

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Pro Tem Brenda McKinney at 7:30 p.m. on December 17, 2012, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor Pro Tem, Brenda McKinney, led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Brenda McKinney, David Phillips, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams. Supervisor McFarlane was absent.

4. ADOPTION OF AGENDA

It was moved by Green, seconded by Caviston, to adopt the agenda with the addition of two items, a letter from Republic Waste as item a. under Communications and Ann Arbor Spark's 2012 Invoice as item j. under New Business.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF NOVEMBER 19, 2012

It was moved by Lewis, seconded by Green, to approve the minutes of the regular Board meeting of November 19, 2012, as presented.

The motion carried by a voice vote.

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

There were none.

7. REPORTS

A. SUPERVISOR REPORT

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 2**

Treasurer McKinney was conducting the meeting as Supervisor pro tem. She reported on the following: The terms of two Planning Commissioners expire in February. Anyone interested in serving on the Planning Commission should submit their request to the Township. Clerk David Phillips reported that the 16 member Burning Ordinance Review Committee has met seven times, but still has not reached agreement on some issues. He anticipates they will conclude their work in January 2013 and the Board should be able to conduct the first reading of a revised Burning Ordinance at the February 19, 2013 meeting. Clerk Phillips also reported that the contract negotiations with the firefighters will not be completed in time to sign a new contract before the December 31, 2012 expiration of the current contract.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE MARSHALL, HOSPITAL FALSE FIRE ALARM, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, ZONING REPORT

It was moved by Caviston, seconded by Green, that the Superior Township Board receive all reports.

The motion carried by a voice vote.

8. COMMUNICATIONS

A. SCOTT CABAUTAN, REPUBLIC WASTE, MUNICIPAL SERVICES DIRECTOR, RE: SOLID WASTE SERVICES

In a letter dated November 2, 2012, Mr. Cabauatan explained that the new contract with lower rates for Superior Township began on October 1, 2012. However, Republic Waste's billing system had already processed the 4th Quarter invoices under the former higher rate. Therefore, in January, Superior's customers will receive the 1st quarter of 2013 invoice that will include an adjustment for the 4th quarter 2012 as well as being billed at the new lower rate. Republic will begin the new system for recycling in April 2013. This will enable them to deliver the necessary carts and to conduct an education program to inform the customers about the change.

It was moved by Caviston, seconded by Green, to receive the November 2, 2012 communication from Mr. Cabauatan of Republic Waste.

The motion carried by a voice vote.

9. UNFINISHED BUSINESS

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 3**

**A. ORDINANCE 174-12, THE WOODLANDS OF GEDDES GLEN, AREA PLAN
AMENDMENT, SECOND READING**

Clerk Phillips explained that there were no changes to the proposed revised area plan from the first reading. He explained that at their November 28, 2012 meeting, the Planning Commission approved the Preliminary Site Plan for the development with a condition that they were proceeding at their own risk as the Board had not yet completed the second reading and adoption of the amended area plan.

It was moved by Green, seconded by Caviston, to approve Ordinance #174-12, The Woodlands of Geddes Glen, for Second Reading and adoption as follows:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
ORDINANCE # 174-12**

THE WOODLANDS OF GEDDES GLEN

The Board of Superior Charter Township of Washtenaw County, Michigan, hereby ordains that Ordinance Number 174, being the Superior Charter Township Zoning Ordinance, adopted August 4, 2008, and effective August 14, 2008, as amended, be amended as follows:

SECTION I

Superior Charter Township Ordinance Number 174, designated Superior Charter Township Zoning Ordinance, adopted August 4, 2008 and effective August 14, 2008, as amended, and the zoning district map attached thereto and made a part thereof, are hereby amended by The Woodlands of Geddes Glen Area Plan Area Plan dated 11-5-12.

SECTION II

Commencing at the Southwest corner of Section 30, T2S. R7E. Superior Township, Washtenaw County, Michigan; thence along the West line of said Section 30, N 00° 47' 20" W 1381.90 feet to the centerline of Geddes Road for a POINT OF BEGINNING; thence continuing along said West line, N 00° 47' 20" W 1285.90 feet to the West 1/4 corner of said Section 30; thence along the East and West ¼ line of said Section 30, N 88° 06' 20" E 1102.03 feet; thence along the East line of the West Fractional 1/2 of the Southwest Fractional 1/4 of said Section 30, as monumented and occupied, S 01° 32' 15" E 1116.92 feet to a point on the centerline of Geddes Road; thence along said centerline in the following three (3) courses: (1) S 80° 56' 35" W 455.28 feet (2) Westerly 598.97 feet along the arc of a circular curve to the left, having a radius of 10,134.98 feet, a central angle of 03° 23' 10", and a chord which bears S 79° 15' 00" W 598.88 feet and (3) Westerly 79.00 feet along the arc of a circular curve to the left, having a radius of 568.50 feet, a central angle of 07° 57' 44" and a chord which

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 4**

bears S 73° 34' 33" W 78.94 feet to the Point of Beginning, being part of the West Fractional 1/2 of the Southwest Fractional 1/4 of said Section 30, as monumented and occupied, and containing 30.36 acres of land more or less, subject to the rights of the public over the Northerly 33 feet of Geddes Road. Also subject to other easements and restriction of record, if any,

SECTION III

The Area Plan of The Woodlands of Geddes Glen dated 11-5-12, shall constitute the Approved Area Plan.

SECTION IV

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website – www.superior-twp.org – pursuant to Section 8 of the Charter Township Act, being MCL 42.8, 3(b) within thirty (30) days following the final adoption thereof. This Ordinance shall become effective on the eighth day following said publication or such later date as is provided by law. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Ayes: McKinney, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: McFarlane

The motion carried and the Ordinance was adopted.

10. NEW BUSINESS

A. APPROVE THE PROMOTION OF FIRE FIGHTER JEFF FRENCH TO CAPTAIN

In a Memo dated November 27, 2012 addressed to Supervisor McFarlane, Fire Chief Jim Roberts explained the process used to determine a ranking of the four applicants who applied for the promotion to captain. The process included a written exam and two oral interviews. The process resulted in a virtual tie between fire fighter Jeff French and fire fighter Barry Conklin. Fire Chief Roberts listed other factors he considered to make his recommendation to promote Jeff French to the position of Captain. He requested that the Board approve the promotion of fire fighter Jeff French to the position of Captain. Supervisor McFarlane already approved Jeff French's appointment to the Interim Acting Fire Suppression Captain,

It was moved by Phillips, seconded by Lewis, for the Board to approve the promotion of fire fighter Jeff French to the position of Fire Suppression Captain.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 5**

Ayes: McKinney, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: McFarlane

The motion carried.

**B. RESOLUTION 2012-32, NON-MOTORIZED TRAIL GRANT SUBMISSION,
PROSPECT ROAD AND GEDDES ROAD**

The Washtenaw County Parks and Recreation Commission is accepting applications for their Connecting Communities Initiative (CCI). The CCI program provides grants for the construction of non-motorized trails. The Township has received several previous grants from the Washtenaw County Parks and Recreation Commission. The Township is interested in constructing additional non-motorized trails along Prospect Road between Clark and Berkshire and along Geddes Road between Andover Circle and Ridge Road.

The following Resolution was move by Green, seconded by Caviston:

**SUPERIOR CHARTER TOWNSHIP BOARD
RESOLUTION**

RESOLUTION 2012-32

DECEMBER 17, 2012

**A RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE WASHTENAW
COUNTY PARKS AND RECREATION COMMISSION'S *CONNECTING
COMMUNITIES INITIATIVE* FOR A PROPOSECT ROAD AND GEDDES ROAD NON-
MOTORIZED TRAIL**

WHEREAS, Superior Charter Township has been a leader in Washtenaw County for non-motorized trail installation; and

WHEREAS, non-motorized trails have proven to be a vital method of promoting healthy life styles; and

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 6**

WHEREAS, the existing non-motorized trails are used extensively by Superior Township residents and non-residents; and

WHEREAS, Superior Charter Township has had several successful partnerships with the Washtenaw County Parks and Recreation Commission regarding new trail installation; and

WHEREAS, the Washtenaw County Parks and Recreation Commission's *Connecting Communities Initiative* was established to partner with local communities to build trails that connect to the County's Border to Border Trail; and

WHEREAS, installing a non-motorized trail along a portion of Prospect Road and Geddes Road would add a connection to the Border-to-Border Trail,

NOW THEREFORE BE IT RESOLVED that the Superior Charter Township Board of Trustees authorizes the administrative staff to apply for a grant from Washtenaw County Parks and Recreation Commission's *Connecting Communities Initiative* for trail installation on Prospect Road from the existing trail at Clark Road to Berkshire Street and Geddes Road from Andover Circle to the proposed sidewalks of the Ridge Road roundabout; and

BE IT FURTHER RESOLVED that the grant shall be allocated over a two-year funding cycle for total construction costs; and

BE IT FURTHER RESOLVED that Superior Charter Township use OHM for grant application assistance at a cost not to exceed \$2,000; and

BE IT FURTHER RESOLVED that after notification of grant approval, the Board of Trustees shall be presented with the opportunity to approve the trail design and to approve the contract with Washtenaw County Parks and Recreation Commission for the installation of the trails. This approval may include deciding to proceed with the construction of only one of the two proposed projects.

Ayes: McKinney, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: McFarlane

The motion carried, the Resolution was adopted.

C. RENEWAL OF THE UTILITY DEPARTMENT'S TELEPHONE SERVICE

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 7**

Utility Director Rick Church was present and in a Memo dated December 17, 2012 he explained that two years ago the Utility Department solicited bids for providing telephone service to the entire Utility Department. Windstream (previously known as Paetec) was selected for a two year contract based upon price and service. The Utility Department has been very satisfied with Windstream and requested the Board approve the Utility Department to renew the contract with Windstream for an additional 36 months. Windstream has offered two free months of service and a 10% loyalty discount for the renewal.

The following Resolution was moved by Phillips, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL FOR ENTERING INTO A CONTRACT
AGREEMENT WITH WINDSTREAM FOR THIRTY-SIX MONTHS OF TELEPHONE
SERVICE**

RESOLUTION NUMBER: 2012-33

DATE: December 17, 2012

WHEREAS, a telephone system is needed for the day-to-day operations of the Superior Township Utility Department, and

WHEREAS, the Adopted Policies of the Superior Township Board of Trustees requires Board approval for all purchase of services contracts where the total amount of the purchase is over \$1,000.00, and

WHEREAS, the Township has previously executed contracts with Windstream for 24 months of telephone service and the contracts have expired, and

WHEREAS, Windstream has performed well during the 24 month contract period and Windstream has provided excellent service, and

WHEREAS, Windstream has offered to extend the contracts for 36 months, at a reduced rate, and

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Board of Trustees approves the Renewal Agreement, Accounts 2145412 and 2147184, with Windstream to extend the contracts for telephone service for 36 months and authorizes the Supervisor to sign the Agreement.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 8**

Ayes: Phillips, Caviston, Green, Lewis, Williams, McKinney

Nays: None

Absent: McFarlane

D. RESOLUTION 2012-34, UTILITY DEPARTMENT, HYUNDAI WATER METER

Utility Director Rick Church was present and he provided a memo to the Board dated December 17, 2012. He indicated that the water meter at the Hyundai/Kia Technical Center on Geddes Road has not been working properly. The manufacturer, ETNA, has made several unsuccessful attempts to fix the meter. The meter is no longer on warranty. ETMA recently offered to replace the meter at about one-half the cost. Director Church indicated the new meter was a different design and should be more reliable. He recommended the Township approve the contract with ETNA for the new contract. He indicated that it is the practice for both all water service customers to only pay for the cost of the water meter at the initial installation and that the Utility Department pays for any following replacement meters. The Utility Department is proposing to pay for the cost of this replacement meter.

The following Resolution was moved by Phillips, seconded by Caviston:

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

A RESOLUTION FOR APPROVAL TO CONTRACT WITH ETNA SUPPLY COMPANY TO PROVIDE A NEW WATER METER, REMOVE OLD METER AND INSTALL NEW METER AT THE HYUNDAI/KIA TECHNICAL CENTER LOCATED ON GEDDES ROAD AT LEFORGE ROAD

RESOLUTION NUMBER: 2012-34

DATE: December 17, 2012

WHEREAS, the water meter at the Hyundai/Kia Technical Center is needed to measure water and sewer usage for billing purposes, and

WHEREAS, the Adopted Policies of the Superior Township Board of Trustees requires Board approval for all purchase of services contracts where the total amount of the purchase is over \$1,000.00, and

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 9**

WHEREAS, the current water meter is failing and is in need of replacement, and

WHEREAS, Etna Supply Company has offered to supply and install a new water meter at a discounted cost to the Township, and

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Board of Trustees authorize the Utility Department to contract with ETNA Supply Company to proceed with providing and installing a new meter for the Hyundai/Kia Technical Center at a cost not to exceed \$ 5,500.00.

Ayes: Caviston, Green, Lewis, Williams, Phillips, McKinney

Nays: None

Absent: McFarlane

E. COUNTY PARKS NATURAL AREA PRESERVATION PROGRAM ACQUISITION OF 66 ACRES IN SECTION 10 AND 11

In a letter dated November 14, 2012, the Washtenaw County Parks and Recreation Commission indicated that it was interested in acquiring a 40 acre parcel in section 10 and a 26 acre parcel in section 11 through their Natural Areas Preservation Program (NAPP). The 40 acre parcel is contiguous to Schroeter Park. The 26 acre parcel is contiguous to the east boundary of the 40 acre parcel. Both parcels are heavily wooded, have step slopes, wetlands and there a stream runs through the properties. The 40 acres parcel has been identified as contained some of the most significant natural features of any area in the Township. Neither parcel is considered suitable for farming or development. Washtenaw County Ordinance No. 128 requires that properties considered for acquisition through the NAPP be reviewed by the local unit of government.

It was moved by Phillips, seconded by Williams, that the Superior Township Board agrees that the two Ford Road Property, LLC parcels totaling 66 acres in section 10 and 11, identified in the Washtenaw County Parks and Recreation Commission letter dated November 14, 2012 are suitable for acquisition and preservation through the Washtenaw County Natural Areas Preservation program. The Board further agrees that the parcels contain significant natural features and would encourage the extension of trails from Schoeter Park onto the parcels.

Ayes: Phillips, Caviston, Green, Lewis, Williams, McKinney

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 10**

Nays: None

Absent: McFarlane

The motion carried

F. BOARD OF TRUSTEES APPOINTMENT TO BOARDS

Supervisor McFarlane recommended the following Board Appointments for 2013- 2016:

Planning Commission	David Phillips
Park Commission Liaison	Alex Williams
Zoning Board of Appeals	Lisa Lewis
Supervisor Pro Tem	Brenda McKinney
SEMCOG	Rodrick Green
Superior Scenes	Nancy Caviston
Dixboro Design Review Board	William McFarlane/David Phillips
Wetlands Board	Nancy Caviston
WATS	Wm. McFarlane/ Brenda McKinney
County Non-Motorized Trail Committee	Brenda McKinney
Election Commission	R. Green/L. Lewis/D. Phillips
Washtenaw Co. Solid Waste Authority	Alex Williams/ D. Phillips
Urban County	Wm. McFarlane/Brenda McKinney

It was moved by Caviston, seconded by Green, for the Board to approve the appointments as recommended by Supervisor McFarlane for 2013 through 2016.

The motion carried by a voice vote.

G. BOARD APPOINTMENTS TO VARIOUS BOARDS

Supervisor McFarlane recommended the following appointments. They are all re-appointments.

BOARD APPOINTMENTS

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 11**

RECOMMENDED APPOINTMENTS

Board of Review	Don Dugas, John MacNicol, James Switila Terms: January 1, 2013 to December 31, 2014
Dixboro Design Review Board	Michelle Barth and Wendy Fry, Terms: January 1, 2013 to December 31, 2015; John Copley, Term: March 1, 2013 to February 28, 2016
Construction Board of Appeals	John Hamlin, Thomas Tocco, Joseph Veltri and Kurt Weiland, Terms: March 6, 2013 to March 5, 2015
Local Development Finance Authority	William McFarlane, Dan Smith and Mirada Jenkins, Terms: January 20, 2013 to January 19, 2017

It was moved by Caviston, seconded by Green, to approve the appointments as recommended by Supervisor McFarlane.

The motion carried by a voice vote.

H. UNCOLLECTIBLE PLANNING ACCOUNTS

In a memo dated December 14, 2012, Deborah Kuehn, Planning Administrator, indicated that she has been unsuccessful in collecting two overdrawn planning accounts:

Michigan Memorial Park, 32163 Huron River Drive, Flat Rock, MI 48134, Preliminary Site Plan #02-27 in the amount of \$1,706.25

Goode Investments, LLC, Alan Goode, 7887 Curtis Road, Northville, MI 48167, Dixboro Farmstead #02-09, Planning Review in the amount of \$487.50

Ms. Kuehn indicated that both debts are from work the Township completed in 2002. Written attempts to collect the payments have not been answered. The above developers are no longer pursuing the projects and do not own the property planned for development. It is her recommendation that both debts are written off as uncollectible. Budget Amendments have already addressed both bad debts.

It was moved by Phillips, seconded by Green, for the Board to approve writing off the following debts, Michigan Memorial Park, \$1,706.25 and Goode Investments, LLC, \$487.50 as uncollectible.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 12**

The motion carried by a voice vote.

I. BUDGET AMENDMENTS

GENERAL FUND BUDGET AMENDMENTS			
DECEMBER 17, 2012			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
101-101-702-050	SALARY BOARD SECRETARY	\$ 995.00	INCREASE
101-101-703-00	CONTRACT SERVICES BOARD	\$ 400.00	INCREASE
101-101-715-007	SOC SEC SENIOR ADMIN ASSISTANT	\$ 15.00	INCREASE
101-101-715-050	SOC SEC BOARD SECRETARY	\$ 60.00	INCREASE
101-101 716 050	HEALTH INSUR BOARD SECRETARY	\$ 381.00	INCREASE
101-101-717-050	TAXB BEN BOARD SECRETARY	\$ 21.00	INCREASE
101-101-718-000	PENSION BOARD MEMBERS	DECREASE	\$ 350.00
101-101-718-007	PENSION SENIOR ASSISTANT	\$ 100.00	INCREASE
101-101-719-000	UNEMPLOYMENT BENEFITS	\$ 40.00	INCREASE
101-101-851-000	INSUR & BONDS	\$ 260.00	INCREASE
101-101-860-050	MEALS LODGING PARKING	\$ 150.00	INCREASE

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 13**

101-101-900-050	PRINT PUBLISH NEWSLETTER	\$ 292.00	INCREASE
101-101-958-000	MEMBRSHIPS & DUES	DECREASE	\$ 1,000.00
101-171-717-000	TAXB BENE TOWNSHIP SUPERVISOR	\$ 50.00	INCREASE
101-191-702-000	SALARIES ELECTION DEPT	\$ 1,441.00	INCREASE
101-101-702-037	SALARIES FICA EXEMPT ELECTION DEPT	\$ 25.00	INCREASE
101-191-703-000	CONTRACT SERV ELECTION DEPT	DECREASE	\$ 1,000.00
101-191-715-000	SOC SEC ELECTION DEPT	\$ 33.00	INCREASE
101-191-718-000	PENSION ELECTION DEPT	\$ 15.00	INCREASE
101-191-862-000	PRECINCT RENT ELECTION DEPT	\$ 100.00	INCREASE
101-191-801-000	PROF SERV ELECTION DEPT	\$ 342.00	INCREASE
101-191-860-000	TRANSPORTATION ELECTION DEPT	\$ 104.00	INCREASE
101-191-900-000	PRINTING & PUBLISHING ELECTION DEPT	DECREASE	\$ 1,140.00
101-201-702-000	ACCOUNTANT SALARY	\$ 5.00	INCREASE
101-201-710-00	TRAINING ACCOUNTANT	DECREASE	\$ 200.00
101-201-740-000	SUPPLIES ACCOUNTANT	\$ 500.00	INCREASE
101-209-702-000	SALARY ASSESSOR	\$ 12.00	INCREASE
101-209-702-075	FIELD APPRAISER SALARY	\$ 272.00	INCREASE
101-209-717-000	ASSISTANT ASSESSOR TAXB	\$ 62.00	INCREASE

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 14**

	BENE		
101-209-717-075	FIELD APPRAISER TAXB BENE	\$ 142.00	INCREASE
101-209-860-000	GAS MILEAGE ASSESSING DEPT	\$ 75.00	INCREASE
101-210-801-050	ATTORNEYS	DECREASE	\$ 2,000.00
101-215-716-000	CLERK ADMIN ASSIST HEALTH/LIFE INSUR	\$ 91.00	INCREASE
101-215-717-050	CLERK ADMIN ASSIST TAXB BENE	\$ 62.00	INCREASE
101-253-702-075	SEASONAL STAFF TREASURER	\$ 575.00	INCREASE
101-253-703-000	CONTRACT LABOR TREASURER	\$ 235.00	INCREASE
101-253-715-050	DEPUTY TREASUER SOC SEC	\$ 150.00	INCREASE
101-253-715-075	SOC SEC SEASONAL STAFF TREASURER	\$ 44.00	INCREASE
101-253-717-055	TREASURER ASSISTANT TAXB BENE	\$ 62.00	INCREASE
101-253-718-000	TREASURER PENSION	DECREASE	\$ 500.00
101-253-718-050	DEPUTY TREASURER PENSION	\$ 225.00	INCREASE
101-000-607-000	PLAN DEPT ADMIN FEES	INCREASE	\$ 1,500.00
101-000-607-085	REIM FOR MEETINGS, COURT ETC.	INCREASE	\$ 1,175.00
101-000-664-000	INTEREST	\$ 700.00	DECREASE

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 15**

101-101-702-00	BOARD SALARIES	DECREASE	\$ 1,500.00
101-258-740-000	OPER SUPPLIES COMPUTER DEPT	DECREASE	\$ 2,300.00
101-258-801-000	COMPUTER NETWORK ENG SERVICES	\$ 1,000.00	INCREASE
101-101-715-050	SOC SEC BOARD SECRETARY	\$ 60.00	INCREASE
101-101-716-050	HEALTH INSUR BOARD SECRETARY	\$ 141.00	INCREASE
101-258-715-000	SOC SEC TECHNOLOGY ADMIN	\$ 13.00	INCREASE
101-258-715-000	TAXB BENE TECH ADMINISTRATOR	\$ 6.00	INCREASE
101-265-702-000	SALARY BUILD & GROUNDS DEPT	\$ 6.00	INCREASE
101-265-860-000	TRANSPORATION BLDG & GROUNDS	\$ 80.00	INCREASE
101-265-920-050	BLDG & GROUNDS STREETLIGHTS	\$ 920.00	INCREASE
101-265-920-075	DRAINS	\$ 916.00	INCREASE
101-446-866-000	ROAD MAIT & REPAIR	DECREASE	\$ 15,172.35
101-278-702-033	SALARY ORD OFFICER	\$ 900.00	INCREASE
101-278-715-033	SOC SEC ORDINANCE OFFICER	\$ 80.00	INCREASE
101-278-717-033	TAXB BENE ORD OFFICER	\$ 45.00	INCREASE
101-410-702-000	PLAN COMM SALARIES	DECREASE	\$ 1,150.00
101-410-702-050	PLAN ADMIN SALARY	\$ 1,160.00	INCREASE

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 16**

101-410-715-050	PLAN ADMIN SOC SEC	\$ 75.00	INCREASE
101-410-717-050	PLAN ADMIN TAXB BENE	\$ 98.00	INCREASE
101-410-718-050	PLAN ADMIN PENSION	\$ 75.00	INCREASE
101-410-801-020	PLAN COSTS ABOVE BASE	DECREASE	\$ 4,000.00
101-411-715-00	SOC SEC ZBA	\$ 17.00	INCREASE
101-550-864-000	AATA FIXED ROUTE	\$ 914.76	INCREASE
101-550-864-025	AATA DEMAND	\$ 631.02	INCREASE
101-890-955-000	MISC EXPENSE	\$ 4,771.00	INCREASE
101-965-965-000	TRAN TO GENERAL RESERVE	\$ 13,042.57	INCREASE
	TOTAL OF DEBITS/CREDITS	\$ 32,987.35	\$ 32,987.35

LAW FUND BUDGET AMENDMENTS			
DECEMBER 17, 2012			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
266-000-660-000	FINES & FORFEITS	INCREASE	\$ 13,000.00
266-310-703-000	REG SHERIFF'S CONTRACT	\$ 10.00	INCREASE

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 17**

266-310-703-001	SHERIFF'S OVERTIME	DECREASE	\$ 12,000.00
266-310-930-000	REPAIR & MAIT	\$ 700.00	INCREASE
266-346-702-000	SALARIES NEIGHBORHOOD WATCH	\$ 200.00	INCREASE
266-346-715-000	SOC SEC NEIGHBORHOOD WATCH	\$ 25.00	INCREASE
266-000-699-000	APPROPRIATION FROM FUND BAL	\$ 24,065.00	DECREASE
	TOTAL OF DEBITS/CREDITS	\$ 25,000.00	\$ 25,000.00

FIRE FUND BUDGET AMENDMENTS			
DECEMBER 17, 2012			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
206-000-695-000	DONATIONS	INCREASE	\$ 2,000.00
206-336-702-000	REG SALARIES	CREDIT	\$ 17,000.00
206-336-702-003	OT VACATION	DECREASE	\$ 7,000.00
206-336-702-004	OT CALLBACKS	\$ 1,200.00	INCREASE
206-336-702-006	EXTRA HOURS FIRE MARSHALL	DECREASE	\$ 2,000.00
206-336-715-	SOC SEC FULL-TIME STAFF	DECREASE	\$ 2,700.00

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 18**

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206-336-715-006	SOC SEC FIRE MARSHALL	DECREASE	\$ 1,000.00
206-336-715-005	SOC SEC FIRE CHIEF	\$ 150.00	INCREASE
206-336-716-000	HEALTH INSUR	DECREASE	\$ 12,900.00
206-336-717-000	TAXB BENEFITS	\$ 4,000.00	INCREASE
206-336-717-005	TAXB BENE CHIEF	\$ 116.00	INCREASE
206-336-717-006	TAXB BEN FIRE MARSHALL	\$ 225.00	INCREASE
206-336-718-000	PENSION FULL-TIME STAFF	DECREASE	\$ 7,000.00
206-336-718-006	PENSION FIRE MARSHALL	DECREASE	\$ 1,000.00
206-336-740-00	OPERATING SUPPLIES	\$ 2,500.00	INCREASE
206-336-775-000	REPAIR & MAIT SUPPLIES	DECREASE	\$ 1,000.00
206-336-801-000	PROFESSIONAL SERVICES	\$ 2,000.00	INCREASE
206-3336-850-000	TELECOMMUNICATIONS	\$ 2,500.00	INCREASE
206-336-851-000	INSURANCE & BONDS	DECREASE	\$ 1,300.00
206-336-930-000	REPAIR & MAIT	\$ 7,000.00	INCREASE

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 19**

206-336-958-000	MEMBERSHIPS & DUES	\$ 1,000.00	INCREASE
206-965-965-000	TRANS TO ACCRUED ABSENCES	\$ 34,209.00	INCREASE
	TOTAL OF DEBITS/CREDITS	\$ 54,900.00	\$ 54,900.00

BUILDING FUND BUDGET AMENDMENTS			
DECEMBER 17, 2012			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
249-000-607-085	REIM FOR OUR LABOR COSTS	INCREASE	\$ 162.00
249-000-610-.02	TEMP OCC ADMIN FEES	INCREASE	\$ 155.00
249-000-610-075	106 INSPECTION FEES	INCREASE	\$ 360.00
249-000-671-075	INSUR REIMBURSEMENTS	INCREASE	\$ 226.00
249-371-258-000	COMPUTER SUPPORT/EQUIP	\$ 800.00	INCREASE
249-371-265-000	BLDG MAIT REPAIR/UTIL	DECREASE	\$ 1,700.00

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 20**

249-371-702-050	BLDG SECRETARY SALARY	\$ 1,000.00	INCREASE
249-371-715-050	BLDG SECRETARY SOC SEC	\$ 75.00	INCREASE
249-371-716-000	BLDG OFFICIAL HEALTH INSUR	DECREASE	\$ 690.00
249-371-716-050	BLDG SECRETARY HEALTH ISNUR	DECREASE	\$ 356.00
249-371-717-000	BLDG OFFICIAL TAXB BENE	\$ 53.00	INCREASE
249-371-717-050	BLDG SECRETARY TAXB BENE	\$ 21.00	INCREASE
249-371-718-000	BLDG OFFICIAL PENSION	DECREASE	\$ 625.00
249-371-740-000	OPERATING SUPPLIES	\$ 120.00	INCREASE
249-371-851-000	INSUR & BONDS	DECREASE	\$ 340.00
249-371-954-000	EQUIP RENTAL	\$ 180.00	INCREASE
249-371-958-000	MEMBERSHIP 7 DUES	DECREASE	\$ 300.00
249-371-963-000	BANK FEES	\$ 34.00	INCREASE
249-000-699-025	APPRROP FROM RESERVES	\$ 2,631.00	DECREASE

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 21**

	TOTAL OF DEBITS/CREDITS	\$ 4,914.00	\$ 4,914.00
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To: Superior Township Board of Trustees

From: Utility Department

Date: December 17, 2012

Re: 2012 Budget Amendment



Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED	Exp
Ca.M:						
404	Water Sales	39,653		1,675,347	\$1,715,000	Increased Usage
405	Sewer Sales	5,867		923,133	929,000	Increased Usage
408	Penalty Income	6,000		50,000	\$56,000	Increased Late Payments
410	Meter Sales	5,000		4,000	\$9,000	New Meter Installs
425	Other Misc. Income	4,930		0	\$4,930	Bromley Park Utility Fee
441	Interest on Bank Accts.		4,565	5,500	\$935	Funds Invested in Non-Interest Bearing
	Total Revenue	\$61,450	\$4,565			
555	Water Purchased	36,397		996,103	\$1,032,500	Increased Usage
560	Sewer Purchased	37,738		600,155	\$637,893	Increased Usage
602	Overtime Premium		2,000	4,768	\$2,768	
603	Taxable Benefits	300		19,146	\$19,446	Paid Vacations
609	Pension Expense		4,685	42,885	\$38,200	Lower MERS %
620-AB	Rep. & Maint. - Adm. Bldg.	1,500		2,500	\$4,000	Outside Bldg. Light Repairs
643-AB	Computer Serv. - Adm. Bldg.		2,500	11,000	\$8,500	
645-AB	Oper. Supplies - Adm.		1,500	6,000	\$4,500	

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 22**

665-AB	Utilities - Adm. Bldg.		500	7,000	\$6,500	Bldg. More Energy Efficient
677-AB	Leased Equip. - Adm. Bldg.		500	4,500	\$4,000	
620-MF	Rep. & Maint. - Maint.	7,000		10,000	\$17,000	Sprinkler Repairs
643-MF	Computer Serv. - Maint.	700		5,000	\$5,700	
665-MF	Utilities - Maint.		3,000	33,000	\$30,000	Lower Usage
620-LB	Rep. & Maint. - Lift & Booster	6,000		6,000	\$12,000	Replacement Meter Installed
645-LB	Oper. Supplies - Lift & Booster	4,100		500	\$4,600	Rid-O-Grease Restocked
665-LB	Utilities - Lift & Booster		5,000	20,000	\$15,000	
620	Rep. & Maint. - System		5,000	20,000	\$15,000	
625	Rep. & Maint. - Root Foam		1,700	10,000	\$8,300	Will Not Be Done This Year
631	Prof. Serv. - Engineers		1,000	20,000	\$19,000	Not Required
632	Prof. Serv. - Auditors		100	5,800	\$5,700	
635	Prof. Serv. - Attorneys		1,500	2,000	\$500	Not Required
636	Prof. Serv. - Other		250	250	\$0	Not Required
653	Employee Training	150		2,000	\$2,150	
656	Misc. Employee Expenses		200	600	\$400	Not Required
673	Insurance & Bonds		1,200	27,000	\$25,800	
701	Bad Debt Expense	3,000		3,000	\$6,000	Write off Cross Excavating - Uncollectable
712	Miscellaneous		400	500	\$100	Not Required

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 23**

	Expense					
	Total Expenses	\$96,885	\$31,035			
	Total Rev. & Exp.	(\$35,435)	(\$26,470)	(\$8,965)		
856	Transfers to Cap. Res.		8,965	158,965	\$150,000	Decreased Transfer to Capital Reserves

Utility Department 2012 Budget Amendment – Page 1

Acct. #	Account Name	Increase	Decrease	Approved	REQUESTED
Capital Reserves:					
413	Availability Fee Income	17,950		\$0	\$17,950
415	Tap Fees Income	13,000		\$0	\$13,000
416	T&T Income	21,500		\$0	\$21,500
441	Interest on Bank Accts.		\$5,275	\$7,400	\$2,125
	Total Revenue	\$52,450	\$5,275		
675	Depreciation		7,347	730,000	\$722,653
	Total Expenses	\$0	\$7,347		
	Total Rev. & Exp.	\$52,450	(\$2,072)	\$54,522	
809	Transfers from O&M		8,965	158,965	\$150,000

Debt Service:					
441	Interest on Bank Accts.		\$589	\$3,000	\$2,411
	Total Revenue	\$0	\$589		
687	Bond Agency Fees	38		400	\$438
688	Bond Refunding Expense		50	50	\$0
690	Annual Disclosure Report Fee	229		0	\$229
691	Overlapping Report Fee	267		0	\$267

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 24**

Total Expenses	\$534	\$639	
Total Rev. & Exp.	(\$534)	(\$50)	(\$484)

System Repair Reserve:					
441	Interest on Bank Accts.		\$3,145	\$4,000	\$855
	Total Revenue	\$0	\$3,145		
	Total Rev. & Exp.	\$0	\$3,145		(\$3,145)

J. SPARK INVOICE 2013

For about the past four years, the Township has paid \$1,000.00 in annual dues to SPARK. However, in 2009, 2010 and 2011 the Township paid Spark an additional \$5,000 per year to help fund their business incubator program in the City of Ypsilanti. SPARK has requested to make a presentation to the Township Board to request additional funding but the action before the Board is to approve the \$1,000.00 for SPARK’s annual dues.

It was moved by Williams, seconded by Green, for the Board to approve paying the annual dues for 2012 to SPARK in the amount of \$1,000.00.

The motion carried by a voice vote.

11. PAYMENT OF BILLS

It was moved by McKinney, seconded by Williams, that the bills be paid as submitted in the following amounts: General - \$ 1,235.00; Utilities - \$7,714.70, for a total of \$8,949.70. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

There were none.

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 17, 2012
ADOPTED MINUTES
PAGE 25**

13. ADJOURNMENT

It was moved by Caviston, seconded by Lewis, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:30 p.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor