

**SUPERIOR CHARTER TOWNSHIP BOARD  
REGULAR MEETING  
OCTOBER 19, 2015  
ADOPTED MINUTES  
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**1. CALL TO ORDER**

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:00 p.m. on October 19, 2015, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

**2. PLEDGE OF ALLEGIANCE**

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Ken Schwartz, David Phillips, Brenda McKinney, Rodrick Green, Lisa Lewis and Alex Williams. Trustee Nancy Caviston was absent.

**4. ADOPTION OF AGENDA**

It was moved by Williams seconded by Lewis, to adopt the agenda with the additions of item p under New Business, Adding Talmer Bank and Ann Arbor State Bank as Depositories for the Township and to move Closed Session to Discuss Lawsuit, Susan Mumm vs. Charter Township of Superior from item o under New Business to after Approval of Minutes.

The motion carried by unanimous voice vote.

**5. APPROVAL OF MINUTES**

**A. REGULAR MEETING OF SEPTEMBER 21, 2015**

It was moved by Lewis, seconded by Williams, to approve the minutes of the regular Board meeting of September 21, 2015, as presented.

The motion carried by a unanimous voice vote.

**CHANGE OF AGENDA**

**CLOSED SESSION TO DISCUSS LAWSUIT, SUSAN MUMM VS. CHARTER TOWNSHIP OF SUPERIOR**

This agenda item was moved from item o under New Business to this portion of the agenda.

It was moved by McKinney, seconded by Phillips, for the Board to go into closed session to meet with the Township Attorney to discuss the pending lawsuit Susan Mumm vs. Charter Township of Superior.

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Ayes: Schwartz, Phillips McKinney, Green, Lewis, Williams

Nays: None

Absent: Caviston

The motion carried. At 7:08 p.m., the Board exited the Board Room to go into closed session.

The Board returned to the Board Room at 7:35 p.m.

It was moved by Lewis, seconded by McKinney, for the Board to return to open session.

Ayes: Phillips McKinney, Green, Lewis, Williams, Schwartz

Nays: None

Absent: Caviston

The motion carried. The Board returned to open session at 7:35 p.m.

It was moved by McKinney, seconded by Lewis, for the Board to approve the minutes of the closed session, which were discussed for approval during the closed session.

The motion carried by unanimous voice vote.

**6. CITIZEN PARTICIPATION**

**A. CITIZEN COMMENTS**

Brenda Baker addressed the Board about her concerns that the yard waste pick-up by Republic Waste ended on November 30 and with the every other week yard waste pick-up schedule, the last pick-up for some residents would be November 17.

Alden David Burley complained about the clean-up the Township was completing at his home at 6645 Warren Road as the result of a court order. He wanted all of his property that was removed to be returned to him. He wanted anything that was damaged to be replaced or repaired. He demanded that Supervisor Schwartz and Clerk David Phillips resign tonight. He repeatedly said he was putting Board members under "citizen's arrest". He was escorted from the Board Room by two Washtenaw County Sheriff's deputies.

**7. PRESENTATIONS**

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**A. PUBLIC HEARING FY 2016 TRUTH IN TAXATION AND BUDGET**

It was moved by Lewis, seconded by Green for the Board to open the public hearing.

The motion carried by unanimous voice vote.

There were no comments or questions from the audience.

It was moved by Green, seconded by Lewis, for the Board to close the public hearing.

The motion carried by unanimous voice vote.

**8. REPORTS**

**A. SUPERVISOR REPORT**

Supervisor Schwartz reported on the following: He discussed the blight cleanup at the property of Alden D. Burley, 6645 Warren Road; the Township received nine bids for the demolition of the party store at 9045 MacArthur Boulevard and choose Signature Services the contract at a cost of \$28,500, which is below the \$35,000 authorized by the Board; the Township has received a lot of fill-dirt on the corner of the Township Hall. It will be graded-out to level the site and improve the drainage; the Brown and Brown Agency presented their recommended plan for employee health insurance for 2016. It is about a 5% increase; the Fire Department took delivery of the new KME fire engine and the old fire engine No. 2 was sold; the Parks Department pumpkin carving event was well attended; the County clean-up event was a success. Trustee Alex Williams worked the event; the paving of Stamford, Short Street and Church Street is expected to be completed this week

**B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT REPORT**

It was moved by Green, seconded by McKinney, that the Superior Township Board receive all reports.

The motion carried by a unanimous voice vote.

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**8. COMMUNICATIONS**

**A. FAIRFAX MANOR INTERIM STIPULATED ORDER**

Supervisor Schwartz explained the order and said the situation has improved since the Township opened dialogue with Fairfax. There are still other issues to address prior to entering a final order.

**B. KEITH LOCKIE, RETIREMENT MEMO**

Keith Lockie presented a memo to the Board and was present at the meeting. He has retired from his positions as Parks Director but has stayed on to train the new director, Juan Bradford. He indicated he will retire from the Township in February 2016 but indicated he may stay on until April or May in order to assist with the completion of the Township audit.

**C. PROCLAMATION IN CELEBRATION OF NEW HOPE BAPTIST CHURCH**

Trustee Green is the pastor of New Hope Baptist Church and they are celebrating their 50<sup>th</sup> year of service.

The following proclamation was moved by Lewis, seconded by McKinney:

**PROCLAMATION IN CELEBRATION OF NEW HOPE BAPTIST CHURCH 50<sup>TH</sup> Anniversary**

**November 6, 2015**

**WHEREAS, New Hope Baptist Church of Ann Arbor, Michigan is celebrating its 50<sup>th</sup> year of service to the greater Community of Washtenaw County, celebrating its 'Year of Jubilee'; and**

**WHEREAS, New Hope was founded in 1965 by Rev. Dr. Albert J. Lightfoot and his wife, Mary Catherine Lightfoot, and eleven (11) other faithful members;**

**WHEREAS, New Hope has many members who are citizens of Washtenaw County and residents of Superior Township and the Church has stood as a 'beacon of hope' at its current**

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location of 218 Chapin Street, such that all who pass by recognize and are reminded there is a "Church on Chapin Street";

**WHEREAS,** Under Dr. Lightfoot's leadership, a unique community and university partnership was entered into between New Hope Baptist Church and the University of Michigan whereby the New Hope Outreach Clinic was established to provide health care and services to the greater Washtenaw County community;

**WHEREAS,** Dr. Lightfoot was instrumental in establishing the Albert J. Lightfoot Day Care Center for the well-being of senior citizens in the community;

**WHEREAS,** New Hope was led by its Founder, Dr. Lightfoot, for over 40 years and the great legacy of the Church has continued under its current pastor, Rev. Rodrick K. Green for nearly 8 years, who is also a member of the Board of Trustees for Superior Township, and has served in that capacity for 10 years;

**WHEREAS,** New Hope's presence has been a source of great pride and a spiritual refuge for all of the citizens of Superior Twp. and its surrounding community.

**NOW THEREFORE,** I, Kenneth Schwarz, Superior Township Supervisor and the Board of Trustees for Superior Township, hereby congratulate The New Hope Baptist Church and its members on the celebration of 50 years of service to our community and the State of Michigan.

**HEREBY RESOLVED THIS...**

**9. UNFINISHED BUSINESS**

There was none.

**10. NEW BUSINESS**

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**A. RESOLUTION 2015-39, ADOPT MILLAGE RATES FOR FY2016**

Supervisor Schwartz indicated there was a slight Headlee roll-back.

The following resolution was moved by McKinney, seconded by Green:

**CHARTER TOWNSHIP OF SUPERIOR  
 BOARD OF TRUSTEE'S RESOLUTION**

**OCTOBER 19, 2015**

**RESOLUTION 2015-39**

**A RESOLUTION ADOPTING GENERAL APPROPRIATION ACT MILLAGE RATES:**

**WHEREAS:** the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current and projected financial needs, and

**WHEREAS:** the Board of Trustee's recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide necessary revenue to offset proposed expenditures, and

**WHEREAS:** the auditors suggested that millage rates for revenue should be by resolution, and

**WHEREAS:** the projected revenues will be based on the taxable value of the parcels based on or after tax tribunal hearing results are submitted, and

**THEREFORE BE IT RESOLVED:** that the Charter Township of Superior Board of Trustee's adopts the millage on the attachment by Resolution as listed.

|                | TAXABLE VALUE  | MILLAGE | TOTAL TAX REVENUE |
|----------------|----------------|---------|-------------------|
| <b>GENERAL</b> |                |         |                   |
| REG            | \$564,338,344  | 0.8169  | \$441,008         |
| IFT            | \$43,042,727   | 0.4084  | \$17,578          |
|                |                |         |                   |
| <b>FIRE</b>    | Voter Approved |         |                   |
| REG            | \$564,338,344  | 2.9916  | \$1,688,275       |
| IFT            | \$43,042,727   | 1.4958  | \$64,383          |
|                |                |         |                   |

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|            |                |        |             |
|------------|----------------|--------|-------------|
| <b>LAW</b> | Voter Approved |        |             |
| REG        | \$564,338,344  | 2.2437 | \$1,265,811 |
| IFT        | \$43,042,727   | 1.1218 | \$48,285    |
|            |                |        |             |

Ayes: McKinney, Green, Lewis, Williams, Schwartz, McKinney

Nays: None

Absent: Caviston

The motion carried. The resolution was adopted.

**B. RESOLUTION 2015-40, ADOPT BUDGETS ALL FUNDS FY2016**

The Board discussed the budgets. The General Fund budget indicates no transfer to reserve but it was felt that the revenues were estimated low and spending was estimated high. It was felt that if revenues came in higher than budgeted and the Township controlled spending it could result in a surplus that could be transferred to reserves.

The following resolution was moved by McKinney, seconded by Green:

**CHARTER TOWNSHIP OF SUPERIOR  
BOARD OF TRUSTEE'S  
A RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT:  
2016 BUDGETS FOR ALL FUNDS**

**OCTOBER 19, 2015  
RESOLUTION 2015-40**

**WHEREAS:** the Charter Township of Superior Board of Trustees has carefully reviewed the Township's current and projected financial needs, and

**WHEREAS:** the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of Superior Township to carefully monitor the Township funds and provide for the needs of the Township, and

**WHEREAS:** the Board of Trustees of the Charter Township of Superior has carefully considered the projected revenues and expenditures for the coming year, and

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**NOW THEREFORE BE IT RESOLVED:** that the Charter Township of Superior Board of Trustee’s adopt the proposed budgets for the 2016 fiscal year: the General Fund Budget by activity dated October 19, 2015, the Fire fund Budget dated October 19, 2015, the Building Fund budget dated October 19, 2015, the Law Fund budget dated October 19, 2015, the Park Fund Budget dated October 19, 2015, the Utility Fund Budget dated October 19, 2015, The Streetlight Budget dated October 19, 2015, the Side Street Maintenance fund budget dated October 19, 2015, and the Hyundai Special Assessment Fund dated October 19, 2015.

| Fund              | Revenues    | Expenditures | Transfers |
|-------------------|-------------|--------------|-----------|
| General           | \$1,995,253 | \$1,745,882  | \$249,371 |
| Fire              | 1,767,088   | 1,561,446    | 205,642   |
| Law               | 1,694,045   | 1,694,045    | -0-       |
| Building          | 200,000     | 187,797      | 12,203    |
| Parks             | 271,069     | 271,069      | -0-       |
|                   |             |              |           |
| Streetlights      | 84,221      | 84,221       | -0-       |
| Sidestreet Maint. | 21,000      | 16,854       | 4,146     |
| Hyundai SAD       | 140,000     | 140,000      | -0-       |
| Utilities         | 3,318,506   | 3,234,540    | 83,966    |

Ayes: Green, Lewis, Williams, Schwartz, Phillips McKinney

Nays: None

Absent: Caviston

The motion carried. The resolution was adopted.

**C. RESOLUTION 2015-41, INCREASE OAKBROOK/WASHINGTON SQUARE SIDE STREET MAINTENANCE SAD FOR FY2016**

Supervisor Schwartz indicated that the side street maintenance program is very successful. The area looks much better with the grass along the roads being cut. The SAD needs additional funding and the SAD allows the Township to increase the cost by 10% without a vote by the SAD members.



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The following resolution was moved by McKinney, seconded by Green:

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO INCREASE THE SPECIAL ASSESSMENT FOR THE  
WASHINGTON SQUARE/OAKBROOK ROADSIDE MAINTENANCE BY TWO  
DOLLARS PER PARCEL**

**OCTOBER 19, 2015**

**RESOLUTION 2015-41**

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 19th day of October, 2015, the following resolution was offered.

**WHEREAS**, the Superior Township Board of Trustees has authorized the creation of a special assessment district (SAD) and created a special assessment roll for side street maintenance for the Oakbrook and Washington Square subdivisions pursuant to Public Act 188 of 1954 on or about November 13, 2000 consisting of 871 parcels; and,

**WHEREAS**, the costs of providing the side street services for this district has increased such that a two dollar (\$2) increase per parcel, from twenty dollars (\$22) to twenty four dollars (\$24) is necessary to pay for the anticipated costs of maintenance in 2016.

**NOW, THEREFORE, BE IT RESOLVED**, that the Superior Charter Township Board of Trustees hereby approves an increase of two dollars (\$2) per parcel for the Oakbrook/Washington Square side street special assessment district to defer the costs of providing the benefit to the district.

**BE IT FURTHER RESOLVED**, that the Superior Charter Township Board of Trustees hereby approves the increase to be levied on the December 2015 Oakbrook/Washington Square side street special assessment tax roll so the total amount per parcel is twenty-four dollars (\$24.00).

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The motion carried by unanimous voice vote.

**D. RESOLUTION 2015-42, UTILITY DEPARTMENT PURCHASE OF BS&A SOFTWARE**

Utility Director Keith Lockie explained the need for the purchase of the BS&A software. He said it will integrate with the Township's existing BS&A data base and allow customers to check their water bills on-line.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO PURCHASE BS&A SOFTWARE FOR THE  
SUPERIOR TOWNSHIP UTILITY DEPARTMENT**

**OCTOBER 19, 2015  
RESOLUTION NO. 2015-42**

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 19th day of October, 2015, the following resolution was offered.

**WHEREAS**, the Superior Township Utility Department is currently using a the Fund Balance software system for utility payments, to track customer receivables and other assorted tasks since the mid 1990's; and,

**WHEREAS**, the Fund Balance software program doesn't integrate into the Township primary database and software system, BS&A; and,

**WHEREAS**, the BS&A system will permit the integration of databases and is compatible with the primary software system of the Township; and,

**WHEREAS**, the utility accounting is being switched to the Township offices for processing and the BS&A system will increase productivity and reduce staff time devoted to utility billing, utility work order and accounting (see attached memo).

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**NOW, THEREFORE, BE IT RESOLVED**, that the Superior Charter Township Board of Trustees hereby approves the purchase of the BS&A software system and supportive services in an amount not to exceed \$15,680.00.

**BE IT FURTHER RESOLVED**, that the Superior Charter Township Board of Trustees hereby approves the expenditure from utility general ledger account #125-YC.

The motion carried by a unanimous voice vote.

**E. RESOLUTION 2015-43, AWARD CONTRACT FOR SANITARY SEWER VIDEO INSPECTION**

Township Engineer Jacob Rushlow explained the video inspection process, the bidding process and provided a letter to the Board recommending awarding the bid to United Resources. He said they have worked on other similar projects with United Resources and have been satisfied with their work.

It was moved by Green, seconded by Lewis, for the Board to approve the following Resolution:

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO AWARD CONTRACT FOR SANITARY SEWER  
VIDEO INSPECTION FOR THE SUPERIOR TOWNSHIP  
UTILITY DEPARTMENT**

**OCTOBER 19, 2015  
RESOLUTION 2015-43**

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 19th day of October, 2015, the following resolution was offered.

**WHEREAS**, the Superior Township Utility Department was awarded a SAW grant by the State of Michigan to determine the condition of the sanitary sewer system and to develop a future maintenance action plan; and,



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**SUPERIOR CHARTER TOWNSHIP BOARD OF TRUSTEES RESOLUTION  
AUTHORIZING SALE TO HABITAT FOR HUMANITY HURON VALLEY  
FOR PARCEL NUMBERS  
J-10-35-475-019  
J-10-35-451-008**

**OCTOBER 19, 2015  
RESOLUTION 2015-44**

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Resolution adopted at a regular meeting of the Superior Charter Township Board of Trustees, Washtenaw County, Michigan, held at the Township Hall, 3040 Prospect road, Superior Township, Michigan 48198 on October 19, 2015.

**WHEREAS**, under the Michigan General Property Tax Act, a township has a right of first refusal to acquire tax foreclosed property available within that township; and

**WHEREAS**, The County Treasurer has provided Superior Township notice that parcel number J-10-35-475-019 and parcel number J-10-35-451-008 are foreclosed and the township has the right of first refusal on the conditions of paying all outstanding taxes and liens of record, which in this case amounts to the following:

- a. J-10-35-475-019 \$9,582
- b. J-10-35-451-008 \$10,833

for a sum total of twenty thousand four hundred and fifteen dollars, (\$20,415.00) and that the parcel is being acquired for a legitimate public use and purpose.

**WHEREAS**, Superior Township exercised the right of first refusal on said parcels.

**WHEREAS**, the Township has received a sales agreement from Habitat for Humanity of Huron Valley wherein Habitat will purchase the properties from the township for the exact costs the township paid the county treasurer, and once acquired shall rehabilitate the house and sells the house to a qualified person(s) for occupancy as a single family residential unit.

**NOW THEREFORE BE IT RESOLVED**, that the Superior Township Board authorizes the Township Supervisor to execute the sales agreement as to parcel number J-10-35-475-019 and J-10-35-451-008, and authorize a payment to the Washtenaw County Treasurer in the amount of twenty thousand four hundred and fifteen dollars, (\$20,415.00).

The motion carried by unanimous voice vote.

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**Supervisor Schwartz requested the Board approve agenda items g. through n. with one motion because they all relate to placing assessments or charges on the Winter 2015 Tax Roll.**

**It was moved by McKinney, seconded by Green, for the Board to combine agenda items g. through n. and to approve all of the assessments and costs to be placed on the Winter 2015 Tax Roll for collection.**

**The motion carried by unanimous voice vote.**

**G. DELINQUENT WATER BILL SPECIAL ASSESSMENTS FOR WINTER 2015 TAX ROLL**

**H. UNPAID ORDINANCE VIOLATIONS FOR WINTER 2015 TAX ROLL**

**I. UNPAID FALSE ALARM FOR WINTER 2015 TAX ROLL**

**J. SIDE STREET MAINTENANCE SPECIAL ASSESSMENTS FOR WINTER 2015 TAX ROLL**

**K. WASHTENAW COUNTY DRAIN ASSESSMENTS FOR 2015 TAX ROLL**

**L. STREETLIGHT SPECIAL ASSESSMENTS FOR WINTER 2015 TAX ROLL**

**M. HYUNDAI GEDDES ROAD SPECIAL ASSESSMENT FOR WINTER 2015 TAX ROLL**

**N. BLIGHT ENFORCEMENT FOR 6645 WARREN ROAD, BURLEY RESIDENCE, FOR WINTER 2015 TAX ROLL**

**O. CLOSED SESSION TO DISCUSS LAWSUIT, SUSAN MUMM V. CHARTER TOWNSHIP OF SUPERIOR**

**This agenda item was moved on the agenda to after Approval of Minutes.**

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The motion carried by unanimous voice vote.

**P. APPROVED TWO NEW DEPOSITORIES FOR THE TOWNSHIP**

Treasury McKinney requested the Board approve the Ann Arbor State Bank and Talmer Bank and Trust as depositories.

It was moved by Lewis, seconded by Williams, for the Board to approve the Treasurer's request to add the Ann Arbor State Bank and the Talmer Bank as depositories for the Township. The motion carried by unanimous voice vote.

**12. PAYMENT OF BILLS**

There were no Bills for Payment. It was moved by Green, seconded by Lewis, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote

**13. PLEAS AND PETITION**

There were none.

**14. ADJOURNMENT**

It was moved by McKinney, seconded by Lewis, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:35 pm.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor