

**SUPERIOR CHARTER TOWNSHIP BOARD  
REGULAR MEETING  
FEBRUARY 21, 2017  
ADOPTED MINUTES  
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**1. CALL TO ORDER**

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Ken Schwartz at 7:02 p.m. on February 21, 2017 at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

**2. PLEDGE OF ALLEGIANCE**

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

**3. ROLL CALL**

The members present were Nancy Caviston, Lynette Findley, Rodrick Green, Lisa Lewis, Ken Schwartz and Alex Williams.

Absent: Brenda McKinney

**4. ADOPTION OF AGENDA**

It was moved by Caviston supported by Green, to adopt the agenda as presented.

The motion carried by unanimous vote.

**5. APPROVAL OF MINUTES**

**A. REGULAR MEETING OF FEBRUARY 21, 2017**

It was moved by Green supported by Caviston, to approve the minutes of the regular Board meeting of February 21, 2017.

The motion carried by unanimous vote.

**6. CITIZEN PARTICIPATION**

None

**7. PRESENTATIONS AND PUBLIC HEARINGS**

None

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**8. REPORTS**

• **SUPERVISOR REPORT**

Supervisor Schwartz reported on the following:

- Jerry Gooding's estate left the Township a cash gift of \$3000.00 to improve (complete) the tree planting along Gale Rd. and Stonehedge Ct. He passed away prior to getting the funds that he had committed.
- Washtenaw County Parks presented a proposed Master Plan for the Staebler County Farm Park. Dixboro's farmer market manager, Jason Gold is working with the county parks commission to host the Michigan Folks Arts School. County parks will consider constructing a building on site to house the school which will teach canning, farming, blacksmithing, candle making and other folk art skills. Treasurer McKinney and Supervisor Schwartz will check with Community Tourism Action Plan (CTAP) to inquire about funding to market the school as a tourist destination.
- Met with a representative for the Lombardo building company. Lombardo is proposing to convert phase three of the Prospect Pointe subdivision into a new subdivision named Prospect Pointe West. This new subdivision, as proposed, will reduce the number of lots from 181 lots to 151 lots. The reduced density will accommodate larger houses with three car garages.
- Fairfax Manor LLC is in default to HUD for approximately eight million dollars. HUD plans to auction the notes and mortgages sometime in March. After the notes are auctioned, the new owner of the notes and mortgages will need to be foreclosed on the default. Many individuals have expressed interest in Fairfax manor. All have been told to contact HUD for the details. There is one person who has expressed interest who currently owns other assisted living and memory care facilities and if he prevails at the auction he would consider reducing the facility from 80 units to 60 units. The current owner Rex Lanyi has agreed to grant an easement on Prospect Road for use as a non-motorized trail. The County Parks will restart the connecting communities program this year so we may qualify to use these funds to create a non-motorized trail on Prospect Road over the easement.
- Will be meeting with Attorney Steve Mann and Roy Townsend, managing director of the Washtenaw County Road Commission, to review the Township's ability to use road commission resources to finance road funding in Superior Township. Mike Mastie will be preparing construction estimates for Vorhies Road from M-14 to Warren Road; all of Lakeview and the rest of Panama. I expect to use fund balance in CDBG funds to meet the costs of repaving Panama and correcting the road drainage.
- The crime rate on MacArthur Blvd is reported to be at all-time lows. This is attributable to removing the party store and the utility pole barn, new management at Sycamore Meadows and Danbury; and general improvements and efforts to keep the area clean.

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**B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT**

It was moved by Green, supported by Caviston, that the Superior Township Board receive all reports.

The motion carried by unanimous vote.

**C. UTILITY DEPARTMENT FINANCIAL REPORTS PERIOD ENDING DECEMBER 31, 2016.**

Keith Lockie stated the year end utility financials show a \$340,000.00 overall profit. There were some issues with St. Joseph's utility billing. Inaccurate credits were assigned to certain facilities at the hospital. Personnel from St. Joseph Hospital coming in next week to work with both Keith Lockie and Mary Burton to correct the billing.

It was moved by Caviston, supported by Lewis, to receive the Utility Department Financial reports Period Ending December 31, 2016.

The motion carried by unanimous vote.

**D. CONTROLLER'S REPORT, 2016 PRE-AUDIT REPORT**

Keith Lockie referred to the summary of all the major funds for the December 2016 pre-audit report. He also reminded the Board that the Audit starts on Monday, March 6, 2017.

It was moved by Lewis, supported by Green, to receive the Controller's December 2016 pre-audit report.

The motion carried by unanimous vote.

**9. COMMUNICATIONS**

**A. LETTER from DAN EZEKIEL, COMMENDATION to BOARD for PRESERVED OPEN SPACE in SUPERIOR TOWNSHIP**

Supervisor Schwartz mentioned the letter of recognition to the Board from Dan Ezekiel who is a current member on the Washtenaw County Parks and Recreation Commission.

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**B. EMAIL from ELLEN KURATH, ADD ASIAN BITTERSWEET TO THE SECOND READING OF ORDINANCE 174-19, ADULT FOSTER CARE and INVASIVE SPECIES**

Supervisor Schwartz stated the intent is to vote on Ordinance 174-19, Adult Foster Care and Invasive Species as it is presented. We need to look at all the information regarding Asian bittersweet and other invasive species, and have Ellen Kurath present to us at a future board meeting. Ellen Kurath mentioned she gave the Board five information sheets on invasive species and that there isn't any changes in the content.

It was moved by Green, supported by Lewis, to receive the Communications report as presented.

The motion carried by unanimous vote.

**10. UNFINISHED BUSINESS**

**A. ORDINANCE 174-19, ADULT FOSTER CARE and INVASIVE SPECIES, SECOND READING**

Supervisor Schwartz stated the changes are on the second page of the Ordinance within A. General Standards that all adult foster care facilities shall be licensed by the state of Michigan. And adding invasive species under Article 14 - Special Development Regulations.

It was moved by Caviston, supported Green, to approve Ordinance 174-19, Adult Foster Care and Invasive Species, Second and Final Reading.

**SUPERIOR CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**ORDINANCE NO. 174-19**

[An ordinance to amend Article 4 (Land Use Table), Article 5 (Use Standards), Sections 14.05 (Natural Features Protection), and 17.03 (Definitions) of the Superior Charter Township Zoning Ordinance No. 174 to revise the adult foster care facility definitions and standards and to add phragmites australis as a regulated invasive species, by authority of the Public Act 110 of 2006 (being MCL 125.3101 et. seq., as amended)]

**SUPERIOR CHARTER TOWNSHIP, WASHTENAW CO., MICHIGAN, HEREBY ORDAINS:**

**ARTICLE 4  
LAND USE TABLE**

[REVISE the "Residential Uses" subsection of the Table of Permitted Uses by District to insert "Adult Foster Care Congregate Facility" as an allowable use, and to revise the "use standards" section references for adult foster care facilities, as follows:]

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**Section 4.02 Table of Permitted Uses by District.**

Uses	Districts														Use Standards			
	Rural			Residential				Business			Other	Special						
	R-C	A-1	A-2	R-1, R-2	R-3, R-4	R-6	R-7	C-1	C-2	O-1	PSP	PC	NSC	VC		MS	PM	OSP
<b>RESIDENTIAL USES</b>																		
Accessory Dwelling											C			A	A		A	Section 5.201
Adult Foster Care Family Home or Small Group Home	P	P	P	P	P													Section 5.208
Adult Foster Care Large Group Home				C	C		P											Section 5.208
Adult Foster Care Congregate Facility							C								P			Section 5.208
Bed and Breakfast Inn		C	C	C										P				Section 5.202
Child Day Care Home, Family	P	P	P	P	P		P											
Child Day Care Home, Group	C	C	C	C	C		C											Section 5.304
Child Foster Family Home or Family Group Home	P	P	P	P	P													
Dormitory Living Units																C		Section 5.206
Elderly and Senior Housing - Independent							P											Section 5.206
Elderly Housing - Assisted Living Facilities							C		P	P					P			Section 5.206
Elderly Housing – Dependent, Nursing or Rehabilitative Care							C		P	P					P			Section 5.206
Farm Labor Housing		A																Section 5.203
Home Occupations as permitted in Section 5.204	A	A	A	A	A		A							A				Section 5.204
Home Occupations not listed in Section 5.204	C	C	C	C	C		C							C				Section 5.204
Manufactured Housing Parks							P											Section 5.205
Multiple-Family Housing, Townhouse or Stacked Flat							P			C					C			Section 5.206
Single Family Dwellings, Detached	P	P	P	P	P		P							P				Section 5.207
Two-Family or Duplex Dwellings							P											Section 5.206
State-Licensed and Other Managed Residential Facilities not otherwise listed in this table															C			Section 5.206

