

**SUPERIOR CHARTER TOWNSHIP BOARD  
SPECIAL MEETING  
AUGUST 2, 2011  
ADOPTED MINUTES  
PAGE 1**

**1. CALL TO ORDER**

The special meeting of the Superior Charter Township Board was called to order by the Supervisor at 4:00 p.m. on August 2, 2011, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

**2. PLEDGE OF ALLEGIANCE**

The Supervisor led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were William McFarlane, Brenda McKinney, David Phillips, Lisa Lewis and Alex Williams. Nancy Caviston arrived at 4:15 p.m. Trustee Rodrick Green was absent.

**4. ADOPTION OF AGENDA**

It was moved by McKinney, seconded by Lewis, to adopt the agenda as presented

The motion carried by a voice vote.

**5. APPROVAL OF MINUTES**

No minutes were approved.

**6. CITIZEN PARTICIPATION**

**A. NON-AGENDA ITEMS**

There were none.

**7. REPORTS**

**A. SUPERVISOR**

The Supervisor did not provide a report.

**B. DEPARTMENT REPORTS:**

There were none.

**SUPERIOR CHARTER TOWNSHIP BOARD  
SPECIAL MEETING  
AUGUST 2, 2011  
ADOPTED MINUTES  
PAGE 2**

**8. COMMUNICATIONS**

There were none.

**9. UNFINISHED BUSINESS**

There was none.

**10. NEW BUSINESS**

**A. HIRE FIREFIGHTER**

Fire Chief Jim Roberts provided the Board with a memo and was present. Supervisor McFarlane explained that Firefighter Don Sanford is retiring on August 15, 2011 after completing 25 years of service and the Township is hiring a new firefighter to replace him. The Township advertised in the Ypsilanti Courier, the Michigan Chronicle and with all Washtenaw County and Southeast Michigan fire departments. Supervisor McFarlane explained the selection process, which resulted in the panel's first choice being Timothy Gonzales. Supervisor McFarlane concurred with Chief Roberts' recommendation and congratulated Mr. Gonzales. Fire Chief Jim Roberts explained that the Township received 176 applications for the position. He congratulated Mr. Gonzales on being selected. Chief Roberts explained that Mr. Gonzales has almost seven years of experience as a full-time firefighter. Much of his firefighter experience is similar to the duties he will be responsible for in Superior Township. Mr. Gonzales successfully completed the physical exam, psychological exam and background check. He is currently on lay-off status from the Jackson Fire Department. Mr. Gonzales was present and conveyed his appreciation to everyone involved in the hiring process.

It was moved by McKinney, seconded by Williams, for the Superior Township Board to concur with Fire Chief Jim Roberts' recommendation and to approve the hiring of Timothy Gonzales as a Superior Township Firefighter with a start date of August 11, 2011.

The motion carried by a unanimous voice vote. Trustees Caviston and Green were absent.

**B. RESOLUTION 2011-11, A RESOLUTION RECOGNIZING THE RETIREMENT OF DONALD SANFORD AND HIS HONORABLE SERVICE WITH THE SUPERIOR TOWNSHIP FIRE DEPARTMENT**

**SUPERIOR CHARTER TOWNSHIP BOARD  
SPECIAL MEETING  
AUGUST 2, 2011  
ADOPTED MINUTES  
PAGE 3**

Firefighter Don Sanford is retiring from the Superior Township Fire Department on August 15, 2011 after completing 25 years of service. Chief Roberts related some of Firefighter Sanford's career highlights. Firefighter Sanford worked extensively at Station No. 2, which is a single person station on MacArthur Boulevard. Firefighter Sanford completed training as a fire inspector and worked on a number of significant fire investigations. Firefighter Sanford is an excellent mechanic and has saved the Township considerable money by contributing his mechanic skills to help to maintain and repair equipment and apparatus. Chief Roberts said Firefighter Sanford was liked and respected by all and would be greatly missed.

The following Resolution was moved by McKinney, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION 2011-11**

**A RESOLUTION RECOGNIZING THE RETIREMENT OF DONALD  
SANFORD AND HIS YEARS OF HONORABLE SERVICE WITH THE  
SUPERIOR TOWNSHIP FIRE DEPARTMENT**

**WHEREAS**, on July 26, 1986, Don Sanford began his career as firefighter with the Superior Township Fire Department; and,

**WHEREAS**, Don Sanford has observed and help to facilitate the transition of the Superior Township Fire Department from a small fire department with limited staff and equipment to a modern, well-equipped, full-time fire department that provides coverage to the community 24 hours a day, 365 days a year; and,

**WHEREAS**, while employed as a Superior Township Firefighter, Don Sanford has helped to protect the lives and property of Superior Township citizens by responding to thousands of requests for service where he has assisted with saving lives, assisting injured persons, fighting fires and saving property from destruction; and,

**WHEREAS**, Don Sanford has applied his skills as a mechanic to Superior Township Fire Department's equipment and apparatus to help keep them in top operational condition and has resulted in significant cost savings to the Fire Department; and,

**SUPERIOR CHARTER TOWNSHIP BOARD  
SPECIAL MEETING  
AUGUST 2, 2011  
ADOPTED MINUTES  
PAGE 4**

**WHEREAS**, Don Sanford has earned the respect and admiration of his fellow firefighters for his dedication, professionalism and hard work; and,

**NOW THEREFORE, BE IT RESOLVED** that the Superior Township Board of Trustees recognizes the over twenty-five years of firefighter service Don Sanford has dedicated to the Superior Township Fire Department and the community of Superior Township; and,

**BE IT FURTHER RESOLVED** that the Superior Township Board of Trustees takes great pleasure in congratulating Don Sanford on this retirement from the Superior Township Fire Department and herewith expresses its sincere gratitude for the invaluable contributions Don Sanford has made to the Superior Township Fire Department and the community of Superior Township.

**BE IT FUTHER RESOLVED** that this resolution will be recorded in the permanent minutes of the Superior Township Board of Trustees and that copies will be sent to Firefighter Don Sanford to share with his family.

The Resolution was adopted by a unanimous voice vote. Trustees Caviston and Green were absent.

**11. PAYMENT OF BILLS**

There were no bills for payment.

**12. PLEAS AND PETITIONS**

There were none.

**13. ADJOURNMENT**

It was moved by McKinney, supported by Lewis, that the meeting adjourn. The motion carried by a voice vote and the meeting adjourned at 4:20 p.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor

**SUPERIOR CHARTER TOWNSHIP BOARD  
SPECIAL MEETING  
AUGUST 2, 2011  
ADOPTED MINUTES  
PAGE 5**