

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
AUGUST 19, 2013
ADOPTED MINUTES
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor William McFarlane at 7:30 p.m. on August 19, 2013, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor McFarlane led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, David Phillips, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams.

4. ADOPTION OF AGENDA

It was moved by Green, seconded by McKinney, to adopt the agenda as presented.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF JULY 15, 2013

It was moved by Caviston, seconded by Green to approve the minutes of the regular Board meeting of July 15, 2013, as presented.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

There was none.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor McFarlane reported on the following: The proposed budgets for FY2014 were provided to all board members, are posted on the Township website and are available for review at the Township Hall. A public hearing on the budgets and millage rates will be scheduled for September 16, 2013. He said the \$1.5 million in the General Fund, Fund Balance is ample. Therefore, he is recommending the Township's General Fund millage be cut in half to 0.4096 mills. He said all of the funds are in good shape. However, the new contract with YCUA may

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result in increased wholesale costs for the Utility Department and the fund may require some managing. Supervisor McFarlane explained that he is submitting his letter of retirement with his last day September 30, 2013. He said he is confident he is leaving good employees and officials in place who will continue to keep Superior, superior. He credited team work for the Township's success.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE MARSHALL, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, ZONING REPORT

It was moved by Caviston, seconded by Green, that the Superior Township Board receive all reports.

The motion carried by a voice vote.

C. FINANCIAL REPORTS ALL FUNDS EXCEPT UTILITIES, PERIOD ENDING JUNE 30, 2013

Board members commented that all funds were in good shape at this halfway point of the budget term.

It was moved by moved by Caviston, seconded by Lewis, for the Board to receive the financial reports for all funds except Utilities for the period ending June 30, 2013.

The motion carried by a voice vote.

D. FINANCIAL REPORTS, UTILITY DEPARTMENT, PERIOD ENDING JUNE 30, 2013

Board members commented that the financial reports indicate the Utility Department's revenues and expenditures were about where they should be for halfway through the budget term.

It was moved by McKinney, seconded by Caviston, for the Board to receive the financial reports for the Utility Department for the period ending June 30, 2013

The motion carried by a voice vote.

8. COMMUNICATIONS

A. SUPERVISOR MCFARLANE'S LETTER OF RETIREMENT

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Supervisor McFarlane submitted a letter dated August 19, 2013 in which he announced his retirement, which will be effective September 30, 2013. He has been the Supervisor of Superior Township since 1992 and was also a Trustee for six years. He indicated that due to health issues he is not able to maintain the energy level that he feels is necessary to properly do the job. He indicated the Township is in good financial shape and he indicated that the Township's elected officials, appointees and especially the employees deserve much of the credit for the Township's success. Board members and the audience gave him a standing ovation.

It was moved by McKinney, seconded by Caviston, for the Board to receive Supervisor McFarlane's letter of retirement with regrets.

The motion carried by a unanimous voice vote.

B. PARKS AND RECREATION DIRECTOR KEITH LOCKIE, COMMUNITY PARK BRIDGE REPAIR

In a letter dated August 19, 2013, Parks and Recreation Director Keith Lockie explained how the bridge at Community Park was damaged when a Sheriff's Deputy rode a large horse over the bridge. Some of the boards broke and the horse and deputy fell into the creek below. The Parks Department will receive a settlement of \$14,848.63 after deductible from the Township's insurance company. The Parks Department received bids and the Parks Commission voted to approve a contract with Terrafirma in the amount of \$13,423.00 to replace the bridge. Specifications to replace the bridge were approved by the Township's Building Official and Engineers. The balance from the insurance settlement will be used to pay for the dismantling and removal of debris from the old bridge. They will also install a sign that indicates the maximum allowable weight and that it is only for pedestrian use.

It was moved by Caviston, seconded by Lewis, for the Board for the Board to receive the communication from Parks Director Keith Lockie, Community Park Pedestrian Bridge Replacement, dated August 19, 2013.