**ARTICLE 5  
USE STANDARDS**

[INSERT a new Section 5.208 entitled “Adult Foster Care Facilities,” as follows:]

**Section 5.208 Adult Foster Care Facilities.**

The following shall apply to all adult foster care facilities as defined in Section 17.03 (Definitions):

**A. General Standards.**

The following standards shall apply to all adult foster care facilities in the Township:

- Licensing.** In accordance with applicable state laws, all adult foster care facilities shall be licensed by the State of Michigan, and shall be maintained in compliance with the minimum standards for such facilities.
- Outdoor recreation area.** For each person cared for in an adult foster care facility there shall be provided and maintained a minimum of 150 square feet of usable outdoor recreational area, which shall be enclosed and secured by a fence not less than four (4) feet nor more than six (6) feet in height that conforms to the requirements of Section 6.01 (Fence Regulations).

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3. **Appearance.** Where adult foster care facilities are located in the Residential Districts or a Special District planned for RESIDENTIAL USES, the premises shall be maintained consistent with the visible character of single-family dwellings.

**B. Additional Standards for Larger Facilities.**

The following additional standards shall apply to all adult foster care large group homes and congregate care facilities in the Township, as well as to any adult foster care small group home for care of seven (7) or more people:

1. **Location.** These facilities shall have direct frontage on and vehicle access to a primary or collector road as classified by the master transportation plans of the Township, or county or state road authorities.
2. **Pick-up and drop-off areas.** These facilities shall provide adequate off-street space and facilities for safe pick-up and drop-off of residents.
3. **Concentration of facilities.** These facilities shall be located a minimum of 1,500 feet from the lot boundaries for any of the following facilities, as measured along public or private road rights-of-way between the nearest lot boundaries:
  - a. A licensed group day-care home.
  - b. Another adult foster care small group home, large group home or congregate care facility.
  - c. A facility offering substance abuse treatment and rehabilitation service to seven (7) or more people as licensed under the State public health code.
  - d. A community correction center, resident home, halfway house, or other similar facility that houses an inmate population under the jurisdiction of the Michigan Department of Corrections.
4. **Screening.** The Planning Commission may require any outdoor recreation or off-street parking area for these facilities to be screened from adjacent RESIDENTIAL USES or lots in the Residential Districts per Section 14.10D (Methods of Screening).
5. **Site plan approval required.** Construction, expansion, and alteration of these facilities shall be subject to site plan approval per Article 10.0 (Site Plan Review).

[DELETE and REPLACE the text of Section 5.304 to remove the references to adult foster care facilities from this Section, as follows:]

**Section 5.304 Day Care Facilities.**

The following regulations shall apply to group day care homes and day care centers, except licensed group day-care homes that lawfully operated before March 30, 1989:

1. In accordance with applicable state laws, such facilities shall be registered with or licensed by the State of Michigan.
2. Group day care homes shall be located a minimum of 1,500 feet from the lot boundaries for any of the following facilities, as measured along public or private road rights-of-way between the nearest boundaries of the group day care home lot and the facility lot. The subsequent establishment of any of the facilities listed in

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this subsection shall not affect any approved Conditional Use Permit for a group day-care home: [amended 8/16/2010, Ord. 174-04]

- a. Another licensed group day-care home.
  - b. A adult foster care small group home, large group home or congregate care facility.
  - c. A facility offering substance abuse treatment and rehabilitation service to seven (7) or more people as licensed under the State public health code.
  - d. A community correction center, resident home, halfway house, or other similar facility that houses an inmate population under the jurisdiction of the Michigan Department of Corrections.
3. All outdoor play areas for group day care homes and day care centers shall be enclosed and secured by a fence not less than four (4) feet nor more than six (6) feet in height that conforms to the requirements of Section 6.01 (Fence Regulations) and is capable of containing the children within the play area.
  4. The group day care home premises shall be maintained consistent with the visible character of single-family dwellings.
    - a. No signs shall be permitted for such uses, other than that permitted for a single-family dwelling in the zoning district.
    - b. A group day-care home shall not require the modification of the dwelling exterior nor the location of playground equipment in the front yard.
  5. The operation of a group day care home shall not exceed 16 hours during any 24-hour period. The Planning Commission may limit but not prohibit the operation of a group day-care home between the hours of 10 p.m. and 6 a.m.
  6. One (1) off-street parking space shall be provided per non-resident employee of the group day care home, in addition to required parking for the dwelling.
  7. Construction, expansion, and alteration of such uses shall be subject to site plan approval per Article 10.0 (Site Plan Review).
  8. In accordance with Section 206 of the Michigan Zoning Enabling Act, the Planning Commission shall approve a Conditional Use Permit for a group day care home upon determination that the proposed use conforms to the requirements of this Section and Ordinance. The Planning Commission shall not impose additional conditions on an approved group day care home beyond those listed in this Section.

**ARTICLE 14  
SPECIAL DEVELOPMENT REGULATIONS**

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[DELETE and REPLACE the table in Section 14.05F.3. to insert "phragmites australis" as a regulated invasive species, as follows:]

**Section 14.05 Natural Features Protection.**

This Section is intended to establish minimum regulations necessary to protect groundwater recharge and inflow areas, preserve quality of receiving surface waters and wetlands, minimize soil erosion and siltation, and preserve woodlands and individual trees.

**F. Woodlands and Tree Preservation.**

The standards of this subsection 14.05F (Woodlands and Tree Preservation) shall apply to all parcels proposed for development requiring review and approval of a site plan, site condominium plan, subdivision plat, or Special District Area Plan under this Ordinance or other Township ordinances. The following tree and woodland preservation and mitigation standards shall apply to all developments subject to this Section:

- Required plan information.** The following required information shall be incorporated into the applicable development review processes of this Ordinance or other Township ordinances:

<b>Required Development Plan Information for Woodlands and Tree Preservation</b>	<b>Preliminary Plan</b>	<b>Final Plan</b>
Required information shall be provided by a registered land surveyor, engineer or landscape architect, or a certified arborist, who shall verify the contents by seal or signature, whichever applies.	●	●
The most current available aerial photograph of the site, at a scale not less than one (1) inch equals 100 feet.	●	●
General evaluation of the quality of woodland areas and trees on and around the site by means of a reasonable sampling, including: <ol style="list-style-type: none"> <li>Diversity of tree species.</li> <li>Tree sizes and density.</li> <li>Health and vigor of the trees, including general documentation of dying and diseased trees by species and condition.</li> <li>Soil conditions and drainage characteristics of the site.</li> <li>Other factors such as the value of the woodland area as a scenic asset, wind block, noise buffer, or other environmental benefit.</li> </ol>	●	
General assessment of trees in adjacent road-rights-of-way, and trees located beyond the lot boundaries that may be affected by development-related access or utility improvements, grading, or other changes; by means of a reasonable sampling with trees identified by location, size, and species.	●	



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<b>Required Development Plan Information for Woodlands and Tree Preservation</b>	<b>Preliminary Plan</b>	<b>Final Plan</b>
<p>Tree inventory of all regulated trees as specified in Section 14.05F.5., in a form acceptable to the Planning Commission, as follows:</p> <ol style="list-style-type: none"> <li>1. A topographical map at the same scale as the related site plan, plat or survey drawing for the division of the land.</li> <li>2. All regulated trees shall be inventoried by field survey and shown on the topographical map by identifying tag number, type, location, and crown spread drawn to scale.</li> <li>3. Existing trees and woodlands shall be superimposed on the related site plan, plat or survey drawing for division of land.</li> <li>4. Groups of trees whose individual bases are located at a ground elevation within one (1) foot of each other may be shown as a group with the overall crown spread drawn to scale, with estimated number and size of each predominant species.</li> <li>5. General outline and evaluation of woodlands outside the development site and not otherwise impacted by the development. Detailed inventory of such trees shall only be required where necessary to verify compliance with the minimum tree preservation requirements of this Section.</li> </ol>		●
<p>Identify all regulated trees to be removed, relocated or preserved.</p>		●
<p>Proposed locations of any existing trees to be relocated, together with a description of how such trees are to be removed, protected, and transplanted during land clearance, development, and construction; and how they are to be maintained after construction.</p>		●
<p>A statement of compliance setting forth how existing trees to be preserved will be protected during land clearance and construction and on a permanent basis thereafter, including proposed use of tree wells, protective barriers, directional drilling, retaining walls, etc.</p>		●

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<b>Required Development Plan Information for Woodlands and Tree Preservation</b>		<b>Preliminary Plan</b>	<b>Final Plan</b>												
Invasive species information, including the general locations of the following invasive species, a description of the extent of growth, the condition and size range of such species on the site, and percentage of the site covered by such species: <table border="1" style="margin: 10px auto; width: 80%;"> <thead> <tr> <th style="text-align: center;">Common Name</th> <th style="text-align: center;">Species</th> </tr> </thead> <tbody> <tr> <td>Common (European) and Glossy Buckthorn</td> <td><i>Rhamnaceae family</i></td> </tr> <tr> <td>Autumn Olive</td> <td><i>Elaeagnus umbellata</i></td> </tr> <tr> <td>Honeysuckle</td> <td><i>Lonicera tartarica</i></td> </tr> <tr> <td>Multiflora Rose</td> <td><i>Rosa multiflora</i></td> </tr> <tr> <td>Phragmites</td> <td><i>Phragmites australis</i></td> </tr> </tbody> </table>		Common Name	Species	Common (European) and Glossy Buckthorn	<i>Rhamnaceae family</i>	Autumn Olive	<i>Elaeagnus umbellata</i>	Honeysuckle	<i>Lonicera tartarica</i>	Multiflora Rose	<i>Rosa multiflora</i>	Phragmites	<i>Phragmites australis</i>		●
Common Name	Species														
Common (European) and Glossy Buckthorn	<i>Rhamnaceae family</i>														
Autumn Olive	<i>Elaeagnus umbellata</i>														
Honeysuckle	<i>Lonicera tartarica</i>														
Multiflora Rose	<i>Rosa multiflora</i>														
Phragmites	<i>Phragmites australis</i>														
A plan for eradication and control of these invasive species as part of the development project.			●												
A general grading plan prepared by a registered engineer or land surveyor showing the anticipated drainage patterns, including the location of any areas where cut and fill operations are likely to occur and their potential impact on the viability of the existing trees.		●	●												
A statement of compliance with the tree preservation and replacement tree requirements of this Section, including the numbers of regulated trees to be preserved and removed, percentages of regulated trees on the site before and after any removal, and all required calculations.			●												
Such other information and detail as may be required to demonstrate compliance with the requirements of this Section.			●												

**ARTICLE 17  
DEFINITIONS**

[REVISE the definitions of “adult foster care facility,” “adult foster care family home,” “adult foster care small group home,” and “adult foster care large group home;” and ADD a new definition for “adult foster care congregate facility” as follows:]

**Section 17.03 Definitions.**

Whenever used in this Ordinance, the following words and phrases shall have the meaning ascribed to them in this Section:

5. **Adult Foster Care Facility.** A residential structure that is licensed to provide room, board and supervised care, but not continuous nursing care, for unrelated adults over the age of 17, in accordance with Michigan Public Act 218 of 1979, as amended, and

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the Adult Foster Care Administrative Rules as administered by the State of Michigan. The following four (4) types of adult foster care facilities are provided for by these rules:

- a. **Adult Foster Care Family Home.** Residence for six (6) or fewer adults. Licensee must live in the home, and local zoning approval is not required prior to issuance of a license.
- b. **Adult Foster Care Small Group Home.** Residence for twelve (12) or fewer adults. Licensee is not required to live in the home. Local zoning approval is required prior to issuance of a license only if seven (7) or more residents will live in the house.
- c. **Adult Foster Care Large Group Home.** Residence for 13 to 20 adults. Licensee is not required to live in the home. Local zoning approval is required prior to issuance of a license.
- d. **Adult Foster Care Congregate Facility.** Residence for more than 20 adults. Licensee is not required to live in the home. Local zoning approval is required prior to issuance of a license.

Ordinance 174-19, second and final reading carried by unanimous vote.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on February 21, 2017 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

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Lynette Findley, Township Clerk

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Date Certified

Roll Call vote:

Ayes: Lewis, Williams, Green, Caviston, Schwartz, Findley

Nays: None

Absent: McKinney

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**11. NEW BUSINESS**

**A. APPOINTMENT OF PLANNING COMMISSIONER**

Supervisor Schwartz recommended Nahid Sanii-Yahyai to serve on the Planning Commission. He checked with Attorney Lucas to make sure there was not a conflict of interest since she also serves on the Parks & Recreation Commission. There is no conflict.

The following resolution was moved by Williams, supported by Lewis, to support the nomination of Nahid Sanii-Yahyai to serve on the Planning Commission.

Roll Call vote:

Ayes: Williams, Green, Caviston, Schwartz, Findley, Lewis

Nays: None

Absent: McKinney

**B. HIRING of UTILITY DEPARTMENT BILLING CLERK**

Supervisor Schwartz introduced Mary Burton as Carmen Walker's replacement in Utilities. He stated that Carmen gave the Township less than two weeks notification of leaving. Clerk Findley and Treasurer McKinney posted the position. Clerk Findley created an interview process with questions and evaluation forms. Findley, Lockie, McKinney and Schwartz served on the interview committee. Four candidates were interviewed. Supervisor Schwartz stated the interview committee was all very impressed with Mary Burton. She has worked for YCUA in billing and at the meter shop. Trustee Lewis asked Mary if she had additional comments. Mary Burton stated that she is looking forward to serving the Township. Supervisor Schwartz stated that he has given Mary the authority to serve as the team leader for all clerks in the Utility Department. She is currently at \$20.00 an hour. He will be bringing back a resolution to clarify her role and status as an employee. Trustee Caviston stated if Mary is given more authority---more money. Supervisor Schwartz stated another month will give us the opportunity to clarify Mary Burton's role. It would probably be similar to Diana Ravis, who served as an Office Manager. Controller Lockie will be moving to Florida in a couple of months and will continue to do his work. Supervisor Schwartz said he will bring back a resolution that will describe Mary Burton's authority as she works with Lockie from Florida. Lockie would just need the internet, virtual VPN. Schwartz stated Lockie is the most important Township official outside of the Board. He will come back when needed at his own expense.

The following motion was moved by Lewis, supported by Green, to approve the hiring of Mary Burton in the Utility Department.

The motion carried by unanimous vote.

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**C. CLERK'S OFFICE RESPONSIBLE FOR PERSONNEL MANUAL REVISIONS**

Supervisor Schwartz stated the Township office's last audit indicated the need to revise the Personnel Policy Manual. Plus, there are a number of Supreme Court decisions regarding labor law. Supervisor Schwartz would like to delegate this responsibility to Clerk Findley based on her professional experience with personnel matters. Clerk Findley has agreed to accept this responsibility. It was suggested by Caviston that a budget be attached for professional services. It was suggested a budget of \$5,000.00 be reserved for the assistance of a labor attorney. Clerk Findley will be expected to report back to Board monthly on progress.

It was moved by Green, supported by Lewis, to approve the Clerk's office responsibility for Personnel Manual revisions.

Roll Call vote:

Ayes: Williams, Schwartz, Findley, Lewis, Green, Caviston

Nays: None

Absent: McKinney .

The motion carried by unanimous vote.

**D. APPOINTMENTS to THE LOCAL DEVELOPMENT FINANCE AUTHORITY (LDFA)**

Supervisor Schwartz stated the terms are for four years. He talked to Michelle Deatrack who has not received a name from Ypsilanti Schools.

It was moved by Caviston, supported by Lewis, to approve the appointments to the LDFA.

**E. BROMLEY PARK REQUEST to WAIVE 2017 ANNUAL UTILITY MAINTENANCE FEE**

Supervisor Schwartz explained that the Bromley Park utility maintenance fee has been waived annually since Bromley Park was constructed. The waiver has been granted in the past due to lack of activity on the sewer line.

It was moved by Caviston, supported by Green, to approve the Bromley Park request to waive 2017 Annual Utility Maintenance Fee in the amount of \$3,224.43.

The motion carried by unanimous vote.

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**F. RESOLUTION 2017-05, AUTHORIZING the REPLACEMENT of a VALVE on STAMFORD in FRONT of GLEN OAKS**

Supervisor Schwartz stated that there is a set of defective valves and pipes in the water main in front of Glen Oaks Cooperative on Stamford road. The water main has a 12 inch valve and 16 inch valve connected by approximately twenty feet of old pipe. There is a need to remove old valves so that water main isolation may occur in the future. Utility Fund Capital Reserves will pay for the replacement valves and pipe. FTL Construction Inc. has also completed concrete work at the Fire Station and other work. FTL has been working with the Township for over 25 years.

It was moved by Green, supported by Caviston, to approve Resolution 2017-05 as presented.

**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE REPLACEMENT OF A VALVE  
ON STAMFORD IN FRONT OF GLEN OAKS**

**Resolution Number: 2017-05**

**February 21, 2017**

**WHEREAS**, the original construction of the water main on Stamford Road in front of Glen Oaks Cooperative included a 12 inch water valve and a 16 inch water valve on the same main with approximately 20 feet of pipe connecting the valves to isolate and control water movement in this district; and,

**WHEREAS**, the 16 inch valve is currently unusable due to leakage when shut off; and

**WHEREAS**, the current 12 inch valve is useable but old and unreliable; and,

**WHEREAS**, replacement of the 12 inch valve and the elimination of the pipe and the 16 inch valve with one new 12 inch valve will simplify and repair the water main in this portion of the district.

**NOW THEREFORE BE IT RESOLVED** the Superior Township Board of Trustees authorizes the administrative staff to execute a contract for purchase and installation of a new replacement 12 inch valve, and to remove the 16 inch valve and pipe in an amount not to exceed \$27,000.00 paid from capital reserves.

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FEBRUARY 21, 2017  
ADOPTED MINUTES  
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**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on February 21, 2017 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

\_\_\_\_\_  
Lynette Findley, Township Clerk

\_\_\_\_\_  
Date Certified

Roll Call vote:

Ayes: Green, Caviston, Schwartz, Findley, Lewis, Williams

Nays: None

Absent: McKinney

Resolution 2017-05 carried by unanimous vote.

**G. RESOLUTION 2017-06, AUTHORIZING the TRIMMING and REMOVAL of STREET TREES on PANAMA**

Supervisor Schwartz said we have received complaints from the Fire Department and the Schools concerning tree branches that are too low and causing conflicts with vehicles. He is requesting funds to prune limbs and remove dead trees in the road right of way in an amount not to exceed \$7,140.00.

It was moved by Green, supported by Caviston, to approve Resolution 2017-06 as presented.

**SUPERIOR CHARTER TOWNSHIP BOARD  
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**CHARTER TOWNSHIP OF SUPERIOR  
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE TRIMMING AND REMOVAL  
OF STREET TREES ON PANAMA**

**Resolution Number: 2017-06**

**February 21, 2017**

Resolution adopted at a regular meeting of the Superior Charter Township Board of Trustees, Washtenaw County, Michigan, held at the Township Hall, 3040 Prospect road, Superior Township, Michigan 48198 on February 21, 2017.

**WHEREAS**, the Panama Road census tract is comprised of residents whose average income is less than 80% of the annual medium income (AMI) of families in Washtenaw County and therefore qualifies for federal Community Development Block Grant; and

**WHEREAS**, the Superior Township Board has determined to spend the urban county CDBG funds on completing the paving of Panama Street, and;

**WHEREAS**, a bid was procured though GreenStreet Tree Care to trim and/or remove all the street trees (trees between the curb and the sidewalk) on Panama and Dawn Streets so as to clear the right of way for salt trucks and school buses which are now confined to use only the center of the road due to low hanging branches, and;

**WHEREAS**, proper maintenance of street trees adds value and safety to a neighborhood, and;

**NOW THEREFORE BE IT RESOLVED**, that the Superior Township Board authorizes the township administrative staff to execute a contract for street tree branch trimming and tree removal in a total amount not to exceed \$7,140.00 to be paid for out of the right of way maintenance fund.

**CERTIFICATION STATEMENT**

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on February 21, 2017 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

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Lynette Findley, Township Clerk

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Date Certified



**SUPERIOR CHARTER TOWNSHIP BOARD  
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Roll Call vote:

Ayes: Findley, Lewis, Williams, Green, Caviston, Schwartz

Nays: None

Absent: McKinney

Resolution 2017-06 carried by unanimous vote.

**12. BILLS for PAYMENT and RECORD of DISBURSEMENTS**

It was moved by Caviston, supported by Green, to receive bills for payment and record of disbursements in the amount of \$879,516.17.

The motion carried by unanimous vote.

**13. PLEAS and PETITIONS**

- Supervisor Schwartz recognized Bernedia Word in the audience representing the Parks & Recreation Department as a Commissioner. He also said Parks & Recreation Commissioner Word also has her own print shop located on Michigan Avenue.

**14. ADJOURNMENT**

It was moved by Caviston, supported by Green, that the meeting be adjourned. The motion carried and the meeting adjourned at 8:05 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor