-union and union employees of the Township; and

WHEREAS, the MERS Plan stipulates that the Township Board review the amount of employee contribution annually for employee groups comprised of employees hired after November 1, 2011; and

WHEREAS, the non-union group of employees came to an agreement, without dissent, to request their employee contribution for the MERS HCSP for 2014 be set at 2% of regular pay only, and

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WHEREAS, the union group of employees came to an agreement, without dissent, to request their employee contribution for the MERS HCSP for 2014 be set at 6% of regular, overtime and longevity/education pay, and

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board does hereby approve the requested employee deduction/contribution for the MERS HCSP for 2014 for the two employee groups and the one individual employee as follows:

- non-union group of employees contribution for the MERS HCSP for 2014 be set at 2% of regular pay only
- union group of employees contribution for the MERS HCSP for 2014 be set at 6% of regular, overtime and longevity/education pay

Ayes: Green, Lewis, Williams, Schwartz, Phillips, McKinney

Nays: None

Absent: Caviston

The motion carried, the resolution was adopted.

E. RESOLUTION 2013-36, EMPLOYER CONTRIBUTION TO THE MERS HCSP FOR 2014 FOR NON-UNION EMPLOYEES

Supervisor Schwartz explained that the Township is required to approve the employer deductions for the MERS HCSP for 2014. He indicated that the budget approved by the Board for 2014 for non-union employees was for the employer contribution to be set at \$140.00 for 2014 and that he is in favor of the recommended rate, which is an increase of the \$135.00 that was approved for FY2013.

The following recommendation was moved by McKinney, seconded by Green:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
DECEMBER 16, 2013**

RESOLUTION 2013-36

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**A RESOLUTION TO SET THE RATE OF EMPLOYER CONTRIBUTION TO THE
MERS HEALTH CARE SAVINGS PROGRAM FOR NON-UNION EMPLOYEES**

WHEREAS, on March 21, 2005, the Superior Charter Township Board of Trustees adopted a resolution to participate in the MERS Health Care Savings Program for the benefit of the non-union employees of the Township; and

WHEREAS, the Township contribution to each employee was set at One Hundred (\$100.00) Dollars each month, and this amount was increased to One Hundred Ten (\$110.00) Dollars on November 5, 2007; to One Hundred Fifteen (\$115.00) Dollars on November 3 2008; One Hundred Twenty (\$120.00) Dollars on October 18, 2010; continued at One Hundred Twenty (\$120.00) Dollars on September 19, 2011; and increased to One Hundred Thirty Five (\$135.00) Dollars on November 19, 2012,
and

WHEREAS, the MERS Plan stipulates that the Township Board review the amount of Township contribution annually; and

WHEREAS, the cost of health care for individuals is rising faster than the national inflation rate,

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board does hereby establish that the contribution from the Township to each non-union employee enrolled in the MERS Health Care Savings Plan in Fiscal Year 2014 shall be One Hundred Forty (\$140.00) Dollars each month.

Ayes: Schwartz, Phillips, McKinney, Green, Lewis, Williams,

Nays: None

Absent: Caviston

The motion carried, the resolution was adopted.

F. RESOLUTION 2013-37 APPLY FOR THE CGAP WITH ANN ARBOR TOWNSHIP

Supervisor Schwartz explained that Ann Arbor Township is interested in partnering with Superior Township for a State of Michigan Competitive Grant Assistance Program grant to study collaboration between the two fire departments. The grant would study the two departments collaborating with training, equipment purchases, staffing and other areas. The purpose of the

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grant would be study ways the two Townships could collaborate to save money and to improve services to the communities. The study would last for about 12-18 months, would require Superior Township and Ann Arbor Township to have joint Fire Chief, would not require any changes to either contract, would not involve any changes that could not be undone at the end of the study and the application is requesting about \$30,000. Supervisor Schwartz indicated that Ann Arbor Township has already completed extensive work on the grant and that if the grant were approved both Township Boards would have to approve accepting the grant.

The following resolution was moved by McKinney, seconded by Green:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
DECEMBER 16, 2013**

RESOLUTION 2013-37

**RESOLUTION FOR SUPERIOR TOWNSHIP TO APPLY WITH ANN ARBOR
TOWNSHIP FOR THE MICHIGAN DEPARTMENT OF TREASURY COMPETITIVE
GRANT ASSISTANCE PROGRAM (CGAP)**

Minutes of the regular meeting of the Board of Trustees of the Charter Township of Superior, County of Washtenaw, State of Michigan, held on December 16, 2013.

PRESENT:

ABSENT:

Resolution offered and moved by _____, seconded by _____.

WHEREAS, the Michigan Department of Treasury has established a grant program entitled the Competitive Grant Assistance Program (CGAP); and

WHEREAS, the purpose of the CGAP is to provide incentive-based grants to stimulate more efficient government and encourage mergers, consolidations, and cooperation between two or more jurisdictions; and

WHEREAS, CGAP is focused on stimulating projects between two or more jurisdictions that are creating new cooperative efforts/collaborations of existing services; and

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WHEREAS, the CGAP grants are to offset the costs associated with such cooperation, including study of potential outcomes of, measurements of, and barriers to such cooperation; and

WHEREAS, Ann Arbor Township and Superior Township each maintain separate Fire Departments, each with its own command structure, equipment, personnel and policies; and

WHEREAS, Ann Arbor and Superior Township have a history of cooperating in the provision of police services to their residents and want to explore the possibility of merger of, consolidation of, or expanded cooperation between those two Fire Departments; and

WHEREAS, CGAP applications for grants during 2014 must be filed by January 24, 2014, and

WHEREAS, following receipt of applications for CGAP grants, the Michigan Department of Treasury will provide a notice of intent to award a grant which will require each jurisdiction to pass an additional resolution authorizing participation in the project prior to finalizing the award of a CGAP grant;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Supervisor is authorized to apply for a CGAP grant for the purpose of studying merger, consolidation and/or additional cooperation between the Ann Arbor Township Fire Department and the Superior Township Fire Department, and to execute all documents necessary for the filing of that grant application.
2. The Supervisor shall notify the Board of Trustees if and when a notice of intent to award a CGAP grant to the Township is received and request the Board of Trustees for authority to accept the grant and proceed with the project.

YEAS: Members: _____

NA YS: Members: _____

RESOLUTION DECLARED ADOPTED

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on December 16, 2013. Said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976,

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and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

David Phillips, Township Clerk

Date Certified

Ayes: Schwartz, Phillips, McKinney, Green, Lewis, Williams

Nays: None

Absent: Caviston

The motion carried, the resolution was adopted.

G. WRITE-OFF BAD DEBTS

Accountant Susan Mumm provided a memo to the Board that outlined several debts for planning services that were long overdue. A debt of \$2,981.39 was incurred by Majestic Oaks when it was owned by Mike Fellows. A debt of \$1,562.28 was incurred by the previous owner of the Woodlands at Geddes Glen. Accountant Susan Mumm indicated attempts to collect both debts were unsuccessful and she recommended that both debts be declared bad debts and that they be removed from the Township's accounting.

It was moved by Green, seconded by McKinney, that the \$2,981.39 from Majestic Oaks and \$1,562.28 from the Woodlands at Geddes Glen, be approved by the Board as bad debt and removed from the Township accounting.

The motion carried by unanimous voice vote.

H. BUDGET AMENDMENTS

It was moved by Williams, seconded by Lewis, for the Board to approved the following budget amendments:

GENERAL FUND BUDGET AMENDMENTS		
DECEMBER 16, 2013		

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BUDGET LINE #		DEBIT	CREDIT
101-000-451-000	ELECTION REIMBURSEMENTS	INCREASE	\$ 4,238.00
101-000-452-001	AT&T CABLE FEES	INCREASE	\$ 12,000.00
101-000-452-000	COMCAST CABLE FEES	\$ 3,000.00	DECREASE
101-000-574-000	STATE SHARED REVENUE	INCREASE	\$ 45,000.00
101-000-607-033	ENG REVIEW	\$ 1,500.00	DECREASE
101-000-626-000	SUMMER TAX COLLECTION	INCREASE	\$ 9,085.00
101-000-664-085	TAX COLLECTION INTEREST	INCREASE	\$ 1,471.00
101-000-671-000	MISC INCOME	INCREASE	\$ 26,832.41
101-000-671-075	INSUR REIMBURSEMENTS	INCREASE	\$ 2,602.00
101-000-695-033	DELQ WATER BILLS ADMIN FEES	INCREASE	\$ 5,700.00
101-000-699-000	APPROP FROM FUND BALANCE	\$ 26,927.00	DECREASE
101-101-702-000	BOARD SALARIES	\$ 2,400.00	INCREASE
101-101-702-007	SALARY SEN ADMIN ASSIST	DECREASE	\$ 3,240.00
101-101-715-000	SOC SEC BOARD	\$ 200.00	INCREASE
101-101-716-999	HSA ADVANCE DEPOSITS	\$ 4,000.00	INCREASE

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101-101-727-000	OFFICE SUPPLIES	\$ 1,200.00	INCREASE
101-101-851-000	INSUR AND BONDS	DECREASE	\$ 2,500.00
101-101-860-000	MEALS, LODGING, PARKING	\$ 1,400.00	INCREASE
101-101-900-050	PRINT AND PUBLISH NEWSLETTER	\$ 2,200.00	INCREASE
101-101-900-000	PRINTING AND PUBLISHING	DECREASE	\$ 2,200.00
101-101-954-000	EQUIP RENTAL	\$ 1,350.00	INCREASE
101-171-702-000	SUPERVISOR SALARY	\$ 700.00	INCREASE
101-171-716-000	HEALTH INSUR SUPERVISOR	\$ 44.00	INCREASE
101-191-703-000	CONTRACT SERV ELECTIONS	\$ 533.00	INCREASE
101-191-862-000	PRECINCT RENT	\$ 250.00	INCREASE
101-201-702-000	SALARY ACCOUNTANT	\$ 330.00	INCREASE
101-201-702-050	SALARY ACT/HR ADMIN ASSIST	DECREASE	\$ 4,800.00
101-201-716-000	ACCOUNTANT HEALTH INSUR	\$ 738.00	INCREASE
101-201-740-000	OPERATING SUPPLIES ACCOUNTANT	\$ 200.00	INCREASE
101-201-716-050	ACT/HR ADMIN ASSIT HEALTH INSUR	DECREASE	\$ 726.00
101-209-702-050	ASSISTANT ASSESSOR SALARY	DECREASE	\$ 2,354.00
101-209-715-000	SOC SEC SENIOR ASSESSOR	\$ 350.00	INCREASE
101-209-717-000	SENIOR ASSESSOR TAXB BENE	\$ 750.00	INCREASE

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101-209-717-075	ASSESSING APPRAISER TAXB BENE	\$ 1,206.00	INCREASE
101-209-716-055	ASSESSING APPRAISER HEALTH INSUR	DECREASE	\$ 1,739.00
101-209-718-000	SENIOR ASSESSOR PENSION	\$ 385.00	INCREASE
101-209-715-050	ASSIST ASSESSOR SOC SEC	DECREASE	\$ 3,000.00
101-209-716-000	SENIOR ASSESSOR HEALTH INSUR	\$ 739.00	INCREASE
101-209-715-055	ASSESSING APPRAISER SOC SEC	\$ 314.00	INCREASE
101-210-801-050	ATTORNEYS	\$ 2,000.00	INCREASE
101-253-702-055	TREASURER ASSISTANT SALARY	\$ 2,100.00	INCREASE
101-253-715-050	DEP TREASURER SOC SEC	\$ 250.00	INCREASE
101-253-715-055	TREAS ASSIST SOC SEC	\$ 350.00	INCREASE
101-253-716-050	DEP TREAS HEALTH INSUR	DECREASE	\$ 551.00
101-253-716-055	TREAS ASSIST HEALTH INSUR	\$ 315.00	INCREASE
101-253-717-000	TREASURER TAXB BENE	\$ 153.00	INCREASE
101-253-718-000	TREASURER PENSION	DECREASE	\$ 300.00
101-253-718-055	TREASURER ASSIST PENSION	DECREASE	\$ 600.00
101-253-740-000	TREASURER OPER SUPPLIES	\$ 2,700.00	INCREASE
101-258-740-000	COMPUTER DEPT OPER SUPP	\$ 1,500.00	INCREASE

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101-258-801-000	COMPUTER DEPT PROF SERV	\$ 3,000.00	INCREASE
101-265-740-050	BLDG GROUNDS DEPT SMALL EQUIP	\$ 205.00	INCREASE
101-265-920 075	DRAINS	DECREASE	\$ 16,476.00
101-265-920-000	BLDG/GROUNDS UTILITIES	DECREASE	\$ 3,000.00
101-265-920-050	STREETLIGHTS	\$ 1,121.00	INCREASE
101-265-930-000	BLDG & GROUNDS REPAIR & MAIT	\$ 1,200.00	INCREASE
101-266-947-000	SPEC PROJECTS MASTER PLAN REVISIONS	DECREASE	\$ 4,000.00
101-266-947-001	LDFA CREATION	\$ 1,736.00	INCREASE
101-266-947-003	SIDEWALK REPLACEMENT	\$ 2,300.00	INCREASE
101-278-702-033	ORD OFFICER SALARY	\$ 1,400.00	INCREASE
101-278-860-000	MILEAGE ORD OFFICER	\$ 200.00	INCREASE
101-410-702-050	PLAN ADMIN ASSIST SALARY	DECREASE	\$ 4,300.00
101-410-715-050	PLAN ADMIN SOC SEC	\$ 250.00	INCREASE
101-410-801-011	NON-PROJECT ENGINEERING PLANNING	\$ 5,000.00	INCREASE
101-410-801-016	NON PROJECT PLANNING	\$ 2,600.00	INCREASE
101-446-867-000	NON MOTOR TRAIL MAIT	DECREASE	\$ 5,000.00
101-528-703-000	ROADSIDE TRASH REMOVAL	\$ 1,000.00	INCREASE

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101-528-824-002	GREEN FAIR	\$ 84.00	INCREASE
101-550-864-000	AATA FIXED ROUTE	DECREASE	\$ 1,099.00
101-550-864-025	AATA DEMAND RESPONSE	\$ 1,163.00	INCREASE
101-890-890-000	CONTINGENCIES	DECREASE	\$ 10,000.00
101-890-895-000	BAD DEBT	\$ 3,600.00	INCREASE
101-446-866-000	ROAD MAINT AND REPAIR	DECREASE	\$ 62,038.00
101-965-965-000	TRANS TO GENERAL RESERVE	\$ 149,908.41	INCREASE
	TOTAL OF DEBITS/CREDITS	\$ 234,851.41	\$ 234,851.41

FIRE FUND BUDGET AMENDMENTS			
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BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
206-000-590-000	GRANTS	INCREASE	\$ 16,116.00
206-000-607-085	REIM FOR OUR LABOR COSTS	INCREASE	\$ 2,160.00
206-000-695-050	DONATIONS	INCREASE	\$ 3,000.00
206-336-702-001	STATE AUTHORIZED OVERTIME	DECREASE	\$ 1,500.00
206-336-702-002	OVERTIME SICK	DECREASE	\$ 1,500.00
206-336-702-003	OVERTIME VAC	DECREASE	\$ 25,000.00
206-336-702-004	OVERTIME CALLBACKS	\$ 6,000.00	INCREASE

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206-336-702-005	OVERTIME MISC & TRAINING	DECREASE	\$ 2,500.00
206-336-702-006	OVERTIME TRAINING	DECREASE	\$ 2,000.00
206-336-702-007	BASE SALARY CHIEF	\$ 1,800.00	INCREASE
206-336-702-008	ADDITIONAL HOURS CHIEF	DECREASE	\$ 1,500.00
206-336-702-009	FIRE MARSHAL BASE SALARY	DECREASE	\$ 4,500.00
206-336-710-000	TRAINING	DECREASE	\$ 4,600.00
206-336-715-000	SOC SEC FUL TIME STAFF	DECREASE	\$ 4,800.00
206-336-715-005	SOC SEC CHIEF	\$ 400.00	INCREASE
206-336-716-000	HEALTH INSUR FULL TIME STAFF	DECREASE	\$ 11,757.00
206-336-716-999	HSA ADDITIONAL DEPOSITS	\$ 4,500.00	INCREASE
206-336-716-025	HEALTH INSUR RETIREES	\$ 2,450.00	INCREASE
206-336-717-000	TAXB BENEFITS UNCLASSIFIED	DECREASE	\$ 10,180.00
206-336-717-001	TAXB BENEFITS HEALTH INSUR OPT OUT	\$ 1,850.00	INCREASE
206-336-717-003	TAXB BENEFITS EDUC	\$ 1,210.00	INCREASE
206-336-717-005	TAXB BENE CHIEF	\$ 3,226.00	INCREASE
206-336-717-033	SICK DAY PAYOFFS	DECREASE	\$ 2,500.00
206-336-715--005	FIRE CHIEF SOC SEC	\$ 500.00	INCREASE
206-336-718-000	PENSION FULL TIME STAFF	\$ 5,500.00	INCREASE
206-336-718-005	PENSION CHIEF	\$ 600.00	INCREASE

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206-336-718-006	PENSION FIRE MARSHAL	DECREASE	\$ 1,081.00
206-336-740-000	OPERATING SUPPLIES	DECREASE	\$ 5,000.00
206-336-750-000	TURN OUT GEAR	\$ 673.00	INCREASE
206-336-801-000	PROFESSIONAL SERVICES	\$ 2,000.00	INCREASE
206-336-850-000	TELECOMMUNICATIONS	DECREASE	\$ 1,100.00
206-336-851-000	INSUR AND BONDS	DECREASE	\$ 3,800.00
206-336-930-000	REPAIR & MAIT	DECREASE	\$ 70,000.00
206-336-980-000	EQUIPMENT	\$ 22,000.00	INCREASE
206-336-980-050	EQUIP UNDER \$5,000	DECREASE	\$ 6,000.00
206-336-890-000	CONTINGENCIES	DECREASE	\$ 10,000.00
206-336-983-000	DEBT INTEREST	DECREASE	\$ 7,817.00
206-965-965-050	TRANS TO ACCRUED ABSENCES	\$ 52,000.00	INCREASE
206-965-965-010	TRANS TO BLDG RESERVE	\$ 43,702.00	INCREASE
206-965-965-015	TRANS TO TRUCK RES	\$ 50,000.00	INCREASE
	TOTAL OF DEBITS/CREDITS	\$ 198,411.00	\$ 198,411.00

FIRE RESERVE FUND BUDGET AMENDMENTS			
DECEMBER 16, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
207-000-583-000	TRANSFERS IN FROM FIRE	INCREASE	\$

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	OPERATING		93,702.00
207-965-965-010	TRANS TO BLDG RESERVE	\$ 43,702.00	INCREASE
207-965-965-015	TRANS TO TRUCK RESERVE	\$ 50,000.00	INCREASE
	TOTAL OF DEBITS/CREDITS	\$ 93,702.00	\$ 93,702.00

LAW FUND BUDGET AMENDMENTS			
DECEMBER 16, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
266-000-403-050	PRIOR YEAR DELQ PES PROP	INCREASE	\$ 798.00
266-000-660	FINES & FORFEITS	DECREASE	\$ 1,176.00
266-000-664-050	INTEREST ON RESERVES	DECREASE	\$ 637.00
266-310-740-000	OPERATING SUPPLIES	\$ 50.00	INCREASE
266-310-920-050	UTILITIES	DECREASE	\$ 2,100.00
266-000-699-000	APPROP FROM FUND BALANCE	\$ 4,661.00	DECREASE
	TOTAL OF DEBITS/CREDITS	\$ 4,711.00	\$ 4,711.00

BUILDING FUND BUDGET AMENDMENTS			
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BUDGET LINE	DESCRIPTION	DEBIT	CREDIT

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#			
249-371-258-000	COMPUTER EQUP & SUPPLIES	\$ 2,350.00	INCREASE
249-371-265-000	BLDG MAIT & REPAIR	\$ 1,000.00	INCREASE
249-371-703-000	CONTRACT SERVICES	\$ 1,300.00	INCREASE
249-371-717-000	BUILD OFFICAL TAXB BENE	\$ 575.00	INCREASE
249-371-717-050	BUILD SECRETARY TAXB BENE	\$ 881.00	INCREASE
249-371-727-050	POSTAGE	\$ 200.00	INCREASE
249-371-801-000	PROF SERVICES	\$ 2,000.00	INCREASE
249-371-850-00	TELECOMMUNICATIONS	\$ 115.00	INCREASE
249-371-860-000	TRANSPORTATION	\$ 1,200.00	INCREASE
249-371-957-000	BOOKS & PERIODICAL	\$ 245.00	INCREASE
249-371-958-000	MEMBESHIPS & DUES	\$ 330.00	INCREASE
249-371-702-000	SALARY BUILD OFFICIAL	\$ 500.00	INCREASE
249-000-610-075	106 INSPECTIONS	\$ 6,915.00	INCREASE
249-000- 664-000	INTEREST ON RESERVES	\$ 180.00	

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			INCREASE
249-371-702-050	BUILD SEC SALARY	\$ 500.00	INCREASE
249-371-716-050	BUILD SEC HEALTH ISNUR	DECREASE	\$ 550.00
249-371-718-050	BUILD SECRETARY PENSION	DECREASE	\$ 650.00
249-371-930-000	REPAIR & MAIT OTHER	DECREASE	\$ 730.00
249-000-699-025	APPROP FROM RESERVES	INCREASE	\$ 15,681.00
	TOTAL OF DEBITS/CREDITS	\$ 17,611.00	\$ 17,611.00

LEGAL DEFENSE FUND BUDGET AMENDMENTS			
DECEMBER 16, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
204-245-801-000	PROF SERV	\$ 3,107.50	INCREASE
204-245-802-000	LEGAL SERVICES	DECREASE	\$ 23,000.00
204-965-965-000	TRANS TO RESERVE	\$ 19,892.50	INCREASE
	TOTAL OF DEBITS/CREDITS	\$ 23,000.00	\$ 23,000.00

PARK FUND BUDGET AMENDMENTS			

**SUPERIOR CHARTER TOWNSHIP BOARD
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DECEMBER 16, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
508-751-702-001	COMMISSIONERS SALARY	\$ 235.00	INCREASE
508-751-715-001	COMMISSIONERS SOC SEC	\$ 18.00	INCREASE
508-751-719-000	PRIOR YEAR MFSC	DECREASE	\$ 350.00
508-751-727-000	OFFICE SUPPLIES	DECREASE	\$ 1,081.00
508-751-801-000	PROF SERVICES	DECREASE	\$ 980.00
508-751-851-000	INSUR & BONDS	DECREASE	\$ 739.00
508-754-740-000	OPER SUPPLIES	DECREASE	\$ 1,636.00
508-755-704-000	PERM PART-TIME SALARIES MAIT DEPT	\$ 500.00	INCREASE
508-755-715-075	PERM PART-TIME SOC SEC MAIT DEPT	DECREASE	\$ 500.00
508-755-718-000	PENSION MAIT DEPT	DECREASE	\$ 2,858.00
508-755-740-000	OPER SUPPLIES MAIT DEPT	DECREASE	\$ 2,700.00
508-755-740-004	SAND GRAVEL BARK	DECREASE	\$ 1,124.00
508-755-850-000	MAIT DEPT TELECOMMUNICATION	DECREASE	\$ 700.00

**SUPERIOR CHARTER TOWNSHIP BOARD
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508-755-930-000	REPAIR & MAINT	DECREASE	\$ 12,300.00
508-756-947-000	PROJECT COSTS PARK DEVEL DEPT	\$ 8,460.00	INCREASE
508-756-951-000	BEAUTIFICATION PROJECTS	DECREASE	\$ 7,901.00
508-965-965-000-	TRANS TO GENERAL RESERVE	\$ 23,656.00	INCREASE
	TOTAL OF DEBITS/CREDITS	\$ 32,869.00	\$ 32,869.00

SIDE STREET MAINT FUND BUDGET AMENDMENTS			
DECEMBER 16, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
220-224-947-000	PROJECT COSTS CONTRACT LABOR	\$ 1,125.00	INCREASE
220-224-740-000	PROJECTS COSTS OPER SUPPLIES	\$ 1,799.60	INCREASE
220-000-699-000	APPROP FROM FUND BALANCE	INCREASE	\$ 2,724.60
220965-965-000	TRANS TO GENERAL RESERVE	DECREASE	\$ 200.00
	TOTAL OF DEBITS/CREDITS	\$ 2,924.60	\$ 2,924.60

Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED
O&M:					

**SUPERIOR CHARTER TOWNSHIP BOARD
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408	Penalty Income	10,000		42,000	\$52,000	Increased Late Payments
419	COBRA Admin. Fee	48		0	\$48	New Account
421	New Cust./Install Fees	3,000		3,000	\$6,000	Toll Bros. Permit Fees
422	HSA Admin. Fee	200		0	\$200	New Account
423	Customer Call Out Income		500	1,000	\$500	Fewer Resident Problems
441	Interest on Bank Accts.	525		0	\$525	Funds Moved to Interest Bearing Account
	Total Revenue	\$13,773	\$500			
601	Salaries		12,000	440,692	\$428,692	Employee Reduction
603	Taxable Benefits	7,480		21,520	\$29,000	Benefits Paid to Employee Over 65 Years
607	Pension Expense		4,000	43,935	\$39,935	Employee Reduction
620-AB	Rep. & Maint. - Adm. Bldg.		2,000	4,000	\$2,000	
643-AB	Computer Serv. - Adm. Bldg.		4,000	11,000	\$7,000	
665-AB	Utilities - Adm. Bldg.	250		7,000	\$7,250	Less Usage
678-AB	Cleaning Services - Adm. Bldg.	600		2,000	\$2,600	Carpet Cleaning
620-MF	R&M - Maint.	750		10,000	\$10,750	Lights Repair
643-MF	Computer Serv. - Maint.		2,000	6,000	\$4,000	
665-MF	Utilities - Maint.		1,000	20,000	\$19,000	Lower Usage
668-MF	Telecommunications - Maint.		500	5,000	\$4,500	
645-LB	Oper. Supplies - Lift & Booster	275		1,000	\$1,275	
665-LB	Utilities - Lift & Booster		5,000	20,000	\$15,000	Less Usage
620	Rep. & Maint. - System	10,000		15,000	\$25,000	Multi. Repairs to Residential Properties
625	Rep. & Maint. - Roof		3,700	10,000	\$6,300	Will Not Be Done This Year

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	Foam					
631	Prof. Serv. - Engineers	25,000		15,000	\$40,000	YCUA Contract Assist. & Geddes & Ridge
632	Prof. Serv. - Auditors	160		5,740	\$5,900	Actual Invoice Received
635	Prof. Serv. - Attorneys		1,500	2,000	\$500	Not Required
636	Prof. Serv. - Other		250	250	\$0	Not Required
653	Employee Training		1,400	3,000	\$1,600	
671	Meters & Supplies	8,000		10,000	\$18,000	Mult. MXUs Replaced at Resident Proper
672	Fuel	2,000		9,000	\$11,000	High Fuel Costs
676	Postage		750	4,500	\$3,750	
701	Bad Debt Expense	36		3,100	\$3,136	
711	Memberships, Dues & Licenses	4,000		5,500	\$9,500	Add'l Maint. Contracts Not Budgeted
712	Miscellaneous Expense		250	500	\$250	Not Required
	Total Expenses	\$58,551	\$38,350			
	Total Rev. & Exp.	(\$44,778)	(\$37,850)	(\$6,928)		
856	Transfers to Cap. Res.		6,928	127,953	\$121,025	Decreased Transfer to Capital Reserves
Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	
Capital Reserves:						
413	Availability Fee Income		\$21,100	\$23,000	\$1,900	New Dev. Did Not Occur
415	Tap Fees Income	5,000		\$0	\$5,000	New Connections
416	T&T Income		\$99,500	\$110,000	\$10,500	New Dev. Did Not Occur
441	Interest on Bank Accts.	1,300		\$0	\$1,300	Funds Moved to Interest Bearing Account
	Total Revenue	\$6,300	\$120,600			
620	R&M System	4,958	0	0	\$4,958	Water Service Installed to Resident on Cl

**SUPERIOR CHARTER TOWNSHIP BOARD
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675	Depreciation		11,500	725,000	\$713,500	Actual Depreciation
	Total Expenses	\$4,958	\$11,500			
	Total Rev. & Exp.	\$1,342	\$109,100	(\$107,758)		
809	Transfers from O&M		6,928	127,953	\$121,025	Decreased Transfer from O&M

Debt Service:						
441	Interest on Bank Accts.	\$533	\$0	\$0	\$533	Funds Moved to Interest Bearing Account
	Total Revenue	\$533	\$0			
687	Bond Agency Fees	10		450	\$460	
688	Bond Refunding Expense	470		0	\$470	2003 Bond Refinanced
689	Bond Interest Expense		10,902	107,889	\$96,987	2003 Bond Refinanced
	Total Expenses	\$480	\$10,902			
	Total Rev. & Exp.	\$53	(\$10,902)	\$10,955		

System Repair Reserve:						
441	Interest on Bank Accts.	\$323		\$0	\$323	Funds Moved to Interest Bearing Account
	Total Revenue	\$323	\$0			
	Total Rev. & Exp.	\$323	\$0	\$323		

**SUPERIOR CHARTER TOWNSHIP BOARD
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Ayes: Schwartz, Phillips, McKinney, Green, Lewis, Williams

Nays: None

Absent: Caviston

The motion carried.

I. REQUEST TO HIRE VICKIE KOOYERS

In a memo dated December 16, 2013, Susan Mumm, Human Resources Administrator, indicated that Vickie Kooyers was hired several months ago as a part-time, temporary employee to work in the Treasurer's office and Assessing Department. She took over work that was performed by a previous employee who has since retired. She has been doing an excellent job and therefore it is recommended that she be hired as a full-time employee with pension and benefits at a rate of \$17.00 per hour retroactive to November 18, 2013.

It was moved by McKinney, seconded by Lewis, for the Board to approve hiring Vickie Kooyers as a full-time employee with pension and benefits at rate of \$17.00 per hour retroactive to November 18, 2013.

Ayes: McKinney, Green, Lewis, Williams, Schwartz, Phillips

Nays: None

Absent: Caviston

The motion carried.

J. REQUEST TO RAISE THE HOURLY WAGE OF NANCY MASON

In a memo dated December 16, 2013, Susan Mumm, Human Resources Administrator, indicated that Nancy Mason was hired in April 2013 as an administrative assistant to Susan Mumm. Ms. Mason's duties include Human Resources and Accounts Payable. Susan Mumm indicated that Ms. Mason has been doing an excellent job and is very competent in performing her duties. Susan Mumm is recommending that the Board approve increasing Ms. Mason's hourly wage by \$1.00 per hour.

**SUPERIOR CHARTER TOWNSHIP BOARD
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It was moved by McKinney, seconded by Lewis, for the Board to approve increasing the hourly wage of Nancy Mason by \$1.00 per hour, retroactive to November 18, 2013.

Ayes: McKinney, Green, Lewis, Williams, Schwartz, Phillips

Nays: None

Absent: Caviston

The motion carried.

11. PAYMENT OF BILLS

It was moved by McKinney, seconded by Green, that the bills be paid as submitted in the following amounts: Utilities- \$125,815.26 for a total of \$125,815.26. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

There were none.

13. ADJOURNMENT

It was moved by Caviston, seconded by Lewis, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 9:10 p.m.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
DECEMBER 2013

Category	Estimated Cost	Permit Fee	Number of Permits
ELECTRIC PERMITS	<i>\$0.00</i>	<i>\$859.00</i>	<i>11</i>
MECHANICAL PERMIT	<i>\$0.00</i>	<i>\$2,845.00</i>	<i>25</i>
PLUMBING PERMITS	<i>\$0.00</i>	<i>\$1,243.00</i>	<i>13</i>
Res-Manufactured/Modular	<i>\$0.00</i>	<i>\$300.00</i>	<i>3</i>
Res-New Building	<i>\$482,272.00</i>	<i>\$2,170.00</i>	<i>1</i>
Res-Other Building	<i>\$0.00</i>	<i>\$70.00</i>	<i>1</i>
Res-Other Non-Building	<i>\$0.00</i>	<i>\$200.00</i>	<i>1</i>
Res-Renovations	<i>\$8,000.00</i>	<i>\$120.00</i>	<i>1</i>
Totals	<i>\$490,272.00</i>	<i>\$7,807.00</i>	<i>56</i>

**SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT**

JANUARY THROUGH DECEMBER 2013

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Renovations	<i>\$265,751.00</i>	<i>\$2,733.51</i>	<i>5</i>
Com-Other Building	<i>\$0.00</i>	<i>\$200.00</i>	<i>2</i>
Com-Other Non-Building	<i>\$95,000.00</i>	<i>\$5,679.00</i>	<i>14</i>
Com-Renovations	<i>\$582,438.00</i>	<i>\$3,407.05</i>	<i>4</i>
ELECTRIC PERMITS	<i>\$0.00</i>	<i>\$21,531.00</i>	<i>138</i>
MECHANICAL PERMIT	<i>\$0.00</i>	<i>\$23,382.75</i>	<i>191</i>
PLUMBING PERMITS	<i>\$0.00</i>	<i>\$11,038.00</i>	<i>92</i>
PRIVATE ROAD	<i>\$0.00</i>	<i>\$0.00</i>	<i>1</i>
REMODEL/REPAIRS	<i>\$0.00</i>	<i>\$1,333.00</i>	<i>12</i>
Res-Additions (Inc. Garages)	<i>\$1,465,587.00</i>	<i>\$7,565.00</i>	<i>20</i>
Res-Manufactured/Modular	<i>\$0.00</i>	<i>\$1,800.00</i>	<i>18</i>
Res-New Building	<i>\$5,990,567.00</i>	<i>\$30,210.00</i>	<i>14</i>
Res-Other Building	<i>\$250,014.00</i>	<i>\$6,328.00</i>	<i>57</i>
Res-Other Non-Building	<i>\$160,000.00</i>	<i>\$1,599.00</i>	<i>11</i>
Res-Renovations	<i>\$1,641,016.00</i>	<i>\$9,621.00</i>	<i>36</i>
Totals	<i>\$10,450,373.00</i>	<i>\$126,427.31</i>	<i>615</i>

December 2013 Fire Department Responses

Structure Fires: 1

12/19/2013 1900 Prospect
Burnt Coffee No Damage

Vehicle Fires: 0

Brush Fires: 0

Trash Fires: 0

Medical Emergencies: 59

Personal Injury Accidents: 7

12/8/13 M 14/Curtis
12/9/13 Geddes/Hunters Creek
12/9/13 Plymouth/Ford
12/14/13 Clark/Macarthur
12/14/13 M 14/Dixboro
12/17/13 5300 Elliot
12/28/13 Prospect/Cherry Hill

Property Damage Accidents: 12

Residential Fire Alarm: 3

Commercial Fire Alarm: 0

St. Joseph Mercy Hospital Alarms: 1

Utility Emergency: 0

Public Service Request: 3

Good Intent: 30

Carbon Monoxide Alarms: 0

Mutual Aid: 7

All Other Incidents: 0

Total Alarms: 124

Burn Permits: 58

DECEMBER 2013

TO: KENNETH SCHWARTZ SUPERVISOR

FROM: SHAUN BACH - CAPTAIN

SUBJECT: DECEMBER 2013 HOSPITAL ALARMS

DATE: JANUARY 3RD 2014

**SUPERIOR TOWNSHIP FIRE DEPARTMENT FALSE ALARM RESPONSES TO
SAINT JOSEPH HOSPITAL**

TOTAL FALSE ALARMS:

1ST. ALARM: NO CHARGE

2ND ALARM \$50.00

3RD ALARM \$200.00

TOTAL: \$0

ALARM LOCATIONS:

12/17/2013 5333 MCAULEY

Superior Township Fire Department Mutual Aid Responses

Date	Type	Department	Location	Shift	Info
12/1/2013	BOX GIVEN	PITTSFIELD TWP	4047 ROLLING MEADOWS	3	STRUCTURE FIRE
12/2/2013	MA GIVEN	YPSILANTI CITY	FROG ISLAND PARK	3	BRUSH FIRE
12/3/2013	AMA RECEIVED	ANN ARBOR TWP	MCAULEY/HRD	1	MVA PIN IN
12/7/2013	AMA GIVEN	ANN ARBOR TWP	N/B US 23 AT M14	3	ROLLOVER CANCELED EN ROUTE
12/8/2013	AMA RECEIVED	ANN ARBOR TWP	M14 /CURTIS	2	POSS. ROLLOVER CANCELED PRIOR TO ARRIVAL
12/8/2013	AMA GIVEN	ANN ARBOR TWP	N/B US 23 AT M14	2	ROLLOVER CANCELED EN ROUTE
12/9/2013	AMA GIVEN	ANN ARBOR TWP	US 23 / GEDDES	2	POSS ROLLOVER CANCELED EN ROUTE
12/11/2013	MA GIVEN	ANN ARBOR TWP	PONTIAC TRL / WARREN	3	MVA PIN IN CANCELED EN ROUTE
12/14/2013	MA RECEIVED	ANN ARBOR TWP	M14/DIXBORO	1	MVA W/ INJURIES
12/16/2013	MA GIVEN	ANN ARBOR TWP	WCC PARKING STRUCTURE	3	MEDICAL
12/19/2013	AMA RECEIVED	ANN ARBOR TWP, YPSI TWP	1900 PROSPECT	1	POSSIBLE STRUCTURE FIRE
12/23/2013	MA GIVEN	SALEM TWP	6275 TOWER	1	STRUCTURE FIRE/TANKER TASK FORCE
12/24/2013	MA GIVEN	NORTHFIELD TWP	6085 EARHART	2	STRUCTURE FIRE/TANKER TASK FORCE
12/27/2013	AMA RECEIVED	ANN ARBOR TWP	M 14 E OF JOY	3	POSSIBLE ROLLOVER
12/27/2013	AMA GIVEN	YPSILANTI TWP	2716 WOODRUFF	3	STRUCTURE FIRE
12/31/2013	MA Given	Ypsilanti City	835 Green Rd.	1	Box Alarm CNX

Superior Township Ordinance Report

December 2013 to January 2014

Landscape Debris-Blight

Ordinance 165

8830 Nottingham house with hole in roof, falling gutters, fire damage
condemned by Township Building Inspector, owner
is working with Township, pending

1646 Wiard junk at curb, removed after notice

8659 Pine junk at curb, removed after notice

8744 Nottingham junk at curb, removed after notice

6645 Warren blight in yard, pending

1652 Harvest dilapidated garage, notice sent,
resident responded, pending

1617 Harvest pile of wood scraps in back yard, contacted
realtor, response was that new owner would
take possession in January and remove it

1808 Sheffield mattress at curb and junk furniture in yard -
notice sent, owner agreed to remove

8442 Barrington Tree across sidewalk, removed after notice sent

9663 Avondale large pile of junk at curb, 1st notice sent

8594 Glendale junk at curb, removed after notice

8653 Nottingham Ct. junk at curb, removed after notice

8744 Nottingham junk at curb, removed after notice

Noise Complaints

Animal Complaints

Vehicles

9262 Abbey	car with flats in drive, 1 st notice sent
1527 Harvest	vehicle on lawn, 1 st notice sent
1517 Harvest	vehicle on lawn, 1 st notice sent
1559 Sheffield	car with flats in drive, 1 st notice sent
1711 Hamlet	car with flats in drive, 1 st notice sent
10243 Avondale	trailer parked in drive, moved after request
1726 Devon	vehicle in street with flats, referred to WCSO
1722 Hamlet	truck in drive on jacks, moved after notice

Miles: 218

Time: 40

Submitted by John Hudson, Ordinance Officer

Cc: Supv, Clerk, Treas, Build. Insp., WCSD

Superior Township Park Commission
Regular Meeting
November 25, 2013

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 7:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Uva Wilbanks, Terry Lee Lansing, Mirada Jenkins, Sandi Lopez, Marion Morris, Martha Kern-Boprie

Park Commissioners absent: none

Others present: Trustee Alex Williams; Patrick Pigott, Recreation Director
- III. Flag Salute
Chair Jan Berry led those assembled in the pledge of allegiance to the flag.
- IV. Agenda Approval
It was moved by Uva Wilbanks and supported by Marion Morris to approve the agenda as drafted. The motion carried.
- V. Prior Meeting Minutes Approval
A. October 28, 2013
Park Commissioners identified two needed corrections to the minutes. In Section VII Board Liaison Report, paragraph five, the sentence should read "Rock Development is seeking a new permit from the Michigan Department of Environmental Quality (MDEQ)." All other words in this sentence should be eliminated. In Section VIII Park Reports A. Chair Report, the third sentence should read "Ray Franquist resigned from the Park staff on Thursday 10/24/13." Insert Ray's last name. It was moved by Uva Wilbanks and supported by Sandi Lopez to approve the minutes of 10/28/13 with noted corrections. The motion carried.
- VI. Citizen Participation - none
- VII. Board Liaison Report
Trustee Alex Williams summarized Supervisor Schwartz's report. The Ypsilanti Community Utilities Authority (YCUA) agreement is still in negotiation. Resolution is expected soon. Remaining issues focus on capacity. The database about road maintenance is still in development. Rock Development engaged township officials in discussion. Expected outcomes are unclear at this point. The Prospect Pointe East developer is not pursuing development now. Sycamore Meadow is evicting tenants that break lease requirements.

An additional week of yard waste pickup has been requested due to heavy winds last week. The Utility Department has applied for a S.A.W. grant to identify system deficiencies. Two zoning text amendments were approved on first reading. These amendments concerned:
 - 1) off-street parking
 - 2) cell towers and bio-fuels
The township is seeking another Washtenaw County "Connecting Communities" grant to fund a non-motorized trail. This year is the last funding opportunity for these grants. The township renewed the

AAATA transit service contract for 2014. The 2014 Township Board Meeting Schedule and Township Holiday Schedule were approved.

VIII. Parks Reports

A. Chairperson

Chair Jan Berry reported that the boardwalk in CHNP has been completed. It is well constructed and very attractive. Jan also reported the person living in a car near the entrance to CHNP is no longer there.

B. Administrator

Keith Lockie submitted a written report.

2014 Park Commission meetings are scheduled on the third Monday of the month beginning at 6:30 pm, and located in the Old Township Hall. The contractor that built the boardwalk has been paid in full. Estimates to replace picnic shelter roofs in Norfolk and Harvest Moon parks were received from two vendors. A third vendor declined to bid. A bid was obtained to purchase a new dump trailer. The current trailer is at least 23 years old, and it is no longer cost effective to repair it. The O & M budget has sufficient funds to purchase a new trailer. Park Commissioners are invited to attend the Township Hall Holiday Lunch on 12/19/13 at 12:00 noon. The following seasonal maintenance tasks were completed:

Planted 40 lilac bushes along MacArthur Blvd near Harris Road

Cleaned flowerbeds in Oakbrook, Norfolk & Harvest Moon

Non-motorized trails were cleaned

Equipment is being winterized

Sandi Lopez commented that Supervisor Schwartz has taken positive interest and action to improve the MacArthur Blvd/Harris Road area, and she appreciates it.

C. Board Meeting Attendees

Marion Morris attended the 11/18/13 township board meeting. She added to Trustee Williams' report that the township has retained attorney Doug McClure to represent it in an initial meeting with Rock Development. There appeared some interest on the part of Rock Development to sell the development rights for the property to the township. Marion also reported that the township board authorized township staff to have December 26, 2014 off as an additional holiday, because Christmas falls on Thursday. The Fire Department applied for a CGAP grant to promote collaboration with Ann Arbor Township.

D. Park Steward

The boardwalk is beautiful, will protect the grounds and vegetation, and is what the steward was seeking.

E. Safety

There were no accidents or injuries since the last Park Commission meeting.

It was moved by Uva Wilbanks and supported by Marion Morris to receive the Parks Reports. The motion carried.

IX. Communications

A. 2014 Park Commission Meeting Schedule

B. 2014 Board Attendees Schedule

C. Revise By-Laws

D. Letter to SLPS Regarding \$3,000 Donation

E. Letter to Robert Schultz Regarding Pumpkin Donation

F. Letter to Larry Vano Regarding Pumpkin Donation

G. Picnic Shelter Roof Replacement Estimates Compilation

H. SLM Trailer Estimate

It was moved by Uva Wilbanks and supported by Terry Lee Lansing to receive the Communications. The motion carried.

X. Old Business

A. CHNP Boardwalk

The boardwalk is complete. To access it, bear to the left after entering from Cherry Hill Road.

B. By-Laws

Copy provided for reference. No action needed or taken.

C. Picnic Shelter Roof Replacements

Estimates were supplied by two vendors. Estimates were provided for both metal roofs and shingle roofs. Park Staff recommended installing 26 Gauge Metal Roofs. The low bid was from Kleinschmidt. That bid was

Norfolk Park	26 gauge metal roof	\$3,850.00
Harvest Moon Park	26 gauge metal roof	<u>\$2,611.00</u>
		\$6,461.00

It was moved by Martha Kern-Boprie and supported by Marlon Morris to contract with Kleinschmidt to install 26 Gauge Metal Roofs on Norfolk and Harvest Moon Parks for an amount not to exceed \$7,500.00. A roll call vote was taken.

Marion Morris	Yes
Sandi Lopez	Yes
Mirada Jenkins	Yes
Terry Lee Lansing	Yes
Uva Wilbanks	Yes
Jan Berry	Yes
Martha Kern-Boprie	Yes

The motion carried.

XI. New Business

A. 2014 Park Commission Meeting Schedule

It was moved by Sandi Lopez and supported by Marion Morris to schedule the 2014 Park Commission meetings on the following dates:

January 21 (Tuesday)	July 21
February 18 (Tuesday)	August 18
March 17	September 15
April 21	October 20
May 19	November 17
June 16	December 15

The motion carried.

B. 2014 Township Board Meeting Attendees Schedule

Park Commissioners volunteered to attend 2014 Township Board meetings as detailed below:

January 21 (Tuesday)	Jan Berry
February 18 (Tuesday)	Sandi Lopez
March 17	Marion Morris
April 21	Terry Lee Lansing
May 19	Uva Wilbanks
June 16	Jan Berry
July 21	Martha Kern-Boprie
August 18	Sandi Lopez

September 15	Mirada Jenkins
October 20	Mirada Jenkins
November 17	Martha Kern-Boprie
December 15	Terry Lee Lansing

C. Dump Trailer Purchase

The dump trailer owned by the park department is 23 years old. It has been repaired many times, and it is no longer cost effective to continue repairing it. A bid for a new trailer was obtained from SLM Trailers in Whitmore Lake. That bid is:

\$4,100.00 base trailer
 \$ 15.00 state use tax
\$1,230.00 side extensions and a spare tire
 \$5,345.00

Staff will seek a credit for trade-in of the old trailer, and this may reduce the final cost of the new trailer.

It was moved by Mirada Jenkins and supported by Uva Wilbanks to purchase a dump trailer from SLM Trailers as detailed in the estimate dated 11/7/2013 for an amount not to exceed \$5,345.00. A roll call vote was taken.

Uva Wilbanks	Yes
Terry Lee Lansing	Yes
Mirada Jenkins	Yes
Sandi Lopez	Yes
Marion Morris	Yes
Jan Berry	Yes
Martha Kern-Boprie	Yes

The motion carried.

XII. Bills for Payment

It was moved by Sandi Lopez and supported by Marion Morris to pay the bills totaling \$23,891.58. The motion carried.

XIII. Financial Statements

It was moved by Uva Wilbanks and supported by Sandi Lopez to receive the 10/31/13 Financial Statements. The motion carried.

XIV. Please and Petitions

Commissioners inquired how Dave Buterbaugh is feeling after a medical procedure. Patrick reported he is feeling better.

XV. Adjournment

It was moved by Uva Wilbanks and supported by Mirada Jenkins to adjourn at 8:08 pm. The motion carried.

Submitted by,
 Martha Kern-Boprie, Park Commissioner & Secretary



MEMORANDUM

TO: Superior Township Board of Trustees
FROM: Keith Lockie
DATE: January 21, 2014
RE: Utility Department Report

- 30+ MXUs of our oldest MXUs were replaced in Sections 3 & 4 by our staff.
- At Woodlands of Geddes, initial punch list and walk through was completed by Department personnel.
- At the request of Supervisor Schwartz, our personnel plowed the Township's non-motorized trails after two snowstorms. Parks' employees cleared the trail bridges. This has been greatly appreciated by the citizens of Superior Township, particularly the MacArthur trail, since it's used to get to the bus stops. In the future, both departments will continue clearing the trails in the winter months for large snow events.
- Because of two snowstorms, our employees had to come in to plow before starting time, and on holidays, which resulted in 42.5 hours of overtime or comp. time.
- Due to a backup, Department personnel cleaned the floor drains, trap and line to Fire Station # 1's septic field.
- At the request of Supervisor Schwartz, our staff plowed the courts in Washington Square and Oakbrook after the January 5th snowstorm.
- I have scheduled the 2013 Utility Department audit, with Pfeffer, Haniford & Palka, for February 10 and 11. I am currently finalizing December numbers.

Zoning Report

December 17, 2013

6480 Warren Road- In 2009, a building permit was issued for the construction of a 27,720 square foot single family dwelling at this location. In 2010, the owners terminated their relationship with their builder. The original 2009 building permit was cancelled and the owner obtained a new permit to complete the construction. Construction progress ceased and only minimal work has occurred on site since that time. The owner has proposed to reduce the size of the home and has submitted new drawings reflecting the reduction. The owner's construction manager has consistently given his assurances that the work will commence shortly but, except for some foundation work in the summer of 2012, construction has ceased. On 11/22/13, the owner was notified that due to suspended and abandon work at the site, the building permit is now invalid and revoked and that no further work may be performed under it. The Township attorney has notified the owner (on 12/3/13) that the partially completed construction for which no building permit is issued and active, constitutes blight and must be removed. As of today's date, the owner has not contacted the Township.

886 W. Clark Road- Administrative approval has been granted for reconfiguring an existing fenced enclosure at this T-Mobile tower site to allow for the installation of a new back-up generator. The gross area of the fenced enclosure remained the same. No tower work was involved with this project.

8400 Ford Road- The owner of the property applied for a Certificate of Zoning Compliance and a building permit to construct a pole barn at the site. This location had received previous zoning approval as a tree farm. The current use appears to be a landscaping company. The building permit and zoning approval applications were both denied as a conditional use permit would be required for a landscaping company at this location. The applicant was informed in writing.

10313 (AKA 10275) Warren Road- Administrative approvals have been granted for the replacement of existing Verizon antennas and structural reinforcement of the existing tower at this site.

Richard Mayernik, Building/Zoning Official





WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 973-4624 • EMAIL sheriff@ewashtenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

January 12, 2014

Supervisor Ken Swartz
Superior Charter Township
3040 N. Prospect Rd
Ypsilanti, MI 48198

Mr. Swartz,

The following data summarizes the law enforcement activities in Superior Township during the month of November 2013. Included you will find a breakdown of time spent in Superior Township, a Law Enforcement Activity Report, a summary of Highlighted Calls for Service, a Deputy Activity Summary, various citation reports and other reports. Also included in this report is The Banked Hours log for November and December. This report reflects individual personnel assigned to the collaboration having hours banked. It also reflects other personnel hired using banked hours to fill needed shifts.

The Superior Township alarm breakdown for the month of September has been forwarded to your billing department. Once again you'll notice a relatively high volume of out of area assist provided by our personnel to other local Townships. Once again, the bulk of these hours are created by Dep. Visel whose duties as a K-9 Deputy greatly contribute to this total. As part of a county-wide program, he can be routinely called to assist other jurisdictions that request his specialized training. Please review and accept this report at your next Board Meeting. If you have any questions or require any additional information please contact me personally and I will supply you the necessary information.

Sincerely,

Lt. Marlene Radzik
Sgt. Patrick Bell
Station #6



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 971-9248 ♦ EMAIL sheriff@co.washtenaw.mi.us

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

SUPERIOR TOWNSHIP HIGHLIGHTED CALLS FOR SERVICE DECEMBER, 2013

ASSAULT & BATTERY /DOMESTIC / FA

1200 blk Stamford Ct
1500 blk Harvest Ln
9100 blk Macarthur Blvd
8900 blk Macarthur Blvd
1800 blk Sheffield Dr
1100 blk Stamford Rd
1900 blk Prospect

BURGLARY

1700 blk Knollwood Bnd
8200 blk Warwick Ct
6900 blk Stonmel Ct
7600 blk Plymouth
9200 blk Panama
8800 blk Macarthur Blvd
8800 blk Macarthur Blvd
1700 blk Knollwood Bnd

LARCENY

NONE

UDAA

NONE

***OTHER NOTABLE CALLS FOR THE MONTH**

MDOP 1

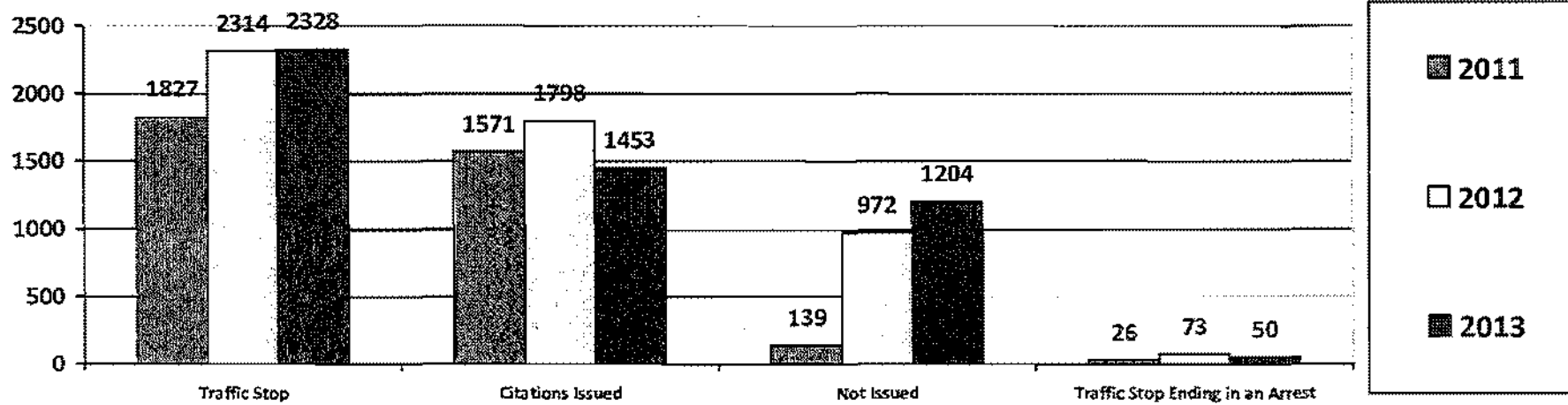
FAMILY TROUBLE 12

DISORDERLY 0

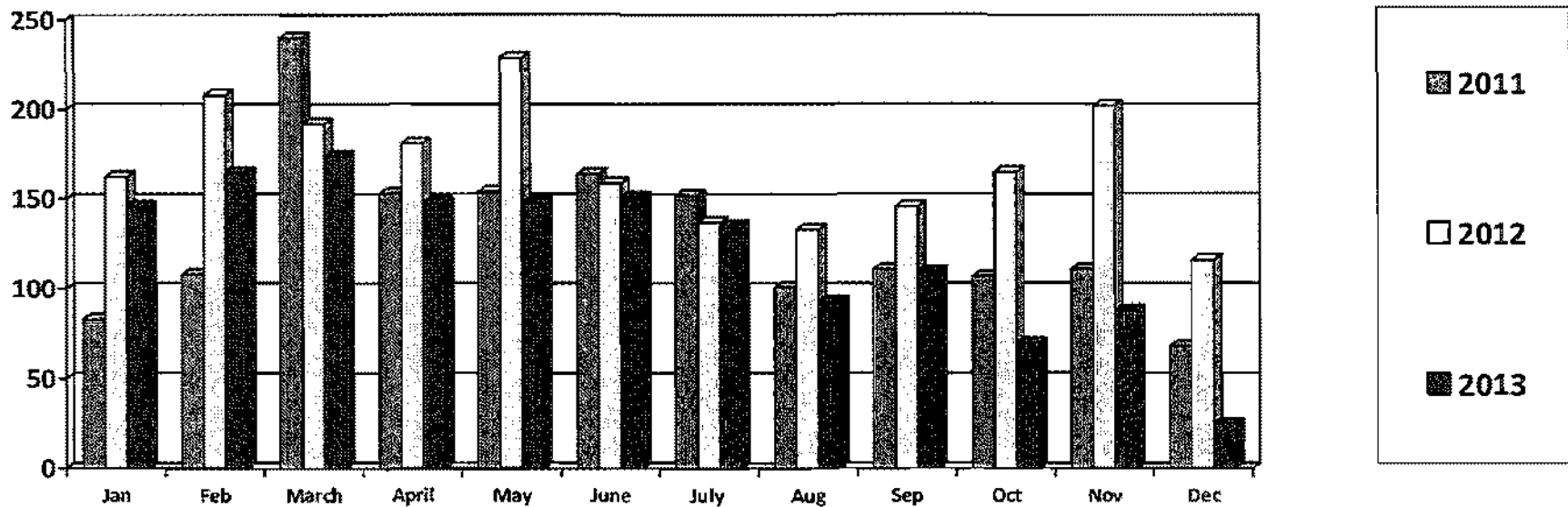
SUSPICIOUS INCIDENTS 62

TRAFFIC CRASH 23

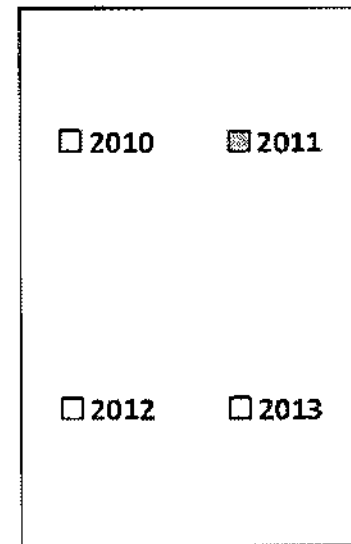
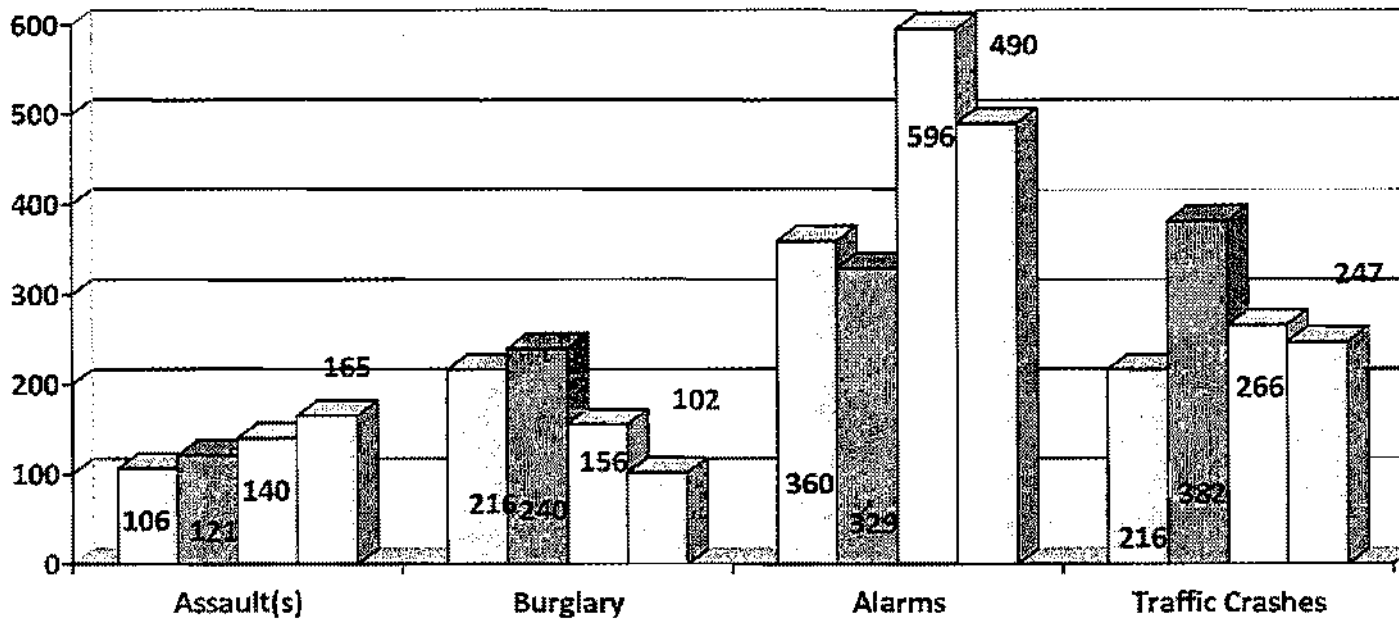
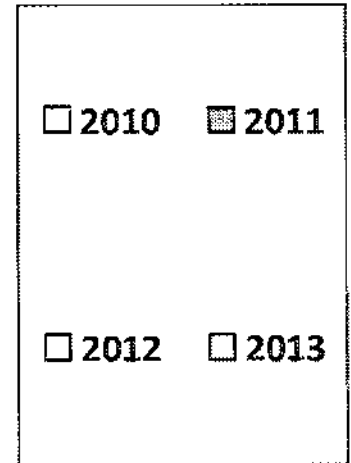
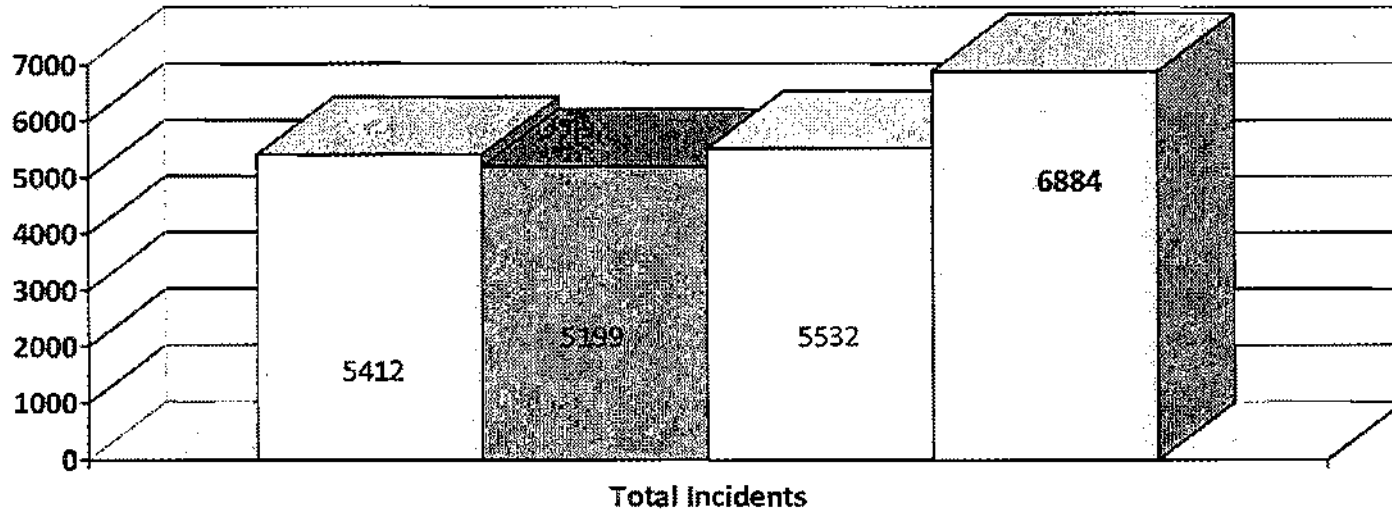
Superior Twp



Citations by Month



Superior Township Four Year Activity Report



Washtenaw County Sheriff's Activity Log

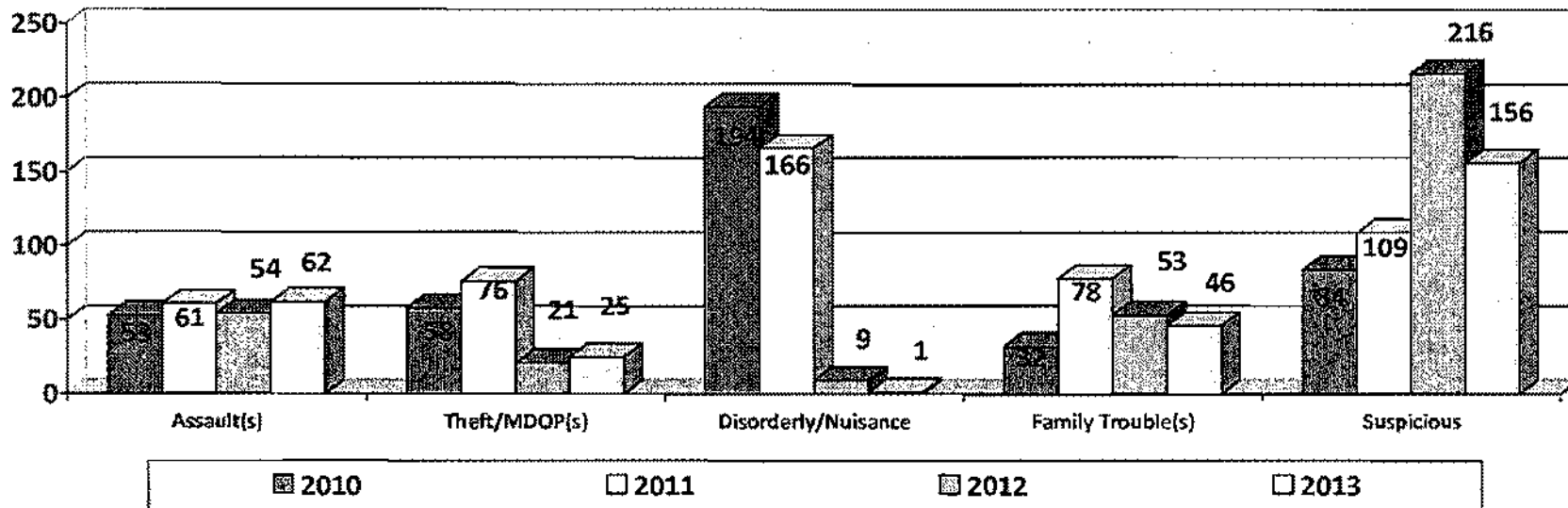
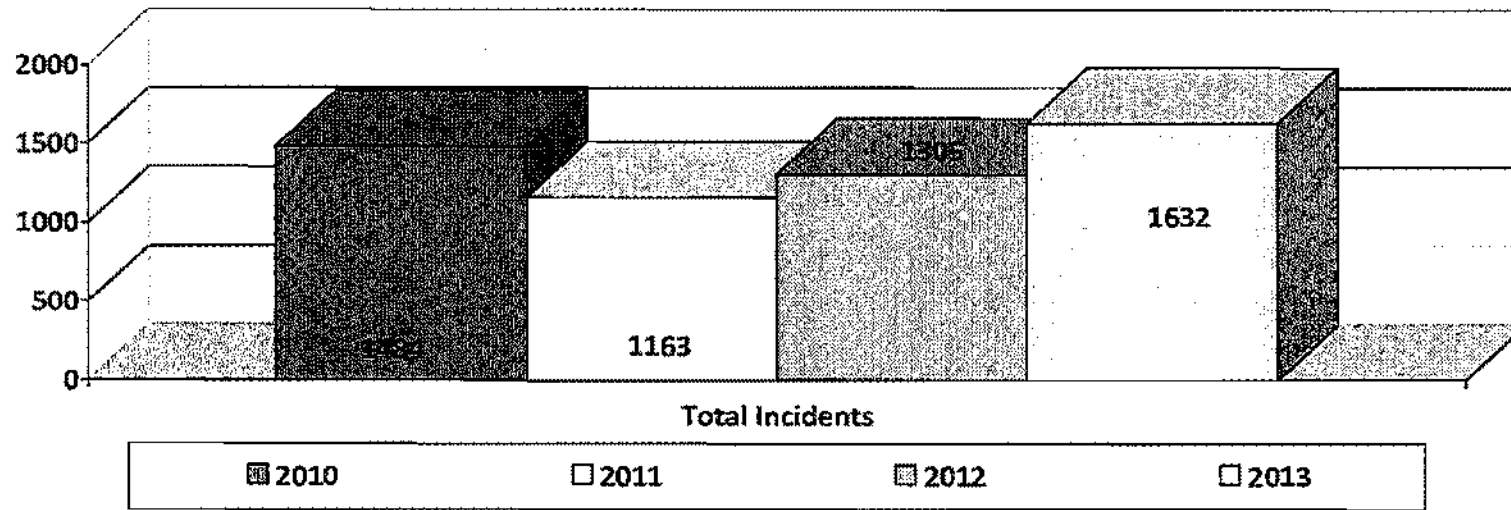
Individual Deputy Statistical Report

Date Range: 12/1/2013 - 12/31/2013

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests	Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests
1695 ARTS, JOSHUA A	3		2	1											
1094 BALLOU, DOUGLAS R	18		41	8	13	2	1	5	2	3		4	8		
991 CAMPBELL, JOHN WILLIAM		1													
1810 CARTER, ANDREW N	13	8	13	8	5					1	1	2			
342 COGGINS, WILLIAM THOMAS	2		4	1									1		
351 CROVA, JOSEPH MARIO	10		14	5	4								1		
1763 GEBAUER, JOEL J	12	7	17	5	6	2									
140 GRIM, EDWARD ALLAN	1		3		1										
322 HARVEY JR, JEFFREY CRAIG	1		2												
586 HAUSE, KEVIN PATRICK	2		3	1	1										
744 HILOBUK, JEREMY MICHAEL	3		6	1		1									
353 HOWELL, BRIAN LEE	1		1	3	1										
1185 HUNT, CHARLES ALAN	25	6	41	3	13	3					1	1			
917 KIRBY, MARCUS JAMES	2		1		1			1							
1786 KRINGS, NICHOLAS J	2		2	6	1							1	1		
1653 MAROCCO, MICHAEL S		13													
1803 MONTGOMERY, JOSEPH J	20	4	15	10	6			3	1			3	2		
1690 MORRISON, HEATHER M	2		1	1	1										
1918 PELTIER, SHANE C	22		43	32	7	6	3	2		1		1	9		

	Shifts	Shifts w/Partner	Service Requests	Traffic Stops	Reports Written	UD-10s	SR & TS Ending in Arrest	Misdemeanor Arrests (SI)	Felony Arrests (SI)	Self Initiated Warrant Arrests	Warrant Meets / Pick Ups	Misdemeanor Citations	Civil Infractions	Parking Citations	OUIL Arrests	
1360 REICH, DEAN A	18	3	39	3	2								3			
952 REX, BRIAN ANDREWS	15		32	4	6	3				1			4			
1050 ROSS, JEREMY DAVID	18		67	1	25	5				1						
1530 RUSH, HORACE E	19		43	14	32	6	2	1				1				
461 SCAFASCI, JOHN ALBERT	1		4		1	1										
1780 SMITH, JESSE N	1		1		1											
267 STANTON, ROBERT DAVID	11		25		8	2										
1788 VANTUYL, MARK A	23		49	18	16	5		1	2			1	5			
1138 VISEL, GERROD T	18		11	3	23			1		2		2	1			
1807 WION, JESSICA M	1		1													
1758 YEAGER, BRIAN S	1		4	3												
Grand Total:	265	42	485	131		36	6	14	5	9	2	16	35	0	0	

MacArthur Blvd Four Year Activity Report





Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

01/08/2014

Assistance Into Area: Superior Twp.

12:00 AM

12/1/2013 - 12/31/2013

Log #	Deputy ID / Name	Date/Time	Type	Location	Minutes	Assignment Area	Comments	Assist Into:
425035	1786 KRINGS, NICHOLAS J	12/1/2013 6:15 PM	Service Request Assist	9364 MACARTHUR BLVD	15	Ypsilanti Twp	DISP: ASSIST SUPERIOR UNIT ON HOME INVASION IN PROGRESS / UNFOUNDED / AUTHORIZED BY SGT CAMPBELL	MacArthur Blvd Contract
425125	545 WAGNER, GERALD WADE	12/2/2013 1:40 PM	Service Request Assist	N MAPLE RD&COUNTRY CLUB	40	Scio	CFS 13 89526-approval for out of area -Lt Trestler	Ann Arbor Twp.
425484	1654 GUYNES, THOMAS V	12/4/2013 4:20 PM	Service Requests	SUT FIRE HALL	85	Ypsilanti Twp	SUBJECT TOT WC JAIL REPORT SUBMITTED RUN TAKEN PER 626	Superior Twp.
425643	586 HAUSE, KEVIN PATRICK	12/5/2013 1:15 AM	Service Request Assist	SAVANNAH & WARWICK	20	Ypsilanti Twp	ASSISTED SUPERIOR UNITS PER SGT. COOK	Superior Twp.
425623	1695 ARTS, JOSHUA A	12/5/2013 1:15 AM	Service Request Assist	SAVANNAH LN/S WARWICK CT	30	Ypsilanti Twp	PER 621 ASSIST SUP UNITS REF SEVERAL RECENT LFA'S	Superior Twp.
425649	1123 WALLACE, SAMUEL D	12/5/2013 1:20 AM	Service Request Assist	SAVANNAH LN/S WARWICK	25	Ypsilanti Twp	Dispo: Checked area UTL. Approved by Sgt. Cook	Superior Twp.
425608	1781 CORRIE, PAUL E	12/5/2013 1:20 AM	Service Request Assist	SAVANNAH LN/WARWICK	15	Ypsilanti Twp	ASSISTY SUPERIOR TWP UNITS W/SUSPICIOUS. PER 621.	Superior Twp.
425869	353 HOWELL, BRIAN LEE	12/6/2013 1:20 PM	Service Requests	8980 MACARTHUR	70	Ypsilanti Twp	TRANSPORT 1 FOR DEP BALLOU, APPROVED BY SGT CAMPBELL	MacArthur Blvd Contract
425900	981 WIESE, DEREK PAUL	12/6/2013 1:35 PM	Service Request Assist	8980 MACARTHUR BLVD	30	Ypsilanti Twp	DISPO: ASSIST SUPERIOR UNIT REQUESTING BACKUP / SGT. CAMPBELL	MacArthur Blvd Contract
425979	1781 CORRIE, PAUL E	12/7/2013 3:05 AM	Service Request Assist	9130 MACARTHUR BLVD	10	Ypsilanti Twp	ASSIST SUPERIOR TWP UNITS W/ATTEMPT WARRANT PICK-UP. PER 628.	Superior Twp.
426207	1081 BUFFA, DANIEL P	12/9/2013 6:00 AM	Service Requests	1403 STAMFORD	20	Ypsilanti Twp	assisted deputy arts/authorized by 628	Superior Twp.



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

01/08/2014

Assistance into Area: Superior Twp.

12:00 AM

12/1/2013 - 12/31/2013

Log #	Deputy ID / Name	Date/Time	Type
427713	1690 MORRISON, HEATHER M	12/18/2013 7:30 AM	Service Request Assist
Location: 9597 MAPLELAWN		Minutes: 20	Assignment Area: Ypsilanti Twp
Comments: assist 765		Assist Into: Superior Twp.	
428039	1781 CORRIE, PAUL E	12/19/2013 6:00 PM	Special Detail
Location:		Minutes: 60	Assignment Area: Ypsilanti Twp
Comments: MACARTHUR BLVD NEIGHBORHOOD WATCH MEETING, PER 639.		Assist Into: Superior Twp.	
428079	1690 MORRISON, HEATHER M	12/20/2013 2:00 AM	Service Requests
Location: 8924 MACARTHUR		Minutes: 90	Assignment Area: Ypsilanti Twp
Comments: advised regarding family trouble j3 on warrant arrest assisted superior units due to unknown shooting at st joes out of area run per 628		Assist Into: MacArthur Blvd Contract	
428075	586 HAUSE, KEVIN PATRICK	12/20/2013 2:10 AM	Service Request Assist
Location: 8924 MACARTHUR BLVD		Minutes: 15	Assignment Area: Ypsilanti Twp
Comments: ASSISTED AT THE SCENE / AUTH BY 628		Assist Into: Superior Twp.	
428251	1714 YEE, RAY MAND	12/21/2013 1:00 AM	Service Request Assist
Location: 8924 MACARTHUR		Minutes: 45	Assignment Area: Ypsilanti Twp
Comments: ASSIST 761 PER 628		Assist Into: MacArthur Blvd Contract	
428351	1780 SMITH, JESSE N	12/21/2013 6:20 PM	Service Request Assist
Location: 1654 WIARD		Minutes: 25	Assignment Area: Ypsilanti Twp
Comments: assist stfd with disorderly subject. fire reported not secure. campbell approved		Assist Into: Superior Twp.	
428344	2008 DYER, ALYSHIA M S	12/21/2013 6:20 PM	Service Requests
Location: 1654 WIARD BLVD		Minutes: 10	Assignment Area: Ypsilanti Twp
Comments: FIRE DEPT NOT SECURE, CANCELLED, REPORTED SECURE, sgt Campbell approved		Assist Into: Superior Twp.	
428334	1786 KRINGS, NICHOLAS J	12/21/2013 6:20 PM	Service Request Assist
Location: 1654 WIARD		Minutes: 10	Assignment Area: Ypsilanti Twp
Comments: DISP: ASSIST STFD WITH DISORDERLY SUBJECT / PER 638		Assist Into: Superior Twp.	
428383	1749 CRATSENBURG, JOHN A	12/22/2013 2:35 AM	Service Request Assist
Location: 1514 HARVEST LANE		Minutes: 25	Assignment Area: Ypsilanti Twp
Comments: ASSIST HUNT/CUTLER WITH DISORDERLY SUBJECTS THAT ALL HAVE WARRANTS 628		Assist Into: Superior Twp.	
428849	1123 WALLACE, SAMUEL D	12/26/2013 4:10 AM	Service Request Assist
Location: 5521 GEDDES RD		Minutes: 30	Assignment Area: Ypsilanti Twp
Comments: Dispo: Back Superior unit w/home invasion complaint; unfounded. Approved by Sgt. Egeler		Assist Into: Superior Twp.	
429423	991 CAMPBELL, JOHN WILLIAM	12/30/2013 4:30 PM	Service Requests
Location: 1652 SHEFFIELD		Minutes: 35	Assignment Area: Ypsilanti Twp



Washtenaw County Sheriff's Activity Log

Assist Into Unassigned Area Report (Sorted by Date/Time, then Log ID)

01/08/2014

Assistance Into Area: Superior Twp.

12:00 AM

12/1/2013 - 12/31/2013

Log # Deputy ID / Name

Comments: assist to superior/ uyll on leonard larkin

Assist Into: Superior Twp.

429448 1749 CRATSENBURG, JOHN A **Date/Time:** 12/31/2013 5:30 AM **Type:** Service Request Assist

Location: 9994 E AVONDALE **Minutes:** 20 **Assignment Area:** Ypsilanti Twp

Comments: ASSIST SUPERIOR WITH SEVERAL LFA'S IN PROGRESS
628

Assist Into: Superior Twp.

Total Minutes: 745 (12 hours 25 minutes)

Scio	1 trip totaling	40 minutes
Ypsilanti Twp	22 trips totaling	705 minutes
Total:	23 trips totaling	745 minutes



Washtenaw County Sheriff's Activity Log

Out of Area Report (Sorted by Date/Time, then Log ID)

1/8/2014 06:44 AM

Assignment Area: Superior Twp/Ann Arbor Twp

12/1/2013 - 12/31/2013

Log #	Deputy ID / Name	Date/Time	Minutes
424971	1810 CARTER, ANDREW N	12/01/13 0:15	30
Type:	Service Requests	Location: 2303 E ELLSWORTH	Area: Ypsilanti Twp.
Comments:	DISP: BACK-UP YPSI TWP UNITS / FIGHT IN PROGRESS / PER 628 / SECURE ONE DETAINED		
425155	952 REX, BRIAN ANDREWS	12/02/13 14:30	30
Type:	Court (Regular Time)	Location:	Area: Webster Twp.
Comments:	Disp: Dismissed		
425243	351 CROVA, JOSEPH MARIO	12/03/13 2:00	20
Type:	Service Requests	Location: 1000 N HRD #229	Area: Ypsilanti (city)
Comments:	disp: shooting victim shot in her apartment responded per sgt Mahalick		
425343	1138 VISEL, GERROD T	12/03/13 18:05	25
Type:	Traffic Stop	Location:	Area: Ypsilanti Twp.
Comments:	TY207706 / WARRANT ARREST		
425441	1360 REICH, DEAN A	12/04/13 7:15	20
Type:	Service Requests	Location: 5600 SEVEN MILE	Area: Salem Twp.
Comments:	MADE CONTACT W/ HOME OWNER / ACCIDENTIAL / ADVISED		
425627	1138 VISEL, GERROD T	12/04/13 20:00	20
Type:	Other	Location:	Area: County Wide
Comments:	Travel to Blvd from Shop w/ a Cop Westside		
425627	1138 VISEL, GERROD T	12/04/13 23:30	80
Type:	Service Request Assist	Location: 3287 BROAD	Area: Dexter Village
Comments:	K9 Assist Re: Home Invasion/ 2021		
426038	1138 VISEL, GERROD T	12/07/13 15:00	20
Type:	Service Request Assist	Location: 43 RILEY CT	Area: Ypsilanti Twp.
Comments:	Assist Saydak		
426834	1138 VISEL, GERROD T	12/11/13 12:15	45
Type:	Service Request Assist	Location: FORD/ RUSSELL	Area: Ypsilanti Twp.
Comments:	K9 Assist to LAWNET/ CAT (2014 Chevrolet tan/ 4d Lic#CEK4029)		
427268	1918 PELTIER, SHANE C	12/15/13 6:10	30
Type:	Service Request Assist	Location: 2430 E MICHIGAN AVE	Area: Ypsilanti Twp.
Comments:	DISP: ASSIST 712 PER 628 - TRANSPORT FEMALE OCCUPANT TO 4666 CHERRY BLOSSOM DR		
427604	1138 VISEL, GERROD T	12/17/13 11:30	60
Type:	Special Detail	Location:	Area: County Wide
Comments:	Assist to LAWNET		
427604	1138 VISEL, GERROD T	12/17/13 12:30	210
Type:	Special Detail	Location:	Area: County Wide
Comments:	Assist DEA (SA Crocket)		
427927	1138 VISEL, GERROD T	12/19/13 10:00	60
Type:	Court (Regular Time)	Location:	Area: Ypsilanti Twp.
Comments:	14 B (Suspect pled no ops)		
428073	1360 REICH, DEAN A	12/20/13 1:30	150
Type:	Service Requests	Location: 5301 HRD	Area: Ypsilanti Twp.
Comments:	INTERVIEW COMPLETE / PER 628		
428099	1138 VISEL, GERROD T	12/20/13 12:55	25
Type:	Service Requests	Location: 895 GREEN	Area: Ypsilanti (city)
Comments:	K9 Assist to LAWNET		

428099	1138 VISEL, GERROD T Type: Self-Initiated Activity Comments: Brandon Sasha-Lee Keyes b/m 2-5-96 Disp: J3 V&NDOME	Date/Time: 12/20/13 Location: RUE DEAUVILLE/ RUE	14:20 Area: Ypsilanti Twp.	Minutes: 85
428099	1138 VISEL, GERROD T Type: Self-Initiated Activity Comments: 2005 Ford Sil/ 4D Lic#4KUQ41 Disp: 202v/p @ Mobile. Made contact w/ subject in vehicle- other subject (Father- Jonathan Carmen Clements w/m 4-6-72) Walked away from store. Strong odor of MJ- Advised Jesse.	Date/Time: 12/20/13 Location: WASHTENAW/ HOGBACK	15:45 Area: Pittsfield Twp.	Minutes: 15
428336	1918 PELTIER, SHANE C Type: Service Request Assist Comments: DISP: GOA - ASSIST YPSI TWP UNITS PER 628	Date/Time: 12/21/13 Location: 1371 WENDELL AVE	22:35 Area: Ypsilanti Twp.	Minutes: 20
428378	1918 PELTIER, SHANE C Type: Service Request Assist Comments: DISP: ASSIST YPSI TWP UNITS PER 628	Date/Time: 12/22/13 Location: 827 FOREST CT	0:25 Area: Ypsilanti Twp.	Minutes: 45
428362	1185 HUNT, CHARLES ALAN Type: Service Request Assist Comments: PER 628 - CHECKED AREA AND HELD POINT WHILE DOG TRACKED.	Date/Time: 12/22/13 Location: 827 FOREST CT	0:30 Area: Ypsilanti Twp.	Minutes: 40
428593	1530 RUSH, HORACE E Type: Service Request Assist Comments: BUILDING FIRE; ASSIST 769	Date/Time: 12/23/13 Location: 6275 TOWER RD	22:40 Area: Salem Twp.	Minutes: 45
428847	1360 REICH, DEAN A Type: Service Request Assist Comments: ASSISTED 722 PER 632 / CHECKED THE AREA / UTL	Date/Time: 12/26/13 Location: 366 CLARK	6:10 Area: Ypsilanti Twp.	Minutes: 40
428875	342 COGGINS, WILLIAM THOMAS Type: Service Request Assist Comments: 709 requesting back up, twp units tied up, dispatched	Date/Time: 12/26/13 Location: 2960 INTERNATIONAL	9:50 Area: Ypsilanti Twp.	Minutes: 20
428919	1788 VANTUYL, MARK A Type: Service Request Assist Comments: DISP: ASSIST MSP AT DELTA HOUSE WHERE SHOTS WERE FIRED AT HOME INVASION. CLEARED TO ASSIST PER 638.	Date/Time: 12/26/13 Location: 7869 SALEM RD	23:10 Area: Salem Twp.	Minutes: 65
428973	1763 GEBAUER, JOEL J Type: Service Requests Comments: ASSIST YPT UNITS DV/DISORDERLY IN PROGRESS PER 632	Date/Time: 12/27/13 Location: 760 REDWOOD #8	3:35 Area: Ypsilanti Twp.	Minutes: 55
429032	1138 VISEL, GERROD T Type: Service Requests Comments: IMPOUNDED AT BUDGET	Date/Time: 12/27/13 Location: MICHIGAN & ECORSE	16:45 Area: Ypsilanti (city)	Minutes: 25
429032	1138 VISEL, GERROD T Type: Service Request Assist Comments: K9 ASSIST	Date/Time: 12/27/13 Location: 1414 S HARRIS	17:10 Area: Ypsilanti Twp.	Minutes: 25
429032	1138 VISEL, GERROD T Type: Service Requests Comments: ASSIST MSP (K9)	Date/Time: 12/27/13 Location: I94 & COUNTY LINE (GRASS LK SCALES)	18:00 Area: County Wide	Minutes: 80
429120	1138 VISEL, GERROD T Type: Self-Initiated Activity Comments: ASSIST 725	Date/Time: 12/28/13 Location: HARRIS & FOREST	11:15 Area: Ypsilanti Twp.	Minutes: 10
429120	1138 VISEL, GERROD T Type: Service Request Assist Comments: CANCELLED BY CANTON PD PRIOR TO ARRIVAL	Date/Time: 12/28/13 Location: SHELDON & FORD	14:00 Area: Outside County	Minutes: 10
429494	1138 VISEL, GERROD T Type: Service Requests Comments: K9 Assist ref B&E	Date/Time: 12/31/13 Location: 5237 W LIBERTY	11:40 Area: Scio Twp.	Minutes: 50

Total Minutes: 1455

(24 hours 15 minutes)

County Wide:	4	trips totaling	370	minutes
Dexter Village:	1	trips totaling	80	minutes
Outside County:	1	trips totaling	10	minutes
Pittsfield Twp.:	1	trips totaling	15	minutes
Salem Twp.:	3	trips totaling	130	minutes
Scio Twp.:	1	trips totaling	50	minutes
Webster Twp.:	1	trips totaling	30	minutes
Ypsilanti (city):	3	trips totaling	70	minutes
Ypsilanti Twp.:	16	trips totaling	700	minutes

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

General Fund #101

Financial Institutions	Type of Account	Interest		Asset/Term	Comments
J P Morgan Chase Bank					
Daily Operating	Comm Checking	-	\$ 1,084,447.81	10/31/13	Liquid
Non Motor Trail Maintenance	CD	0.10	\$ 30,051.47	12/20/13	Fully FDIC
Comerica Bank					
General Fund General Reserve	CD	0.15	\$ 175,036.87	12/12/13	Fully FDIC
Reserve Accrued Absences	Comm Checking	-	\$ 26,197.66	10/31/13	Liquid
Bank of Ann Arbor					
General Fund Regular Operating	CD	0.35	\$ 250,502.78	12/12/13	\$250,000 FDIC
			<u>\$ 1,566,236.59</u>		

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Legal Defend GMP #204

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank					
Legal Defend GMP	Comm Checking	-	\$ 172,500.79	10/31/13	Liquid
			<u>\$ 172,500.79</u>		

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. McKinney

First - Safety
Second - Liquidity
Third - Yield

Fire Fund Operating #206

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
FirstMerit Bank					
Daily Operating	Comm Checking	-	\$ 658,891.48	10/31/13	Liquid
Operating Fund	Money Market	0.16	\$ 364,472.59	10/31/13	Liquid
Comerica Bank					
Fire Fund Operating	Money Market	0.20	\$ 203,586.30	10/31/13	Liquid
			<u>\$ 1,226,950.37</u>		

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. McKinney

First - Safety
Second - Liquidity
Third - Yield

Fire Reserve Fund #207

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>	
FirstMerit Bank						
Reserve Checking	Checking	-	\$	175.00	10/31/13	Liquid
Fire General Reserve	Money Market	0.20	\$	398,685.61	10/31/13	Liquid
Accrued Absence Reserve	Money Market	0.20	\$	325,781.25	10/31/13	Liquid
J P Morgan Chase Bank						
Fire Bond Payment Reserve	Savings	0.20	\$	110,676.14	10/31/13	Liquid
Fire Building Construction Reserve	Savings	0.20	\$	379,410.83	10/31/13	Liquid
Comerica Bank						
Fire Truck Replacement Reserve	Money Market	0.20	\$	381,190.27	10/31/13	Liquid
			\$	<u>1,595,919.10</u>		

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. McKinney

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Street Light Fund #219

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank	Comm Checking	-	\$ 10,271.32	10/31/13	Liquid
Street Light Fund			<u>\$ 10,271.32</u>		

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Side Street Maintenance #220

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank					
Side Street Maintenance	Comm Checking	-	\$ 11,084.47	10/31/13	Liquid
Oakbrook & Washington Square					
			<u>\$ 11,084.47</u>		

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. McKinney

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Healthcare
Insurance Account #223

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
<i>FirstMerit Bank</i>					
Health Insurance Account	Public Funds Checking	-	\$ 18,550.61	10/31/13	Liquid
			<u>\$ 18,550.61</u>		

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. MCKinney

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Hyundai SAD #224

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
FirstMerit Bank					
Hyundai Road SAD	Money Market	0.16	\$ 19,501.07	10/31/13	Liquid
Hyundai SAD Debt Retirement	CD	0.20	\$ 186,812.62	12/18/13	Investment
			<u>\$ 206,313.69</u>		

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. McKinney

- First - Safety**
- Second - Liquidity**
- Third - Yield**

Building Fund #249

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>	
J P Morgan Chase Bank						
Daily Operations	Comm Checking	-	\$	61,353.19	10/31/13	Liquid
Accured Absences	CD	0.10	\$	19,522.41	12/20/13	Investment
Building Fund Reserve	Comm Checking	-	\$	187,848.10	10/31/13	Liquid
			\$	<u>268,723.70</u>		

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. MCKinney

First - Safety
Second - Liquidity
Third - Yield

Law Fund #266

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank					
Law Fund Daily Operating	Comm Checking	-	\$ 184,305.70	10/31/13	Liquid
Law Fund Reserves	Comm Checking	-	\$ 251,379.98	10/31/13	Liquid
Comerica Bank					
Law Fund Reserves	Money Market	0.20	\$ 332,475.54	10/31/13	Liquid
			<u>\$ 768,161.22</u>		

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. McKinney

First - Safety
Second - Liquidity
Third - Yield

Park Fund #508

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
J P Morgan Chase Bank					
Daily Operations	Comm Checking	-	\$	179,488.62	10/31/13 Liquid
Accrued Absences	CD	0.10	\$	3,428.10	12/20/13 Investment
General Reserve	CD	0.10	\$	47,255.17	12/20/13 Investment
Comerica Bank					
New Building & Land	Money Market	.20	\$	380,756.77	10/31/13 Liquid
Designated Reserve			\$	<u>610,928.66</u>	

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Trust and Agency Fund # 701

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset /Term</i>	<i>Comment</i>
J P Morgan Chase Bank					
Escrows Account	Comm Checking	-	\$ 194,858.01	10/31/13	Liquid
			<u>\$ 194,858.01</u>		

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. McKinney

First - Safety
Second - Liquidity
Third - Yield

Payroll Account

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
<i>FirstMerit Bank</i>					
Payroll	Comm Checking	-	\$ 35,129.08	10/31/13	Liquid
			<u>\$ 35,129.08</u>		

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. McKinney

First - Safety

Second - Liquidity

Third - Yield

Tax Checking

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
JPMorgan Chase Bank					
2013 Tax Collection Fund	Comm Checking	-	\$ 74,140.12	10/31/13	Liquid
			<u>\$ 74,140.12</u>		

Treasurer's Investment Report as of October 31, 2013
Superior Township Treasurer, Brenda L. McKinney

First - Safety
Second - Liquidity
Third - Yield

Utility Department

<i>Financial Institutions</i>	<i>Type of Account</i>	<i>Interest</i>		<i>Asset/Term</i>	<i>Comments</i>
Comerica Bank					
Operating & Maintenance	Money Market	0.20	\$ 961,401.43	10/31/13	Liquid
System Repair	Money Market	0.20	\$ 604,799.12	10/31/13	Liquid
Capital Reserve	Money Market	0.20	\$ 639,996.04	10/31/13	Liquid
Debt Service	Money Market	0.20	\$ 990,215.95	10/31/13	Liquid
JP Morgan Chase Bank					
Capital Reserve	Interest Checking	0.15	\$ 1,779,705.23	10/31/13	Liquid
Operating & Maintenance	Comm Checking	-	\$ 240,284.47	10/31/13	Liquid
			<u>\$ 5,216,402.24</u>		

Thursday, Dec. 19, 2013

Superior Township Board:

Dear Sirs:

I just want to thank you for the wonderful quick action taken by you in doing snow removal on the blacktop path way on MacArthur Blvd. It was so dangerous and I am so relieved it is now a safe walk path for township residents and so much safer to get to bus stops for AATA and schools.

Thank you again

Susan K. Ector
[REDACTED] Cedar Ct
Ypsil., Mi., 48198



David M. Phillips, Clerk
davidphillips@superior-twp.org

3040 North Prospect, Ypsilanti, MI 48198 Phone: (734)482-6099 Fax: (734) 482-3842

MEMORANDUM

DATE: January 22, 2014
TO: Superior Township Board of Trustees
FROM: David M. Phillips, Township Clerk
RE: Township Accepting Ownership of 8.5 Acres from Autumn Woods Condominiums

At the September 16, 2013 Board meeting the Superior Township Board of Trustees approved the following motion:

It was moved by Phillips, seconded by McKinney, for the Board to tentatively approve the Release and Settlement Agreement between Autumn Woods L.L.C. and the Township subject to the following conditions: 1.) all issues addressed in Attorney Fredrick Lucas' September 13, 2013 Memo, Autumn Woods Development L.L.C. are resolved to the satisfaction of the Superior Township Board of Trustees; 2.) the revised Release and Settlement Agreement shall be brought back before the Superior Township Board of Trustees for final approval and approval to sign; 3.) a Phase 1 environmental assessment will be completed at the Township's cost and the results will be satisfactory to the Superior Township Board of Trustees.

There have been some developments since the above motion was approved:

1. The Township received emails from the Condominium Association's attorney who indicated that the Reciprocal Agreement was superseded by previously signed and recorded documents. Supervisor Schwartz discussed the issue with the Autumn Woods attorney who informed Supervisor Schwartz that he would advise the Autumn Woods Condominium Association to not sign the Reciprocal Agreement. The Reciprocal Agreement was drafted by the Township Attorney to clarify rights and responsibilities and resolve any potential issues between the Township and the Association as a result of the Township accepting ownership of the 8.4 acres of the Autumn Woods property.
2. The above and additional information was provided to the Board on December 16, 2013 and the Board took the following action:

It was moved by Green, seconded by Lewis, for the Board to postpone taking any action on the Township taking ownership of the 8.4 acres from the Autumn Woods development until the Board meeting on February 18, 2014.

The motion carried by unanimous voice vote.

3. The Phase I environmental assessment was never ordered as the Township was waiting to reach agreement with the Condominium Association before spending any additional funds.
4. The Township Attorney has indicated that if the Autumn Woods attorney is opposed to the Condominium Association entering into an agreement with the Township such as the Reciprocal Agreement, he recommends that the Township not accept ownership of the property.

Based on the above, it is my recommendation that the Township not accept ownership of the Autumn Woods property and that the Township end negotiations in the matter. Supervisor Schwartz and Treasurer McKinney are in agreement. If the Board is in agreement, we would request the Board approve a motion to indicate such.

REQUEST FOR LEGISLATION

January 21, 2014

FROM: Shaun Bach, Fire Captain
Chris Wiggins, Firefighter

TO: Superior Township Board of Trustees

SUBJECT: Department Server and Computer Purchases

Background:

The server and two computers we currently have for the fire fighters are original to Fire Station 1's occupation in 2005 and estimates range in the neighborhood of ten years of age on the server and two computers.

Currently the IT system is not robust enough to run the fire department in the appropriate way. We have faced multiple times of interrupted service due to the lack of capability and age of our current server. Upgrading this much needed technology will allow for uninterrupted service as well as a profile based server that will allow fire department personnel to access their information from all fire department computers. Not to mention that this will also be capable of connecting to laptop computers that will someday be placed into service in our fire apparatus through a countywide project.

We are checking with various vendors to replace with a new server and two new computers. This will involve replacing the server and two computers with all the appropriate labor at price not to exceed \$30,000.00. As we currently have one server and seven computers, six computers and the server at Station One as well as one computer at Station Two, this will leave five computers that will need to be replaced in the future.

We know that this purchase is a large one however it is a vital component of the operations at the fire department. As we move forward everyday this becomes more of a problem that needs to be fixed.

Recommended Action:

It is recommended that Charter Township of Superior Board of Trustees approve the resolution authorizing the Superior Township Supervisor, Clerk and Treasurer (Administrative Staff) to approve the purchase of a new server, two computers and associated labor and technical support for the installation at a cost not to exceed \$30,000. The Administrative Staff will solicit bids from at least three qualified vendors and it is further recommended that the cost for this purchase be taken from line item 336-980000

Attachments: Resolution

Agenda Date: _____

Township Supervisor Approval _____

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL OF THE PURCHASE OF ONE SERVER AND 2
DESKTOP COMPUTERS FOR THE SUPERIOR TOWNSHIP FIRE DEPARTMENT**

Resolution Number: 2014-01

Date: January 21, 2014

WHEREAS, The Superior Charter Township is a Michigan Charter Township; and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services (Fire Services); and

WHEREAS, The current server and two computers for the fire department are in the neighborhood of ten years old and are in need of replacement; and

WHEREAS, The cost to replace these computer items is estimated to not exceed \$30,000.00; and

NOW THEREFORE BE IT RESOLVED; That the Charter Township of Superior Board of Trustees approves the Superior Township Supervisor, Clerk and Treasurer (Administrative Staff) to enter into an agreement with the appropriate bidder to purchase one server and two computers with all required labor for installation at the purchase price not to exceed \$30,000.00 and the cost of this purchase is to be taken from line item No. 206-336-980.000, Equipment over \$5,000.00. The Administrative Staff shall obtain bids from at least three qualified vendors.

Offered by _____

Supported by _____



ARCHITECTS. ENGINEERS. PLANNERS.

January 16, 2014

CHARTER TOWNSHIP OF SUPERIOR

3040 N. Prospect Road
Ypsilanti, MI 48198

Attention: Ken Schwartz, Township Supervisor
Regarding: Capital Improvement Plan Updates
Proposal for Professional Engineering Services

Dear Mr. Schwartz:

OHM Advisors (OHM) is pleased to submit this proposal for engineering services to assist the Charter Township of Superior in updating the five year Capital Improvement Plan. We have prepared the project understanding and scope outlined below based on our knowledge of the previously completed CIPs, our discussions with you and our understanding of the Township's request.

PROJECT UNDERSTANDING AND NEED

A Capital Improvement Plan (CIP) consistent with the Township's master plan is needed to properly prioritize capital expenditures. Further, it is clear that Superior Township has in the recent past and wishes to in the future, carefully plan for the Township's finances to meet citizen goals and expectations and to thoughtfully make plans for future.

SCOPE OF SERVICES

OHM will work with the Township staff and elected officials to prepare an updated five-year CIP. OHM will assist in identifying projects, schedules, tasks and deadlines necessary to meet planning goals. OHM will assist in recommending and preparing cost estimates for capital projects related to water supply and sanitary systems. OHM will prepare the layout, format and overall CIP report including water and sewer maps depicting project locations. Township staff will provide financial analysis for incorporation into the CIP report.

COMPENSATION

The services outlined herein will be billed monthly for the value of services completed to date, all invoices are payable upon receipt, in accordance with the Continuing Services Agreement between OHM and the Charter Township of Superior. We propose to perform these professional engineering services as outlined above on an hourly-not-to-exceed basis of \$5,000.

SCHEDULE

OHM can begin work on this project immediately upon authorization. We estimate that CIP could be completed in approximately 8 weeks.



ACCEPTANCE

If you find our proposal acceptable, please provide us authorization to proceed by signing below and returning one copy of the document to our office.

We thank you for this opportunity to continue serving Superior Township with professional engineering services. Please contact us at (734) 522-6711 if you have any questions or need any additional information.

Sincerely,
OHM Advisors

Jacob Rushlow, P.E.
Client Representative

Rhett Gronewelt, P.E.
Client Principal

**Charter Township of Superior
Capital Improvement Plan Update
Proposal for Engineering Services**

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

GENERAL FUND CHECK REGISTER

DECEMBER 13, 2013 THRU JANUARY 16, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL FUND					
12/13/2013	GENL	35256	HERITAGE NEWSPAPERS	LEGAL NOTICE	\$ 16.00
12/13/2013	GENL	35257	STAPLES ADVANTAGE	OFFICE SUPPLIES, CALENDARS, PAPER	\$ 632.33
12/13/2013	GENL	35258	COMERICA BANK	2013 TRANS TO RESERVE	\$ 149,908.41
12/16/2013	GENL	35259	JOHN HUDSON	MILEAGE HUDSON 12/2--12/13	\$ 79.10
12/17/2013	GENL	35260	AARON DISMUKE	DUMP USAGE REIMBURSEMENT	\$ 23.00
12/17/2013	GENL	35261	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/19/13 PAYROLL	\$ 23,650.21
12/17/2013	GENL	35262	PAETEC	TELEPHONES NOV 2013	\$ 350.57
12/18/2013	GENL	35263	CANON SOLUTIONS AMERICA	NOV-DEC MAINTENANCE IMAGISTICS COPIER	\$ 184.23
12/18/2013	GENL	35264	ROBERT BUTLER	REMOE TABLE AND DESK FROM ROADSIDE	\$ 95.00
12/18/2013	GENL	35265	DONALD PENNINGTON	NOV PLANNING SERVICES	\$ 812.50
12/18/2013	GENL	35266	AUTOMATED RESOURCE MANAGEMENT	PAYROLL PREP NOV	\$ 182.00
12/19/2013	GENL	35267	CITIZEN'S BANK HEALTH INSUR ACT	MELISSA JAN FEB MAR 2014 DEPOSIT	\$ 1,500.00
12/19/2013	GENL	35268	CITIZEN'S BANK HEALTH INSUR ACT	HSA DEPOSIT JAN FEB MAR 2014	\$ 5,750.00
12/23/2013	GENL	35269	ANN ARBOR CLEANING SUPPLY	PAPER TOWEL/TISSUE	\$ 275.24
12/23/2013	GENL	35270	D.C. PUMMILL BUSINESS FORMS INC.	PERSONAL PROPERTY TAX KIT	\$ 307.82
12/23/2013	GENL	35271	HENDERSON GLASS, INC.	REPAIR BOARD ROOM EXTERIOR ENTRANCE DOOR	\$ 130.00
12/23/2013	GENL	35272	PITNEY BOWES INC.	DECEMBER POSTAGE METER RENTA	\$ 272.00
12/23/2013	GENL	35273	CITIZEN'S BANK HEALTH INSUR ACT	DUE FROM HEALTH INSUR FUND	\$ 10,000.00
12/26/2013	GENL	35274	DECKER AGENCY	MUNICIPAK INSUR JAN-DEC 2014	\$ 10,869.00
12/26/2013	GENL	35275	DECKER AGENCY	UTIL PORTION OF 2014 MUNICIPAL INSUR	\$ 18,507.00
12/26/2013	GENL	35276	GEORGINA NORTH	REFUND ON GARBAGE TAGS	\$ 34.38
12/26/2013	GENL	35277	DIANE AHO	REIM FOR MEALS	\$ 133.78
12/27/2013	GENL	35278	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE JAN 2014	\$ 165.33
12/27/2013	GENL	35279	CITIZEN'S BANK HEALTH INSUR ACT	BCBS JAN 2014	\$ 6,597.75
12/27/2013	GENL	35280	CITIZEN'S BANK HEALTH INSUR ACT	DENTAL INSURANCE JANUARY 2014	\$ 1,072.96
12/27/2013	GENL	35281	CITIZEN'S BANK HEALTH INSUR ACT	LIFE INSURANCE JAN 2014	\$ 155.11
12/27/2013	GENL	35282	GEORGE ALEXANIAN	DUMP USAGE REIMBURSEMENT	\$ 50.00
12/27/2013	GENL	35283	PAULA CALOPISIS	MILAGE PAULA 10/24-12/5 + MEALS	\$ 62.69

GENERAL FUND CHECK REGISTER

DECEMBER 13, 2013 THRU JANUARY 16, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
12/27/2013	GENL	35284	PAULA CALOPISIS	PAULA TRAINING CONFERENCE TRAVERSE CITY	\$ 386.67
12/27/2013	GENL	35285	SUSAN MUMM	MILEAGE SUSAN DEC	\$ 22.20
12/30/2013	GENL	35286	PETER STEPHENS	DUMP USAGE REIMBURSEMENT	\$ 34.50
12/30/2013	GENL	35287	RICOH USA INC	MAINTENANCE CONTRACT DECEMBER 2013	\$ 260.41
12/30/2013	GENL	35288	STAPLES ADVANTAGE	CALENDARS, TONER, CALCULATOR	\$ 233.65
12/30/2013	GENL	35289	JOHN HUDSON	MILEAGE HUDSON 12/16-12/27	\$ 59.89
01/02/2014	GENL	35290	SUPERIOR TWP PAYROLL FUND	PAYROLL TRANSFER 1/2/14 PAYROLL	\$ 27,373.20
01/03/2014	GENL	35291	SUPERIOR TOWNSHIP BUILDING FUND	RICK COST SPLIT DECEMBER 2013	\$ 623.80
01/03/2014	GENL	35292	SUPERIOR TWP PARK FUND	JANUARY 2014 PARK TRANSFER	\$ 19,186.33
01/03/2014	GENL	35293	SUPERIOR TWP PAYROLL FUND	HCSP DECEMBER 2013	\$ 1,350.00
01/03/2014	GENL	35294	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK DEC 2013	\$ 896.36
01/03/2014	GENL	35295	SUPERIOR TWP PAYROLL FUND	MERS #2 DECEMBER 2013	\$ 2,863.12
01/08/2014	GENL	35296	CINTAS CORPORATION - 300	FLOOR MAT SERVICE	\$ 49.20
01/08/2014	GENL	35297	COMCAST	INTERNET SERVICES DECEMBER 2013	\$ 73.90
01/08/2014	GENL	35298	DTE ENERGY	GENL/LAW SPLIT DECEMBER 2013	\$ 45.82
01/08/2014	GENL	35299	DTE ENERGY	GAS DEC 2013 METER "A"	\$ 255.72
01/08/2014	GENL	35300	DTE ENERGY	GEN/LAW SPLIT & OLD TOWNSHIP HALL ELECTR	\$ 527.28
01/08/2014	GENL	35301	DTE ENERGY	OLD TOWNSHIP HALL GAS DEC 2013	\$ 130.24
01/08/2014	GENL	35302	MICHAEL BUHR	DUMP USAGE REIMBURSEMENT	\$ 34.50
01/08/2014	GENL	35303	STAPLES CREDIT PLAN	BINDERS AND BANKER BOXES	\$ 204.83
01/08/2014	GENL	35304	TERMINIX PROCESSING CENTER	PEST CONTROL DECEMBER 2013	\$ 73.00
01/08/2014	GENL	35305	VERIZON WIRELESS	HOT SPOT CHARGES DEC 2013	\$ 40.08
01/08/2014	GENL	35306	WEX BANK	FUEL CHARGES DECEMBER 2013	\$ 98.63
01/09/2014	GENL	35307	FIRST MERIT HEALTH INSUR ACCOUNT	HSA ADMIN FEES DEC	\$ 28.00
01/10/2014	GENL	35308	AL'S CLEANING SERVICE	CLEANING OF OFFICE DEC 26, 27, 30 & 31	\$ 104.00
01/10/2014	GENL	35309	BRENDA MCKINNEY	DEC 13 THRU JAN 9TH MILEAGE BANKING GORD	\$ 58.83
01/10/2014	GENL	35310	CHARTER TOWNSHIP OF YPSILANTI	DISPOSAL OF ROADSIDE TRASH	\$ 337.25
01/10/2014	GENL	35311	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF JAN 6TH	\$ 49.20
01/10/2014	GENL	35312	GORDON FOOD SERVICE, INC.	COFFEE, PLATES, NAPKINS	\$ 387.56
01/10/2014	GENL	35313	HERITAGE NEWSPAPERS	PUBLIC NOTICE	\$ 87.05

GENERAL FUND CHECK REGISTER
 DECEMBER 13, 2013 THRU JANUARY 16, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
01/14/2014	GENL	35314	RECYCLE ANN ARBOR	RECYCLING/HAZARDOUS WASTE	\$ 103.00
01/14/2014	GENL	35315	SUPERIOR TWP PAYROLL FUND	PAYROLL TRANSFER 1/16/14 PAYROLL	\$ 37,880.58
01/14/2014	GENL	35316	WASHTENAW COUNTY TREASURER	MTT TAX CHARGBACK	\$ 56.05
01/14/2014	GENL	35317	JOHN HUDSON	MILEAGE HUDSON 12/30--1/10	\$ 45.77
01/15/2014	GENL	35318	WASHTENAW COUNTY TREASURER	TAX CHARGEBACK	\$ 65.94
01/16/2014	GENL	35319	ABSOPURE WATER COMPANY	WATER COOLER RENTAL DECEMBER 2013	\$ 24.00
01/16/2014	GENL	35320	CINTAS CORPORATION - 300	RUG SERVICE WEEK OF 1/13/14	\$ 49.20
01/16/2014	GENL	35321	PAETEC	TELEPHONES DEC 2013	\$ 358.74

GENL TOTALS:

Total of 66 Checks:	\$ 326,274.91
Less 0 Void Checks:	\$ -
Total of 66 Disbursements:	\$ 326,274.91

FIRE FUND CHECK REGISTER

DECEMBER 13, 2013 THRU JANUARY 16, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
12/13/2013	FIRE	21416	COMERICA BANK	2013 TRANS TO TRUCK RESERVE	\$ 80,400.00
12/13/2013	FIRE	21417	CHASE BANK	2013 TRANS TO BLDG CONSTUCT RESERVE	\$ 51,833.00
12/17/2013	FIRE	21418	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/19/13 PAYROLL	\$ 31,942.86
12/17/2013	FIRE	21419	ANN ARBOR WELDING SUPPLY	MEDICAL OXYGEN CYLINDERS	\$ 26.83
12/17/2013	FIRE	21420	APOLLO FIRE EQUIPMENT	PARTS FOR HELMETS	\$ 49.78
12/17/2013	FIRE	21421	BATTERIES PLUS - 389	REPLACEMENT BATTERIES FOR AIR PACKS	\$ 56.43
12/17/2013	FIRE	21422	CORRIGAN OIL COMPANY	FUEL FOR TRUCKS	\$ 890.72
12/17/2013	FIRE	21423	PIONEER PRODUCTS, INC.	TRUCK WASHING SOAP	\$ 391.48
12/17/2013	FIRE	21424	PRIORITY ONE EMERGENCY	REPAIRS TO TANKER REPLACE WARNING LENS	\$ 264.00
12/17/2013	FIRE	21425	PRIORITY ONE EMERGENCY	INSTALLED CHEVRON TO U11-1	\$ 400.00
12/17/2013	FIRE	21426	SPEARS FIRE & SAFETY	FIRE EXTINGUISHER INSPECTION STATION #1	\$ 123.20
12/17/2013	FIRE	21427	SPEARS FIRE & SAFETY	FIRE EXTINGUISHER INSPECTION STATION #2	\$ 55.00
12/18/2013	FIRE	21428	PRINTING SYSTEMS, INC.	CHECKS FOR A/P	\$ 185.61
12/19/2013	FIRE	21429	CITIZEN'S BANK HEALTH INSUR ACT	HSA DEPOSIT JAN FEB MAR 2014	\$ 10,500.00
12/23/2013	FIRE	21430	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR STATION #1	\$ 1,533.27
12/26/2013	FIRE	21431	DECKER AGENCY	MUNICIPAK INSUR JAN-DEC 2014	\$ 24,984.00
12/27/2013	FIRE	21432	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE JAN 2014	\$ 152.00
12/27/2013	FIRE	21433	CITIZEN'S BANK HEALTH INSUR ACT	BCBS JANUARY 2014	\$ 7,013.44
12/27/2013	FIRE	21434	CITIZEN'S BANK HEALTH INSUR ACT	BCBS JANUARY 2014 RETIREES	\$ 1,271.20
12/27/2013	FIRE	21435	CITIZEN'S BANK HEALTH INSUR ACT	DENTAL INSURANCE JANUARY 2014	\$ 850.14
12/27/2013	FIRE	21436	CITIZEN'S BANK HEALTH INSUR ACT	DENTAL INSURANCE JANUARY 2014 RETIREES	\$ 118.30
12/27/2013	FIRE	21437	CITIZEN'S BANK HEALTH INSUR ACT	LIFE INSURANCE JAN 2014	\$ 102.15
12/27/2013	FIRE	21438	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE JAN 2014 RETIREES	\$ 21.00
12/30/2013	FIRE	21439	CORRIGAN OIL COMPANY	FUEL FOR TRUCKS	\$ 1,059.14
12/30/2013	FIRE	21440	DTE ENERGY	GAS AND ELECTRIC STATION #2 DECEMBER	\$ 959.76
12/30/2013	FIRE	21441	JEFFREY KUJAWA	9/11/13 - 12/11/13 MILEAGE	\$ 70.49
12/30/2013	FIRE	21442	PAETEC	TELEPHONES STATION #2 NOVEMBER	\$ 70.89
12/30/2013	FIRE	21443	RICOH USA INC.	COPY MACHINE LEASE NOV 2013	\$ 182.93

FIRE FUND CHECK REGISTER

DECEMBER 13, 2013 THRU JANUARY 16, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
12/30/2013	FIRE	21444	TEXAS REFINERY CORP.	TRUCK WASHING SOAP	\$ 457.20
12/30/2013	FIRE	21445	WITMER PUBLIC SAFETY GROUP, INC.	RADIO HOLDER AND STRAPS	\$ 201.46
01/02/2014	FIRE	21446	SUPERIOR TWP PAYROLL FUND	PAYROLL TRANSFER 1/2/14 PAYROLL	\$ 49,529.60
01/03/2014	FIRE	21447	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES JANUARY 2014	\$ 833.33
01/03/2014	FIRE	21448	SUPERIOR TWP PAYROLL FUND	HCSP DECEMBER 2013	\$ 1,215.00
01/03/2014	FIRE	21449	SUPERIOR TWP PAYROLL FUND	MERS #1 DECEMBER 2013	\$ 6,480.52
01/03/2014	FIRE	21450	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK DEC 2013	\$ 370.50
01/08/2014	FIRE	21451	ABBAY DOOR	REPAIR OVERHEAD DOORS STATION #1	\$ 305.00
01/08/2014	FIRE	21452	AUTO VALUE YPSILANTI	REPLACEMENT OF REPAIR SUPPLIES	\$ 108.56
01/08/2014	FIRE	21453	COMCAST	CABLE AND INTERNET JAN 2014 STATION #1	\$ 73.90
01/08/2014	FIRE	21454	COMCAST	CABLE SERVICE STATION #2 JAN	\$ 166.46
01/08/2014	FIRE	21455	DTE ENERGY	GAS STATION #1 DECEMBER	\$ 861.11
01/08/2014	FIRE	21456	DTE ENERGY	ELECTRIC DECEMBER 2013 STATION #1	\$ 806.99
01/08/2014	FIRE	21457	NEDERMAN, LLC	REPAIRS TO VEHICLE EXHAUST SYSTEM	\$ 351.48
01/08/2014	FIRE	21458	PAETEC	TELEPHONES DEC 13 STATION #1	\$ 125.07
01/08/2014	FIRE	21459	SPRINT	CELL PHONES FINAL BILLING OFFICERS	\$ 87.85
01/08/2014	FIRE	21460	STAPLES CREDIT PLAN	TONER/PAPER	\$ 337.61
01/08/2014	FIRE	21461	SUPERIOR TWP UTILITY DEPARTMENT	HOSE AND NOZZLE FOR CLEANING DRAINS STAT	\$ 322.48
01/09/2014	FIRE	21462	FIRST MERIT HEALTH INSUR ACCOUNT	HSA ADMIN FEES DEC	\$ 60.00
01/10/2014	FIRE	21463	AMERICAN AQUA, INC.	SALT FOR WATER SOFTNER STATION #1	\$ 71.40
01/10/2014	FIRE	21464	CLASSIC T'S	SWEATSHIRTS AND PANTS FOR CHIEF DICKINSON	\$ 80.00
01/10/2014	FIRE	21465	CORRIGAN OIL COMPANY	DIESEL FUEL FOR TRUCKS	\$ 881.62
01/10/2014	FIRE	21466	EMERGENT HEALTH PARTNERS	PAGER RENTAL DECEMBER 2013	\$ 17.85
01/10/2014	FIRE	21467	JOHN M. ELLSWORTH CO. INC.	HOSE REEL FOR STATION #2	\$ 301.50
01/10/2014	FIRE	21468	KOORSEN FIRE & SECURITY	TEST CYLINDER AIR COMPRESSOR	\$ 108.88
01/10/2014	FIRE	21469	METROPOLITAN DETROIT FIRE INSP SOC.	RENEW MEMBERSHIP CHIEF DICKINSON	\$ 20.00
01/10/2014	FIRE	21470	SAFETY- KLEEN CORP.	PARTS WASHER SERVICE STATION #1	\$ 246.76
01/10/2014	FIRE	21471	THE U.S. TELEPHONE DIRECTORY	LISTING IN PHONE BOOK	\$ 242.00
01/13/2014	FIRE	21472	AUTO VALUE YPSILANTI	ANTI-FREEZE FOR TRUCKS	\$ 53.94
01/13/2014	FIRE	21473	EMERGENT HEALTH PARTNERS	BALANCE OWED FROM DEC DISPATCHING SERVIC	\$ 5.00

FIRE FUND CHECK REGISTER

DECEMBER 13, 2013 THRU JANUARY 16, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
01/13/2014	FIRE	21474	GENPOWER PRODUCTS, INC.	SERVICE CONTRACT STATION #1 FEB 2014 TH	\$ 432.50
01/13/2014	FIRE	21475	GENPOWER PRODUCTS, INC.	SERVICE CONTRACT STATION #2 FEB 2014 TH	\$ 419.00
01/13/2014	FIRE	21476	VERIZON WIRELESS	OFFICER CELL PHONES DECEMBER 2013	\$ 383.73
01/13/2014	FIRE	21477	WEST SHORE FIRE	SHIPPING CHARGES FOR AIR PACK	\$ 13.23
01/14/2014	FIRE	21478	SUPERIOR TWP PAYROLL FUND	PAYROLL TRANSFER 01/16/14 PAYROLL	\$ 32,884.82
01/14/2014	FIRE	21479	WASHTENAW COUNTY TREASURER	MTT TAX CHARGEBACK	\$ 205.27
01/15/2014	FIRE	21480	WASHTENAW COUNTY TREASURER	TAX CHARGEBACK	\$ 482.94

FIRE TOTALS:				
Total of 65 Checks:				\$ 315,052.18
Less 0 Void Checks:				\$ -
Total of 65 Disbursements:				<u>\$ 315,052.18</u>

BUILDING FUND CHECK REGISTER
 DECEMBER 13, 2013 THRU JANUARY 16, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank BUILD BUILDING FUND					
12/13/2013	BUILD	8375	STAPLES ADVANTAGE	CALENDARS	\$ 25.73
12/16/2013	BUILD	8376	RICHARD MAYERNIK	REPL CK 8237 TABLET CASE	\$ 37.09
12/17/2013	BUILD	8377	COCM	2014 DUES AND WINTER CONFERENCE	\$ 50.00
12/17/2013	BUILD	8378	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/19/13 PAYROLL	\$ 3,861.87
12/19/2013	BUILD	8379	CITIZEN'S BANK HEALTH INSUR ACT	HSA DEPOSIT JAN FEB MAR 2014	\$ 1,750.00
12/27/2013	BUILD	8380	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE JAN 2014	\$ 15.67
12/27/2013	BUILD	8381	CITIZEN'S BANK HEALTH INSUR ACT	BCBS JANUARY 2014	\$ 1,016.62
12/27/2013	BUILD	8382	CITIZEN'S BANK HEALTH INSUR ACT	DENTAL INSURANCE JANUARY 2014	\$ 90.72
12/27/2013	BUILD	8383	CITIZEN'S BANK HEALTH INSUR ACT	LIFE INSURANCE JAN 2014	\$ 15.14
12/30/2013	BUILD	8384	BOB PETERSON CODE SERVICES	BUILDING CLASSES FOR LICENSING	\$ 304.00
01/02/2014	BUILD	8385	SUPERIOR TWP PAYROLL FUND	PAYROLL TRANSFER 1/2/14 PAYROLL	\$ 3,938.89
01/03/2014	BUILD	8386	EDWIN MANIER	ELECTRICAL INSPECTIONS DEC 2013	\$ 690.00
01/03/2014	BUILD	8387	SUPERIOR TWP GENERAL FUND	DEBORAH COST SPLIT DECEMBER 2013	\$ 1,442.95
01/03/2014	BUILD	8388	SUPERIOR TWP PAYROLL FUND	HCSP DECEMBER 2013	\$ 135.00
01/03/2014	BUILD	8389	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK DEC 2013	\$ 716.52
01/08/2014	BUILD	8390	VERIZON WIRELESS	HOT SPOT CHARGES DEC 2013	\$ 40.08
01/08/2014	BUILD	8391	WEX BANK	DECEMBER FULE CHARGES	\$ 51.39
01/09/2014	BUILD	8392	FIRST MERIT HEALTH INSUR ACCOUNT	HSA ADMIN FEES DEC	\$ 80.00 V
01/09/2014	BUILD	8393	FIRST MERIT HEALTH INSUR ACCOUNT	HSA ADMIN FEES DEC	\$ 8.00
01/14/2014	BUILD	8394	SUPERIOR TWP PAYROLL FUND	PAYROLL TRANSFER 01/16/14 PAYROLL	\$ 3,938.89
BUILD TOTALS:					
Total of 20 Checks:					\$ 18,208.56
Less 1 Void Checks:					\$ 80.00
Total of 19 Disbursements:					\$ 18,128.56

LAW FUND CHECK REGISTER

DECEMBER 13, 2013 THRU JANUARY 16, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank LAW LAW FUND					
12/26/2013	LAW	2989	DECKER AGENCY	2014 MUNICIPAL INSUR	\$ 1,200.00
01/03/2014	LAW	2990	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES JANUARY 2014	\$ 100.00
01/08/2014	LAW	2991	DTE ENERGY	GENL/LAW SPLIT DECEMBER 2013 GAS	\$ 13.44
01/08/2014	LAW	2992	DTE ENERGY	GEN/LAW SPLIT DEC ELECTRIC	\$ 491.64
01/14/2014	LAW	2993	WASHTENAW COUNTY TREASURER	MTT TAX CHARGEBACK	\$ 153.95
01/15/2014	LAW	2994	WASHTENAW COUNTY TREASURER	TAX CHARGEBACK	\$ 362.21
LAW TOTALS:					
Total of 6 Checks:					\$ 2,321.24
Less 0 Void Checks:					\$ -
Total of 6 Disbursements:					\$ 2,321.24

PARK FUND CHECK REGISTER

DECEMBER 13, 2013 THRU JANUARY 16, 2014

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank PARK PARK FUND					
12/17/2013	PARK	11811	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 12/19/13 PAYROLL	\$ 2,168.54
12/17/2013	PARK	11812	HARBOR FREIGHT TOOLS	PICK UP STICKS	\$ 17.98
12/18/2013	PARK	11813	GENE BUTMAN FORD SALES, INC.	REPAIRS TO DODGE PICKUP	\$ 3,398.85
12/18/2013	PARK	11814	JOHN DEERE LANDSCAPES, INC.	ROCK SALT	\$ 208.25
12/18/2013	PARK	11815	SUPERIOR TWP UTILITY DEPARTMENT	REPLENISH POSTAGE BANK	\$ 50.00
12/18/2013	PARK	11816	SUPERIOR TWP UTILITY DEPARTMENT	TELEPHONES DECEMBER 2013	\$ 34.34
12/23/2013	PARK	11817	WALMART COMMUNITY/GECRB	SHOP SUPPLIES / SHOVELS	\$ 52.52
12/26/2013	PARK	11818	DECKER AGENCY	MUNICIPAL INSUR JAN-DEC 2014	\$ 2,804.00
12/27/2013	PARK	11819	CITIZEN'S BANK HEALTH INSUR ACT	VISION INSURANCE JAN 2014	\$ 4.00
12/27/2013	PARK	11820	CITIZEN'S BANK HEALTH INSUR ACT	DENTAL INSURANCE JANUARY 2014	\$ 20.68
12/27/2013	PARK	11821	CITIZEN'S BANK HEALTH INSUR ACT	LIFE INSURANCE JAN 2014	\$ 5.68
12/27/2013	PARK	11822	HOME DEPOT CREDIT SERVICES	ROCK SALT	\$ 34.90
12/27/2013	PARK	11823	KEITH LOCKIE	MILEAGE NOV 6TH - DEC 27TH 2013	\$ 41.81
12/27/2013	PARK	11824	PATRICK PIGOTT	REIMBURSEMENT FOR DOG WASTE BAGS	\$ 41.97
12/27/2013	PARK	11825	R.D. KLEINSCHMIDT, INC.	DEPOSIT ROOF REPAIRS HM & NORFOLK PARKS	\$ 2,405.00
12/27/2013	PARK	11826	VERIZON WIRELESS	CELL PHONES DEC 2013	\$ 86.96
01/02/2014	PARK	11827	SUPERIOR TWP PAYROLL FUND	PAYROLL TRANSFER 1/2/14 PAYROLL	\$ 2,820.50
01/03/2014	PARK	11828	DAVID BUTERBAUGH	SUPPLIES FOR PUMPKIN CARVING	\$ 6.36
01/03/2014	PARK	11829	SUPERIOR TWP GENERAL FUND	ACCOUNTING FEES JANUARY 2014	\$ 500.00
01/03/2014	PARK	11830	SUPERIOR TWP PAYROLL FUND	HCSP DECEMBER 2013	\$ 67.50
01/03/2014	PARK	11831	SUPERIOR TWP PAYROLL FUND	MERS #2 DEC 2013	\$ 223.97
01/03/2014	PARK	11832	SUPERIOR TWP PAYROLL FUND	JOHN HANCOCK DEC 2013	\$ 346.58
01/03/2014	PARK	11833	SUPERIOR TWP UTILITY DEPARTMENT	KEITH COST SPLIT DECEMBER 2013	\$ 2,944.48
01/08/2014	PARK	11834	DTE ENERGY	NOV/DEC ELECTRIC	\$ 54.53
01/08/2014	PARK	11835	WEX BANK	FUEL CHARGES DEC 2013	\$ 235.11
01/10/2014	PARK	11836	STAPLES CONTRACT AND COMMERCIAL	DESK CALENDARS	\$ 19.98
01/13/2014	PARK	11837	WASHTENAW COUNTY EXTENSION	BOOKS	\$ 159.00 V
01/14/2014	PARK	11838	MICHIGAN STATE UNIVERSITY	BOOKS	\$ 159.00
01/14/2014	PARK	11839	SUPERIOR TWP PAYROLL FUND	PAYROLL TRANSFER 01/16/14 PAYROLL	\$ 2,615.07
01/16/2014	PARK	11840	SUPERIOR TWP UTILITY DEPARTMENT	PHONES 01/2014	\$ 34.41

PARK TOTALS:

Total of 30 Checks:	\$ 21,561.97
Less 1 Void Checks:	\$ 159.00
Total of 29 Disbursements:	\$ 21,402.97

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 01/14/14
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 DECEMBER 17, 2013 THROUGH JANUARY 21, 2014

DATE	NUM	NAME	MEMO	AMOUNT
100 - CASH - O&M				
101 - O&M CHECKING - CHASE				
01/10/14	EFT	MAGIC-WRIGHTER	MONTHLY FEE - 12/13	(50.56)
12/17/13	8393	A.S CONSTRUCTION EQUIPMENT	BACK HOE PARTS	(103.55)
12/17/13	8394	ALLIED SUBSTANCE ABUSE PROFESSIONALS	RANDOM DRUG TEST - HARDING	(38.00)
12/17/13	8395	BATTERIES PLUS	DRILL BATTERIES	(52.97)
12/17/13	8396	COMCAST	INTERNET - ADM. BLDG. - 11/13	(73.90)
12/17/13	8397	CUMMINS BRIDGEWAY, LLC	ANNUAL GENERATOR SERVICE	(1,646.56)
12/17/13	8398	ENMET CORPORATION	RECALIBRATE GAS DETECTOR	(85.00)
12/17/13	8399	FIDELITY MICHIGAN LLC	REF. W/S OVERPAYMENT - 9247 PANAMA	(576.21)
12/17/13	8400	GEMPLER'S	UNIFORMS	(219.80)
12/17/13	8401	HD SUPPLY WATERWORKS, LTD.	B-BOX PARTS	(390.86)
12/17/13	8402	METRO ENVIRONMENTAL SERVICES, INC.	SWEEP SHEFFIELD	(350.00)
12/17/13	8403	PITNEY BOWES	POSTAGE METER LEASE - 4TH/13	(432.87)
12/17/13	8404	ROLLAND CEMENT	DRIVEWAY REPAIR - 9090 ARLINGTON	(1,388.00)
12/17/13	8405	STAPLES CONTRACT & COMMERCIAL	OFFICE SUPPLIES	(201.93)
12/17/13	8406	WINDSTREAM	PHONES - ADM. BLDG. - 12/13	(193.87)
12/17/13	8407	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - 11/13	(119,053.70)
12/17/13	8408	SUPERIOR TWP. PAYROLL FUND	PAYROLL - 12/19/13	(17,576.51)
12/19/13	8409	CITIZEN'S HEALTH INSURANCE ACCOUNT	HSA DEPOSITS - 1ST/14	(6,000.00)
12/26/13	8410	SUPERIOR TWP. PAYROLL FUND	MERS HEALTH SAVINGS - 12/13	(1,012.50)
12/26/13	8411	ADVANCE AUTO PARTS	SCRAPERS	(35.97)
12/26/13	8412	ANN ARBOR CHARTER TOWNSHIP	W/S PURCH. - 09-11/13	(15,446.54)
12/26/13	8413	AT&T	BOOSTER STA. PHONE - 12/13	(58.67)
12/26/13	8414	CARMEN WALKER	MILFAGE - 11/06-12/23/13	(50.29)
12/26/13	8415	CITIZEN'S HEALTH INSURANCE ACCOUNT	VOID; MEDICAL INSURANCE - BORDINE - 01/14	0.00
12/26/13	8416	CITIZEN'S HEALTH INSURANCE ACCOUNT	MEDICAL INS. PREMIUM - 01/14	(3,875.92)
12/26/13	8417	CITIZEN'S HEALTH INSURANCE ACCOUNT	DENTAL INSURANCE PREMIUM - 01/14	(566.94)
12/26/13	8418	CITIZEN'S HEALTH INSURANCE ACCOUNT	LIFE INSURANCE PREMIUM - 01/14	(79.45)
12/26/13	8419	CITIZEN'S HEALTH INSURANCE ACCOUNT	VISION INSURANCE PREMIUM - 01/14	(100.00)
12/26/13	8420	ED'S GARAGE, INC.	HUB REPLACEMENT - GMC	(544.00)
12/26/13	8421	HOME DEPOT	CHIP BOARD	(38.91)
12/26/13	8422	PRINTING SYSTEMS, INC.	UTILITY BILLS (8,400)	(454.68)
12/26/13	8423	STANDARD PRINTING	ENVELOPES (4,000)	(250.00)
12/26/13	8424	KEITH LOCKIE	MILEAGE - 11 + 12/13	(44.07)
12/26/13	8425	COMCAST	INTERNET - MAINT. FAC. - 12/13	(89.90)
12/26/13	8426	DTE	MULT. GAS & ELECT. - 12/13	(1,559.05)
12/26/13	8427	VERIZON	CELL PHONES - 12/13	(165.39)
12/26/13	8428	VERIZON	CELL PHONE - KTL - 12/14 (HALF)	(32.08)
12/27/13	8429	SUPERIOR TWP. GENERAL FUND	MUNICIPAL INSURANCE - 2014	(1,8507.00)
12/27/13	8430	DTE	MULT. GAS & ELECT. - 12/13	(2,848.78)
12/27/13	8431	HOME DEPOT	OUTSIDE LIGHTBULBS - AB	(26.91)
12/27/13	8432	RICOH USA INC.	COPIER LEASE - 12/13	(161.88)
01/02/14	8433	SUPERIOR TWP. GENERAL FUND	ACCOUNTANT - 01/14	(166.67)
01/02/14	8434	SUPERIOR TWP. PAYROLL FUND	PAYROLL - 01/02/14	(16,759.97)
01/02/14	8435	ANN ARBOR CLEANING SUPPLY CO.	PAPER TOWELS	(74.07)
01/02/14	8436	BEAVER RESEARCH COMPANY	30 GALLONS BIG RED	(675.56)
01/02/14	8437	CHET'S RENT-ALL	MARKER PAINT	(59.40)
01/02/14	8438	DTE	ELECT. @ 1470 WARD - 12/13	(31.97)
01/02/14	8439	ETNA SUPPLY	CURB BOX & VALVE BOX REPAIR PARTS	(324.00)
01/02/14	8440	GEMPLER'S	UNIFORMS	(237.92)
01/02/14	8441	HD SUPPLY WATERWORKS, LTD.	2-MANHOLE HOOKS	(61.20)

10:58 AM
 01/14/14
 ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
 CHECK REGISTER
 DECEMBER 17, 2013 THROUGH JANUARY 21, 2014

DATE	NUM	NAME	MEMO	AMOUNT
01/02/14	8442	JACK DOHENY SUPPLIES	HOSE & FITTINGS	(644.96)
01/02/14	8443	RICOH USA, INC.	COLOR COPIES - 4TH/13	(228.28)
01/02/14	8444	STAPLES CONTRACT & COMMERCIAL	OFFICE SUPPLIES	(146.41)
01/02/14	8445	UIS PROGRAMMABLE SERVICES	SERVICES RE, SCADA	(760.00)
01/08/14	8446	SUPERIOR TWP. PAYROLL FUND	MERS PENSION - 12/13	(2,057.26)
01/08/14	8447	SUPERIOR TWP. PAYROLL FUND	JOHN HANCOCK PENSION - 12/13	(508.48)
01/08/14	8448	AL'S CLEANING SERVICE	ADM. BLDG. CLEANING - 12/13 (3 WEEKS)	(120.00)
01/08/14	8449	ANSWERING SERVICE, INC.	ANSWERING SERVICE - 01/14	(112.78)
01/08/14	8450	CITIZEN'S HEALTH INSURANCE ACCOUNT	MEDICAL INSURANCE - BORDINE - 01/14	(387.81)
01/08/14	8451	COMCAST	INTERNET - ADM, BLDG. - 12/13	(73.90)
01/08/14	8452	CONGDON'S ACE HARDWARE	SUMP PUMP ADAPTERS	(2.29)
01/08/14	8453	WINDSTREAM	PHONES - MAINT. FAC. - 01/14	(181.36)
01/08/14	8454	WRIGHT EXPRESS FSC	FUEL - 12/13	(318.56)
01/14/14	8455	SUPERIOR TWP. PAYROLL FUND	PAYROLL - 01/16/14	(19,704.52)
01/14/14	8456	CITIZEN'S HEALTH INSURANCE ACCOUNT	HSA ADMINISTRATIVE FEES - 12/13	(36.00)
01/14/14	8457	DTE	GAS & ELECT. @ 1799 N. PROSPECT - 12/13	(256.49)
01/14/14	8458	GEMPLER'S	VEST & TOOLS	(137.20)
01/14/14	8459	PURCHASE POWER	POSTAGE	(800.00)
01/14/14	8460	STANDARD PRINTING	WINDOW ENVELOPES (4,000)	(275.00)
01/14/14	8461	WINDSTREAM	PHONES - ADM. BLDG. - 01/14	(200.66)
01/14/14	8462	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCHASED - 12/13	(128,677.47)
TOTAL 101 - O&M CHECKING - CHASE				<u>(368,203.41)</u>
TOTAL 100 - CASH - O&M				(368,203.41)
120 - CASH - CAPITAL RESERVE				
125 - CR CHECKING YCUA - CHASE				
01/13/14	EFT	SUPERIOR TWP. UTILITY DEPARTMENT	TRANSFER UC PERMIT INC. FOR # 1386, 88, 90 & 91 FOR NEW A2 T...	(33,400.00)
TOTAL 125 - CR CHECKING YCUA - CHASE				<u>(33,400.00)</u>
TOTAL 120 - CASH - CAPITAL RESERVE				<u>(33,400.00)</u>
TOTAL				<u><u>(401,603.41)</u></u>

ROADS FYI

Review

Road Commission's Successful 2013 Season

December 2013

FYI



The Washtenaw County Road Commission, in conjunction with our 20 townships, federal/state and developer funds, the Enbridge agreement, and Special Assessment Districts, have just completed one of the largest construction season workloads on record. For the 2013 construction season, nearly every township increased their contributions for road improvements resulting in \$6.4M of local dollars towards over 300 road improvement projects, including Collegewood and Senate Avenues which have been discussed for the past 20 years. The agreement we reached with the Enbridge Pipeline Company allowed us to invest an additional \$1.1M in gravel roads and sealcoat; that coupled with our \$500k contribution resulted in nearly 50 miles of sealcoat being completed this year. This year's federal/state and developer funds resulted in new roundabouts at the intersection of State Road/Fillsworth Road and Geddes Road/Ridge Road.

This outside funding also provided for various other

projects such as the replacement of the Ford Boulevard Bridge and a joint three-mile non-motorized path in Hudson Mills Metropark, a road diet on Michigan Avenue, a CMAQ (Congested Mitigation and Air Quality) signal interconnect project on Washtenaw Avenue, and over 30 miles of resurfacing was completed in addition to the four Special Assessment District projects.

All these projects, including numerous others, in addition to our everyday routine maintenance demands, would not have been completed without every employee's active participation. These additional funds from townships and other sources required our staff to maximize their workloads in order to successfully complete all the projects and responsibilities.

With that, I would like to personally thank all the Road Commission employees for their dedicated hard work that they have shown this year in accomplishing all of these projects and tasks.

What is next? Scio Township just approved a ten year township wide Special Assessment District (SAD) that assesses every parcel \$85/year and will generate over \$5M over those ten years. With these funds they plan to add 6" of gravel/limestone to all their local gravel roads,

invest in preventative maintenance on their reconstructed subdivision roads and set up incentive dollars to encourage other subdivision SAD projects.

At this year's annual Township meetings, we encouraged other townships to pursue the township wide SAD approach and continue to invest in their local road system. The Road Commission is also committed to working with our elected officials in Lansing to increase funding to help improve our deteriorating primary road and bridge network. We will also continue to pursue local county wide funding opportunities. The bottom line is that this may have been a record year for projects, but in my opinion we will still have numerous needs; with our excellent work force all we need is more revenue to make this an annual occurrence, which I will continue to pursue. □

Roy D. Townsend, P.E.
Managing Director



This Issue

- Department's Successful 2013 Season P.1
- Highlights: Brubaker-Rutler P.2
- Big Truck Day P.2
- 2013 Preventative Maintenance Projects P.3
- 2013 WRC Construction Projects P.4-5
- Asset Management & Performance P.6
- 2013-2018 WRC Capital Improvement Plan P.7

Please Welcome Barbara Fuller as Our New WCRC Road Commissioner



Barbara Ryan Fuller of Sharon Township was appointed as the newest member of the Washtenaw County Board of Road Commissioners (WCRC) on October 16, 2013 by the Washtenaw County Board of Commissioners. Fuller replaces Kenneth Schwartz who stepped down from the Road Commission to take over as Superior Township Supervisor following Bill McFarlane's retirement. Barbara's recent appointment is for the remainder of Schwartz's six-year term and runs through December 31, 2018.

"Living on dirt roads in rural Washtenaw County townships for more than 30 years, I bring a unique point of view to the Washtenaw County Road Commission Board," Fuller remarked. "I look forward to adding the perspective of my life experience and applying my problem solving skills to the work of the Board."

Barbara Fuller, who lives in Sharon Township near the Village of Manchester, previously served as Deputy Supervisor in Pittsfield Township from 2008-2012. "Having regularly attended meetings of the WCRC in my capacity as Deputy Supervisor, developed an interest in and an appreciation for the matters that come before the Board," Fuller commented.

Working in Township government, she gained experience with Special Assessment Districts, Annual Local Road Agreements, Federal Transportation Grant applications, warrants for traffic control measures as well as traffic calming concerns and options for addressing them. Additionally, Fuller became familiar with the use of Pavement Surface & Evaluation Ratings (PASER) to inform prioritization of road maintenance projects and to guide multi-year plans for achieving road improvements. "This baseline understanding of road issues enables me to contribute immediately and learn quickly as member of the Board," Fuller offered.

Fuller is committed to further strengthening the WCRC's relationships with the public, elected officials, governmental units, agencies, and staff. She also supports the WCRC's approach to long range planning in an effort to maximize funding opportunities and smooth spikes in expenditures. "The current leadership has made it a priority to prevent avoidable emergencies, address overdue maintenance and budget for predictable obsolescence. I will do my best to complement this approach while the WCRC continues to face shrinking revenues," Fuller pledged.

The Washtenaw County Road Commission and Board of Road Commissioners are pleased to extend their congratulations to Barb on her appointment and welcome her to the Board. □

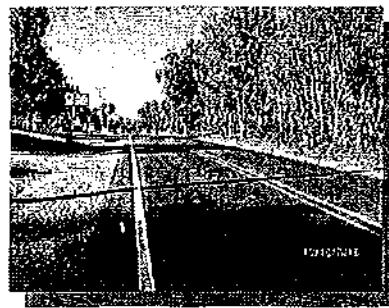
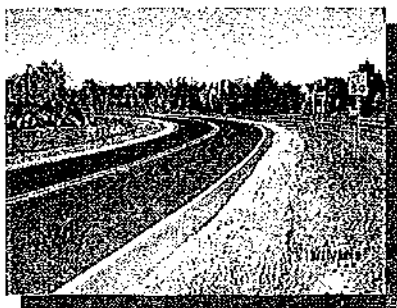
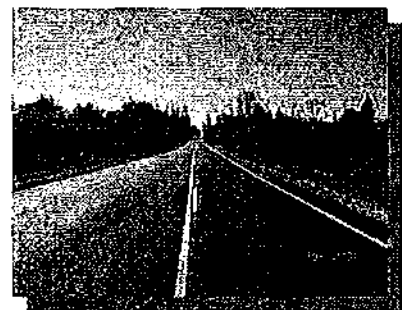
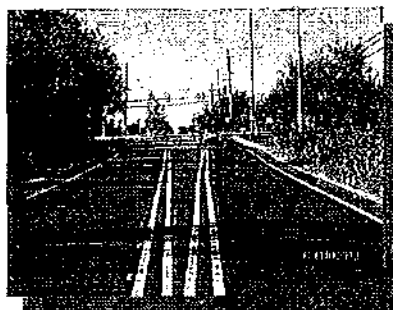
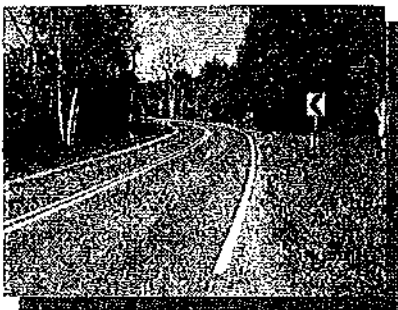


The Village of Dexter hosted its second annual Big Truck Day on June 21, 2013. The Road Commission participated again this year and showcased one of its new 2013 CAT graders.



2013 Preventative Maintenance Projects

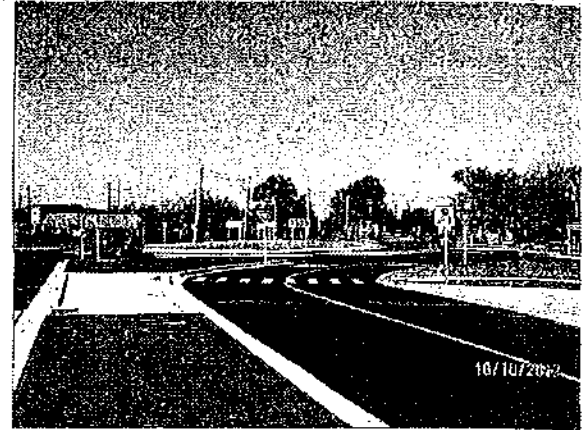
Angle Road	Six Mile Road to Tower Road	Chipseal
Dixboro Road	Joy Road to North Territorial Road	Chipseal
Seven Mile Road	Pontiac Trail to Spencer Road	Chipseal
Seven Mile Road	Currie Road to Chubb Road	Milling, HMA resurfacing, shoulders, drainage
North Territorial Road	Parhart Road to Spencer Road	Milling, HMA resurfacing (15 patch areas)
Island Lake Road	Lima Center Road to Dancer Road	Chipseal (Enbridge funding)
N. Territorial Road	M-52 to Madden Road	Chipseal (Enbridge funding)
Stofer Road	N. Territorial Road to Island Lake Road	Chipseal (Enbridge funding)
Island Lake Road	Werkner Road to Stofer Road	Chipseal
Werkner Road	Island Lake Road to 0.95 miles southerly	Chipseal
Seio Church Road	M-52 to Parker Road	Chipseal (Enbridge funding)
Jackson Road	Fletcher Road to Dino Drive	Chipseal (Enbridge funding)
Farhart Road	Plymouth Road northerly to end of pavement	Crackseal
Clark Road	Leforge Road to Ridge Road	Crackseal
Dixboro Road	Plymouth Road to Joy Road	Chipseal
Prospect Road	Geddes Road to M-153	Chipseal
Dorset Avenue	Tyler Road to US-12 Bypass	Mill, HMA resurface, structures
Harris Road	M-17 (Ecorse Road) to Russell Street	Mill, HMA resurface, structures
Munger Road	US-12 to 0.4 miles north of Textile Road	Crackseal
Ridge Road	Clark Road to Mott Road	Mill, HMA resurface, shoulders
Russell Street	Ford Boulevard to Harris Road	Mill, HMA resurface, structures
Tuttle Hill Road	Martz Road to Huron River Drive	Crackseal
Pleasant Lake Road	Schneider Road to M-52	Chipseal (Enbridge funding)
Whittaker Road	Oakville-Milan Road to Bemis Road	Chipseal
Willow Road	Rawsonville Road to 0.4 miles east of Whittaker Road	Chipseal



2013 WCRC CONSTRUCTION PROJECTS

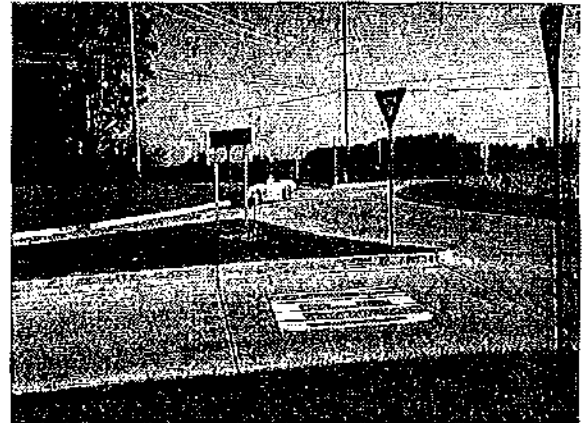
State Road at Ellsworth Road, in Pittsfield Township Construct Modern Roundabout

This joint project with the City of Ann Arbor, Pittsfield Township, and the Road Commission consisted of improving an existing congested signalized intersection and replacing it with a multi-lane modern roundabout, along with replacing watermain for the City of Ann Arbor. The project was funded by the City of Ann Arbor, Pittsfield Township, Road Commission, Costco and Federal Congestion Mitigation Air Quality (CMAQ) grant. The cost for this complete improvement project was nearly \$3,000,000.



Geddes Road at Ridge Road, in Superior Township Construct Modern Roundabout and Replace Existing Culvert

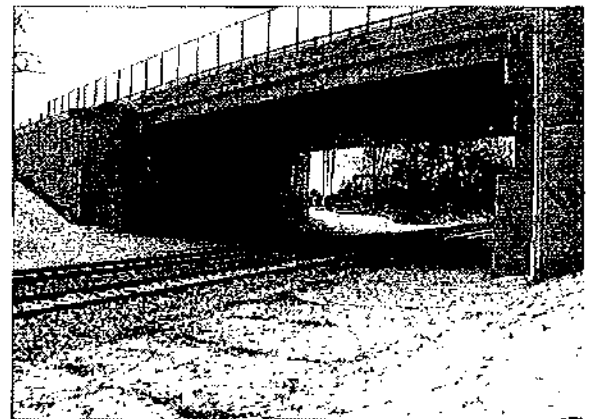
This joint project with the National Heritage Academy Charter School, Superior Township and the Road Commission consisted of improving an existing congested multi-way stop intersection with a modern single lane roundabout intersection, in addition to installing a new box culvert on Ridge Road over the Fowler Creek. The project was funded by the National Heritage Academy, Superior Township and the Road Commission. The cost for this improvement was nearly \$1,500,000.



Ford Boulevard Bridge over the MDOT Railroad, In Ypsilanti Township

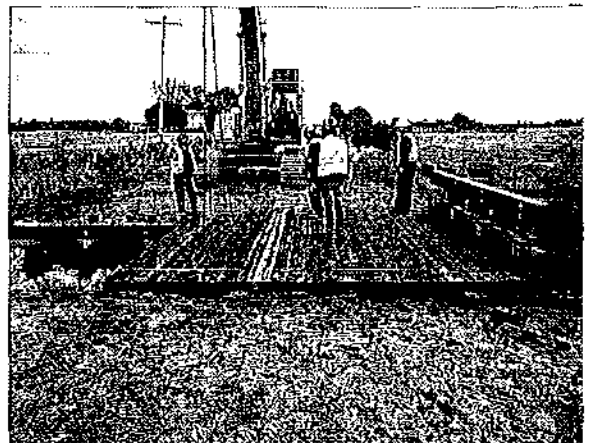
Replace Existing Bridge Superstructure

This project consisted of replacing the existing three lane 70 year old bridge over the MDOT railroad (formerly owned by Norfolk Southern R/R) with a new three-lane structure with raised sidewalks on each side and new road approaches. The project was funded with federal and state local bridge funds, Ypsilanti Township, and the Road Commission. The cost for the bridge replacement was over \$3,000,000.



Sanford Road Bridge over Buck Creek, In York Township Replace Existing Culvert Structure

This project consisted of replacing an existing closed box culvert with a new timber bridge package and improving the associated road approaches. The project was funded through local funds shared between the Road Commission and York Township. The cost for this culvert replacement project was nearly \$140,000.

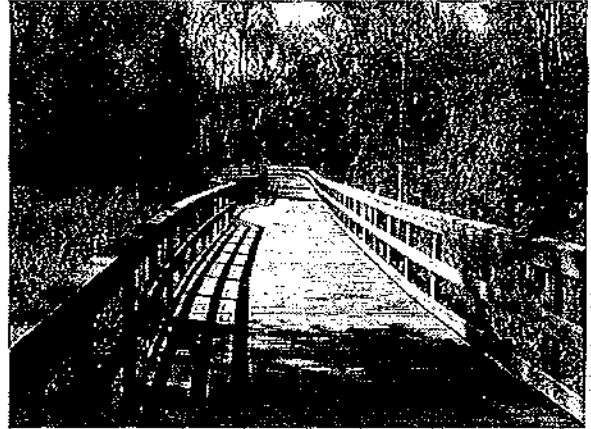


2013 WCRC CONSTRUCTION PROJECTS

Hudson Mills Border to Border Non-motorized Path Project, In Dexter Township

Construct 3-miles of new non-motorized path

This joint project with Huron Clinton Metroparks Authority (HCMA), Washtenaw County Parks and Recreation (WCPAR), Village of Dexter, and the Road Commission, consisted of constructing three miles of non-motorized paved pathway and boardwalks along the Huron River from the Village of Dexter to the existing Hudson Mills HCMA park trail. This connection completes a five mile non-motorized trail from the Village of Dexter to North Territorial Road, and completes another large section of Washtenaw County's Border to Border trail system. The project was funded by HCMA, WCPAR, State MDNR Trust fund grant, federal enhancement grant, Village of Dexter and the Road Commission. The cost for this non-motorized improvement was \$2,000,000.

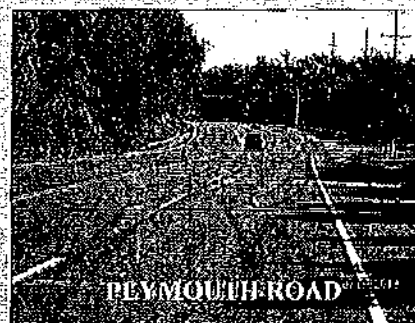
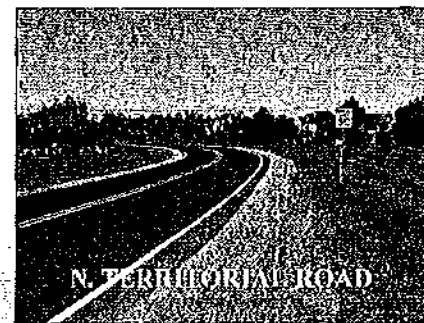
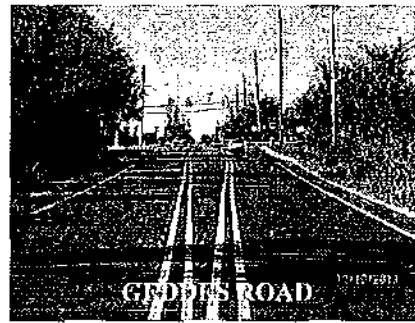


The Pavement Preservation Program is a program that targets various roads with preventative maintenance treatments (mill and/or overlay) to extend the life of roads that are in good to fair condition. Funding is allocated by the three categories of urban, rural, and Economic Development Funds, Category D. This \$3.5 million project was funded by Federal, State, Township, and Road Commission funds. The project included paving 35 miles of road in various locations throughout the county.

Here is a list of some of the projects:

- Geddes Road—Ridge to Prospect
- Holmes Road—Prospect to Midway
- Tyler Road—Dorsett to Wiard
- Austin Road—Boettner to Grass
- Ann Arbor-Saline Road—Textile to City of Saline
- Stoney Creek Road—Saline/Milan to Carpenter
- North Territorial Road—Pontiac Trail to Gotfredson (sections) *
- Gotfredson Road—Plymouth to N. Territorial
- Pontiac Trail—Dixboro to Seven Mile
- Dexter-Chelsea Road—Parker to Wylie
- Michigan Avenue—Hewitt to City of Ypsilanti
- Packard Road—Hewitt to City of Ypsilanti
- Plymouth Road—Dixboro to Whitehall

* Funded by Salem Township

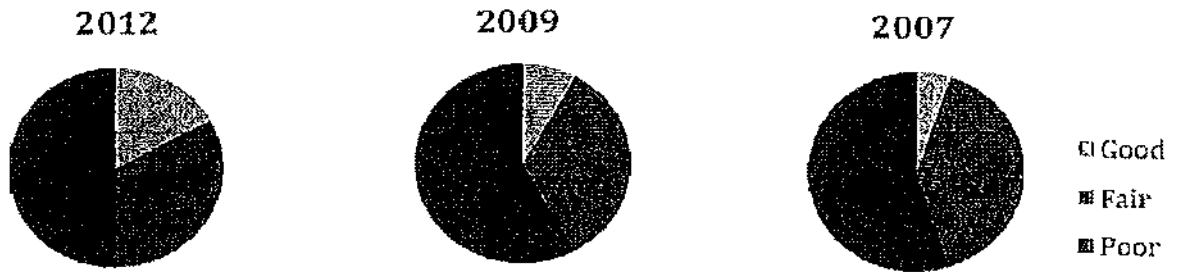


2014-2018 CAPITAL IMPROVEMENT PLAN

Asset Management and Performance

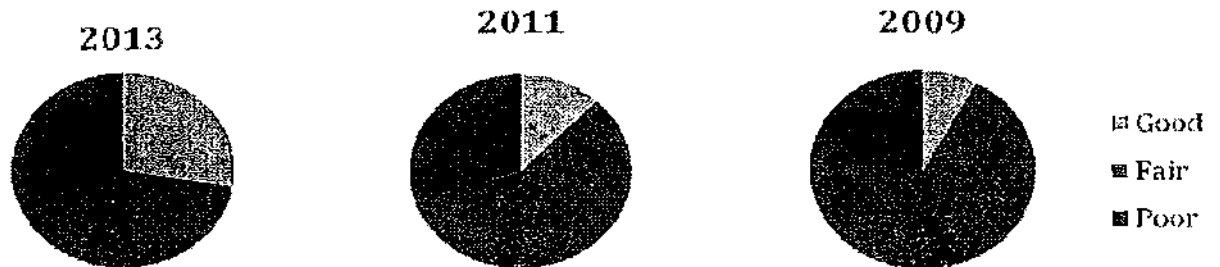
PASER ROAD CONDITION RATING – FEDERAL AID ROADS

The following graphs show the PASER road rating condition percentages from the previous three cycles for federal aid eligible roads that are paved hard surfaces (does not include gravel or local roads). Since implementing asset management, the WCRC has taken an intensive approach to improve the conditions of the roads where funding eligibility and availability allows. This initiative reflects in the trend towards an increase in the percentage of “good” ratings in the past five years. However, the miles of poor roads has not changed due to the fact of no funding increase since 1997. To improve the roads from poor to good condition takes a significant investment in our state’s infrastructure, which our legislators have elected not to fund.



PASER ROAD CONDITION RATING – LOCAL ROADS

The WCRC has worked with interested townships and citizen groups to examine alternative means to provide funding for the upkeep of local roads. In recent years, this effort has begun to show progress with the local groups who have pursued alternative funding (township mileages, special assessment districts (SAD), bonding, etc.) as shown in the graph trend below. Also, the local elected officials recognized their citizens want good roads and they are willing to make the necessary investments to keep local roads in good condition. As a result, local roads are in better condition than federal aid roads. However, even at this higher local investment level, the miles of poor paved roads have grown over the past five years as subdivision roads that were built during the 1990’s are starting to show their age.



2014-2018 WCRC Capital Improvement Plan

The Washtenaw County Road Commission

is pleased to present our 2014-2018 Capital Improvement Plan (CIP) to the citizens of Washtenaw County. This is a 5-year blueprint for planning transportation infrastructure improvement projects under the Road Commission's jurisdiction utilizing allocated resources. The plan is intended to facilitate coordination between capital needs and the operating budget, identify the most economical means of financing capital projects, and increase opportunities for obtaining federal and state aid. In addition, the plan is a tool to relate public road and bridge facilities to other public and private development policies and plans, incorporate community objectives into project planning, and inform the public about future projects and plans.

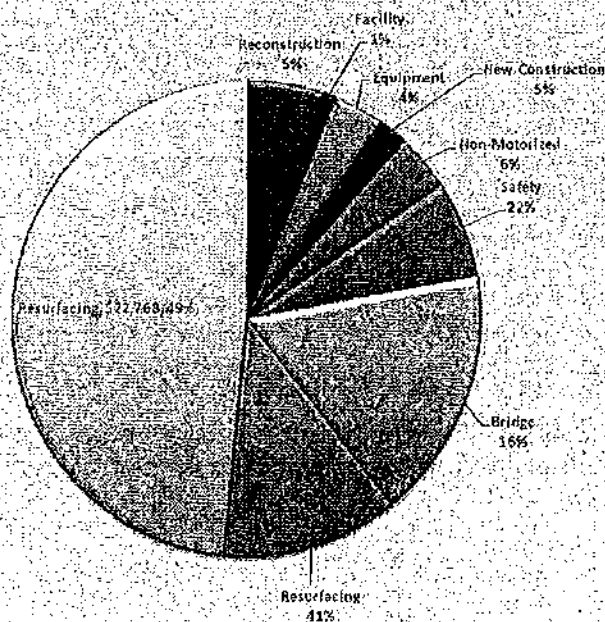
Total expenditures in the 2014-2018 CIP are projected to be approximately \$47 million over the 5-year period. This year's projection is up again from the previous three years reflecting modest economic recovery and community agencies working together to capture all available federal and state grants.

Most of the planned capital improvements rely on federal and state grants that usually require a local match. The local match dollars are commonly provided by the Road Commission with Michigan Transportation Funds (MTF), townships, cities, villages, or other community partners.

LOOKING AHEAD

We are all facing financial challenges and business as usual is not an option. The Road Commission has restructured to maximize the skills and abilities of its staff, along with utilizing technology and developing partnerships to improve efficiencies within the agency. Responsiveness, accountability, fiscal responsibility, and deadlines are at the forefront of every assignment. Finding and maximizing outside funding sources for the benefit of Washtenaw County is sought out at every opportunity. The Road Commission's goal is to provide safe and reasonable roads at the best value for the taxpayers. □

2014-2018 Capital Improvement Program



Charter Township of Superior**Fire Department**

7999 Ford Road. Ypsilanti, Michigan 48198

FYI

Date: January 15, 2014

To: Ken Schwartz, Supervisor

Ref: Automatic Mutual Aid

The Ypsilanti Township Fire Chief and the Superior Township Fire Chief have been meeting with the Ypsilanti City Fire Chief to discuss the possibility of Ypsilanti City joining the AMA agreement that is in place with Ypsilanti Township. In the agreement Superior would cover sections 3,4,5,6 in Ypsilanti City this area is the Leforge and Clark Road and along Huron River Drive to the St Joe Hospital Complex. With a Ladder and Engine and three personnel. In return Ypsilanti City would respond AMA to Superior in sections 31, 32, 33,34,35,36 they would respond with an Engine or 100 foot Tower and four personnel. With Ypsilanti City added to the AMA we could have twelve firefighters on the scene of a fire in about five minutes. With this we wouldn't need to have Ann Arbor Township Fire Department responding to our Southeast corner of the township with two men and two trucks. They could cover our north end of the township in case of any other runs.

Respectfully,



Wayne Dickinson, Chief
Superior Township Fire Department
7999 Ford Road
Ypsilanti, Michigan 48198
WDickinson@superior-twp.org

Cc. Dave Phillips, Clerk

Cc. Brenda McKinney, Treasurer

Decker Agency

www.DKRagency.com

Decker Agency, LLC
9848 Portage Road, Suite 101
Portage, MI 49002

FYI

Superior Charter Township
David Phillips, Clerk
3040 N. Prospect Street
Ypsilanti, MI 48198

Dear David,

We are pleased to announce MCM Group Inc. has been purchased by the Decker Agency and has relocated to a new address of 9848 Portage Road, Suite 101, Portage, MI 49002. As the new owner of the agency and with over 15 years of experience in municipal insurance, I am dedicated to making this transition seamless and personally guarantee, that as a valued customer, you will continue to receive the highest level of quality service that you have become accustomed to. It is the Decker Agency's mission to provide the best customer satisfaction, risk management, and insurance services available to your entity and its needs.

All policies and programs will remain unchanged as we continue to partner with the Michigan Township Participating Plan.

To assist you in this transition we are providing the enclosed reference card containing new contact information for your use. Please do not hesitate to contact us with any questions you or other board members may have. We thank you for allowing us to serve your municipality and look forward to our continued relationship. We wish you and your families a safe and happy holiday!

Sincerely,



Kevin C. Decker
Decker Agency

Decker Agency

www.dkragency.com

Invoice

FY

Name of Client
Superior Charter Township David Phillips, Clerk 3040 North Prospect Road Ypsilanti, MI 48198

Date	Invoice #	Due Date
12/18/2013	1034	1/10/2014

Service Representative	County
Kevin Decker	Washtenaw

EFFECTIVE	EXPIRATION	DESCRIPTION	AMOUNT
01/01/2014	01/01/2015	'Michigan Municipal Insurance Package' Including: Hartford, Assurant, Metropolitan & Mid-America, Property/Vehicle Valuation, Provident, Travel Accident, Firefighters Accidental Death And Disability, Law Enforcement Accident, Michigan Township Participating Plan (M.T.P.P.), Scheduled and Unscheduled Property, Liability, Terrorism, Crime, Public Official Bonds, Vehicles, Law Enforcement Liability. (any or all of the above as applicable) H.M.T.P.P. # 291089	58,364.00

Amount Due	\$58,364.00
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Please make checks payable to Decker Agency.

dn JD
 12-26-13

FYI

ESTIMATED BREAKDOWN OF 2014-2015 "MUNICIPAK" RENEWAL PREMIUM

The following is an estimated breakdown by fund of the Township's "MUNICIPAK" renewal premium for the 2014-2015 policy year.

<u>FUND</u>	<u>AMOUNT</u>
Fire Fund	\$24,984.00
General Fund	\$12,069.00
Parks & Recreation Fund	\$2,804.00
Utility Fund	<u>\$18,507.00</u>
TOTAL PREMIUM:	\$58,364.00

I hope this information proves helpful. Should you have any questions regarding this or any other insurance matter, please do not hesitate to contact our office.



Public Hearing Notice

**City of Ypsilanti Planning Commission
Wednesday, 15 January 2014, 7:00 p.m.
Council Chambers, City Hall**

The City of Ypsilanti Planning Commission will hold a public hearing on Wednesday, 15 January 2014, at 7:00 p.m. in the Council Chambers of the City Hall, One South Huron Street, Ypsilanti, Michigan 48197. The purpose of the hearing will be to receive public comments on the following:

601-699 Armstrong Dr & 513-577 First Court: Special Use Permit

An application has been filed for a Special Use Permit and site plan review for a portion of the property currently known as Parkridge Homes at 601-699 Armstrong & 513-577 First Court. The site is zoned R3, Multiple-Family Medium Density Residential. The applicant proposes to demolish and redevelop the western portion of the parcel, currently used as multifamily housing. The proposed new housing will include a combination of townhomes, duplexes, and apartments. The current parcel number and proposed legal description of the site are:

- 11-11-39-468-010: Beginning at the intersection of the easterly line of First Avenue, as it now exists 66 feet wide with the southerly line of French Claim 690; thence along said easterly line of First Avenue, North 1° 31' 30" West 639.16 feet to the southerly line of Harriett Street, as same now exists, 66 feet wide; thence along said southerly line of Harriett Street North 72° 20' East 476.07 feet; thence South 17° 40' East 185.82 feet; thence North 72° 20' East 100.19 feet; thence North 1° 4' 5" West 68.77 feet; thence North 72° 20' East 165.74 feet; thence North 72° 25' East 190.94 feet; thence South 2° 2' 17" East 517.45 feet to a point in the Southerly line of French Claim 690; thence along said Southerly line of French Claim 690 South 72° 36' 5" West a distance of 990.8 feet to the point of beginning. Less any lands in the above description lying to the East of the following described line. Beginning at the intersection of the easterly line of First Avenue with the southerly line of French Claim 690. Thence northerly along the east right of way line of First Avenue 639.16 feet to the southerly line of Harriet Street; thence easterly along the southerly right of way line of Harriet Street 431.41 feet to the point of beginning of said line; thence southeasterly to the southerly line of French Claim 690 at a point 615.97 feet East of the intersection of the South line of French Claim 690 and the East right of way line of First Avenue, being the point of ending of this line.

The City invites all citizens to attend this meeting or to send written comments to the City of Ypsilanti, Community & Economic Development Department, One South Huron Street, Ypsilanti, Michigan 48197. For further information, please call 734-483-9646 or email tgillotti@cityofypsilanti.com. For a full calendar of City events, please go to our website at cityofypsilanti.com/calendar.

The City of Ypsilanti will provide necessary auxiliary aids and services, such as signers for people with hearing disabilities or audio tapes of printed materials for people with vision disabilities, upon two days' notice to the City of Ypsilanti. Those requiring these aids or services should contact the City of Ypsilanti at:

City Clerk's Office
One South Huron Street
Ypsilanti, Michigan 48197
(734) 483-1100

Frances McMullan
City Clerk

LANDLORDS, PLEASE POST THIS INFORMATION FOR YOUR TENANTS.

Vicki C. Amore, CPA
Executive Director of Finance & Accounting
454 S. Harvey Street • Plymouth, Michigan 48170
(734) 416-2751 • FAX (734) 416-4931
victoria.amore@pccsmail.net

FYI

December 13, 2013

Ms. Brenda McKinney, Treasurer
Charter Township of Superior
3040 North Prospect Road
Ypsilanti, MI 48198

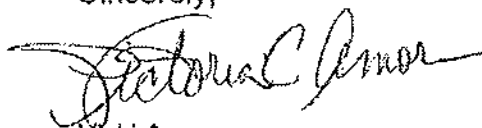
RE: Summer 2014 Property Tax Levy Authorization

Dear Ms. McKinney:

Pursuant to statute, the Board of Education of Plymouth-Canton Community Schools has determined to impose a 100% Summer Property Tax Levy on July 1, 2014, including Debt Service, upon property located within the boundaries of Superior Township.

Please contact me at (734) 416-2751 regarding fees for the 2014 collection (an agreement similar to 2013 would be acceptable).

Sincerely,



Vicki Amore
Executive Director of Finance & Accounting

cc: Dave Phillips, Township Clerk



FYI

January 9, 2014

Mr. David Phillips, Clerk
Township of Superior
3040 N. Prospect
Ypsilanti, MI 48198

Dear Mr. Phillips:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of a channel change. Customers are being notified of this change via bill message.

HSN2 (channel 75) is now available on the Limited Basic service.

Also, pursuant to P.A. 480 of 2006, Section 9 (4), Comcast Cable's local operating entity hereby reports that Comcast does not deny access to services to any group of potential residential subscribers because of the race or income of the residents in the local area. A similar report has been filed with the Michigan Public Service Commission.

As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

Frederick G. Eaton
Senior Manager, Government Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170