The motion carried by a unanimous voice vote.

C. PROPOSED BUDGETS FOR FY2014

Supervisor McFarlane indicated that the public hearing and adoption of the budgets and millage for FY2014 is scheduled for the September 16, 2013 board meeting and that he prefers the board to have the budgets a month before the meeting. He indicated that changes in the YCUA contract will increase the Utility Departments costs and thier budget will need to be closely managed and may need some amending. All other budgets are very similar to the current year's budgets.

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It was moved by McKinney, seconded by Lewis, for the Board to receive the proposed budgets for all funds for FY2014.

The motion carried by a unanimous voice vote.

9. UNFINISHED BUSINESS

A. ORDINANCE NO. 187, FIREWORKS ORDINANCE, SECOND READING AND ADOPTION

There were no changes to the proposed Ordinance No. 187, Fireworks, from the first reading. Sandy Lopez indicated that she thought the ordinance was unnecessarily restrictive and that residents should be allowed to possess and use consumer fireworks any day of the year except from 1:00 a.m. to 8:00 a.m. Board members expressed concern that the 10 holidays allowed by the proposed ordinance was sufficient and that allowing fireworks everyday could result in fire hazards and noise problems. Most members of the Board did not support expand the days allowed.

It was moved by Caviston, seconded by Green, for the Board to approve the second reading and adoption of the following Ordinance No. 187, Fireworks:

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN
ORDINANCE No. 187**

FIREWORKS ORDINANCE

AN ORDINANCE TO REGULATE THE POSSESSION AND USE OF FIREWORKS WITHIN THE CHARTER TOWNSHIP OF SUPERIOR.

**CHARTER TOWNSHIP OF SUPERIOR, WASHTENAW COUNTY, MICHIGAN,
HEREBY ORDAINS:**

That Ordinance No. 187, Fireworks, is hereby adopted:

Sec. 1. Title

This Ordinance shall hereafter be known and may be cited as the Charter Township of Superior Fireworks Ordinance.

Sec. 2. Definitions

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As used in this section, the following definitions shall apply:

APA standard 87-1 means 2001 APA standard 87-1, standard for construction and approval for transportation of fireworks, novelties, and theatrical pyrotechnics, published by the American Pyrotechnics Association of Bethesda, Maryland.

Consumer fireworks means fireworks devices that are designed to produce visible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States consumer product safety commission under 16 CFR parts 1500 and 1507, and that are listed in APA standard 87-1, 3.1.2, 3.1.3, or 3.5. *Consumer fireworks* does not include low-impact fireworks.

Fireworks means any composition or device, except for a starting pistol, a flare gun, or a flare, designed for the purpose of producing a visible or audible effect by combustion, deflagration, or detonation.

Low-impact fireworks means ground and handheld sparkling devices as that phrase is defined under APA standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8, and 3.5.

Minor means an individual who is less than 18 years of age.

National holiday means the following legal public holidays:

1. New Year's Day
2. Martin Luther King, Jr. Day
3. Presidents' Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Columbus Day,
8. Veteran's Day
9. Thanksgiving Day
10. Christmas Day

Sec. 3. Ignition, discharge and use of consumer fireworks

A person shall not ignite, discharge or use consumer fireworks, except on the day preceding, the day of, or the day after a national holiday. On days during which the use of consumer fireworks is permitted, a person shall not ignite, discharge or use consumer fireworks between the hours of 1:00 a.m. and 8:00 a.m.

Sec. 4. Possession of consumer fireworks by minor

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A minor shall not possess consumer fireworks.

Sec. 5. Determination of violation; seizure

If a police officer determines that a violation of this ordinance has occurred, the officer may seize the consumer fireworks as evidence of the violation.

Sec. 6. Penalty

- A. A violation of this ordinance is a civil infraction, punishable by a fine up to \$500.00, plus the costs of prosecution.
- B. Following final disposition of a finding of responsibility for violating this section, the township may dispose of or destroy any consumer fireworks retained as evidence in that prosecution.
- C. In addition to any other penalty, a person that is found responsible for a violation of this section shall be required to reimburse the township for the costs of storing, disposing of, or destroying consumer fireworks that were confiscated for a violation of this section.

Sec. 7. Repealer

All ordinances or parts thereof which are in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed, except that terms defined herein for the purpose of interpretation, administration and enforcement of this Ordinance shall not act to modify, repeal or otherwise change the definition of any such term as used in other ordinances or laws.

Sec. 8. Savings Clause

The provisions of this Ordinance are hereby declared to be severable. If any clause, sentence, paragraph, section or subsection is declared void or inoperable for any reason by any court, it shall not affect any other part or portion hereof other than the part declared void or inoperable.

Sec. 9. Adoption and Effective Date

This Ordinance shall be published in the manner as required by law. Except as otherwise provide by law, this Ordinance shall be effective on the day after final publication.

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Ayes: McFarlane, McKinney, Phillips, Caviston, Green, Lewis

Nays: Williams

Absent: None

The motion carried. The second reading of the ordinance was approved and the ordinance was adopted.

10. NEW BUSINESS

A. APPROVE THE PROCEDURE FOR APPOINTING THE SUPERVISOR

In a memo dated August 19, 2013, Clerk David Phillips explained that with the assistance of the Michigan Townships Association (MTA) and the Township's Attorney, Mr. James Fink, an outline of the procedure to appoint a new supervisor was assembled. Highlights of the procedure include, posting the acceptance of letters of interest, interview of potential candidates and the Board voting on the appointment. It is not necessary to interview all candidates who submit a letter of interest. However, the process for selecting who is interviewed must be completed in an open meeting. The current Supervisor cannot participate in the appointment process and must abstain. If a current member of the Board is a candidate, the law does not require them to abstain. The appointment commences on the close of the business day on September 30, 2013 and ends at noon on November 20, 2014.

It was moved by McKinney, seconded by Lewis, to approve the procedures outlined in Clerk Phillips' August 19, 2013 Memo for the Board to appoint a supervisor to serve until November 20, 2013.

The motion carried by a unanimous voice vote.

B. APPROVE NOTICES FOR ACCEPTING LETTER OF INTEREST FOR THE POSITION OF TOWNSHIP SUPERVISOR

Clerk Phillips provided the Board with two notices. One notice contained more information, is longer and is to be posted at the Township and on the Township's website. The second notice is shorter and is to be published in the Ypsilanti Courier. The Board is accepting letters of interest until 4:00 p.m. on Tuesday, September 10, 2013. The notice contains the required qualifications for the position and duties and responsibilities for the position.

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It was moved by McKinney, seconded by Lewis, for the Board to approve the notice of the Board accepting letters of interest for the position of Township Supervisor and to approve publication of the notice in the local newspaper.

The motion carried by a unanimous voice vote.

C. RESOLUTION 2013-19, FIRE DEPARTMENT , ROOF REPAIR

In a Request for Legislation dated August 19, 2013, Fire Chief James Roberts explained how the roof at Superior Township Fire Station No. 1 has not performed satisfactorily since shortly after construction was completed in 2004. The building contractor, Davenport Brothers Construction, was given numerous opportunities to repair the roof. However, their efforts failed and the roof has leaked almost continually since it was completed. Fire Chief Roberts explained that Roofing Technologies Associates, has inspected the roof several times and he recommends the Township hire them to complete a more thorough inspection, write the specifications for bids on the required repair work and to engage in quality control of the repairs by inspecting all of the work as it is being completed. Board members indicated support for the plan. They indicated the leaks are damaging the building and the roof needs to be fixed correctly. They supported the agreement with Roofing Technology Associates and to have the Township Attorney review the situation to see if the Township can recover any of the repair costs from Davenport Brothers Construction.

The following resolution was moved by moved by Phillips, seconded by Lewis:

SUPERIOR CHARTER TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

**A RESOLUTION FOR APPROVAL OF ENTERING INTO A CONTRACT WITH
ROOFING TECHNOLOGY ASSOCIATES, LTD. FOR SERVICES RELATED TO THE
REPAIR OF THE ROOF AT FIRE DEPARTMENT STATION ONE 7999 FORD ROAD
AND TO APPROVE TOWNSHIP STAFF TO SOLICIT BIDS FOR THE
RECOMMENDED ROOF REPAIRS**

RESOLUTION NUMBER: 2013-19

DATE: AUGUST 19, 2013

WHEREAS, The Superior Charter Township is a Michigan Charter Township: and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services (Fire Services); and

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WHEREAS, The current roof on Station One located at 7999 Ford Road has a history of leaking and is in disrepair. Despite attempts made by the building contractor, the roof continues to leak and is in need of serious repair, and

WHEREAS, Township and Fire Department staff feel that in order to determine the scope of work and repair needed to fix the roof and stop the leaks a roofing expert is needed to inspect the roof, determine what repairs are needed and to write the bid specifications for work needed, and

WHEREAS, Roofing Technology Associates, LTD of Livonia, Michigan has been recommended to the Township by several reliable sources as such an expert, and

NOW THEREFORE BE IT RESOLVED, That the Superior Charter Township Board approves Superior Township to enter into a contractual agreement with Roofing Technology Associates, LTD. to provide inspection of the roof, recommendations for repair, preparation of a bid package and quality control monitoring services and the cost of providing these services will not exceed \$12,500.00 with the cost of this service is to be taken from line item No 207-000-393-010 Building Improvement Reserve.

NOW THEREFORE BE IT FUTHER RESOLVED, that upon obtaining the bid specifications from Roofing Technology Associates, LTD for the repair of the roof, that the Board authorizes Superior Township staff to solicit bids for completing the required work. Approving the awarding of the contract will require additional Board approval.

Ayes: Phillips, McKinney, Phillips, Caviston, Green, Lewis, Williams, McFarlane

Nays: None

Absent: None

The motion carried.

D. RESOLUTION 2013-20, FIRE DEPARTMENT, AAA GRANT TRAFFIC CRASH EQUIPMENT

Fire Chief Roberts explained that Firefighter Wiggins wrote and submitted a grant application to the AAA Insurance Company for a cordless extrication tool, a vertical stabilization strut kit and stabilization cribbing for use in serious auto accidents. The extrication tool can be operated by one person and Superior Township will be the first department in the area to have such equipment. The grant is for \$14,000.00 and the Township's match will be \$4,001.20. Chief Roberts indicated there was a great amount of competition for the grant. He praised Firefighter Wiggins' work on the grant.

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The following resolution was moved by Phillips, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR THE APPROVAL OF ACCEPTING A GRANT FOR \$14,000.00
FROM AAA INSURANCE FOR THE PURCHASE OF FIRE DEPARTMENT SAFETY
EXTRICATION EQUIPMENT**

RESOLUTION NUMBER: 2013-20

DATE: AUGUST 19, 2013

WHEREAS, The Superior Charter Township is a Michigan Charter Township: and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services (Fire Services); and

WHEREAS, Superior township Fire Department submitted a grant request to purchase safety equipment in the amount of \$18,001.20 to AAA Insurance; and

WHEREAS, AAA Insurance awarded Superior Township Fire Department \$14,000.00 toward the purchase of this equipment; and

WHEREAS, Superior Township Fire Department's matching cost will be \$4,001.20; and

NOW THEREFORE BE IT RESOLVED; That Superior Charter Township is allowed to accept the grant from AAA Insurance in the amount of \$14,000.00 and further, that the additional matching funds of \$4001.20 be taken from line item 206-336-980.050 Equipment under \$5,000.00.

The motion carried by unanimous voice vote.

E. SET PUBLIC HEARING FOR FY2014 BUDGET AND MILLAGE RATES

Supervisor McFarlane indicated that a public hearing is not required by law but he recommends scheduling one for September 16, 2013. He explained some of the highlights of the proposed budgets and millage rates.

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It was moved by McKinney, seconded by Williams, to set the public hearing on the FY2014 budgets and millage for the next regularly scheduled Board meeting of September 16, 2013.

The motion carried by a unanimous voice vote.

**F. PROPOSAL FOR ADVISORY SERVICES FOR THE MASTER PLAN
AMENDMENT**

Clerk Phillips explained that the Planning Commission and the Township Board has indicated support for reviewing the Master Plan for possible expansion of Planned Manufacturing (PM) in the area along the LeForge corridor. This area has factors (radio antennas, a gravel pit) that create difficulties for residential development. The proposal by the Township's planning consultants would also include evaluating the areas within the Township and preparing updated components of the master plan and the drafts and notices necessary to meet the State's requirement for the five-year review of the plan.

**AUTHORIZATION FOR ADDITIONAL SERVICES UNDER EXISTING
AGREEMENT FOR PROFESSIONAL PLANNING ADVISORY SERVICES**

To: **The Honorable William McFarlane, Supervisor**
Superior Charter Township
3040 N. Prospect Rd.
Ypsilanti, MI 48198

Project Name: **2013 Leforge Rd./Clark Rd. Corridor Study and Master Plan Amendments**

Planning Consultant: **Donald N. Pennington, Rodney C. Nanney, AICP**

We will assist the Planning Commission and Township Board with the following potential amendments to the Township's adopted Master Plan:

1. Evaluation of the Leforge Rd. and E. Clark Rd. corridor areas in the Township south of Geddes Road and west of N. Prospect Road to river, including:

Evaluation of existing and historical land use patterns, and the suitability of land for various types of residential and non-residential development, including Technology Center land uses.

Identification of opportunities and constraints to future development in this portion of the designated Urban Service Area.

Evaluation of potential economic, environmental, and other impacts of various types of residential and non-residential development options on the area and Township as a whole.

Consideration of potential land use conflicts and appropriate land uses and intensity of development in the vicinity of existing radio transmission towers north of E. Clark Road.

Review of the existing supply of vacant residential lots and demand for development-ready residential land within the overall Urban Service Area.

Review of Master Plan policies for land primarily in sections 20 and 29 that is the subject of MDEQ permit applications to discharge treated wastewater from private sewerage systems.

2. Limited evaluation and amendment of other elements of the Master Plan, as determined necessary by the Planning Commission.

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3. **Preparation of a new “area plan” for the Leforge Rd. and E. Clark Rd. corridor**, and corresponding changes to other plan sections and maps, as needed.
4. **Preparation of an updated composite draft Master Plan**, including all amendments, for Township review and distribution to surrounding jurisdictions and the county.
5. **Preparation of a revised draft (if needed)** of the proposed Superior Charter Township Master Plan for a public hearing, consideration, and adoption.
6. **After adoption, preparation of the final adopted Superior Charter Township Master Plan**, and all end products (paper copies and digital files) requested by the Clerk.

TOTAL FEE NOT TO EXCEED: \$9,250.00

Meetings, and additional revisions and map changes beyond those specified above, will be billed at our regular hourly rate. Costs for paper copies and digital files on CD-R will be billed as reimbursable expenses at cost. If a visioning workshop is determined necessary to generate additional public input or to address specific issues identified by the Township, we will provide a separate cost estimate for this work.

AUTHORIZED BY: SUPERIOR CHARTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN

Signature Date

Name and Title

PLANNING CONSULTANT

Donald N. Pennington

Rodney C. Nanney, AICP

We are ready to begin work immediately upon authorization. Thank you.

It was moved by Caviston, seconded by Lewis, for the Board to approve the agreement with Planning Consultants Don Pennington and Rodney Nanney to provide professional planning services to the Township to review and amend the Master Plan at a cost not to exceed \$9,250.00.

Ayes: Phillips, McKinney, Phillips, Caviston, Green, Lewis, Williams, McFarlane

Nays: None

Absent: None

The motion carried.

**G. DIXBORO FARMER’S MARKET TRANSIENT AMUSEMENT ENTERPRISE
APPLICATION AMENDMENT**

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The Board received a letter from Tom Freeman, President, Dixboro Farmer's Market, in which he requested to amend the Dixboro Farmer's Market application for a transient amusement enterprise so that approximately 25-30 classic and custom cars can be exhibited on one evening, Friday, September 20, 2013. The exhibit does not include the sales of any items, nor any cost. Board members expressed praise of the market and support for their exhibiting the cars.

It was moved by McKinney, seconded by Lewis, for the Board to accept the amended application for a transient enterprise for the Dixboro Farmer's Market to display 25-30 classic cars on September 20, 2013.

The motion carried by unanimous voice vote.

H. CHRISTIAN LOVE FELLOWSHIP TRANSIENT ENTERPRISE APPLICATION

Christian Love Fellowship provided a letter and an application to conduct an outdoor outreach event on August 25, 2013. Minister Sonja Neal was present and explained the event will be very similar to last year's event. It will include a worship service, music, food, amusements and the give-away of backpacks and school supplies. The event is free.

It was moved by McKinney, seconded by Caviston, for the Board to accept the application for a transient enterprise for the Christian Love Fellowship Church to conduct an outdoor outreach event on August 25, 2013.

The motion carried by unanimous voice vote.

I. WASHTENAW COUNTY PUBLIC WORKS WASTE DISPOSAL EVENT

Washtenaw County Public Health is conducting two County Clean-Up events, September 21, 2013 in Saline and October 26, 2013 at Eastern Michigan University's Rynearson Football Stadium. The event will provide county residents an opportunity to discard or hard to dispose of items such as scrap metal, freon appliances, tires, electronics and sharps. Superior Township has previously helped to pay for the service as it helps to reduce litter and dumping along the Township's roads.

It was moved by Caviston, seconded by Phillips, to approve the Township to pay \$2,000.00 to the Washtenaw County Public Health department to help pay for the two county clean-up events.

The motion carried by unanimous voice vote.

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J. BUDGET AMENDMENTS

It was moved by McKinney, seconded by Green, for the Board to approve the following budget amendments:

GENERAL FUND BUDGET AMENDMENTS			
AUGUST 19, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
101-266-947-000	MASTER PLAN REVISIONS	\$ 5,000.00	INCREASE
101-410-801-010	PROJECT PLANNING /STAGE 1 ENG	DECREASE	\$ 1,500.00
101-410-801-012	STAGE 2 ENG REVIEW	DECREASE	\$ 1,500.00
101-101-702-000	BOARD SALARIES	DECREASE	\$ 1,000.00
101-101-702-050	SALARY RECEPTIONIST	DECREASE	\$ 4,429.00
101-101-716-050	HEALTH INSUR RECEPTIONIST	\$ 3,035.00	INCREASE
101-101-727-050	POSTAGE	\$ 2,000.00	INCREASE
101-101-801-000	PROFESSIONAL SERVICES GENL ADMIN	\$ 1,500.00	INCREASE
101-101-860-050	MILEAGE	DECREASE	\$ 1,000.00
101-101-930-000	REPAIR & MAIT GENL ADMIN	\$ 1,500.00	INCREASE
101-101-954-000	EQUIP RENTAL	DECREASE	\$ 3,736.00
101-101-958-000	MEMBERSHIPS & DUES	\$ 2,000.00	INCREASE
101-101-963-000	BANK FEES	\$ 500.00	INCREASE
101-101-980-000	EQUIP OVER \$5,000	\$ 8,725.00	INCREASE

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101-101-980-050	EQUIP UNDER \$5,000	DECREASE	\$ 5,000.00
101-191-703-000	CONTRACT SERV ELECTIONS	DECREASE	\$ 1,245.00
101-191-727-000	OFFICE SUPPLIES ELECTIONS	DECREASE	\$ 1,000.00
101-191-740-000	OPER SUPPLIES ELECTIONS	\$ 1,400.00	INCREASE
101-201-702-050	SALARY ACT/HR ASSISTANT	\$ 15,019.00	INCREASE
101-201-715-050	SOC SEC ACT/HR ASSISTANT	\$ 1,150.00	INCREASE
101-201-716-050	HEALTH INSUR ACT/HR ASSISTANT	\$ 6,532.00	INCREASE
101-201-716-051	ACT/HR ASSISTANT RETIRE HEALTH	\$ 1,013.00	INCREASE
101-201-717-000	ACCOUNTANT TAXB BENE	\$ 655.00	INCREASE
101-201-718-000	ACCOUNTANT PENSION	\$ 200.00	INCREASE
101-201-718-050	ACT/HR ASSISTANT PENSION	\$ 1,375.00	INCREASE
101-201-740-000	ACCOUNTANT OPER SUPPLIES	\$ 500.00	INCREASE
101-209-715-050	ASSIST ASSESSOR SALARY	\$ 3,000.00	DECREASE
101-209-717-000	SENIOR ASSESSOR TAXB BENEFITS	\$ 9,000.00	INCREASE
101-209-717-050	ASSISTANT ASSESSOR TAXB BENE	\$ 2,695.00	INCREASE
101-209-717-075	FIELD APPRASIER TAXB BEN	\$ 100.00	INCREASE
101-209-850-000	TELECOMMUNICATIONS ASSESSING	\$ 360.00	INCREASE
101-210-801-000	ATTORNEYS	DECREASE	\$ 5,000.00
101-210-801-050	ATTORNEYS OTHER	\$ 3,000.00	INCREASE

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101-215-702-050	CLERK'S OFFICE ADMIN ASST SALARY	DECREASE	\$ 3,500.00
101-247-702-000	SALARIES BORD OF REVIEW	DECREASE	\$ 1,200.00
101-247-703	BOARD OF REVIE CONTRACT SERV	\$ 1,200.00	INCREASE
101-247-740-000	BOARD OF REVIEW OPER SUPPLIES	\$ 200.00	INCREASE
101-253-702-050	TREAS ASSISTANT SALARY	DECREASE	\$ 1,000.00
101-253-716-050	DEP TRES HEALTH INSUR	DECREASE	\$ 17,800.00
101-253-717-050	DEP TREAS TAXB BEN	\$ 2,500.00	INCREASE
101-258-717-000	TECH ADMIN TAXB BENE	\$ 153.00	INCREASE
101-258-740-000	COMPUTER SUPP SMALL EQUIP/SUPPLIES	DECREASE	\$ 5,000.00
101-258-801-000	COMPUTER SUPPORT PROF SERV	\$ 1,500.00	INCREASE
101-265-703-000	BLDG & GROUNDS CONTRACT SERV	\$ 2,000.00	INCREASE
101-265-930-000	BUILD & GROUNDS REPAIR & MAIT	\$ 5,000.00	INCREASE
101-265-976-000	BUILD & GROUNDS LAND/BLDG	\$ 56,900.00	INCREASE
101-278-702-000	SALARIES ORD ENFORCEMENT	\$ 548.00	INCREASE
101-266-947-003	SIDEWALK REPLACEMENT TWP PORTION	\$ 4,000.00	INCREASE
101-278-703-000	CONTRACT SERV ORD ENFORCEMENT	\$ 1,500.00	INCREASE
101-890-985-000	TAX CHARGEBACKS	DECREASE	\$ 7,000.00

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101-00-699-000	APPROP FROM RESERVES	INCREASE	\$ 26,927.00
101-965-965	TRANS TO RESERVES	DECREASE	\$ 57,923.00
	TOTAL OF DEBITS/CREDITS	\$ 145,760.00	\$145,760.00

LAW FUND BUDGET AMENDMENTS			
AUGUST 19, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
266-310-963-000	BANK FEES	\$ 500.00	INCREASE
266-890-985-000	TAX CHARGEBACKS	DECREASE	\$ 8,000.00
266-000-660-000	FINES	INCREASE	\$ 20,000.00
266-000-403-000	PRIOR YEARS TAX REVENUE	INCREASE	\$ 1,241.00
266-000-664-050	INTEREST ON RESERVES	DECREASE	\$ 650.00
266-000-695-00	FALSE ALARM CHARGES	DECREASE	\$ 2,000.00
266-00-699-000	APPROP FROM FUND BALANCE	\$ 31,391.00	DECREASE
	TOTAL OF DEBITS/CREDITS	\$ 31,891.00	\$ 31,891.00

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FIRE FUND BUDGET AMENDMENTS			
AUGUST 19, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
206-000-403-00	PRIOR YEAR TAXES	INCREASE	\$ 1,653.00
206-000-590-000	GRANTS	INCREASE	\$ 41,774.00
206-000-671-075	INSUR REIMBURSEMENTS	INCREASE	\$ 4,185.00
206-000-671.002	HEALTH INSUR ADMIN FEES		\$ 300.00
206-336-717-003	TAXB BEN LONGEVITY/EDUCATION	\$ 15,649.00	INCREASE
206-336-702-005	OVERTIME- MISC COVERAGE	\$ 13,000.00	INCREASE
206-336-702-004	OVERTIME CALL BACKS	\$ 4,500.00	INCREASE
203-336-702-010	ADDITIONAL HOURS FIRE MARSHALL	DECREASE	\$ 4,000.00
206-336-702-000	REG SALARIES	DECREASE	\$ 13,500.00
206-336-750-000	TURN OUT GEAR	\$ 3,800.00	INCREASE
206-336-801-000	PROF SERVICES	\$ 1,068.00	INCREASE
206-336-860-000	MILEAGE	DECREASE	\$ 2,000.00
206-336-930-000	REPAIR AND MAIT	\$ 65,000.00	INCREASE
206-336-963-000	BANK FEES	\$ 1,000.00	INCREASE
206-336-978-000	BLDG/LAND	\$ 8,459.00	INCREASE
206-336-980-00	EQUIPMENT	\$ 50,886.00	INCREASE
206-890-985-000	TAX CHARGEBACKS	DECREASE	\$ 13,000.00

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206-965-965-010	TRANS TO BLDG RESERVE	DECREASE	\$ 18,550.00
206-965-965-015	TRANS TO TRUCK RESERVE	DECREASE	\$ 64,400.00
	TOTAL OF DEBITS/CREDITS	\$ 163,362.00	\$163,362.00

BUDGET AMENDMENTS		AUGUST 19, 2013	
BUILDING FUND			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
249-000-699-025	APPROPRIATION FROM RESERVES	INCREASE	\$ 20,000.00
249-000-610-000	CHARGES FOR SERVICES	\$ 20,000.00	DECREASE
	TOTAL OF DEBITS & CREDITS	\$ 20,000.00	\$ 20,000.00

HYUNDAI FUND BUDGET AMENDMENTS			
AUGUST 19, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
224-228-983-000	INTEREST	\$ 400.00	INCREASE
224-000-699-004	TRANSFER FROM SAVINGS	INCREASE	\$ 400.00

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	TOTAL OF DEBITS/CREDITS	\$ 400.00	\$ 400.00

The motion carried by unanimous voice vote.

11. PAYMENT OF BILLS

It was moved by Caviston, seconded by Lewis, that the bills be paid as submitted in the following amounts: General - \$ 3,540.00; Law- \$5,438.29; Building- \$1,440.00 for a total of \$10,418.29. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

There were none.

13. ADJOURNMENT

It was moved by Caviston, seconded by Green, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:45 p.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor