

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
APRIL 21, 2014
ADOPTED MINUTES
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Schwartz at 7:30 p.m. on April 21, 2014, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, David Phillips, Brenda McKinney, Nancy Caviston, Lisa Lewis and Alex Williams. Rodrick Green was absent.

4. ADOPTION OF AGENDA

It was moved by McKinney seconded by Lewis, to adopt the agenda as presented with the deletion of item g. under new business, Ordinance 174-15, ZO Amendments, Woodlands, First Reading and the addition of Firewall Replacement as item p., under New Business.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF MARCH 17, 2014

It was moved by Lewis, seconded by McKinney, to approve the minutes of the regular Board meeting of March 17, 2014, as presented.

The motion carried by a unanimous voice vote.

B. SPECIAL MEETING OF APRIL 3, 2014

It was moved by McKinney, seconded by Lewis, to approve the minutes of the special Board meeting of April 3, 2014, as presented.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

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Trustee Caviston reported there was some trash on Napier Road that needed to be picked up. Treasurer McKinney thanked Supervisor Schwartz for the extra effort he put into the Township's Roads this winter.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor Ken Schwartz reported on the following: Rock Riverine's application to the Ann Arbor Greenbelt is being processed and Township officials will be meeting with Ann Arbor Greenbelt staff this Wednesday for any update on the application.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, UTILITY DEPARTMENT REPORT

It was moved by Caviston, seconded by McKinney, that the Superior Township Board receive all reports.

The motion carried by a unanimous voice vote.

C. TREASURER'S INVESTMENT REPORT AS OF JANUARY 31, 2014

It was moved by Caviston, seconded by Lewis, for the Board to accept the Treasurer's Investment Report as of January 31, 2014.

The motion carried by a unanimous voice vote.

8. COMMUNICATIONS

A. MICHIGAN DEPARTMENT OF TREASURY, ASSESSMENT CORRECTIVE ACTION PLAN

Supervisor Schwartz explained that the letter from the Michigan Department of Treasury (MDT) indicated that they have accepted the Township's plan to correct the deficiencies MDT discovered during their recent audit. MDT will complete a follow up review after the completion of the 2015 assessment roll.

It was moved by McKinney, seconded by Lewis, for the Board to accept the letter dated April 15, 2014 from the Michigan Department of Treasury.

9. UNFINISHED BUSINESS

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A. EMPLOYEE HEALTH CARE 2014-2015

Clerk Dave Phillips reported to the Board that as authorized by Resolution 2014-14, Township Administrative staff analyzed various health care insurance plans and then entered into a new contract for employee health care for 2014-2015. He reported that he and Supervisor Schwartz negotiated with the Fire Fighter Union to reach agreement on an acceptable health insurance plan. The new plan is very similar to last year's plan. It is a high-deductible, health savings account, PPO plan by Blue Cross/Blue Shield (BC/BS- HSA, Gold \$1,300). The Township's contributions to the Health Savings Accounts were \$2,300 for a single plan and \$4,600 for a couple and family plan, which covers all of the employees' potential deductible and out-of-pocket expenses. The modest employee monthly contribution to health insurance was discontinued. Phillips reported that according to his analysis of costs provided by the Browning and Browning Agency Benefit Representative, the new plan falls within the 2014 budget but is more expensive than last year's plan. The Township is also exploring changing from April 1 to a January 1 plan renewal date.

10. NEW BUSINESS

Supervisor Schwartz requested that the Board take action on item m. of New Business, Village Green Farmer's Market, Amusement Enterprise Application.

M. VILLAGE GREEN FARMER'S MARKET AMUSEMENT ENTERPRISE APPLICATION

Tom Freeman made a presentation to the Board. He provided an overview and indicated the Dixboro farmer's market has been very successful. They have numerous vendors and are expecting another good year. The application has no changes from last year.

It was moved by McKinney, seconded by Lewis, for the Board to accept Dixboro Village Green, Inc.'s Transient and Amusement Enterprises Activity Permit Application to conduct a farmer's market at the Dixboro UMC's village green on Friday evenings from May 30 to October 24, 2014 and to forward the application to the Building Official for further action.

The motion carried by voice vote.

A. RESOLUTION 2014-22, PURCHASE OF NEW KME FIRE ENGINE

Fire Chief Brian Thurston provided several memos to the Board and addressed the Board about the need to replace Fire Engine 2, which is a 1990 model and in need of repairs. The Fire Department has been very satisfied with the KME fire engine that was purchased in 2011. The

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current bid from KME is for a very similar truck but includes some updates of the emission system and other equipment. Board member discussed the method of payment and indicated support for investigating the costs and rates to finance a portion of the cost of the new engine. The resolution as presented was amended to add approval for Township Administrative staff to issue an RFP for an installment loan.

The following resolution was moved by Phillips, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL OF THE PURCHASE OF A KME PREDATOR
FIRE ENGINE FOR THE SUPERIOR TOWNSHIP FIRE DEPARTMENT**

RESOLUTION NUMBER: 2014- 22

DATE: APRIL 21, 2014

WHEREAS, The Charter Township of Superior is a Michigan Charter Township; and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services ("Fire Services"); and

WHEREAS, The department is in the process of replacing a 1990 fire engine (currently identified as Engine Two); and

WHEREAS, A committee was formed to pursue specifications for a new apparatus and to conduct a bidding process; and

WHEREAS, It was a unanimous decision of the committee that KME Fire Apparatus most closely matched the criteria established by the committee in the bidding process; and

WHEREAS, The cost of this new engine will be \$506,851.00; and

NOW, THEREFORE BE IT RESOLVED: That the Superior Township Board of Trustees approves the bid dated March 26, 2014 from Payette Sales and Service, Inc., for the purchase of a KME Predator fire engine and approves the Township Supervisor to enter into the agreement for the purchase. The funds for this purchase are to be taken from line item No. 207-000-393-015.

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NOW, THEREFORE BE IT FURTHER RESOLVED: That the Superior Township Board approves the Township to issue a Request For Proposals for an installment loan in the amount of \$400,000 to be used for the purchase of the KME fire engine.

Ayes: Schwartz, Phillips, McKinney, Caviston, Lewis, Williams,

Nays: None

Absent: Green

The motion carried. The Resolution was adopted.

B. RESOLUTION 2014-23, APPROVE EARLY PAYMENT FOR KME FIRE ENGINE TO RECEIVE DISCOUNT ON PURCHASE OF PRICE

Board members reviewed the Resolution as presented. They agreed that the pre-payment discount was favorable but felt the pre-payment for 90% of the cost was more favorable than the discount for 100%. The Resolution was amended to select the 90% pre-payment option.

The following Resolution was moved by Williams, seconded by Caviston:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL OF PRE-PAYMENT OF 90% OF THE COST OF A
KME PREDATOR FIRE ENGINE FOR THE SUPERIOR TOWNSHIP FIRE
DEPARTMENT**

RESOLUTION NUMBER: 2014-23

DATE: APRIL 21, 2014

WHEREAS, The Superior Charter Township is a Michigan Charter Township; and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services ("Fire Services"); and

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WHEREAS, The department is currently in the process of purchasing a KME Predator Custom Engine from KME Fire Apparatus at a cost of \$506,851; and

WHEREAS, During further discussions with KME Fire Apparatus it was offered that we could further reduce the price of the apparatus by paying 90% of the \$506,851 up front; and

WHEREAS, This would reduce the cost of the apparatus by \$15,801: and

NOW, THEREFORE BE IT RESOLVED: That Superior Charter Township will issue a check in the name of KME Fire Apparatus in the amount of \$441,945 to be paid on or about April 22, 2014 thereby saving an additional \$15,801 for the purchase of a new KME Predator fire engine. **Further;** the cost of this purchase is to be taken from line item No. 207-000-393-015.

Ayes: Schwartz, Phillips, McKinney, Caviston, Lewis, Williams

Nays: None

Absent: Green

The motion carried.

C. FIRE DEPARTMENT PURCHASE OF COMPUTER SERVER

Fire Fighter Chris Wiggins addressed the Board and presented a specification list for a new server, related equipment and computer workstations. The current server and several computers are in need of replacement.

It was moved by Williams, seconded by McKinney, that the Board approve the Fire Department and Township Administrative staff to issue a Request for Proposal (RFP) for the purchase of the computer equipment outlined on the Fire Department's "April 2014 Request for Proposal Computer Systems and Related Tasks" and to obtain bids from at least three vendors. Further, the bids are to be brought back to the Board of Trustees for review and approval.

The motion carried by unanimous voice vote.

D. RESOLUTION 2014-24, FIRE DEPARTMENT CGAP

Supervisor Schwartz explained that Ann Arbor and Superior Townships had applied for a \$49,075 grant from the CGAP program. However, the Townships were awarded \$8,819.00. If the two Townships' accepted the grant, in order to complete the pilot study as planned, the two Townships' would have to contribute \$20,000 each to fund the 18 month study. Board members

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discussed the various positive aspects of continuing with the pilot study and indicated their support for the additional funding.

The following Resolution was moved by McKinney, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**SUPERIOR CHARTER TOWNSHIP BOARD OF TRUSTEES RESOLUTION
ACCEPTING GRANT, APPROVING GRANT CONDITIONS AND APPROVING
CONTINUATION OF PILOT PROGRAM FOR JOINT OPERATION OF FIRE
DEPARTMENT**

**APRIL 21, 2014
RESOLUTION NUMBER: 2014-24**

Resolution adopted at a regular meeting of the Board of Trustees of the Charter Township of Superior, Washtenaw County, Michigan held at the Township Hall, 3040 Prospect road, Superior Township, Michigan 48198 on April 21, 2014.

PRESENT: Schwartz, Phillips, McKinney, Caviston, Lewis, Williams

ABSENT: Green

R E C I T A L S

- A. The Superior Township Fire Department and Ann Arbor Township Fire Department have had long standing mutual emergency aid agreements and, where appropriate, joint personnel training programs; and
- B. The State of Michigan has encouraged governmental units to consider cooperation in and consolidation of services if cost savings or quality improvements can be achieved, and the Michigan Department of Treasury has incentivized studies of such cooperation and consolidation through a program titled Competitive Grant Assistance Program ("CGAP"); and
- C. The Boards of the Ann Arbor Township and Superior Township each adopted a resolution on December 16, 2013, authorizing the filing of an application for a CGAP grant ("CGAP Application") to study possibilities for additional strategic cooperation or consolidation of their Fire Departments. The CGAP Application was filed on or about January 17, 2014; and

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- D. The goal of the CGAP study is to identify opportunities for the highest quality emergency services with reduced overall costs; and
- E. Representatives of both Townships have developed a set of Operating Guidelines for conducting the CGAP study and pilot program under a single Fire Chief command structure (“Pilot Program”); and
- F. Both Township Boards adopted a resolution on February 17, 2014 authorizing proceeding on March 1, 2014 with the Pilot Program even though notice of the CGAP grant award had not been received.
- G. By letter dated April 1, 2014, Ann Arbor Township received notification from the State of Michigan Department of Treasury of Intent to Award CGAP FY 2014 in the amount of \$8,819.00, subject to conditions set forth in the Award Notice
- H. The Superior Township Board believes it is in the best interest of the Township to accept the Grant and the Conditions, and continue with implementation of the Pilot Program as described in the Operating Guidelines, the February 17, 2014 Resolution, the Award Notice, and subject to the Conditions.

RESOLUTION

NOW THEREFORE the Township Board resolves:

1. RESOLVED, Superior Township accepts the Grant and Conditions as set forth in the Award Notice.
2. FURTHER RESOLVED, Superior Township shall continue implementation of the Pilot Program as outlined in the Award Notice and Operating Guidelines, and subject to the Conditions set forth in the Award Notice, notwithstanding award of a Grant less than the full amount requested.
3. FURTHER RESOLVED, the Superior Township Board hereby ratifies, approves and authorizes the continuation of agreements necessary or advisable to implement the shared services of the Township Fire Chief and operation of the Pilot Program, including, without limitation the Shared Employee Agreement, the Memorandum of Understanding with Superior Township, and an amendment to the Fire Chief Employment Agreement, in an amount not to exceed \$20,000.00 without further Board approval. Superior Township Fire Fund general ledger account #206-266-947.017.
4. FURTHER RESOLVED, the Superior Township Supervisor, in conjunction with the Ann Arbor Township Supervisor, is authorized to amend the Operating Guidelines as

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needed to carry out the Pilot Program consistent with the Award Notice and Conditions so long as, during the Pilot Program, no action will be taken that (a) cannot be reversed on thirty (30) days' notice in the event that the Pilot Program ends without a decision by both Township Boards to pursue consolidation or some other cooperative agreement, or (b) does not comply with the Union contractual agreements of both Townships.

5. FURTHER RESOLVED, the Superior Township Supervisor is authorized to execute any documents necessary or advisable to implement the Pilot Program consistent with the Grant, the Award Notice and subject to the Conditions.
6. FURTHER RESOLVED, in the event that the Ann Arbor Township Board of Trustees does not adopt a resolution prior to May 1, 2014 substantially similar to this Resolution, this Resolution shall be null and void.

Ayes: Caviston, Lewis, Williams, Schwartz, Phillips, McKinney

Nays: None

Absent: Green

The motion carried. The Resolution was adopted.

E. UTILITY DEPARTMENT, OHM AGREEMENT, CLARK ROAD LIFT STATION

Jacob Rushlow provided a memo to the Board and made a brief presentation to the Board. He said the Clark Road lift station is the oldest lift station in the system. They completed an extensive inspection of the station and found parts of it are rusted and other repairs are needed. OHM's proposal is provide design and construction engineering at a cost of \$18,000. Rushlow indicated the entire cost of the repair, including OHM's services should be around \$50,000. He indicated the repairs should keep the station functioning for many years.

It was moved by Phillips, seconded by McKinney, for the Board to approve OHM's proposal date April 2, 2014, to provide design and construction engineering services for the Clark Road pump station improvements at a cost not to exceed \$18,000. Further, the funds are to be taken from the Utility Department's Capital Reserves account.

Ayes: Lewis, Williams, Schwartz, Phillips, McKinney, Caviston

Nays: None

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Absent: Green

The motion carried.

F. UTILITY DEPARTMENT, PROPERTY RESTORATION AT 1600 SHEFFIELD

The Board received a memo dated April 21, 2014 from Utility Director Keith Lockie, which explained the yard restoration repairs needed at 1600 Sheffield. He also presented a bid from and requested the Board approve the bid as a single-source supplier because the Utility Department has used them on numerous other jobs and have been very satisfied with their work.

It was moved by McKinney, seconded by Williams, for the Board to approve the bid from Midwest Maintenance for the yard restoration repairs at 1600 Sheffield in the amount of \$5,800.

Ayes: Schwartz, Phillips, McKinney, Caviston, Lewis, Williams

Nays: None

Absent: Green

The motion carried.

G. ORDINANCE 174-15, ZO AMENDMENT, WOODLANDS, FIRST READING

This item was deleted from the agenda.

H. SIDESTREET MAINTENANCE CONTRACT

Treasurer McKinney provided the Board with the funds in the Sidestreet Maintenance fund. There are adequate funds in the account to pay Mr. Swanson \$17,684.00 for this year's maintenance. She recommended that this amount be approved but said it may be necessary to increase the per parcel fee in the future.

It was moved by McKinney, seconded by Lewis, for the Board to approve the contract with Mr. Swanson dated 3-14-2014 to complete sidestreet maintenance as described in the contract at a cost of \$17,684.00.

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Ayes: Phillips, McKinney, Caviston, Lewis, Williams, Schwartz

Nays: None

Absent: Green

The motion carried.

I. BS&A PROPOSAL

Treasurer McKinney requested the Board approve training by BS&A at a cost of \$1,030.00. The training will be on how to set-up and operate merged banking accounts.

Ayes: Phillips, McKinney, Lewis, Williams, Schwartz

Nays: Caviston

Absent: Green

The motion carried.

J. BIDS TO CLEAN-UP 8830 NOTTINGHAM

Supervisor Schwartz explained how the house was damaged by two fires. It is a total loss and has been demolished with the debris piled into the basement. Three bids were solicited. He recommends that the Board approve the lowest bid from All-In-One Services for \$7,500, since the gas has already been disconnected.

It was moved by Phillips, seconded by Lewis, for the Board to approve the estimate dated April 11, 2014 from All-In-One Services to clean-up 8830 Nottingham in the amount of \$750.00 and to approve the Supervisor to sign the agreement.

K. ENERGY AUDIT RETAP RELEASE

Clerk Phillips explained that the Retired Engineer Technical Assistance Program (RETAP) is a program operated by the State. They are a group of retired engineers that will conduct energy audits at

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no cost to non-profits and municipalities. He has arranged for them to complete an energy audit at the Township Hall. They require the Township to sign a release.

It was moved by Phillips, seconded by Williams, for the Board to approve the release from RETAP/RETAf and to approve the Supervisor to sign the release, subject review and approval of the release by the Township Attorney.

The motion was approved by unanimous voice vote.

L. FISHBECK PA116 APPLICATION, 8424 ANN ARBOR ROAD

Clerk Phillips explained that Mr. Fishbeck has applied for PA 116 on 10.01 acres located at 8424 Ann Arbor Road. The parcel is zoned A-2, it is not located in the Township's urban service district and the Township's Master Plan calls for continued agricultural use on the property.

The following Resolution was moved by Phillips, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
A RESOLUTION TO APPROVE AN APPLICATION FOR PA 116
RESOLUTION NUMBER: 2014-19
DATE: APRIL 21, 2014**

WHEREAS, the Charter Township of Superior is a Michigan Charter Township, and

WHEREAS, William Fishbeck has applied to the State of Michigan Department of Agriculture to place 10.01 acres of property, 8424 Ann Arbor Road, Parcel I.D. number J-10-003-035010, into the P.A. 116 Farmland and Open Space Preservation Program, and

WHEREAS, the Michigan Department of Agriculture requires the Local Governing Body to approve or reject the application, and

WHEREAS, the property under consideration is located in a rural district of the Township and is zoned A-2, and

WHEREAS, placing the property under consideration into the P.A. 116 program to encourage the preservation of open space and farmland is consistent with the goals and objectives of the Township's planning and zoning for the property, and

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WHEREAS, the application will be reviewed by the Michigan Department of Agriculture to determine if the application meets all other requirements of the P.A. 116 program, and

NOW THEREFORE BE IT RESOLVED, as the local governing body, the Superior Township Board approves William Fishbeck's application for P.A. 116 on 8424 Ann Arbor Road, Parcel I.D. number J-10-003-035010 and to forward the application to the Michigan Department of Agriculture for further action.

Ayes: Caviston, Lewis, Williams, Schwartz, Phillips, McKinney

Nays: None

Absent: Green

The motion carried. The Resolution was adopted.

M. VILLAGE GREEN FARMER'S MARKET AMUSEMENT ENTERPRISE APPLICATION

Agenda item was moved to the start of New Business.

N. RESOLUTION 2014-20, WCRC, PLYMOUTH AND FORD ROAD SAFETY PROJECT

The Washtenaw County Road Commission has proposed an improvement on the Ford and Plymouth Road intersection with a total cost of \$495,000. The Township's cost is proposed to be \$60,000. The project will be constructed in 2015.

The following Resolution was moved by Phillips, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
A RESOLUTION TO APPROVE AN AGREEMENT BETWEEN SUPERIOR
TOWNSHIP AND THE WASHTENAW COUNTY ROAD COMMISSION
RESOLUTION NUMBER: 2014-20
DATE: APRIL 21, 2014**

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**PLYMOUTH ROAD AND FORD ROAD IMPROVEMENT
AGREEMENT BETWEEN
SUPERIOR CHARTER TOWNSHIP AND
THE WASHTENAW COUNTY ROAD COMMISSION**

THIS AGREEMENT made and entered into this _____ day of _____, 2014 by and between the Board of Superior Charter Township (the “Township”) and the Board of Washtenaw County Road Commissioners (the “Road Commission”).

WHEREAS, both parties desire improvement of the intersection of Plymouth Road and Ford Road with construction of a center, left-turn lane and installation of a traffic signal (the “Project”); and

WHEREAS, the estimated construction cost for the Project is Four Hundred Fifty Thousand Dollars (\$450,000); and

WHEREAS, the Road Commission applied for and received Surface Transportation Program – Safety funds to pay for a portion of the construction of the Project; and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951, as amended,

THEREFORE, BE IT AGREED that, the Road Commission will design and prepare bid documents for the Project, including completion of survey work, plan preparation and design, and project bidding (the “Preliminary Engineering”); and

BE IT FURTHER AGREED that, the Township shall be financially responsible for fifty percent (50%) of all costs and expenses attributed to the Preliminary Engineering for the Project in the amount not to exceed Twenty-Two Thousand Five Hundred Dollars (\$22,500); and

BE IT FURTHER AGREED that, the Township shall be financially responsible for ten percent (10%) of the construction costs associated with the Project in the amount not to exceed Thirty-Seven Thousand Five Hundred Dollars (\$37,500). Said funds to be used towards the required match of the federal safety grant.

IT IS FURTHER AGREED that Superior Township shall have the following payment schedule:

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1. June 1, 2014, Superior Township shall pay the Road Commission Twenty Four Thousand Dollars (\$24,000).
2. April 1, 2015 Superior Township shall pay the Road Commission Twenty Four Thousand (\$24,000).
3. Following a final accounting of the project costs, the WCRC will submit a final invoice to Superior Township for the remaining unpaid costs not to exceed Fifteen Thousand Dollars (\$15,000) in late 2015.
4. Superior Township agrees to remit payment within 30 days from receipt of each invoice.

Plymouth Rd @ Ford Rd

Construction of a center, left-turn lane and installation of a traffic signal

Estimated Construction Costs

| | |
|-----------------------------|-------------------------|
| Federal Safety Grant | \$ 375,000.00 |
| Township Match (10%) | 37,500.00 |
| Road Commission Match (10%) | <u>37,500.00</u> |
| Sub-Total | \$450,000.00 |

Preliminary Engineering (Estimated at 10% of Construction)

| | |
|-----------------------|---------------------------|
| Township (50%) | \$ 22,500.00 |
| Road Commission (50%) | <u>22,500.00</u> |
| Sub-Total | <u>\$45,000.00</u> |

Total Project Cost \$ 495,000.00



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AGREEMENT SUMMARY

Road Commission Project Costs

| | |
|---|----------------------|
| FEDERAL SAFETY GRANT | \$ 375,000.00 |
| ESTIMATED PRELIMINARY ENGINEERING (50%) - FEDERAL | 22,500.00 |
| ESTIMATED CONSTRUCTION MATCH (10%) - WCRC | <u>37,500.00</u> |
| TOTAL | \$ 435,000.00 |

Township Project Costs

| | |
|---|---------------------|
| ESTIMATED PRELIMINARY ENGINEERING (50%) | \$ 22,500.00 |
| ESTIMATED CONSTRUCTION MATCH (10%) | <u>37,500.00</u> |
| TOTAL | \$ 60,000.00 |

FOR SUPERIOR CHARTER TOWNSHIP:

_____ Witness

Kenneth Schwartz, Supervisor

_____ Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

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_____ Witness
Douglas E. Fuller, Chair

_____ Witness
Roy Townsend, Managing Director

Ayes: Williams, Schwartz, Phillips, McKinney, Caviston, Lewis

Nays: None

Absent: Green

The motion carried. The Resolution was adopted.

**O. RESOLUTION 2014-21, WCRC, PLYMOUTH AND CURTIS ROAD SAFETY
IMPROVEMENT**

The Washtenaw County Road Commission has proposed an improvement on the Ford and Curtis Road intersection with a total cost of \$210,000. The Township's cost is proposed to be \$17,500. The project will be constructed in 2015.

The following Resolution was moved by Phillips, seconded by Lewis:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
A RESOLUTION TO APPROVE AN AGREEMENT BETWEEN SUPERIOR
TOWNSHIP AND THE WASHTENAW COUNTY ROAD COMMISSION
RESOLUTION NUMBER: 2014-21**

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DATE: APRIL 21, 2014

**PLYMOUTH ROAD AND CURTIS ROAD IMPROVEMENT
AGREEMENT BETWEEN
SUPERIOR CHARTER TOWNSHIP AND
THE WASHTENAW COUNTY ROAD COMMISSION**

THIS AGREEMENT made and entered into this _____ day of _____, 2014 by and between the Board of Superior Charter Township (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, both parties desire improvement of the intersection of Plymouth Road and Curtis Road with construction of a center, left-turn lane and installation of an overhead flashing beacon (the "Project"); and

WHEREAS, the estimated construction cost for the Project is Two Hundred Ten Thousand Dollars (\$210,000); and

WHEREAS, the Road Commission applied for and received Surface Transportation Program – Safety funds to pay for a portion of the preliminary engineering and construction of the Project; and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951, as amended,

THEREFORE, BE IT AGREED that, the Road Commission will design and prepare bid documents for the Project, including completion of survey work, plan preparation and design, and project bidding (the "Preliminary Engineering"); and

BE IT FURTHER AGREED that, the Township shall promptly reimburse the Road Commission for ten percent (10%) of construction costs associated with the Project in the amount not to exceed Seventeen Thousand Five Hundred Dollars (\$17,500) to be used toward the required match of the federal safety grant.

IT IS FURTHER AGREED that Superior Township shall have the following payment schedule:

1. April 1, 2015, Superior Township shall pay the Road Commission Seven Thousand Dollars (\$7,000).
2. July 1, 2015 Superior Township shall pay the Road Commission Seven Thousand Dollars (\$7,000).
3. Following a final accounting of the project costs, the WCRC will submit a final invoice to Superior Township for the remaining unpaid costs not to exceed Three Thousand Five Hundred Dollars (\$3,500) in late 2015.

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4. Superior Township agrees to remit payment within 30 days from receipt of each invoice.

Plymouth Rd @ Curtis Rd

Construction of a center, left-turn lane and installation of an overhead flashing beacon

| | |
|------------------------------|-------------------------|
| Estimated Construction Costs | |
| Federal Safety Grant | \$ 175,000.00 |
| Township Match (10%) | 17,500.00 |
| Road Commission Match (10%) | <u>17,500.00</u> |
| Total | \$210,000.00 |

AGREEMENT SUMMARY

Road Commission Project Costs

| | |
|---|----------------------|
| FEDERAL SAFETY GRANT | \$ 175,000.00 |
| ESTIMATED CONSTRUCTION MATCH (10%) - WCRC | <u>17,500.00</u> |
| TOTAL | \$ 192,500.00 |

Township Project Costs

| | |
|------------------------------------|--------------------|
| ESTIMATED CONSTRUCTION MATCH (10%) | <u>\$17,500.00</u> |
| TOTAL | \$17,500.00 |

FOR SUPERIOR CHARTER TOWNSHIP:

_____ Witness
Kenneth Schwartz, Supervisor

_____ Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

_____ Witness
Douglas E. Fuller, Chair

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Roy Townsend, Managing Director

Witness

Ayes: Schwartz, Phillips, McKinney, Caviston, Lewis, Williams

Nays: None

Absent: Green

The motion carried. The Resolution was adopted.

P. FIREWALL REPLACEMENT

Supervisor Schwartz indicated that the Township firewall needs replacement. He presented a bid from Parhelion Technologies, Inc. in the amount of \$6,195.00.

It was moved by Caviston, seconded by Lewis, to approve the purchase of a firewall system from Parhelion Technology, Inc. at a cost of \$6,195.00.

Ayes: Schwartz, Phillips, McKinney, Caviston, Lewis, Schwartz

Nays: None

Absent: Green

The motion carried. The Resolution was adopted.

11. PAYMENT OF BILLS

It was moved by McKinney, seconded by Lewis to approve the Bills for Payment in the amount of \$2,940.00 for the General Fund and \$5,416.26 for the Utility Fund and that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

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There were none.

13. ADJOURNMENT

It was moved by Caviston, seconded by Green, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 9:30 p.m.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor