

**SUPERIOR CHARTER TOWNSHIP BOARD
SPECIAL MEETING
AUGUST 29, 2011
ADOPTED MINUTES
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1. CALL TO ORDER

The special meeting of the Superior Charter Township Board was called to order by the Supervisor at 4:00 p.m. on August 29, 2011, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Brenda McKinney, David Phillips, Rodrick Green, Lisa Lewis and Alex Williams.

4. ADOPTION OF AGENDA

It was moved by McKinney, seconded by Green, to adopt the agenda as presented

The motion carried by a voice vote.

5. APPROVAL OF MINUTES

No minutes were approved.

6. CITIZEN PARTICIPATION

A. NON-AGENDA ITEMS

There were none.

7. REPORTS

A. SUPERVISOR

The Supervisor did not provide a report.

B. DEPARTMENT REPORTS:

There were none.

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8. COMMUNICATIONS

There were none.

9. UNFINISHED BUSINESS

There was none.

10. NEW BUSINESS

A. SET THE SALARY FOR THE NEW DEPUTY TREASURER

Treasurer McKinney explained that the current Deputy Treasurer, Ms. K. Tyler, has accepted the position of Treasurer of Montmorency County, Michigan. She has submitted her resignation to Superior Township. Her last day will be September 2, 2011. Treasurer McKinney said she will appoint a new Deputy Treasurer, Ms. Nicole Sumpter, on September 1, 2011. She is recommending that the Board set Ms. Sumpter's salary at \$17.50 per hour and to provide her with full-time benefits.

It was moved by Caviston, seconded by Lewis, for the Board to set the salary of the new Deputy Treasurer, Nicole Sumpter, at \$17.50 per hour and to provide her with full-time benefits.

The motion carried by unanimous voice vote.

B. RESOLUTION 2011-15, A RESOLUTION TO AUTHORIZE THE SIGNING OF CHECKS, BANK ACCOUNTS AND WIRE TRANSFERS

At 12:00 noon on September 1, 2011, Treasurer McKinney will appoint a new Deputy Treasurer, Nicole Sumpter. Treasurer McKinney is requesting the Board authorize Nicole Sumpter as an authorized signer on Township checks, bank accounts and wire transfers.

The following Resolution was moved by Caviston, seconded by Green:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
AUGUST 29, 2011, RESOLUTION 2011-15**

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**A RESOLUTION TO AUTHORIZE THE SIGNING OF CHECKS, BANK
ACCOUNTS AND WIRE TRANSFERS**

WHEREAS, Superior Township requires the processing of numerous checks, deposits and transfers of funds in various bank accounts and processing wire transfers in order to conduct Township business, and

WHEREAS, the current Deputy Treasurer, Karen Tyler has submitted her resignation and effective 12:00 noon on September 1, 2011 she will be removed as the Deputy Treasurer and will no longer be authorized to sign checks, for bank accounts or wire transfers, and

WHEREAS, effective 12:00 noon on September 1, 2011, the Treasurer will appoint a new Deputy Treasurer, Nicole D.E. Sumpter, who should be authorized to sign checks, for bank accounts and wire transfers, and

BE IT FUTHER RESOLVED that effective 12:00 noon, September 1, 2011, Karen Tyler is removed as an Authorized Signer on all Township checks, bank accounts and wire transfers and that effective 12:00 noon, September 1, 2011, Nicole D.E. Sumpter shall be added as an Authorized Signer on all Township checks, bank accounts and wire transfers, and

BE IT FURTHER RESOLVED, as approved by previously adopted Resolutions, William McFarlane, Brenda McKinney, and David Phillips, shall remain as Authorized Signers on all Township checks, bank accounts and wire transfers, and

BE IT FURTHER RESOLVED, any person(s) who were previously approved as an Authorized Signer, but is not listed above, are no longer approved to be an Authorized Signer on any Township check, bank account or wire transfer, and

BE IT FURTHER RESOLVED that David M. Phillips or William McFarlane and Brenda McKinney or Nicole D.E. Sumpter shall be designated as an Authorized Signer as one of the authorized officers for all authorized checking accounts, bank accounts and wire transfers of the Township.

THE RESOLUTION WAS DECLARED ADOPTED.

CERTIFICATION

I, David Phillips, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on August 29, 2011.

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David Phillips, Superior Charter Township Clerk

Roll call vote:

Ayes: McFarlane, McKinney, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried.

11. PAYMENT OF BILLS

There were no bills for payment.

12. PLEAS AND PETITIONS

There were none.

13. ADJOURNMENT

It was moved by McKinney, supported by Lewis, that the meeting adjourn. The motion carried by a voice vote and the meeting adjourned at 4:25 p.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor