

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
SEPTMEBER 21, 2015
ADOPTED MINUTES
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:00 p.m. on September 21, 2015, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, David Phillips, Nancy Caviston (arrived at 7:15 pm) Rodrick Green (arrived at 7:05 pm), Lisa Lewis and Alex Williams. Treasurer McKinney was absent.

4. ADOPTION OF AGENDA

It was moved by Williams seconded by Lewis, to adopt the agenda as presented.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF AUGUST 17, 2015

It was moved by Lewis, seconded by Williams, to approve the minutes of the regular Board meeting of August 17, 2015, as presented.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

Ellen Kurath inquired when is the Road Commission going to start repair of Hickman Road.

7. PRESENTATIONS

A. AAATA SERVICE INCREASE.

Bill DeGroot and Debbie Freer of the AAATA explained that on August 23, 2015 the buses began Sunday service and in May 2016 the service will be expanded to every half-hour and the route will change from #10 to #42, which will result in a shorter loop for Superior Township rides. These increases in services necessitate an increase in cost for Superior

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Township from \$42,945.00 to \$69,234. Subsequent contract years also have significant price increases. Board members were supportive of the service for our residents and indicated public transportation was an amenity that is very important to our community.

It was moved by Phillips, seconded by Caviston, to move item A. of New Business, Resolution 2015-34, AAATA, POSA Agreement, to this point in the agenda.

The motion was adopted by unanimous voice vote.

The following Resolution was moved by Lewis, seconded by Williams:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AMENDING PURCHASE OF SERVICE
AGREEMENT WITH ANN ARBOR AREA
TRANSPORTATION AUTHORITY
RESOLUTION NUMBER: 2015-34**

Date: September 21, 2015

WHEREAS, the Charter Township of Superior is operating under a Purchase of Service Agreement (POSA) with the Ann Arbor Area Transportation Authority (AAATA) for public transportation services within Superior Township which expires on September 30, 2019; and,

WHEREAS, the AAATA is now offering an amendment to the POSA to include the following service improvements:

August 23, 2015 – August 20, 2016

Route 10 with total service hours of 1112 (an increase of 150 annual service hours) to include Sunday service until May of 2016

Route 42 (replacing route 10) with a total service hours of 1688 to start May 2016. This includes continuing Sunday service and increasing the frequency of weekday service.

Additional Dial-A-Ride – Demand Response (A-Ride) to include Sunday service.

Costs:

- | | | |
|----|---------------------------------------|----------|
| 1. | Capital charge for new bus | \$12,500 |
| 2. | A-Ride service | \$18,021 |
| 3. | Existing and additional service hours | \$38,713 |

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Total Costs 8/23/15 - 8/20/16 \$69,234

August 21, 2016 – August 29, 2017

A full year operating Route 42 with total service hours of 1688 as defined by the TheRide Spring/Summer ride guide.

Costs:

- | | | |
|----|----------------------------|----------|
| 1. | Capital charge for new bus | \$12,500 |
| 2. | A-Ride service | \$18,922 |
| 3. | Service hours | \$53,720 |

Total Costs 8/21/16 - 8/20/17 \$85,142

August 21, 2017 – August 20, 2018

A full year operating Route 42 with total service hours of 1688 as defined by The Ride Spring/Summer ride guide.

Costs:

- | | | |
|----|----------------------------|----------|
| 1. | Capital charge for new bus | \$12,500 |
| 2. | A-Ride service | \$19,869 |
| 3. | Service hours | \$54,003 |

Total Costs 8/21/16 - 8/20/17 \$86,372

WHEREAS, many citizens of Superior Township are dependent upon public transportation to commute to school, work, church and other activities; and,

WHEREAS, it is in the public interest to provide improved bus and demand response transportation services to the residents of Superior Township.

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees hereby approves the purchase of service agreement (POSA) amendment with the Ann Arbor Area Transportation Authority (AAATA) for a term beginning on August 23, 2015 through August 19, 2018.

BE IT FURTHER RESOLVED that the payment for contractual services with AAATA for fixed route services shall be appropriated from budget line item G.L. 101-550-864.000, and that the payment for contractual services with AAATA for services for the demand response (A-Ride) shall be appropriated from budget line item G.L. 101-550-864.025.

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The motion carried by unanimous voice vote.

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following: on 8-21-15, the Township closed on the former Superior Party Store on MacArthur Boulevard and are now accepting bids to demolish the building; the right-of-way along MacArthur Blvd. has been cleared; the LED streetlight conversion has been completed in the Washington Square and Panama neighborhoods; crack sealing has been completed on Washington Square Streets; the remaining 2015 repaving projects, Short St., Church St., Stamford St. and MacArthur Blvd. are scheduled to begin this week; The lawsuit against Fairfax Manor has commenced. An Interim Settlement has been prepared that includes requirements that Fairfax come into compliance with all Township codes and impose fines for failure to comply, no new residents in buildings No. 1 and 2, no placements from community mental health and others. The Township is waiting to hear from Fairfax; the Township purchased two homes in the Harvest Lane neighborhood from the County Tax sale and will convey them to Habitat to Humanity who will rehabilitate them and then sell them to homeowners; Clerk Phillips provide an update on the Superior Farm Market site plan review by the Planning Commission; the Supervisor is in the process of adjusting budgets. Revenues are higher than expected.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINACE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT REPORT, ZONING REPORT

It was moved by Green, seconded by Caviston, that the Superior Township Board receive all reports.

The motion carried by a unanimous voice vote.

C. FINANCIAL REPORTS, ALL FUNDS EXCEPT UTILITIES, PERIOD ENDING JUNE 30, 2015

It was moved by Lewis, seconded by Caviston, for the Board to receive the Financial Reports for all Funds Except Utilities for the Period ending June 30, 2015.

8. COMMUNICATIONS

A. COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP ANNUAL REPORT

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Brenda Baker reviewed the CPST accomplishments for the prior year, which included a blood drive; “Cars at the Crossroads” (rained-out); an email group distribution list; and keeping up their “Superior Places”, display at the Ypsilanti Library and other activities. The Board complimented Ms. Baker and the CPST on their actions.

It was moved by Phillips, seconded by Lewis, for the Board to accept the CPST annual report by Ms. Baker.

The motion carried by unanimous voice vote.

9. UNFINISHED BUSINESS

There was none.

10. NEW BUSINESS

A. RESOLUTION 2015-34, AAATA POSA AMENDMENT

Moved and acted upon in Presentations.

B. RESOLUTION 2015-35, HIRE PARKS DIRECTOR

Parks Commission Chair Jan Berry was present and provided a memo to the Board. She explained the selection process and indicated the Parks Commission highly recommended Juan Bradford for the position. Mr. Bradford addressed the Board and indicated he is ready to start on October 6, 2015.

The following resolution was moved by Williams, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
SEPTEMBER 21, 2015**

RESOLUTION NO. 2015-35

**A RESOLUTION TO HIRE JUAN BRADFORD AS THE DIRECTOR OF THE
SUPERIOR TOWNSHIP PARKS AND RECREATION DEPARTMENT**

WHEREAS, Keith Lockie has retired as the Director of the Superior Township Parks and Recreation Department and the position is vacant, and

WHEREAS, the Superior Township Park Commission posted the position, accepted applications, completed interviews and is recommending Juan Bradford for the position, and

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WHEREAS, Juan Bradford has accepted the position, pending approval of the Township Board of Trustees, and

WHEREAS, Juan Bradford is well-qualified for the position, he has worked for the City of Wayne for over 28 years, and in July, 2014 was appointed Interim Parks and Recreation Director, and

NOW THEREFORE BE IT RESOLVED, the Superior Township Board of Trustees approves the hiring of Juan Bradford as the Director of the Superior Township Parks and Recreation Department, the position is a part-time, permanent, salary position, averaging at least 20 hours a week and includes all benefits as indicted in the Superior Township Personnel Manual, the salary is \$30.00 per hour, with the position being funded from the Parks Fund G.L. # 508-751-702-000

The motion carried by unanimous voice vote.

C. RESOLUTION 2015-37, FIRE DEPARTMENT FEMA GRANT

Fire Chief Vic Chevrette was present and explained how the grant was applied for, how it was awarded and how the Fire Department will administer the grant. Superior Township will receive the funds from FEMA and distribute them among the 14 other fire departments that were included in the grant.

The following resolution was moved by Caviston, seconded by Green:

**SUPERIOR CHARTER TOWNSHIP BOARD
RESOLUTION**

RESOLUTION 2015-37

September 21, 2015

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE
FEDERAL EMERGENCY MANAGEMENT AGENCY**

WHEREAS, the Superior Charter Township Fire Department applied for a FEMA grant on behalf of 15 individual Washtenaw County Fire departments for the purpose of:

1. Fire fighter safety training.
2. Fire fighter safety equipment
3. RIT training and equipment (Rapid Intervention Equipment)
4. Fire fighter survival training and equipment

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WHEREAS, Superior township was notified by the federal government, (Offices of Congresswoman Debbie Dingell and Senator Gary Peters) that the grant was approved in the amount of \$353,460.00 to be divided according to a formula among 15 Washtenaw County fire departments; and,

WHEREAS, Superior Township's share of the grant is approximately \$15,278.40 and requires a 10% grant match of approximately \$1,697.60; and,

WHEREAS, accepting the grant creates a fiduciary obligation on the part of Superior Township to administer the grant for the benefit of the other fire departments but each of the other 14 fire department are responsible for their own funding and grant match; and,

NOW THEREFORE BE IT RESOLVED that the Superior Charter Township Board of Trustees authorizes the administrative staff to accept the grant from FEMA; and,

BE IT FURTHER RESOLVED that Superior Township shall match the portion of the grant allocated to Superior Township to be paid out of the Fire Fund, G.L. #206 336 980 000, Equipment Over \$5,000.

The motion carried by unanimous voice vote.

D. RESOLUTION 2015-38, FIRE STATION NO. 1 CONCRETE REPAIR

Fire Chief Chevrette was present and provided a memo and photos to the board about the concrete work needed at Fire Station No.1. He indicated that the Fire Department has used FTL Construction on other concrete repairs and has been very satisfied with their work.

The following resolution was moved by Lewis, seconded by Caviston:

**SUPERIOR CHARTER TOWNSHIP BOARD
RESOLUTION**

RESOLUTION 2015-38

September 21, 2015

**A RESOLUTION APPROVING A BID FOR SERVICES
FOR CONCRETE REPLACMENT AT FIRE STATION NUMBER ONE**

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WHEREAS, the Superior Charter Township Fire Department station number one has suffered defective and collapsing concrete around a catch basin located in front of the tanker bay on the south side of the building; and,

WHEREAS, in order to prevent and cure an unsafe condition which could cause damage and injury it is necessary to replace the concrete surrounding the catch basin in an area approximately 6 feet by 50 feet by 8 inches thick with reinforced concrete; and,

WHEREAS, Superior Township received a bid from FTL Construction of canton Michigan in the amount of \$8,227.00 to replace the concrete; and

WHEREAS, FTL Construction has performed similar replacements at station number one with excellent results and for these reasons this bid is being submitted as a “single-source supplier” as allowed per Board Policy 03.01.001, Purchasing Policy; and

NOW THEREFORE BE IT RESOLVED that the Superior Charter Township Board of Trustees authorizes the administrative staff to accept the bid from FLT Construction in the amount of \$8,227.00 for the purposes as set forth herein; and,

BE IT FURTHER RESOLVED that the project shall be paid out of Fire Fund 265-930-000.

The motion carried by a unanimous voice vote.

E. INVOICE 2015 WASHTENAW COUNTY CLEAN-UP SPONSORSHIP

Trustee Williams has been involved in organizing the event and works the event as a volunteer. He explained what items are collected and that the event has been very successful.

It was moved by Williams, seconded by Caviston, for the Board to approve the Invoice from Washtenaw County for the October 17, 2015 Clean-Up event in the amount of \$2,000.00.

The motion carried by unanimous voice vote.

12. PAYMENT OF BILLS

It was moved by Green, seconded by Caviston, that the bills be paid as submitted in the following amounts: Fire- \$54,653.00 for a total of \$54,653.00. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote

13. PLEAS AND PETITION

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Supervisor Schwartz explained that the Fire Department contract expires on December 31, 2015. He requested the Board approve Supervisor Schwartz, Clerk Phillips, Controller Lockie and Fire Chief Chevrette to the negotiating team and that they be approved to go into closed sessions for the negotiations.

It was moved by Lewis, seconded by Green, for the Board to approve Supervisor Schwartz, Clerk Phillips, Controller Lockie and Fire Chief Chevrette to the negotiating team and that they be approved to go into closed sessions for the negotiations.

The motion carried by unanimous voice vote.

Supervisor Schwartz also explained that he would like to expedite the bid process for the demolition of the former Superior Party Store at 9045 MacArthur Boulevard and requested the Board approve Township Administrative staff to accept and approve the most qualified bid if the cost does not exceed \$35,000.

It was moved by Williams, seconded by Caviston, for the Township Administrative staff to accept and approve the most qualified bid for the demolition of 9045 MacArthur Boulevard if the cost does not exceed \$35,000.

The motion carried by unanimous voice vote.

14. ADJOURNMENT

It was moved by Caviston, seconded by McKinney, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:30 pm.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor